

## **Nashua Park Board**

### **Meeting Minutes**

**Thursday, April 28, 2016 5:30 p.m.**

Meeting called to order at 5:34 p.m. at Gateway to Northeast Iowa Welcome Center.

Park Board Commissioners in attendance: Ryan Jung, Jeanne Dietz, Nate Sinnwell, Juanita Johnson, Brenda Roberts. Commissioners Todd Merfeld and Daren Dietz were absent. No visitors.

Motion Johnson, seconded by Roberts to approve meeting minutes from April 7, 2016 and April 21, 2016. Motion carried unanimously.

Commissioner Jung provided an update from Parks Maintenance employee, Curt Swinton. Advised that the two new lawn mowers are in and are working well. Curt has touched up the paint in the women's bathroom at Cedar View to cover the graffiti, removed the seesaw from Canon Park, and also filled the holes in Canon Park. Many hands were involved with prepping the park for opening day. Thanks to all who helped.

Commissioner Jung provided an update regarding the campground operations. Brian Stillions was hired as campground host effective April 18<sup>th</sup>. Brian requests three things in the near future: 1. The numbers on the road in front of the campsites be repainted so campers can see camping spots better. 2. Would like to see a rule requiring all dogs to be on leashes in the campground. 3. Would like to see a rule requiring one car per camping spot. Brian also reported to Commissioner Jung that he took the money to City Hall on Monday April 25<sup>th</sup> during his lunch break (Host Stillions works out of town). This was a bit of an inconvenience. Commissioner Roberts suggested the on-call Commissioner pickup campground revenue each Sunday evening from Host Stillions to provide checks and balances and to then drop off to City Hall each Monday. All Commissioners agreed. Commissioner Sinnwell will create the official rules handout and provide it to Host Stillions to handout. Commissioner Johnson will work with the City Clerk to obtain new envelopes to include email address for marketing purposes. Commissioner Jung will request Curt to re-paint numbers on road for visibility purposes. Commissioner Jung also stated that Curt will be helping out with bathroom cleaning on Saturdays. Commissioner J. Dietz will obtain deposit bags to be provided to Host Stillions. Commissioners Jung and Roberts will meet with Host Stillions regarding orientation.

Motion Johnson, seconded by Sinnwell to accept Bid from Laydon's (soon to be Mahoney's) for two portable toilets. Motion carried unanimously. One per beach area in Cedar View Park. Toilets to be placed May 27, 2016. This item is pending approval from the City Council; to be placed on City Council agenda for approval on May 16, 2016.

Motion J Dietz, seconded by Johnson to accept lowest bid for weed sparing along the water banks. Motion carried unanimously.

Commissioner Jung to discuss, request approval at next City Council Meeting on May 2, 2016.

Motion J. Dietz, seconded by Sinnwell to seek an electrician to fix the registration shelter light sensor, some GFI's, plates, and other miscellaneous items at Cedar View Park. Motion carried unanimously.

Commissioner Jung presented some examples of signs for park shelters, pop can collection bins, and campground host. The attending commissioners agreed unanimously in proceeding with obtaining quotes from J'Tees and EzBench. The commissioners will also continue to think of ideas for shelter names.

Motion Roberts, seconded by Sinnwell to not authorize sale of firewood at Cedar View Park. Motion carried unanimously.

Motion Johnson, seconded by Sinnwell to not authorize Sunday morning church services at any Nashua Park. Motion carried unanimously.

Commissioner J. Dietz provided an update to the upcoming 'May Lake Clean-up Day' scheduled for May 7, 2016 at 8 a.m. Many people are on board to help and a light lunch will be provided. The Nashua Reporter will be running an article in next week's paper.

Commissioner Johnson proposed a list of suggested upcoming events. Commissioner Jung proposed we set a date of August 13, 2016 for a 'Block Party' event (proposed by Johnson). Motion Roberts, seconded by J. Dietz to accept all proposed events except 'Love our Pets' event. Commissioner Sinnwell proposed a possible Tailgating party on September 10, 2016. He will research it further.

Discussion regarding campground welcome flier/brochure. Commissioner Sinnwell will include list of upcoming events with the rules he will be creating.

Discussion regarding campground revenue. Commissioner Jung suggested we consider the sewer. Commissioner Johnson suggested a projector screen and projector for movie night.

Commissioner Reports:

D. Dietz-Absent

J. Dietz-None

Johnson-None

Merfeld-Absent, however, Commissioner Jung reported that he has ordered cameras for outside the restrooms and they should be in soon.

Sinnwell: Advised that he has reached out to several churches and the school to ask for assistance with 'May Lake Clean-up Day'. He requested them to let the Park Board know by May 6, 2016 if they are able to assist. He also advised that Dave Demro asked to be put on the

Electrician contact list.

Jung: Discussed the tire feature of the new mowers. Advised that Curt Swinton has now been granted Full-time employment. Advised that Curt would like to look at purchasing a newer truck. Advised that Host Stillions would like to look at increasing the number of registered campers this season by possibly providing a special offer to Floyd County campers, for example. Also discussed that KCHA radio station would like to help us with any advertising needed.

Reminder of upcoming events:

May Lake Clean-up Day is Saturday, May 7, 2016 at 8 a.m. A light lunch will be provided and rain date is scheduled for May 14, 2016.

Memorial Day Weekend is May 27-May 30, 2016.

Statewide Free Fishing Weekend is June 3, 4, 5, 2016. Nashua Boat Club will sponsor this event.

WODD is June 23-June 26, 2016.

A brief meeting is scheduled for 6 p.m. May 6, 2016 at Cedar View Park to organize duties for May Lake Clean-up Day on May 7, 2016.

The next regular meeting is scheduled for 5:30 p.m. May 26, 2016 at Gateway to Northeast Iowa Welcome Center.

Meeting adjourned at 7:16 p.m.