



Nashua Park Board

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City Hall 641-435-4156

Ryan Jung - Chair
Darin Dietz - Vice Chair
Brenda Roberts - Secretary
Juanita Johnson - Events
Todd Merfeld - Marketing
Jeanne Dietz - Special Projects
Nate Sinnwell - Strategic Plan

Meeting Minutes

Thursday, May 26 2016 5:30 p.m.

Meeting called to order at 5:35 p.m. at Gateway to Northeast Iowa Welcome Center.

Park Board Commissioners in attendance: Ryan Jung, Darin Dietz, Nate Sinnwell, Juanita Johnson, Brenda Roberts. Commissioners Todd Merfeld and Jeanne Dietz were absent. Two visitors.

Meeting minutes approved for April 28, 2016 and May 6, 2016.

Visitor inquired about Lake Shore Park and the signs that are missing. The committee advised that the park board is aware, however, we currently do not have funds for replacement. It is in future plans to replace the missing signs.

Visitor inquired about Veterans Park and who is going to take care of the upkeep. The commissioners advised that once a project is initiated, that the expectation is for that group to keep up on the upkeep. The members of the VFW and American Legion would like to help maintain Veterans Park. Their efforts are welcomed and appreciated by the Park Board Commissioners.

Commissioner Jung provided an update from Parks Maintenance employee, Curt Swinton. Advised that Curt has been busy with mowing and plans to paint the numbers on the campground drive by next weekend. He will be out of town this weekend.

Commissioner Jung provided an update regarding the campground operations. Host Stillions would like to move the check-out time on Sunday to 7pm as 10pm is too late for him to check considering he has to work the next morning. He also suggested that the site that currently does not have electric have electricity installed. Commissioner Jung to get bids.

Commissioner Jung reported that the portable toilets have been placed, the weed spraying along the banks has been done, and new sand has been placed on the beaches. Johnson Electric has replaced the registration shelter light sensor and many GFI outlets and light fixtures on park shelters. Thanks to all.

Shelter names tabled until next meeting.

Commissioner Jung reported that EZ Bench and J'Tee's were not capable of creating signs the Park Board needs. He is working with a couple of other vendors to get quotes on. The Commissioners agreed to accept lowest bid from Peggy Luck pending City Council approval.

Commissioner Jeanne Dietz entered the meeting at 6:00 p.m.

Commissioner Sinnwell to work on creating a list of local electrical/plumbing contractors to provide to Camp Host. Commissioner Sinnwell will also create a 'Rules & Events' hand-out. Commissioner Jung to update Campground 'Rules' board per updated policies and Host rules requests.

Commissioner Johnson is working on ordering new registration envelopes and asked for input from the Park Board members.

Commissioner J. Dietz provided Host Stillions with two deposit bags for use.

Commissioner Jung and Commissioner Roberts to meet with Host Stillions for orientation.

Commissioners to discuss County Camp weeks. Tabled until next meeting.

Commissioner Jung reminded the members that Curt is still looking for a newer work truck.

Commissioner Jung reported that Commissioner Roberts and he met with Glenn McMichael in regards to collaborating with Nashua groups and committees on a future aquatic center.

Commissioner Jung reported that Host Stillions mother passed away this week and a wind chime was presented to Host Stillions on behalf of the Park Board members. All members to contribute.



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The Commissioner on-call expectations guideline was reviewed and approved, and on-call schedule for June and July was passed around and present members signed up to help cover each week.

Commissioner Jung discussed the work that was done on Veterans Park to beautify it prior to Memorial Weekend. Thanks for all who donated time, money, and supplies in the effort.

Commissioner Roberts left the meeting at 6:30 p.m.

Commissioner Sinnwell volunteered to add local amenities to the 'Rules & Events' Parks Brochure, examples include gas stations, restaurants, fishing gear locations, and similar for park visitors.

Commissioners discussed the fence surrounding the Skate Park and what should be done as some sides are caving in and are broken off. Commissioner D. Dietz to look at fence and report back to Board.

Commissioners discussed possible clean-up needed prior to Water Over the Dam Days. Commissioner D. Dietz to talk to Kim Walk on what the Park Board can do to help, and organize park area clean up times before WODD events.

Commissioner Sinnwell to meet with Corwin Dunlap in regards to the shelter reservation signs, looking to have one more built and the others to be freshly painted.

Discussion regarding extended stay camp site rentals. Commissioner Jung to work with City Clerk on previous practice.

Commissioner Reports:

D. Dietz-Reported that he appreciated all the help for Park Clean-Up from the community.

Johnson-Discussed the plans for movie night and will discuss at next meeting plans for Christmas in July event.

Sinnwell- Discussed the upcoming Free Fishing Weekend Event hosted by the Boat Club.

Roberts-Discussed that Kim Walk plans to take a break next year for Water Over the Dam Days. Suggested we be proactive with finding out who will help next year and what is needed to make a smooth transition.

Jung- Discussed seeking funds from City Council for events and parks advertising, to request at Council meeting. Also discussed commissioner absenteeism and vacancy present per City Code, to discuss with former Commissioner and seek replacement at future meetings.

Reviewed reminder list of upcoming events:

Memorial Day weekend 5/27-5/30

Movie Night 5/28 8:00 pm CVP Upper Shelter

Free Fishing Weekend event - Sat 6/4 10am-noon (DNR Free Fishing 6/3 - 6/5)

WODD 6/22-6/26

Independence Day weekend 7/1-7/4

Christmas in July 7/23

The next regular meeting is scheduled for 5:30 p.m. June 16, 2016 at Gateway to Northeast Iowa Welcome Center.

Meeting adjourned at 6:55 p.m.