

City of Nashua

DIRECT PAY APPLICATION

With **DIRECT PAY** your payment is automatically withdrawn from your account, at the financial institution of your choice, on the 10th of the billed month. If the 10th is on a Saturday, Sunday, or holiday, the withdrawal will be on the following business day. You will continue to receive a billing notice each month so you can make the proper entry in your account register. Once DIRECT PAY is established on your account your bill will indicate "DO NOT PAY". To enroll in **DIRECT PAY**, complete and return this form:

NAME: _____ UTILITY ACCOUNT NUMBER: _____
(Located on the right side of your bill)

ADDRESS: _____

DAYTIME PHONE NUMBER: (____) _____ - _____

NAME OF FINANCIAL INSTITUTION: _____

CITY: _____ STATE: _____ ZIP: _____

CHECKING ACCOUNT #: _____ ROUTING #: _____
or

SAVINGS ACCOUNT #: _____ ROUTING #: _____

I authorize the City of Nashua and the financial institution named here to initiate variable entries to my checking / savings account. This authority will remain in effect until I notify the City of Nashua or the financial institution in writing to cancel it in such time as to afford the financial institution a reasonable opportunity to act.

Also, I agree that I remain obligated to pay for utility services in the event that a charge to my account is dishonored, for whatever reason, and that the City of Nashua retains its normal collection rights.

SIGNATURE OF ACCOUNT OWNER: _____ Date _____

SIGNATURE OF CITY REPRESENTATIVE: _____ Date _____

Please complete this form, attach a voided check and return to:

City of Nashua
402 Main St, PO Box 38
Nashua, Iowa 50658

I request to **cancel** the Direct Pay with the City of Nashua: _____ Date _____
Signature of Account Owner

For Office Use Only: _____ Date _____
Signature of City Representative