**City of Nashua**

**CITY COUNCIL MINUTES**

**City Council Chambers, City Hall**

## The Nashua City Council met in regular session on March 20, 2023, in Council Chambers at City Hall. The meeting was called to order at 7:00PM with Mayor Anthofer presiding. Council members present were Hal Kelleher, Ernie Willsher and Tim Malven. Samantha Johnson came in at 7:03PM and Jacob Johnson was later appointed to the open council seat and was sworn in. City employee(s) City Clerk John Ott, Water/Wastewater Superintendent Nick Henningsen and 9 guests were in attendance.

## Mayor Anthofer asked for consideration approving the regular agenda. Malven/M, Willsher/S, M/C. RC: 3 ayes S. Johnson absent.

## Mayor Anthofer called for a motion to approve the consent agenda: Minutes from the Special Council Meeting March 15, 2023, and Payment of Claims (March 2-16, 2023), Payment of Claims (see claims report): Total Claims to be Paid $22,951.21+$7,573.07 (Wages). Malven/M, Willsher/S. M/C. RC: 3 ayes, S. Johnson absent.

## Mayor Anthofer asked for public comments. The Nashua Garden Club mentioned that it has 2 fund raisers each year one selling wreaths and the other a soup supper. They presented the City of Nashua with a banner as a gift. Josh Caster mentioned that we now have 4 EMT’s ready when the ambulance service starts.

Mayor Anthofer asked the council for a motion to approve the following resolutions: 23-18 Resolution to appoint a new council member. S. Johnson/M, Malven/S to appoint Jacob Johnson. RC S. Johnson and Malven aye, Kelleher nay, and Willsher abstained. Willsher abstained due to conflict of interest as one of the appointees for consideration was his daughter. The motion failed. Mayor Anthofer asked the council if they had a 2nd motion. Kelleher asked if they could make another motion to appoint Jacob Johnson as he had changed his mind. S. Johnson/M, Malven/S, M/C to appoint Jake Johnson to the open council seat. RC: 3 ayes (Johnson, Kelleher, Malven) Willsher abstained for reason noted above. Resolution 23-18 passed Jacob Johnson was appointed to the open council seat. Jacob Johnson immediately took his council seat after being sworn in by City Clerk Ott. 23-19 Resolution to appoint Jacob Johnson to the FMC Landfill Board. S. Johnson/M, Malven/S, M/C. RC: 5 ayes.

Malven/M, Kelleher/S, M/C to set a public hearing amending the code of ordinance for operations of all terrain vehicles for April 3, 2023. RC: all ayes. Johnson/M, Malven/S, M/C to set a public hearing for April 3, 2023 adopting the FY’24 budget. RC: all ayes.

The council reviewed a billing concern for a landlord who had properties that were occupied, but the tenant never applied for services, so the properties were receiving services that weren’t being billed by the city. It is the landlord’s responsibility to notify the city of any tenant’s moving in and out of their property and any unpaid charges are the landlord’s responsibility. After listening to the landlord, S. Johnson/M, Malven/S, M/C to forgive 20% of the bills in arears to bring 702 Main Street’s two remaining units up to date. The motion also stated that if the city finds any charges that were not billed prior to getting these up to date the landlord will not be billed for those services. The landlord understands that moving forward it is their responsibility to notify the city of any tenant changes and file a lien exemption form for any new tenant. RC: all ayes.

Willsher/M, S. Johnson/S, M/C to approve the building permit for 515 Brasher St. RC: 5 ayes.

## Business of the Mayor: The Mayor had no business to discuss.

City Clerk Ott reviewed the financial reports for February 2023 and informed the council that the February bank reconciliation was completed and ready for review. He informed the council that Pederson Plumbing fixed a leaky toilet at city hall for no charge.

City Council:

Malven noted that some of the initiatives that Nashua is working on will be posted on social media to hopefully keep the citizens better informed. Kelleher thanked those who expressed interest in filling the open council seat. He also stated that there will be several council terms expiring this year and so for those who are interested he encouraged them to get their papers in to run for a seat.

Nick Henningsen presented his monthly report. He mentioned that the council should think about changing the alarm on the generator at the wastewater treatment plant as the alarm is set for the low fuel to come on at ½ tank which means that it won’t run startups or tests. He also noted that the city may want to camera the sewer line on Howard St. in the future.

Heather Hackman Library Director gave her monthly report to the council.

Discussion/Action

The council discussed several actionable items.

S. Johnson/M, Willsher/S, M/C to set a bid opening for LMI surveys for April 3, 2023. RC: all ayes.

S. Johnson/M, Malven/S, M/C to impose a $40/month additional fee for any resident who has a cellular endpoint that needs to be changed out and hasn’t had it replaced by close of business June 30, 2023. The fee would also be charged to residents with old meters, if they haven’t had their meter and endpoint replaced providing the meters are in stock. RC: all ayes.

S. Johnson/M, Willsher/S, M/C to approve a 5% increase for non-library employee wages for FY’24. RC: all ayes.

The council discussed purchasing or renting a pothole patching machine. New council member Jake Johnson mentioned that a Durapatcher may be a better option. City Clerk Ott will get more information.

Johnson/M, Kelleher/S M/C to have ROI who partners with MidAmerican Energy come and do an assessment to upgrade the city shop, wastewater treatment plant, fire station, welcome center and city hall to LED lighting. RC: 5 ayes.

City Clerk Ott has been visiting with UMB about being a service agent for the bonding when we get to that point in the dam project, but he will need to gather more information. City Clerk Ott also discussed some results of smoke testing that was done by PeopleService. 11 and 41 Bayou Dr. had their down spout connected to the collection system, Henningsen confirmed that 41 Bayou Dr. is fixed and he will look into 11 Bayou Dr. City Clerk Ott noted that 69 Wabash St. which had their sump pump hooked into the sanitary sewer has also been fixed. It was also noted that 9 Lexington had their sewer clean outs with no top on them, which would allow rain water to enter the city sewer system. The report noted that it is recommended that the city send a note to the property owner to correctly cap their sewer clean outs.

Malven/M, Kelleher/S, M/C to approve the estimate from EZ Lake Dock Repair for $3,730.56. RC: all ayes.

Malven/M, S. Johnson/S, M/C to approve logo changes to the winning logo replacing existing trees with pine trees. RC: all ayes.

The council discussed a nuisance property that has not complied with abatement procedures. City Clerk Ott will talk to Attorney Skilton about next steps. The council also requested that City Clerk Ott mail a letter to the property owner requesting their presence at the next council meeting April 3, 2023.

Malven/M, S. Johnson/S, M/C to approve City Clerk Ott attending the Iowa Rural Summit as well as paying 100% of the summit cost and 50% of the hotel costs for a minimum of 2 and maximum of 4 Chamber Members. The Summit encourages at least 3 people to attend as the cost for an individual is $200 and the cost for 3 individuals is $70/person or $210.00. RC: all ayes.

Council member J. Johnson discussed some of the changes that have been made to the Chickasaw County Mutual Assistance Agreement that had been proposed by the council. There may not be a new contract for the council to review until June.

City Clerk Ott discussed cashing in some of the CD’s that the city has and absorbing the penalty for early cash out because the amount of interest that would be gained with the new rates would make up the difference of the lost interest and penalty within the first couple of months. Malven/M, S. Johnson/S, M/C to cash in the CD’s for a better rate and take the penalty due to the overall gain. RC: all ayes.

Council Member J. Johnson reviewed the fire department incident reports from Jan-Feb ’23.

There was no other business. S. Johnson motioned to adjourn. Malven/S, M/C. RC: all ayes. The meeting adjourned at 8:18PM.

Pending Approval by Council

## John Ott

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| CLAIMS REPORT (MARCH 2-16,2023) | |  |
| VENDOR | REFERENCE | AMOUNT |
| ARNOLD MOTOR SUPPLY | STREET-OIL/FILTER/HOSE/COUPLER | $250.97 |
| BUTLER-BREMER COMMUNICATIONS | PHONE EXP | $307.50 |
| CHRISTIE DOOR COMPANY | AMB GAR DOOR OPERATOR/RECEIVER | $1,708.00 |
| DAKOTA SUPPLY GROUP | WATER-REPAIR CLAMP/RISERS | $196.00 |
| DIETZZ, INC | FIRE/AMB-COMBO LOCK ON DOOR | $1,505.16 |
| LEROY'S REPAIR | ST/PARK-CHAIN X3 | $103.97 |
| MICK GAGE PLBG & HTG, INC | WTR-EVANS RPR 424 BRASHER | $2,944.52 |
| NEW HAMPTON TRIBUNE NASHUA | CH-ANNUAL SUB PAPER | $38.00 |
| BLUE LILY CREATIONS BY CANDIDA | WC-CRAFTER COMMISSION FEB'23 | $63.94 |
| DON BOSS | WC-CRAFTER COMMISSION FEB'23 | $53.25 |
| JAN CLEMENT | WC-CRAFTER COMMISSION FEB'23 | $51.38 |
| DEUTH, BRENDA | WC-CRAFTER COMMISSION FEB'23 | $56.63 |
| SHERYL DORMAN | WC-CRAFTER COMMISSION FEB'23 | $69.68 |
| FRISKY FOX VINEYARD LLP | WC-CRAFTER COMMISSION FEB'23 | $42.65 |
| SHARON LEERHOFF | WC-CRAFTER COMMISSION FEB'23 | $113.90 |
| MAAS, ROBERTA C. | WC-CRAFTER COMMISSION FEB'23 | $80.80 |
| MOLLY NEWTON | WC-CRAFTER COMMISSION FEB'23 | $30.00 |
| SENNER, ANN L | WC-CRAFTER COMMISSION FEB'23 | $143.65 |
| SNELLING, MARLENE | WC-CRAFTER COMMISSION FEB'23 | $37.50 |
| TERESA STAUDT | WC-CRAFTER COMMISSION FEB'23 | $85.50 |
| LISA STEINLAGE | WC-CRAFTER COMMISSION FEB'23 | $79.50 |
| SHIRLEY STEVENSON | WC-CRAFTER COMMISSION FEB'23 | $75.00 |
| WORDES CYNTHIA A | WC-CRAFTER COMMISSION FEB'23 | $35.20 |
| ARNOLD MOTOR SUPPLY | STREET-OIL FILER | $159.20 |
| BODENSTEINER IMP. INC. | PARKS-REPAIR Z930 GAS MOWER | $1,215.74 |
| CRONIN, SKILTON, SKILTON | ATTORNEY FEES JAN/FEB | $378.00 |
| GRAPHIC APPAREL | AMB-SHIRTS | $1,216.00 |
| KATRINA'S HELPFUL HOUSE CLEANI | WC-CLEANING JAN'23 | $1,878.00 |
| PLAINFIELD WELDING AND REPAIR | STREET-ENDLOADER HOOK PLATE | $33.00 |
| S & T COLLISION | FIRE-BATTERIES | $449.90 |
| WEX BANK | CITY FUEL EXPENSES | $917.31 |
| DANIEL ZWANZIGER | STREET-SOCKET REIMBURSE | $96.03 |
| BAKER & TAYLOR | LIB - BOOKS | $417.35 |
| BUTLER-BREMER COMMUNICATIONS | LIB - PHONE EXP FEB '23 | $38.44 |
| CENTER POINT LARGE PRINT | LIB - BOOKS | $24.00 |
| DEMCO | LIB-SUPPLIES/CAP EX SUPPLIES | $227.71 |
| DISCOUNT SCHOOL SUPPLIES | LIB - OFFICE SUPPLIES | $27.94 |
| DISNEY MOVIE CLUB | LIB-DVD'S | $30.92 |
| HGTV MAGAZINE | LIB - SUBSCRIPTIONS | $39.97 |
| ILLINOIS LIBRARY ASSOC | LIB-PROGRAM SUPPLIES | $214.92 |
| INGRAM | LIB - BOOKS | $39.43 |
| MIDWEST LIVING | LIB - SUBSCRIPTIONS | $8.00 |
| NASHUA PUBLIC LIBRARY | LIB - PETTY CASH POSTAGE | $67.82 |
| NATIONAL GEOGRAPHIC KIDS | LIB - SUBSCRIPTIONS | $30.00 |
| NEW HAMPTON TRIBUNE NASHUA | LIB - SUBSCRIPTIONS | $38.00 |
| READ, TIM | LIB-THEISEN'S GRANT PROG SUPP | $275.00 |
| BADGER METER | WTR MTR ANNUAL SVC THRU FEB'24 | $2,958.36 |
| MERCY MEDICAL CENTER-NH | FIRE-PHYSICAL TYLER SEDIVY | $118.00 |
| SECURITY 1ST INSURANCE | SURETY BOND INS -CH 60% | $1,098.00 |
| STRAND ASSOCIATES | SWR-PHASE 2 WATEWTR CONSUL | $375.00 |
| IRS - USA TAX PAYMENT | FED/FICA TAX | $2,131.09 |
| TREASURER STATE OF IOWA | STATE TAX | $337.63 |
| CSG FORTE PAYMENTS | WTR/SWR-ACH BANK FEES FEB'23 | $37.75 |
| Accounts Payable Total |  | $22,951.21 |
| Payroll Checks |  | $7,573.07 |
| \*\*\*\*\* REPORT TOTAL \*\*\*\*\* |  | $30,524.28 |
| GENERAL FUND |  | $15,621.77 |
| LAKE/DAM |  | $101.00 |
| URBAN REVITAL (LOST ONLY) |  | $18.00 |
| ROAD USE |  | $3,564.47 |
| ARPA Funds Covid 19 |  | $1,216.00 |
| WATER |  | $7,844.55 |
| SEWER |  | $2,158.49 |
| TOTAL FUNDS |  | $30,524.28 |