**City of Nashua**

**CITY COUNCIL MINUTES**

**City Council Chambers, City Hall**

The Nashua City Council met in regular session on July 20, 2020 in Council Chambers at City Hall. Pursuant to Iowa Code 21.8 the meeting was also held electronically due to concerns of Covid-19 and social distancing guidelines put in place by Governor Kim Reynolds. The meeting was called to order at 7:00PM with Mayor Betsinger presiding. Council members present were Alex Anthofer, Scott Cerwinske, Thomas Johnson, Harold Kelleher III and Charles Shelby. City employee(s) Deputy Clerk Beth Henningsen and Nick Henningsen Water/Waste Water Superintendent were present. City Attorney David Skilton, CCADC representative Tim Fox and Big 4 Chamber President Val Johnson were also present along with 3 guests. Mayor Betsinger asked for consideration approving the agenda. Cerwinske/M, Johnson/S, M/C.

Mayor Betsinger asked if there were any public comments. There were none. Tim Fox from Charles City Area Development Corp. was at the meeting to talk about Economic Development. He talked about the Visioning Program that the city did back in 2015 and comprehensive planing. He had the Institute for Decision Making (UNI) due the plan for his organization and the cost was about $5,000. The thing they struggled with was who does what and when. It was a 5 year plan and they have accomplished most of their goals. He highly recommended the Institute for Decision Making as a resource for Nashua to utilize. He did mention INRCOG or going to a private firm as other options. He mentioned the Community Builder Plan as something that we may want to look into as well. Val and Tim Fox will put bullet points together and bring back to the council for INRCOG and IDM. Mayor Betsinger called for a motion to open a public hearing to discuss an ordinance amending the storm water utility fee. Cerwinske/M, Johnson/S. Motion Carried. The public hearing was opened at 7:11PM. After discussion, the Mayor asked for a motion to close the public hearing. Cerwinske/M, Johnson/S, M/C. The public hearing was closed at 7:40PM. Betsinger called for a motion to pass the ordinance amending the storm water utility fee. Cerwinske/M, Johnson/S, M/C. Roll Call – Anthofer – Nay, Cerwinske-Aye, Johnson – Aye, Kelleher – Aye, Shelby – Aye. M/C. Johnson motioned to have a 3rd and final reading. Kelleher Seconded. Motion Carried. The 3rd and final reading will be held at the next council meeting on August 3rd.

Mayor Betsinger called for a motion to approve Resolutions 20-35 Approving the Resignation of Judy McDonald. Cerwinske/M, Kelleher/ S. M/C. Roll Call Anthofer – Aye, Cerwinske – Aye, Johnson – Aye, Kelleher – Aye, Shelby – Aye. M/C. 20-36 Resolution to Award an Owner-Occupied Rehabilitation Contract to Project #2. Johnson/M, Anthofer/S, M/C. Roll Call All Ayes. 20-37 Resolution to Award an Owner-Occupied Rehabilitation Contract to Project #3. Shelby/M, Anthofer/S, M/C. Roll Call All Ayes. Mayor Betsinger asked for a motion to approve the minutes from the Regular Council Meeting on July 6, 2020 and the Special Meeting on July 13, 2020. Kelleher/M to approve both minutes, Johnson/S. M/C. Mayor Betsinger asked for a motion to approve the consent calendar payment of claims.

Payment of Claims (see claims report): Total claims to be paid: $38,117.45 +$8,122.07 (Wages)

1. General Fund: $35,759.12
2. Lake/Dam: $1,172.18
3. Road Use: $2,237.21
4. Employee Benefits: $1,581.70
5. Perm Funds Lib Watson – 1,293.62
6. Water: $2,048.56
7. Sewer: $2,247.13
8. Total Funds: $46,239.52

Johnson/M, Cerwinske/S, M/C.

Demolition/Excavation Permits

170 Lakeshore Dr. was tabled as Attorney Skilton was going to look into it.

Building Permits

Mayor Betsinger asked the council for a motion to approve the following building permits: 510 Sample St., 1023 Greeley St., 502 Livingston. Johnson/M to approve all building permits with the exception of 502 Livingston. Anthofer/S, M/C. All building permits were approved with the exception of 502 Livingston.

Business of the Mayor:

The mayor addressed a post that was put on a social media page.

Department Reports:

Deputy Clerk Henningsen talked about the Farmer’s Market and asked the council if they could use the funds for the beautification of Main St. whether it be for brackets for the hanging flower pots, flags, etc. Kelleher/M, Anthofer/S, M/C.

Nick Henningsen presented his monthly report for June. The council reviewed the library report. The decision on comp time for Beth to build storm water utility fee accounts was tabled.

Attorney Skilton addressed a council member signing a petition. He stated that any time a council signs a petition you have to ask whether there is a financial interest or conflict of interest. The financial interest is the council stating there is no financial interest and that’s it. As for the conflict or appearance of a conflict of interest his recommendation was for that council member to abstain from voting on any petition that they have signed to avoid an appearance of conflict of interest. He also addressed Rule 17A and stated that the city is a council form of government and has no rule making in boards. There were no rules to amend or change, the petitions were all initiatives and the council has to vote up or down whether or not they adopt the changes. The council just needs a motion and a second.

The council addressed the 3 petitions that were presented. The first petition was transparency in government and posting important city government information on social media/city website. Shelby/M, Cerwinske/S, M/C. Roll Call: Anthofer – Abstain, Cerwinske – Aye, Johnson – Aye, Kelleher – Aye, Shelby – Aye. The petition regarding establishing a Utilities Board was addressed. Skilton stated that it was too early and too expensive and his example was from the New Hampton Light and Power Board over 2 years. Shelby made a motion to establish a utilities board, but there was no Second. Motion failed. The petition regarding storm water utility was tabled until after the 3rd reading regarding amending the storm water utility fee.

There was no other business. Cerwinske Motioned to adjourn, Johnson Seconded. Motion Carried. The meeting adjourned at 9:12PM.

Pending approval byCity Council John Ott City Clerk

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| CLAIMS REPORT (July 7-20, 2020) |  |  |
| VENDOR | REFERENCE | AMOUNT |
| U.S. POST OFFICE | WATER/SEWER/GARB/REC-JUNE 2020 | $203.68 |
| BROWN SUPPLY CO. INC. | STREETS-SUPPLIES | $51.00 |
| CENTURYLINK | PHONE EXPENSES - JUNE 2020 | $542.69 |
| CHARLES CITY AREA DEV COR | CH-CHRLS CITY AREA DEV CORP DU | $4,573.25 |
| E H ELECTRIC LLC | WC-ELECTRICAL WORK | $248.20 |
| GIS BENEFITS | LIFE/DISABILITY - JULY 2020 | $137.32 |
| IOWA DNR | WATER-WATER SUPPLY FEE 'FY21 | $189.92 |
| IOWA MUNICIPALITIES WORKERS | WORKER'S COMPENSATION PREMIUM | $1,521.00 |
| MID-AMERICAN RESEARCH CHEMICAL | PARKS-ODOR NEUTRALIZER | $128.03 |
| STOREY KENWORTHY MATT PARROTT | WATER/SEWR-UTILITY BILL FORMS | $1,269.23 |
| VERIZON | PD-CELL/INTERNET JUNE 2020 | $101.85 |
| ADVANTAGE ARCHIVES, LLC | LIB-DIGITIZATION NEWSPAPER | $11,690.00 |
| BAKER & TAYLOR | LIB-WATSON ENDOWMENT | $224.48 |
| CENTER POINT LARGE PRINT | LIB-WATSON ENDOWMENT | $173.76 |
| CENTURYLINK | LIB-PHONE EXP JUNE 2020 | $65.34 |
| D. RANDALL CONSTRUCTION | LIB-BUILD REPAIR-PARAPET | $8,529.02 |
| DEMCO | LIB-SUPPLIES | $98.03 |
| DISCOUNT SCHOOL SUPPLIES | LIB-PROGRAM SUPPLIES | $128.40 |
| FARM COLLECTOR | LIB-SUB | $34.95 |
| GARDEN GATE | LIB-SUB 2 YEAR | $45.00 |
| GORDON FLESCH COMPANY INC GFC | LIB-SUPPLIES | $266.71 |
| INGRAM | LIB-WATSON ENDOWMENT | $141.07 |
| MARTHA STEWART LIVING | LIB-SUB | $32.00 |
| MORRIS LANDSCAPING | LIB-RETAINING WALL | $2,288.67 |
| NASHUA PUBLIC LIBRARY | LIB-PETTY CASH | $82.23 |
| PERFECTION LEARNING | LIB-WATSON ENDOWMENT | $617.40 |
| RAPID PRINTERS | LIB-SUPPLIES | $20.49 |
| SOUTHERN LIVING | LIB-WATSON ENDOWMENT | $36.91 |
| SPORTS ILLUSTRATED KIDS | LIB-SUB | $35.96 |
| WHITTEMORE PUBLIC LIBRARY | LIB-WATSON ENDOWMENT | $100.00 |
| BODENSTEINER IMP. INC. | PARKS - OIL | $47.04 |
| DEMRO ELECTRIC | PARKS-ELECRICAL CAMPGROUND | $118.00 |
| E H ELECTRIC LLC | SEWER-REPLACED BREAKER | $337.50 |
| IOWA DIVISION OF LABOR-ELEVATO | WC-ELEVATOR PERMIT #12533 | $75.00 |
| T & K TRACTOR REPAIR | FD-VEHICLE MAINT | $101.40 |
| WAUSAU HYDRAULICS & MACHINE | DAM-REPAIRS | $1,172.18 |
| IRS - USA TAX PAYMENT | FED/FICA TAX | $2,292.74 |
| TREASURER STATE OF IOWA | STATE TAX | $397.00 |
| Accounts Payable Total |  | $38,117.45 |
| Payroll Checks |  | $8,122.07 |
| \*\*\*\*\* REPORT TOTAL \*\*\*\*\* |  | $46,239.52 |
| GENERAL FUND |  | $35,759.12 |
| LAKE/DAM (LOST TAX ONLY) |  | $1,172.18 |
| ROAD USE |  | $2,137.21 |
| EMPLOYEE BENEFIT |  | $1,581.70 |
| PERM FUNDS-LIB WATSON |  | $1,293.62 |
| WATER |  | $2,048.56 |
| SEWER |  | $2,247.13 |
| TOTAL FUNDS |  | $46,239.52 |