**City of Nashua**

**CITY COUNCIL MINUTES**

**City Council Chambers, City Hall**

The Nashua City Council met in regular session on September 8, 2020 in Council Chambers at City Hall. Pursuant to Iowa Code 21.8 the meeting was also held electronically due to concerns of Covid-19 and social distancing guidelines put in place by Governor Kim Reynolds. The meeting was called to order at 7:00PM with Mayor Betsinger presiding. Council members present were Alex Anthofer, Scott Cerwinske, Thomas Johnson, and Harold Kelleher III. Charles Shelby attended remotely. City employee(s) City Clerk John Ott was present. Barb Lumley Welcome Center Board member was present along with Sheriff Martin Hemann. Mayor Betsinger asked for consideration approving the revised agenda removing possible closed hearing Section 21.5 (1) (C) discussion of legal strategy with legal counsel and setting a public hearing for the Street Finance Report. Johnson/M,, Anthofer/S, M/C to approve the revised agenda. Mayor Betsinger asked if there were any public comments. There were none. Mayor Betsinger called for a motion to approve Resolution 20-39 Approving Contract Bid Project #4 CDBG Rehab Grant. M/Kelleher, S/Johnson, M/C. Roll Call: all Ayes. Mayor Betsinger called for a motion to approve minutes from the past 3 council meetings (Regular Council Meeting August 17th, Special Council Meeting August 26th and Special Meeting August 28th ). Cerwinske/M, Anthofer/S, M/C. Mayor Betsinger asked for a motion to approve the consent calendar payment of claims. Payment of Claims (see claims report): Total claims to be paid: $101,990.78+$7,707.26 (Wages)

1. General Fund: $27,962.49
2. Lake/Dam: $4,868.92
3. Urban Revitalization $1,528.16
4. Road Use: $1,585.39
5. Employee Benefits: $5,252.27
6. Water: $10,964.51
7. Sewer: $14,191.55
8. Total Funds: $109,698.04

Cerwinske/M, Johnson S/ M/C.

Council Member Anthofer voted no for approving payment of claims. He also wanted a note in the minutes stating the Fire Association took out a loan for the chassis of the new fire truck that the city received a grant for and the city paid back the loan for the chassis with a portion of the funds received from the grant. Council member and Fire Chief Tom Johnson stated the reason that it was done this way was because the chassis had to be paid for prior to the grant funds being released to the city. The city then used a portion of those grant funds to pay the loan off when it received the grant funds. This was not mentioned in the previous meeting minutes that included the payment of claims for the loan and Council Member Anthofer wanted it added to the minutes. Mayor Betsinger called for a motion to approve the following Permits:

Demolition/Excavation Permits - 170 Lakeshore Cerwinske/M, Kelleher/S, M/C. Building Permits 111 Andrews St. and 322 Madison St. Kelleher/M, Anthofer/S, M/C.

Peddler/Transient Merchant Permit – Island Grill to set up on the campground on Saturdays for the rest of the camping season. Johnson/M, Anthofer/S, M/C.

Business of the Mayor:

The Mayor stated the divers for the dam project were expected to be here today and that the contractors are currently working on driving sheet pile. The Mayor made a proclamation recognizing the month of September as Suicide Prevention Month in the City of Nashua.

Department Reports:

City Clerk Ott talked about the Small Business/Non-Profit Utility Disruption Program. He mentioned that August financial reports will not be ready until the next council meeting and July Bank Rec. is almost complete, but there are still a couple of transactions that need to be completed.

Council Members

Council Member Kelleher talked about the different projects going on with the parks. The city purchased a pole saw and so they have been trimming trees, progress on electrical issues that were discovered during Phase I of the campground electrical repair which is causing periodic outages at some of the campsites. They are still looking at replacing roof on shelter house. Halloween in the Park is scheduled for October 3rd with an alternative date of October 10th depending on weather. The campground will be closing in October. He discussed the Catalyst Program and the two businesses that have submitted information for the pre-apps. There has been a delay in the opening of the pre-app process by Iowa Economic Development, which may allow more businesses in downtown area to get information on the Catalyst Program if they are interested in applying. Anyone interested is encouraged to contact City Hall.

Sheriff Martin Hemann presented his monthly activity report. The Chickasaw County Sheriff’s Department spent 243 hours in Nashua in the month of August. They are contracted for 240 hours. The city does not have to pay for the additional 3 hours.

Barb Lumley from the Welcome Center Board presented information on the Welcome Center. The Welcome Center opened on August 20th and they have 6 of their volunteers that have returned to help out. The new computer and Square Credit Card terminal are both installed and up and running. There are several repairs that need to be addressed and she asked if the city employees could take care of some of the repairs. The also mentioned that the Welcome Center will be used as a voting site for the election in November. The council reviewed the options that Tim Fox had presented at the last regular council meeting for IDM planning cost estimates. One of the criteria for the Community Strategic Plan is to get a taskforce of 15-25 community members who are leaders in the community from different sectors that would be willing to commit their time and work together over a period of several months. The project cost would be approx $4,000-5,000. Council member Kelleher stated that maybe the city should organize a group of leaders prior to spending the resources on the Plan. The council agreed that would be a good starting point.

The council discussed whether or not they should open City Hall. Cerwinske motioned to keep City Hall closed. Kelleher Seconded. Motion Carried.

The council discussed whether or not they should implement a fence ordinance. The council discussed some of the things that should be included if they did add a fence ordinance, but no final decision was made. Sheriff Hemann will send the ordinance from Fredericksburg and New Hampton for the council to review for additional ideas of what to include. The First Congregation Church had asked the city for permission to close the corner of Woodbridge St. and Greeley St. for church activities from 5-7 on Wednesday September 9th. The council approved closing off the corner for the activities. City Clerk Ott had talked to bonding attorney John Danos regarding funding for the dam project. He gave the options for utilizing the bond market or getting a loan for the project and discussed some of the advantages and disadvantages of each. Council member Cerwinske asked about inquiring about a bridge loan until the city knows more specifically what it is going to need for financing.

The council discussed whether or not they should post an ad in the paper for a cleaning associate. They decided to utilize the free resources available, so the ad will be placed on Facebook, and City Clerk Ott will look into Cedar Valley Jobs and Charles City Economic Development. The council discussed consolidating the City website with the Chamber of Commerce. City Clerk Ott stated that if they were to join websites there would have to be multiple administrators of the account who could make changes. Council Member Johnson said that due to accountability and liability he didn’t think it would be a good idea to have other organizations/non-city employees authorized to make changes to the website. M/Johnson, S/Cerwinske, M/C to not consolidate websites.

The council talked about the Nuisance letter follow-up. City Clerk Ott had sent a certified letter, but it wasn’t picked up by the property owner. Sheriff Hemann is going to see if he can get City Clerk Ott a correct address.

The council reviewed the Appraisal Report from ICAP. City Clerk Ott said that he has been talking with the insurance company about the valuations and the square footage increases. These valuations and square footage calculations were done several years ago. The council decided that they would look into getting bids from other companies due to the increase in valuations as well as square footage.

There was no other business. Cerwinske made a motion to adjourn. Johnson Seconded. M/C. The meeting adjourned at 8:16PM.

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| Claims Report August 18-Sept 8, 2020 |  |  |
| VENDOR | REFERENCE | AMOUNT |
| WEBER PAPER COMPANY | LIB-SUPPLIES | $40.10 |
| DELTA DENTAL OF IOWA | DENTAL INS | $275.54 |
| GIS BENEFITS | LIFE INSURANCE | $26.76 |
| LINCOLN SAVINGS BANK | HSA | $1,900.00 |
| 20 20 FX LLC | WC-NEW COMPUTER | $893.60 |
| GIS BENEFITS | LIFE/DISABILITY-AUG 2020 | $137.32 |
| PEOPLESERVICE INC. | water waste water contract | $19,111.00 |
| WAUSAU HYDRAULICS & MACHINE | DAM-PARTS | $4,868.92 |
| BLUE CROSS WELLMARK | HEALTH IN - SEPT 2020 | $7,607.47 |
| AVESIS | VISION INS - AUG 2020 | $52.36 |
| DORSEY & WHITNEY LLP | AMBULANCE - LEGAL FEES | $315.00 |
| JENDRO SANITATION SERVICE | REFUSE/REC - AUG 2020 | $10,963.40 |
| LEROY'S REPAIR | PARKS - POLE SAW | $904.28 |
| RADIOLOGY CONSULTANTS OF IOWA | FD- X-RAY | $72.00 |
| ULINE | CH/PARKS/WC - SUPPLIES | $354.18 |
| CENTURYLINK | WC-PHONE EX AUG 2020 | $70.09 |
| DEMRO ELECTRIC | PARKS - SPLASH PAD TIMER | $465.57 |
| IIW ENGINEERS & SURVEYORS | STORM WTR-GREELEY ST ENGINEER | $16,549.50 |
| INRCOG | RUBAN REVIT REHAB GRANT FEES | $1,528.16 |
| UNITED COMMUNICATIONS CORP | FD-MINOR EQUIP | $213.32 |
| CEDAR VALLEY PORTABLES, LLC | PARKS - PORTA POTTIES AUG 2020 | $180.00 |
| IIW ENGINEERS & SURVEYORS | STORM WTR-GREELEY ST ENGINEERI | $26,795.25 |
| IOWA ONE CALL | LOCATES | $115.20 |
| NASHUA PLUMBING & HEATING | PARKS/SEWERS/STREETS-SUPPLIES | $192.47 |
| NEW HAMPTON TRIBUNE NASHUA | CH-LEGAL EXPENSE | $484.86 |
| RILEY'S INC. | CH - COPPY FEES AUGUST 2020 | $155.80 |
| BADGER METER | WATER-METER SVC AUG 2020 | $622.11 |
| FLESCHNER, CONNIE | PARKS-CAMPING REFND - ELCTRCL | $20.00 |
| LEROY'S REPAIR | FD-EQUIP REPAIR | $20.33 |
| WEX BANK | CITY FUEL EXPENSES | $305.20 |
| DON BOSS | WC-COMM AUG 2020 | $49.50 |
| JAN CLEMENT | WC-COMM AUG 2020 | $91.13 |
| SHEILA DEVEREAUX | WC-COMM AUG 2020 | $34.13 |
| SHERYL DORMAN | WC-COMM AUG 2020 | $29.99 |
| FAMILY FARMS CHARITIES | WC-COMM AUG 2020 | $18.75 |
| SHARON LEERHOFF | WC-COMM AUG 2020 | $50.58 |
| MAAS, ROBERTA C. | WC-COMM JUNE-AUG 2020 | $71.54 |
| MARYLEE MEHMEN | WC-COMM AUG 2020 | $14.06 |
| NANCY'S TRUFFLES | WC-COMM AUG 2020 | $21.00 |
| ROEDER POWDER COAT & MACHINE | WC-COMM-AUG 2020 | $54.75 |
| SANDY'S STICHES | WC-COMM JUNE-AUG 2020 | $33.00 |
| DANIELLE SCHELL | WC-COMM AUG 2020 | $14.25 |
| NANCY SCHERER | WC-COMM JUNE-AUG | $14.00 |
| SENNER, ANN L | WC-COMM JUNE-AUG 2020 | $42.93 |
| TERESA STAUDT | WC-COMM AUG 2020 | $6.75 |
| SHIRLEY STEVENSON | WC-COMM AUG 2020 | $32.25 |
| ZWEIBOHMER SHELLEY | WC-COMM AUG 2020 | $19.43 |
| WORDES CYNTHIA A | WC-COMMM AUG 2020 | $72.00 |
| IPERS | REGULAR IPERS | $3,419.79 |
| IRS - USA TAX PAYMENT | FED/FICA TAX | $2,278.16 |
| TREASURER STATE OF IOWA | STATE TAX | $383.00 |
| Accounts Payable Total |  | $101,990.78 |
| Payroll Checks |  | $7,707.26 |
| \*\*\*\*\* REPORT TOTAL \*\*\*\*\* |  | $109,698.04 |
| GENERAL FUND |  | $27,962.49 |
| LAKE/DAM (LOST TAX ONLY) |  | $4,868.92 |
| URBAN REVITAL (LOST ONLY) |  | $1,528.16 |
| ROAD USE |  | $1,585.39 |
| EMPLOYEE BENEFIT |  | $5,252.27 |
| WATER |  | $10,964.51 |
| SEWER |  | $14,191.55 |
| STORM WATER UTILITY |  | $43,344.75 |
| TOTAL FUNDS |  | $109,698.04 |