**CITY OF NASHUA**

**CITY COUNCIL MEETING**

**September 19, 2016**

The Nashua City Council met in regular session September 19, 2016 at the Nashua City Hall Council Chambers at 7:00pm with Mayor Angelina Dietz presiding and Council Members Rolland Cagley, Tom Johnson and Ryan Jung present: Council Members Kyle Lane and Brenda Roberts were absent

The following department heads were in attendance: City Clerk Tabatha Caswell, Library Director Heather Hackman, Sewer Operator Nick Henningsen and Street Superintendent Dan Zwanziger; along with 13 visitors.

Motion Cagley, seconded by Jung to approve the agenda. Motion carried unanimously.

 Motion Jung, seconded by Johnson to approve the Consent Agenda (minutes of September 6, 2016 meeting, bills for September 19, 2016 and Clerks Reports for August 2016) removing the payment for Murphy, Smith & Co PLLC $3424.00 and correcting vending machine from repaired to filled. Motion carried unanimously.

 Discussion was held with LouAnn Murphy regarding the treasurers report. The entries the State Auditor requested to be done in the computer software were given to the City Clerk incorrectly and are currently being corrected. She will be working on detailed information for July to be able to move forward. Currently the City has several bank accounts which are unnecessary. The money not spent in many departments goes back into the general fund as this is the state law; will need to keep the Watson money separate. She will come back in a month to give a progress report.

 Motion Jung, seconded by Cagley to approve the street closure of the 300 and 400 blocks of Main St for Nashua Women of Today Trunk or Treat October 30th 2-4pm. Motion carried unanimously.

 City Clerk Caswell verified Halloween Trick or Treat will be held October 31st from 5:30-7:30pm.

Fire Department: Chief Johnson indicated a few of the firefighters attended the IFA convention in Waverly; eight firefighters participated in drills and one firefighter placed 3rd; will be hosting an Open House October 9th 10-2pm.

 Library Director Hackman discussed getting copies of bank statements; received several donations for the summer reading program; received a grant from Dollar General; next Library Board meeting will be October 12th at 7pm.

 Parks: Council Member Jung indicated students at the High School will be fixing the shelter reservation signs and possibly building new picnic tables; next Park Board meeting will be September 27th at the Welcome Center.

 Street Superintendent Zwanziger updated the Council on the repairs being done to the scour holes under the dam.

 Sewer Operator Henningsen indicated a chlorine regulator broke and will be repaired.

 Mayor Dietz participated in the car show for CW Rustic Hallow Shelter; attended the last Park Board meeting; swore in lake and dam members; Town House event and the MBS Farms events turned out great.

 Council: Cagley wondering about sidewalk repairs as there are lots to be fixed; Johnson inquired about spraying the ditch on Jay street by the railroad tracks and has had residents express concern with possibly losing burn barrels; Jung indicated a Lake/Dam meeting will be October 4th; wondering about bridge on Greeley being cleaned up; spoke with Dan and Lane regarding other City Employee’s helping to complete items for streets; conference attended was good and learned a lot about City operations.

 Discussion was held regarding a street closure application. The application will be reviewed and compared to a few other applications used by other Cities.

 Motion Jung, seconded by Johnson to accept the bid from Bunston Tree Services to remove a tree on Sample St and two trees on Madison St for $1500. Motion carried unanimously.

 Motion Cagley, seconded by Johnson to accept the bid from Barnett Excavation and Trucking to repair the storm sewer on Dawn Dr. Motion carried unanimously.

 Motion Jung, seconded by Johnson to extend the brush site hours to 7am – 7pm daily until closed for the season. Motion carried unanimously.

 Motion Jung, seconded by Cagley to approve Resolution 16-29: A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF NASHUA, IOWA, APPROVING THE FY2016 STREET FINANCE REPORT. Roll Call Vote. Ayes: Cagley, Johnson, Jung. Nayes: none. Motion carried unanimously.

 Discussion was held regarding the City Hall/Police Department doors. They currently stick during hot days.

 Discussion was held regarding the water meter replacement project and who is assembling the meters which need to be assembled.

 Discussion was held regarding distribution of the council packets and if they could be sent out a week in advance. City Clerk Caswell will give some thought to it and report back.

 Discussion was held regarding solid waste vendors. Three proposals have been received-Jendro Sanitation, Bunn Services, LLC and Waste Management. Also presented was the option of the City purchasing the trash totes and contracting with a vendor for trash and recycling services. It was discussed to have Water Superintendent Jeff Smith maintain the totes if the City purchased them.

 Discussion was held regarding Ordinance Chapter 105 Solid Waste Control. Several items were discussed and City Clerk Caswell will work on a few changes and present the ordinance again at the next council meeting.

 Discussion was held regarding Ordinance Chapter 106 Collection of Solid Waste. Several items were discussed and City Clerk Caswell will work on a few changes and present the ordinance again at the next council meeting.

 Motion Cagley, seconded by Jung to approve the consent agenda regarding the following building permits:

* 1. 241 Lakeshore Dr – replace existing storage shed that has reached the end of its serviceable storage shed that has reached the end of its serviceable life (9’7½”w x 13’3”l) with a Premier Portable building (10’w x 14”l)
	2. 324 Madison St – shingle existing roof
	3. 112 Andrews St – take chimney down, replace basement door, replace south garage door, replace shingles only on the peak of house and the garage
	4. 219 Main – roof repair
	5. 50 Chickasaw St – new siding & roof (tin), replace widow
	6. 123 Cedar Hill St – pour remaining section of driveway to street
	7. 417 Wentling St – shingle roof & repair damaged siding/install new window
	8. 324 Cedar St – replace roof on entry way

Motion carried unanimously.

Motion Jung, seconded by Johnson to adjourn the meeting at 8:55pm. Motion carried unanimously.

 City of Nashua

Expenses for SEPTEMBER 19, 2016

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| **VENDOR NAME** | **DESCRIPTION** |  **AMOUNT**  |
| BECTHOLD PLUMBING |  installation of 200 water meters  |  $2,800.00  |
| BODENSTEINER IMP. INC. | lawn mower repair |  $ 155.80  |
| BRUENING ROCK PRODUCTS INC | rock |  $ 373.12  |
| CASEY'S GENERAL STORES | fuel |  $ 532.81  |
| CENTURYLINK | utilities-phone |  $ 623.76  |
| CITY LAUNDERING CO. | mat cleaning |  $ 50.87  |
| CITY MOTOR PARTS LTD | parts |  $ 109.77  |
| DELTA DENTAL | premium |  $ 256.76  |
| FIVE STAR COOPERATIVE | shipping/fly spray/bat |  $ 48.83  |
| HANNEMANN CONSTRUCTION | cover windows at 308 Main St |  $ 93.00  |
| HATZKY, SHARON | reimb-corner cabinets/twl rack |  $ 30.00  |
| HAWKINS, INC. | chlorine cylinder |  $1,428.19  |
| IOWA LAW ENFORCEMENT ACD | firearms instructor school |  $ 575.00  |
| KWIK STAR | fuel |  $ 761.22  |
| LESSIN SUPPLY CO. | mapp gas/Co2 |  $ 58.67  |
| MARTIN BROS DISTRIBUTING | rubber bands for garbage cans |  $ 25.42  |
| MARVIN, TRAVIS | reimb-equipment |  $ 281.36  |
| METLIFE | std/life/ad&d |  $ 145.96  |
| MIDCO DIVING & MARINE SE | water tower cleaning |  $2,645.00  |
| NEW HAMPTON TRIBUNE N | publications |  $ 290.25  |
| PEOPLESERVICE | monthly ww services  | $10,166.0  |
| PIERCE, PAT | Sept 2016 prop taxes | $ 2,040.00  |
| POPCORN HEAVEN | vending | $ 146.00  |
| SMITH, JEFFRY | reim-bug spray |  $ 15.75  |
| STILLIONS, BRIAN | camp host-8.28-9.10.16 |  $ 486.00  |
| SUPERIOR LAMP INC. | lights for tower |  $ 110.77  |
| THE MILL, INC. | barn lime for PH control |  $ 8.20  |
| VERIZON |  PD wireless internet  |  $ 80.02  |
| WELLMARK | health insurance |  $ 9,741.82  |
| EMPLOYEES | payroll | $12,158.69  |
| ICSRU | garnishment |  $ 779.07  |
| IRS | federal tax w/holding |  $ 4,219.64  |
|  |  |  $51,237.75  |
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| **LIBRARY EXPENSES** |  |  |
| **VENDOR NAME** | **DESCRIPTION** |  **AMOUNT**  |
| DEMCO | office supp/equipmen |  $ 270.79  |
| BAKER & TAYLOR | books/dvd's |  $ 201.94  |
| CENTER POINT | books/dvd's |  $ 42.00  |
| CENTURYLINK | utilities |  $ 60.15  |
| DISNEY MOVIE CLUB | books/dvd's |  $ 29.95  |
| HEATHER HACKMAN | misc exp-trav to CLP |  $ 59.47  |
| INGRAM BOOKS | books/dvd's |  $ 211.13  |
| NASHUA PUBLIC LIBRARY | petty cash-supp/po |  $ 50.94  |
| NEW HAMPTON TRIBUNE | subscriptions |  $ 46.00  |
| TASTE OF HOME BOOKS | books/dvd's |  $ 58.93  |
| **TOTAL LIBRARY EXPENSES:** |  |  $ 1,031.30  |
| **TOTAL EXPENSES FOR SEPTEMBER 19, 2016:** |  $ 52,721.79  |  |

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Angelina Dietz

 Mayor

Attest: Tabatha Caswell

 City Clerk