**City of Nashua**

**CITY COUNCIL MINUTES**

**City Council Chambers, City Hall**

## The Nashua City Council met in regular session on May 16, 2022 in Council Chambers at City Hall. The meeting was called to order at 7:00PM with Mayor Anthofer presiding. Council members present were Rhonda Dean, Samantha Johnson, Hal Kelleher, Tim Malven, and Ernie Willsher. City employee(s) City Clerk John Ott was present along with Nick Henningsen Water/Waste Water Superintendent. There was one guest in attendance.

## Mayor Anthofer asked for consideration approving the agenda removing 11(E) -Discussion/Action moving handicap signs for food trucks and 11(F) consideration/approval of re-estimates for dock repair. Johnson/M, Dean/S, M/C. RC: All Ayes.

Mayor Anthofer called for a motion to approve the consent agenda. Minutes from the regular council meeting May 2, 2022, Consent Calendar Payment of Claims May 3-12, 2022 $258,908.18 and the following permits. Alcohol renewal: Dollar General, Cigarette/Tobacco renewals: Casey’s General Store and Dollar General, and Building: 716 St. Lawrence, 1002 Greeley St., 2871 Victory Ave. and 11 Mill St. Council member Johnson wanted to remove 228 Wentling St. and 502 Madison St. and place them on the regular agenda for discussion. Johnson/M, Willsher/S, M/C. RC: All Ayes.

## Mayor Anthofer asked for public comments. A resident inquired about a housefire that recently took place and how long the city is going to allow it to sit there and be another burned down home that just sits there. Mayor Anthofer stated that he thinks it is in the Code of Ordinances or the city would have to consult with legal counsel.

## Dean motioned to set a public hearing for a budget amendment for June 6, 2022. Johnson seconded. M/C. RC: All Ayes.

## Mayor Anthofer called for a motion to approve the following building permits that were removed from the consent agenda: 228 Wentling St. and 502 Madison St. Johnson/M to approve the two building permits and to refund the building permit fee due to the Improvement Permit fee waiver that the city is currently doing. Malven seconded. M/C. RC: All Ayes.

## Business of the Mayor: The Mayor had no business to discuss.

## Department Reports:

City Clerk Ott presented the April Financial reports and informed the council that April bank reconciliation has been completed and is available for council review. He talked about some recent utility billing issues that he has come across and would like to further discuss them with Nick Henningsen water/waste water Superintendent.

City Council

Dean mentioned that no one showed up for the 1st coffee with the council, but they are going to do it again June 4th. It will be an open table discussion and the public is encouraged to attend.

Johnson mentioned that she has an ambulance council meeting May 17th to discuss the feasibility study. Dean mentioned that at the FMC landfill meeting they talked about battery disposal. She stated that if you bring your dead batteries to City Hall she will take them to the landfill. She asked residence to not put them in the garbage because they can start fires and/or explode. She also mentioned that when it is windy the landfill has to close. She recommended calling ahead to make sure it is open if it is windy. Malven commended the Street Department on filling potholes, but noted there is still a lot of potholes left to fill. Kelleher mentioned an issue with trash overflowing at the campground and wanted to see about putting extra garbage bags inside the trash cans or storing extras at campground. Kelleher also mentioned that the fence at the splash pad wasn’t fully repaired. It was noted that the fence needs to be fixed prior to opening the Splash Pad and Nick Henningsen stated that we usually open it the weekend of Memorial Day because even though we have had some nice days the water is only 40 degrees because it isn’t heated and so people are in it for only a few seconds before they jump out due to it being so cold, which causes a lot of wasted water. The Splash Pad will open on Thursday May 26th. Kelleher also noted that we have new posts at the campsites, but they don’t have numbers yet, but there is someone working on it.

Nick Henningsen Water/Waste Water Superintendent presented his monthly report. He wanted to remind the citizens to not flush wipes down the toilet, even though they say they are disposable they plug up the sewer lines and our equipment. He discussed purchasing a new pump vs. a rebuilt one. Dean/M to purchase a new submerisible pump for $6,509 and to keep the old one as a back-up. Johnson/S, M/C. RC: All Ayes. He also discussed the two options of capping the old well or putting in a hydrant. The council asked him to get bids for each to determine the cost of each option. Henningsen will get bids. Henningsen discussed the estimate he received for a 4” meter to put at the trailer park, so the trailer park would get one bill. He noted that putting in one meter would eliminate all the individual bills at the trailer court; eliminate the need to call a plumber to shut off the water because PeopleServices does not allow employees to go underneath trailers for shutoffs. Dean/M to purchase a 4” meter for the mobile home park to put them on one bill. Johnson/S, M/C. RC: All Ayes.

Heather Hackman Library Director presented her monthly report.

Action/Discussion:

The council discussed several items: Dean/M and Johnson/S to form a hiring committee consisting of council members Dean, Kelleher, and Malven and City Clerk Ott. M/C, RC: All Ayes. City Clerk Ott will review the candidates and the council will provide their input to Ott by Wednesday May 18th.

Johnson/M, Dean/S to approve the repair estimate for the powerhouse from ProCrafters for an estimated cost of $39,990. M/C. RC: All Ayes.

Johnson/M, Kelleher/S, to table action/discussion on city properties. M/C, RC: All Ayes.

Johnson/M, Dean/S, to complete performance evaluations by June 15th this year and to have them completed by March 31st in future years. M/C. RC: All Ayes.

Johnson/M, Malven/S to approve the city applying for the Blackhawk County Gaming Grant for the repair of the roof at the Boy Scout Cabin on behalf of the Community Foundation. M/C. RC: All Ayes.

Johnson/M, Kelleher/S to approve renewal of Chamber membership. M/C. RC: All Ayes.

Dean/M, Johnson/S to approve recommendations by the Mayor for approval of the JF Brennan Dive Contract.

There was no other business. Johnson/M to adjourn, Willsher/S, MC. RC: All Ayes. The meeting was adjourned at 8:20PM.

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##  Pending Approval by Council

## John Ott

## City Clerk

|  |  |  |
| --- | --- | --- |
| Revenues (July'21-April'22) | July Rev. | YTD (July'21-April '22) |
| GENERAL FUND TOTAL | 211,614.90 | 761,888.38 |
| WODD DAYS FUND TOTAL | 0 | 16,699.36 |
| LAKE/DAM TOTAL | 254.02 | 46,760.48 |
| URBAN REVITAL (LOST ONLY) TOTA | 77,659.78 | 181,574.52 |
| ROAD USE TOTAL | 23,198.88 | 181,087.77 |
| EMPLOYEE BENEFIT TOTAL | 49,256.13 | 130,739.86 |
| EMRGNY FUND (TRAN TO GF) TOTA | 4,752.66 | 12,636.37 |
| LOCAL OPTION TAX TOTAL | 15,118.50 | 197,596.23 |
| SPECIAL REVENUES-LAKE/DAM TOTA | 0 | 0 |
| TIF FUNDS TOTAL | 15,746.30 | 43,931.44 |
| SPECIAL REVENUES-URBAN RE TOTA | 0 | 0 |
| ASSET FORFEITURE TOTAL | 0 | 0 |
| DEBT SERVICE TOTAL | 83,647.93 | 311,964.84 |
| CAPITAL IMPROVEMENT LEVY TOTA | 0 | 0 |
| FEMA FUND #301 LAKE/DAM TOTAL | 0 | 0 |
| FIRE DEPARTMENT (FEMA) TOTAL | 0 | 0 |
| ARPA Funds Covid 19 TOTAL | 0 | 123,795.98 |
| PERM FUNDS-LIB WATSON TOTAL | 0 | 114.79 |
| PERM FUNDS-CITY WATSON TOTAL | 500 | 8,136.41 |
| PERM FUNDS-LIBRARY-BERRIE TOTA | 37.02 | 219.66 |
| GRANDY ESTATE - LIBRARY TOTAL | 0 | 0 |
| WATER TOTAL | 19,965.38 | 224,307.63 |
| UTILITY DEPOSITS TOTAL | 150 | 2,100.00 |
| SEWER TOTAL | 34,310.51 | 393,597.88 |
| SEWER SINKING TOTAL | 13,302.67 | 133,026.70 |
| STORM WATER UTILITY TOTAL | 4,512.05 | 45,075.06 |
| TOTAL REVENUE BY FUND | 554,026.73 | 2,815,253.36 |

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| CLAIMS REPORT (May 3-12, 2022) |  |  |
| VENDOR | REFERENCE  | AMOUNT |
| BADGER METER  | WATER-METER SVS FEE APRIL '22  | 593.63 |
| BRUENING ROCK PRODUCTS INC  | STREETS-ROAD ROCK  | 558.79 |
| BUTLER-BREMER COMMUNICATIONS  | PHONE EXP - APRIL '22  | 298.48 |
| CHICKASAW COUNTY AUDITOR  | AMB-Q4 FY'22 SVC  | 7179.54 |
| CHICKASAW COUNTY SHERIFF OFFIC | PD-CNTY CNTRCT ADD HRS APRL'22  | 4544.80 |
| CRONIN, SKILTON, SKILTON  | DAM/WTR/SWR/CH-LEGAL EXPENSE  | 2472.58 |
| DRM CARPENTRY, LLC  | FD-WINDOW REPLACE  | 7955.00 |
| FIVE STAR COOPERATIVE  | FD-FUEL FOR GENERATOR  | 198.00 |
| J & M DISPLAYS, INC.  | FIREWORKS-WODD DAYS '22  | 5000.00 |
| JOHN DEERE FINANCIAL  | PARKS-SUPPLIES  | 160.35 |
| MIDAMERICAN ENERGY  | GAS/ELEC EXP - APRIL '22  | 6372.23 |
| MURPHY, COE, AND SMITH  | CH-TREASURER JAN/FEB '22  | 310.00 |
| NEW HAMPTON TRIBUNE NASHUA  | CH-LEGAL PUBLICATIONS  | 347.04 |
| ORIGIN DESIGN  | GREELEY-FINAL DESIGN (AMEND 3)  | 10978.75 |
| OTT, JOHN  | CH-REIMB NOTARY SUPPLIES  | 52.49 |
| RAPID PRINTERS  | WTR/PK-SHUT OFF/CAMP ENVELOPE  | 360.00 |
| S & T COLLISION  | STREETS-SKID LOADER TIRE  | 285.03 |
| SCHINDLER ELEVATOR CORP.  | WC-ELEVATOR REPAIR  | 8921.00 |
| SCHUETH ACE HARDWARE  | PARKS-SUPPLIES  | 41.93 |
| LISA STEINLAGE  | WC-MARCH SALES 2022 REISSUE  | 25.50 |
| STOREY KENWORTHY MATT PARROTT  | CH-MINUTES/RESOLUTIONS PACKS  | 137.70 |
| ULINE  | WC/PARKS  | 374.02 |
| WEINBERG, THERESA  | WC- SALES MARCH '22 REISUE  | 50.44 |
| CALICO MEADOW SOAP LLC  | WC-CRAFTER COMMISSION ARIL '22  | 34.50 |
| DEUTH, BRENDA  | WC-CRAFTER COMMISSION ARIL '22  | 56.40 |
| SHERYL DORMAN  | WC-CRAFTER COMMISSION ARIL '22  | 33.14 |
| FRISKY FOX VINEYARD LLP  | WC-CRAFTER COMMISSION ARIL '22  | 154.96 |
| TERRY HINRICHS  | WC-CRAFTER COMMISSION ARIL '22  | 37.50 |
| SHARON LEERHOFF  | WC-CRAFTER COMMISSION ARIL '22  | 173.83 |
| MAAS, ROBERTA C.  | WC-CRAFTER COMMISSION ARIL '22  | 123.87 |
| NANCY'S TRUFFLES  | WC-CRAFTER COMMISSION ARIL '22  | 37.88 |
| DARLENE RICKART  | WC-CRAFTER COMMISSION ARIL '22  | 30.00 |
| ROEDER POWDER COAT & MACHINE  | WC-CRAFTER COMMISSION ARIL '22  | 45.00 |
| DANIELLE SCHELL  | WC-CRAFTER COMMISSION ARIL '22  | 36.75 |
| NANCY SCHERER  | WC-CRAFTER COMMISSION ARIL '22  | 67.53 |
| SANDY'S STICHES  | WC-CRAFTER COMMISSION ARIL '22  | 49.50 |
| SENNER, ANN L  | WC-CRAFTER COMMISSION ARIL '22  | 121.98 |
| TERESA STAUDT  | WC-CRAFTER COMMISSION ARIL '22  | 47.25 |
| LISA STEINLAGE  | WC-CRAFTER COMMISSION ARIL '22  | 147.38 |
| WEINBERG, THERESA  | WC-CRAFTER COMMISSION ARIL '22  | 75.38 |
| JAN CLEMENT  | WC-CRAFTR COMM APRIL '22  | 83.25 |
| 20 20 FX LLC  | LIB-TECH SUPPLIES  | 60.00 |
| BAKER & TAYLOR  | LIB-BOOKS  | 353.37 |
| BETTER HOMES & GARDENS  | LIB-SUBSCRIPTIONS  | 12.00 |
| BIRDS & BLOOMS  | LIB-SUBSCRIPTIONS  | 16.03 |
| BUTLER-BREMER COMMUNICATIONS  | LIB-PHONE EXP APRIL '22  | 37.31 |
| CENTER POINT LARGE PRINT  | LIB-BOOKS (WATSON)  | 23.25 |
| CHARLES CITY PRESS  | LIB-SUBSCRIPTIONS  | 54.00 |
| DEMCO  | LIB-OFFICE SUPPLIES  | 134.88 |
| DISCOUNT SCHOOL SUPPLIES  | LIB-OTHER MATERIALS  | 112.85 |
| DISNEY MOVIE CLUB  | LIB-DVD'S  | 30.97 |
| GUILDCRAFT  | LIB-PROGRAM SUPPLIES  | 95.45 |
| H & R LAWNCARE LLC  | LIB-SPRING/FALL SPRAY  | 172.80 |
| HGTV MAGAZINE  | LIB-SUBSCRIPTIONS  | 39.97 |
| INGRAM  | LIB-DVD'S/BOOKS  | 622.68 |
| NASHUA PUBLIC LIBRARY  | LIB - PETTY CASH POSTAGE  | 9.06 |
| SCHOLASTIC, INC  | LIB-BOOKS  | 339.11 |
| THE PIONEER WOMAN  | LIB-SUBSCRIPTIONS  | 12.00 |
| IOWA FINANCE AUTHORITY  | SEWER-REV BOND PRIN/INT  | 195156.25 |
| OTT, JOHN  | CH-REIMB OFFICE CHAIR  | 159.99 |
| S & T COLLISION  | FD-VEHICLE REPAIR  | 73.30 |
| SCHINDLER ELEVATOR CORP.  | WC-CONTRACT PRICE ADJUST  | 78.76 |
| SNELLING, MARLENE  | WC-CRAFTR COMM APRIL '22  | 33.75 |
| WEX BANK  | CITY FUEL EXPENSES  | 1390.96 |
| IOWA DEPARTMENT OF REVENUE  | SEWER-APRIL '22 SALES TAX  | 293.64 |
| IOWA DEPARTMENT OF REVENUE  | WATER-APRIL '22 WET TAX  | 1014.90 |
| CSG FORTE PAYMENTS  | WTR/SWR - ACH BANK FEES  | 7.50 |
| Accounts Payable Total  |   | 258908.18 |
| Payroll Checks  |   |   |
| \*\*\*\*\* REPORT TOTAL \*\*\*\*\*  |   | 258908.18 |
| GENERAL FUND  |   | 41560.26 |
| LAKE/DAM  |   | 949.12 |
| URBAN REVITAL (LOST ONLY)  |   | 34.97 |
| ROAD USE  |   | 7321.69 |
| DEBT SERVICE  |   | 59713.75 |
| PERM FUNDS-LIB WATSON  |   | 539.27 |
| PERM FUNDS-LIBRARY-BERRIE  |   | 315.11 |
| WATER  |   | 5442.26 |
| SEWER  |   | 4844.57 |
| SEWER SINKING  |   | 135442.50 |
| STORM WATER UTILITY  |   | 2744.68 |
| TOTAL FUNDS  |   | 258908.18 |

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