**CITY OF NASHUA**

**CITY COUNCIL MEETING**

**December 5, 2016**

The Nashua City Council met in regular session December 5, 2016 at the Nashua City Hall Council Chambers at 7:00pm with Mayor Angelina Dietz presiding and Council Members Rolland Cagley, Tom Johnson, Ryan Jung and Kyle Lane present; Brenda Roberts absent.

The following department heads were in attendance: City Clerk Tabatha Caswell, Police Officer Stephen Johnson, and Water Superintendent Jeff Smith; along with 6 visitors.

Motion Cagley, seconded by Lane to approve the agenda. Motion carried unanimously.

 Motion Lane, seconded by Cagley to approve the minutes of November 21, 2016 meetings, bills for December 5, 2016. Motion carried unanimously.

 Discussion was held regarding the utility bill for 419 Main St. The waterless water heater malfunctioned and caused the basement to flood.

 Motion Jung, seconded by Cagley to forgive the sewer portion and for City Clerk Caswell to establish a procedure for instances such as this going forward. Motion carried unanimously.

 Comments heard during the public hearing regarding Ordinance 309 - AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF NASHUA, IOWA, 2016, BY AMENDING PROVISIONS PERTAINING TO SIDEWALK REGULATIONS include: keeping sidewalks clean on Main St.

 The first reading of the ordinance did not pass as the Council discussed making changes to the ordinance. The ordinance will be republished and a new public hearing date will be set.

 Sealed bids received for items published for sale were opened and discussed.

 Motion Jung, seconded by Lane to accept the highest bids and to not sell the snow blower attachment. Motion carried unanimously.

Bids were accepted as follows: Jet Truck-1984 International Model 1964-Dewain Wiebke $1352.00; Plow Truck-1988 International Model 1954-Clyde Balvanz $4220.00; 1996 Dodge 1500 2wd-Brad Mason $958.00; 1991 Ford F-150 2wd-Brad Mason $753.00; 2007 Ford Explorer-Jim Kramer $4275.00; 5020 Allis Chalmers Tractor-Dewain Wiebke $2901.00; 3pt. Post Hole Auger-David Kuykendall $276.76.

Department Reports:

 City Clerk: has setup the Kwik Star charges to require a PIN #-has assigned all employees an employee id which will be used as their PIN# and has also made employee id’s; meeting with FEMA for a kickoff meeting Thursday at 11am.

Lake & Dam: per Ryan Jung they are still meeting every two to three weeks; trying to get engineer to advise them on the dredging process; purchase request coming for shallow area markers.

 Police Department: Officer Johnson indicated all building permits are approved; still working on golf cart ordinance; Reserve Officer Bilharz expressed his Thanks to everyone for the opportunity to be a part of the Nashua Police Department as he is starting a fulltime position with another department.

 Water: Superintendent Smith flow test being done in Schluter Addition and it was determined the addition is serviced by 4 inch lines and recommends when infrastructure improvements are done to replace with 8 inch lines and will suggest a black flow preventer to household having issues when flushing hydrants; dig tomorrow by ambulance shed not sure what is causing sink hole; waiting to hear back from fence company.

 Mayor: WOW!-Saturdays event had a fantastic turnout with great businesses and vendors; Library open house will be December 10th along with an Ugly Sweater event; went to Charles City Area Development Corporation meeting and it was brought up at the meeting that Nashua has exciting things happening and will be working with other communities regarding strategic planning; .

 Council: Cagley-wondering about the doors on the back of City Hall and Police Department, City Clerk Caswell has left a message for Hannemann Construction with no reply, Mayor Dietz will contact the City Attorney due to no reply from Hannemann Construction; Johnson–wondering if residents can use the recycling totes and what if someone does not want a tote, wondering if Bunston has removed trees, concerned about Fire Department balance on treasurers report and Jung mentioned other account balances not looking correct as well, wondering about getting a list of the projects which have been completed and yet to be completed, wondering what is going on with LED sign and if it could be put in the City shed; Jung-per Skilton we have no leg to stand on regarding the water meter and software issues as there was no signed contract, wondering about changes to Welcome Center credit card deposits, wondering about starting to meet for the budget; wondering about a bin change form, frustrated there was not better communication regarding the distribution of the recycling totes, also concerned about the treasurers report-Mayor Dietz has made some calls and those she spoke with are not available until spring; Lane-wondering about the electronic sign and discussing installation options at budget time.

 An update was given by Water Superintendent Jeff Smith on the water meter project. He has been putting meters together to be installed. Council Member Jung asked about the three problem meters. He will be sending back the eighteen antennas to be inspected and these will be replaced.

 Motion Jung, seconded by Lane to approve Resolution 16-33: A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF NASHUA, IOWA, APPROVING CHANGE OF STATUS FOR AN EMPLOYEE OF THE CITY OF NASHUA EFFECTIVE, 2016 with changes to the wording of wages when scheduled to work. Roll Call Vote: Ayes: Cagley, Johnson, Jung, Lane. Nayes: none. Absent: Roberts. Motion carried unanimously.

 Motion Lane, seconded by Cagley to approve Resolution 16-34: A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF NASHUA, IOWA APPROVING SETTING WAGES FOR EMPLOYEE OF THE CITY OF NASHUA FOR THE FISCAL YEAR 2016-2017 EFFECTIVE NOVEMBER 22, 2016. Roll Call Vote: Ayes: Cagley, Johnson, Jung, Lane. Nayes: none. Absent: Roberts. Motion carried unanimously.

 Discussion was held regarding the request for appointment of new Library Board Member Paul Bisgard. Council Member Jung inquired about Bisgards credentials. Mayor Dietz indicated he has been a school superintendent and principal.

Motion Lane, seconded by Cagley to approve Resolution 16-35: A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF NASHUA, IOWA ACCEPTANCE OF RESIGNATION FROM THE NASHUA PUBLIC LIBRARY BOARD AND TO APPOINT A REPLACEMENT TO THE NASHUA PUBLIC LIBRARY BOARD OF THE CITY OF NASHUA EFFECTIVE DECEMBER 5, 2016. Roll Call Vote: Ayes: Cagley, Johnson, Jung, Lane. Nayes: none. Absent: Roberts. Motion carried unanimously.

Motion Jung, seconded by Lane to approve Resolution 16:36: A RESOLUTION FOR APPROVAL OF LEGAL SERVICES AGREEMENT AND AUTHORITY TO REPRESENT. Roll Call Vote: Ayes: Cagley, Johnson, Jung, Lane. Nayes: none. Absent: Roberts. Motion carried unanimously.

 Motion Lane, seconded by Jung to approve the consent agenda regarding the following building permits:

* 1. 522 Panama St – 8’ x 27’ concrete pad new windows, siding and garage doors
	2. 203 Dixie Dr – retaining wall on the west side of my house
	3. 615 Main St – put new roof on
	4. 80 Amherst Blvd – driveway and pad for ATM

Motion carried unanimously.

Motion Lane, seconded by Jung to adjourn the meeting at 9:00pm. Motion carried unanimously.

Expenses for DECEMBER 5, 2016

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| **VENDOR NAME** | **DESCRIPTION** |  **AMOUNT**  |
| BECTHOLD, PAUL | travel reim |  $ 62.50  |
| BROWN SUPPLY CO. INC. | lite bar & jacket |  $ 431.84  |
| CITY LAUNDERING CO. | mat cleaning |  $ 50.87  |
| COCA-COLA REFRESHMENTS | pop/water |  $ 190.80  |
| E H ELECTRIC LLC | water tower lights |  $ 89.01  |
| EMBLEM ENTERPRISES INC | uniform patches |  $ 29.84  |
| FIRST SECURITY BANK | interest-water improvement |  $ 2,988.40  |
| FIVE STAR CO-OP | oil/supplies |  $ 761.70  |
| FLOYD CO. MEM. HOSPITAL | fireman-x-rays |  $ 318.60  |
| GALLS, LLC | uniforms |  $ 400.47  |
| HAWKINS, INC. | chlorine |  $ 75.00  |
| IOWA RURAL WATER ASSOC. | membership dues |  $ 275.00  |
| JOHN DEERE FINANCIAL | handle/flag/thermometer/heater |  $ 169.85  |
| KEYSTONE LABORATORIES | water testing |  $ 24.00  |
| LINCOLN SAVINGS BANK | bradford Pkwy-int/Powehouse-in |  $ 1,913.56  |
| NASHUA AREA MEDICALCENTER | fireman CPX-Henningsen |  $ 145.00  |
| NASHUA FIRE DEPT. | 2016 stipend |  $ 4,350.00  |
| NORTH IOWA MONUMENT | air compressor rental |  $ 180.00  |
| PEOPLESERVICE INC. | December wastewater service |  $10,166.00  |
| PLAINFIELD WELDING AND REPAIR | supplies |  $ 97.50  |
| R & S MOWING | fall fertilizer |  $ 40.00  |
| S & T COLLISION | fuses for vehicle |  $ 2.40  |
| USPS | November utility billing postage |  $ 209.55  |
| WC VENDORS | November WC Sales |  $ 3,645.69  |
| EMPLOYEES | wages |  $23,757.58  |
| ICSRU | garnishment |  $ 779.07  |
| IRS | federal tax w/holdings |  $ 8,435.79  |
| IPERS | November contributions |  $ 5,411.97  |
| STATE OF IOWA | November tax w/holdings |  $ 1,492.00  |
|  |  |  |
|  |  |  |
| **TOTAL EXPENSES FOR DECEMBER 5, 2016:** |  $66,493.99  |

Angelina Dietz

 Mayor

Attest: Tabatha Caswell

 City Clerk

Transcribed by the City Clerk subject to Council approval.