**City of Nashua**

**CITY COUNCIL MINUTES**

**City Council Chambers, City Hall**

## The Nashua City Council met in special session on March 15, 2023 in Council Chambers at City Hall. The meeting was called to order at 6:00PM with Mayor Anthofer presiding. Council members present were Hal Kelleher, Ernie Willsher and Tim Malven. Samantha Johnson came in at 6:06PM. City employee(s) City Clerk John Ott, Park Board President Nate Sinnwell, Chickasaw County Sheriff Ryan Shawver and ION Environmental Solutions owner Chad Mcleary were present along with 3 guests.

## Mayor Anthofer asked for consideration approving the amended regular agenda moving Chad Mcleary – ION Environmental Solutions after citizen comments. Willlsher/M, Dean/S, M/C. RC: 3 ayes, Johnson absent.

## Mayor Anthofer called for a motion to approve the consent agenda: Minutes from the Regular Council Meeting February 20, 2023 and Payment of Claims (February 17-March 2, 2023), Payment of Claims (see claims report): Total Claims to be Paid $86,742.91+$8,322.00 (Wages). Willsher/M, Malven/S, M/C. RC: 3 ayes, Johnson absent.

## Mayor Anthofer asked for public comments. City Clerk Ott mentioned that Roger Stacy had inquired about if the city needed seasonal help.

Chad Mcleary from ION Environmental Solutions discussed a proposal from his company for a new water/wastewater service contract. He explained how his company is different than other contractors. He explained that they don’t provide some of the services that are offered by other contractors. ION Environmental Solutions contract is for the service to operate and maintain the water and waste water facilities and includes daily data collection, sample collection, routine maintenance, reporting, and emergency calls. The city would be responsible for meter reads, meter change outs, shutoffs, locates, digs, etc. The contract price was $7,385/month.

Ryan Shawver Chickasaw County Sheriff reviewed his monthly report. The county was in Nashua 246.5 hours in February.

Business of the Mayor: The Mayor discussed nuisance properties where the owners have been sent a nuisance abatement contract and have not returned the contract. The council will discuss the situation further at the next council meeting March 20, 2023.

City Clerk Ott reminded the council that the city is going to be filling a vacant council seat by appointment at the next council meeting. Allie Wesselmann and Jake Johnson who are both interested in filling the open seat introduced themselves, shared some of their background, and explained why they were interested in becoming a council member. City Clerk Ott requested approval to attend the CCADC meeting and the Emergency Response Plan training both scheduled for March 22nd. Johnson/M, Malven/S, M/C. RC: 4 ayes. City Clerk Ott explained that he had a 2nd conference webinar with the Institute of Decision Making team at UNI and during the meeting they expressed that the City of Nashua needs to focus its efforts on the two big projects (dam project and wastewater treatment plant) and when the project scope and costs are determined for those projects, the city would be better aligned to start working on a comprehensive plan.

City Council:

Kelleher said that he was at the Library for Coffee with the Council last Saturday and no citizens showed up. He wanted to point out that this is a very informal gathering for citizens to come in and share their viewpoints and provide input to the council in an informal setting. Coffee with the Council is held the 2nd Saturday of each month from 10-11AM. He encourages all citizens to attend. Malven stated that someone should put on social media the projects that Nashua is currently working on. He expressed that there are a lot of things working in the background and that citizens who don’t read the paper or attend the meetings are not aware of what the city is working on and maybe there would be more involvement if it was posted on social media. Council member Johnson volunteered to do it.

Park Board President Nate Sinnwell gave the Park Board monthly report and informed the council about the plans that they have been working on for the band shell that will be located at Cedar View Park. He stated that if they are able to complete the project before Water Over the Dam Days that it would bring a new look and positive changes to the festivities.

Discussion/Action

City Clerk Ott informed the council about a landlord who had a property that was receiving services, but no tenant had signed up for services. The city has sent a bill for those unpaid services to the landlord and they are requesting some payment relief. The landlord will be at the next council meeting. No decision was made as the council wants to hear from the landlord.

Johnson/M, Malven/S, M/C to approve the Shuck-Britson Supplemental Agreement for Additional Services #1 – Dam Project. RC: 4 ayes. City Clerk Ott also noted that he has been talking with our bonding attorney as well as some financial service companies about funding options for the dam.

Willsher/M, Malven/S, MC to approve the new water/wastewater service contract proposed by ION Environmental Solutions. Kelleher, Malven, and Willsher aye and Johnson nay. Motion passed. The new contract will begin July 1, 2023.

The council discussed an estimate to fix the walking/bike trail proposed by D&M Asphalt for a cost of $10,900 which would include filling the cracks and two coats of sealer. For an additional $300/set it would include an infrared patch to get rid of the 6’x8’ pothole area. The council discussed looking for grants and other funding sources prior to making a decision.

City Clerk Ott talked about the proposal that Charles City/Floyd County had received from AMR for a new ambulance contract. The 1st year would be $415,000, 2nd - $427,450, and 3rd - $440,274. Charles City/Floyd County are hoping to continue working with Nashua. The proposed cost share of the contract for the city would be based on % of calls that AMR is dispatched to in Nashua. These are very preliminary numbers and cost share discussions.

Johnson/M, Malven/S, M/C to approve the Mosquito Control of Iowa contract for $9,035. RC: 4 ayes.

The council discussed participating in the Iowa Rural Summit. City Clerk Ott will talk to Val Johnson Chamber of Commerce President to see how many Chamber members would like to attend. The cost is $200 per person, but if you bring 3 or more people it is $70/person. The council will wait to see how many Chamber members want to attend prior to approving funds.

The council discussed the Chickasaw County Firefighting Mutual Aid Agreement. Mayor Anthofer noted some concerns that he had as well as changes that he would like to see implemented. The council agreed with the proposed changes and wanted to get clarification on a few items. Fire Chief Johnson will take it back to Chickasaw County for clarifications and/or revisions.

Malven/M, Johnson/S, M/C to approve the following purchases by Nick Henningsen Water/Wastewater Superintendent. Electric slow start and breaker for well pump estimated cost by Henning’s Electric $5,425 and a root saw and nozzle for jet truck approximate cost $2,200 which will be paid out of the PeopleService maintenance budget. RC: all ayes.

The council discussed assessing possible fees for citizens who don’t have a new endpoint installed by a certain date. This will be discussed more at the next council meeting.

There was no other business. Johnson/M, Malven/S, MC to adjourn, RC: 4 ayes. The meeting adjourned at 7:17PM.

## Pending Approval by Council

## John Ott

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| CLAIMS REPORT (February 17-March 1, 2023) | |  |
| VENDOR | REFERENCE | AMOUNT |
| LINCOLN SAVINGS BANK | HSA | $1,700.00 |
| ARNOLD MOTOR SUPPLY | JET TRUCK BATTERIES | $404.34 |
| BADGER METER | WTR MTR SVC JAN-DEC 2023 | $534.00 |
| DELTA DENTAL OF IOWA | DENTAL INS FEB 23 | $241.92 |
| GIS BENEFITS | DEATH/DISABILITY FEB'23 | $127.03 |
| JENDRO SANITATION SERVICE | GAR/REC-FEB'23 | $11,572.21 |
| KATRINA'S HELPFUL HOUSE CLEANI | WC-CLEANING AUG'22 | $3,795.00 |
| PEOPLESERVICE INC. | water waste water contract | $20,655.00 |
| STAPLES CREDIT PLAN | CH-PAPER/TAPE | $302.38 |
| STRAND ASSOCIATES | SWR-PHASE 2 WASTEWTR CONSULT | $687.50 |
| WAVERLY HEALTH CENTER | ANNUAL PERSONNEL PHY/TEST | $251.00 |
| BLUE CROSS WELLMARK | HEALTH INS-FEB '23 | $5,675.08 |
| AVESIS | P VISION -FEB 23 | $61.66 |
| DOLLAR GENERAL | LIB-SUPPLIES | $81.05 |
| MIDAMERICAN ENERGY | PARK-GAS/ELEC FEB'23 | $10.00 |
| CITY OF CHARLES CITY | AMB-SVC CONTRACT 6 MONTHS | $5,000.00 |
| ARNOLD MOTOR SUPPLY | STREETS - OIL AND FUEL FILTER | $49.79 |
| IOWA COMMUNITIES | AMBULANCE INSURANCE | $1,044.00 |
| MIDAMERICAN ENERGY | GAS/ELEC FEB '23 | $8,154.57 |
| NEW HAMPTON TRIBUNE NASHUA | CH-LEGAL PUBLICATIONS FEB '22 | $810.90 |
| RILEY'S INC. | CH-COPY FEES FEB '23 | $298.14 |
| SCHINDLER ELEVATOR CORP. | WC-ELEVATOR ANNUAL CONTRACT | $1,681.56 |
| U.S. POST OFFICE | WTR/SWR - PERMIT FEE | $290.00 |
| IOWA DOT | STREETS-ROCK SALT SNOW REMOVAL | $660.63 |
| SHUCK BRITSON | DAM-SITE VISIT, MEETING & REPO | $13,000.00 |
| U.S. POST OFFICE | GAR/WTR/SWR-POSTAGE MAR '23 | $235.91 |
| WEX BANK | CITY FUEL EXPENSES | $1,768.27 |
| IPERS | REGULAR IPERS | $3,385.85 |
| IRS - USA TAX PAYMENT | FED/FICA TAX | $2,301.97 |
| TREASURER STATE OF IOWA | STATE TAX | $376.84 |
| IOWA DEPARTMENT OF REVENUE | SEWER-FEB'23 Q1 SALES TAX | $338.42 |
| IOWA DEPARTMENT OF REVENUE | WC-Q1 SALES TAX FEB'23 | $108.44 |
| IOWA DEPARTMENT OF REVENUE | WATER-Q1 FEB'23 WET TAX | $1,139.45 |
| Accounts Payable Total |  | $86,742.91 |
| Payroll Checks |  | $8,322.00 |
| \*\*\*\*\* REPORT TOTAL \*\*\*\*\* |  | $95,064.91 |
| GENERAL FUND |  | $34,114.04 |
| LAKE/DAM |  | $13,076.25 |
| ROAD USE |  | $10,330.97 |
| EMPLOYEE BENEFIT |  | $3,873.50 |
| WATER |  | $16,247.75 |
| SEWER |  | $17,422.40 |
| TOTAL FUNDS |  | $95,064.91 |