

Nashua City Council Meeting
Welcome Center
September 5, 2017 at 7 p.m.

The Nashua City Council met in regular session September 5, 2017 at Nashua City Hall at 7:06pm. Mayor Angelina Dietz presided and Council members Rolland Cagley, Brenda Roberts, Tom Johnson, Ryan Jung and Kyle Lane were present.

The following employees were in attendance: City Attorney David Skilton, Sergeant Travis Marvin, and Water Superintendent Jeff Smith. 12 guests were in attendance.

Motion by Cagley to approve amended agenda with Police Dept. report after item 12 including the acceptance of resignation, seconded by Roberts. Motion carried unanimously. M/S/C

Motion Lane, seconded by Roberts to approve bills for September 5, 2017-attached in a separate file. Motion carried unanimously. M/S/C

Department Reports:

City Attorney Skilton: 1 ½ hrs. phone conference with Bond Counsel, J. Danos. Waiting on him to deliver opinion than Council will need to decide on TIF.

Utility Clerk Beth Henningsen: Beth has been working with the surveyor about the water rates. The surveyor is finishing exam this week, water bills should stay on track. She will look into grant for playground equipment. REAP grant – nothing done as Park Board ran out of time.

Water Superintendent Smith: Long service line on Panama fixed, called out to 2" line for Panama and got that fixed. Two leaking curb stops – one on Woodbridge, one on west entrance of Fairgrounds. Fixing the Fairgrounds curb stop tomorrow. Jeff contacted those businesses that are required to be notified. Woodbridge curb stop to be fixed Thursday or Friday. Band holding screen on water tower is loose, he will fix. This month, city wide hydrant flushing. He had checked on Casey's run-off. Three fire hydrants are out of service. Working on them.

Welcome Center Director Hauser: She was not present, but Mayor Dietz read report. 659 guests in August. \$3540.45 in sales and 20+ vendors will be there for the Fall Fest event, Sept. 23rd.

Mayor Dietz thanked the Council for all their time put in. Lots of people have been fixing up sidewalks, trimming trees, cleaning up yards – Great to see! Thanks to Big 4 Fair Board for another spectacular fair. Nashua Area Chamber of Commerce held an awesome first year for BBQ Challenge. Committee is working on interviews for the hiring process. Jeff Beck called and said there would be an 18% increase for health insurance. Last year it had increased 42%. Will work on numbers with him.

Councilman Jung: He is working on quotes for financial review.

Discussion/action for camp host payroll for 2018. Roberts said she talked with Brian Stillions and he will send invoice monthly for payment. Roberts made a motion to have payment via monthly invoice for 2018 season, Jung seconded. Motion carried unanimously. M/S/C

Discussion/action on budget committee. Five people volunteered to help with looking through the budget for cuts. Those volunteers were: Allie Novak, Dave Lentz, Tim Liddle, Alma Wilder and Terri Gibbs. Jung made a motion to approve the committee members, Roberts seconded. Motion carried unanimously. M/S/C

Discussion/approval of building inspector's report. Mayor Dietz spoke about the report, highlighting some of the major concerns of cracks in walls, water drainage and roof cracks. Skilton said it should be barricaded as it's a dangerous building and should be razed. He stated prior councils have done this same action. Jung made a motion to condemn building, Cagley seconded. Motion carried unanimously. M/S/C

Discussion/action on expenditure and revenue reports. Jung stated expenses for park utilities need to be separated out – Park vs. Campers. He also asked about the ambulance subsidy of \$10,000. Was that a yearly expense? Paul Bechhold was in the audience and said yes. Dietz spoke about expenditure for FEMA funds of \$17,000 shows in a line item that shows zero, but we had received four checks from FEMA for repairs. It wasn't budgeted that why it shows zero.

Discussion/approval of Resolution 17-17 to approve the Accounting Procedure Book. Resolution was read aloud. Jung made a motion to approve the Accounting Procedure Book, Lane seconded. Roll call vote: Cagley – yes, Roberts – yes, Johnson – yes, Jung – yes, Lane – yes. M/S/C

Discussion/action/acceptance of Becky Neal's resignation as temporary hire on full-time basis. It was discussed about needing to accept the resignation. Jung wanted to see minutes of when Becky was hired. Beth will look them up. Jung motioned to approve Becky Neal's verbal resignation as of August 5, 2017 as full time temporary city clerk, Lane seconded. Motion carried. M/S/C

Discussion/action regarding temporary hiring procedure and vote of council requirement before any new hiring decision and discussion City Attorney Opinion. Skilton stated Councilperson Roberts had contacted him about temporary hires. Skilton said it is the Council that votes for new hires and the Mayor manages the office. Discussion held about having an as-needed basis for a temporary hire to help ease workload for Utility Clerk. Motion made by Johnson to have a temporary hire as needed, Cagley seconded. Motion failed. More discussion and recommendation of Skilton to have a plan in place for a

backup person until new person is hired. Discussion held around pay rate being too much. We could check with Becky to see what is acceptable to her. Lane made a motion to have Becky Neal come in for 5 days at no more than \$15/hr. for no more than 40 hours, Johnson seconded. Three ayes, 2 nays, motion carried. M/S/C

Police Department: Chief Paul Bechthold talked about the Explorer had a recall as paint was coming off door. He also submitted his letter of resignation as he accepted a job in West Union. Jung motioned to accept Paul's resignation, Lane seconded. Motion carried unanimously. M/S/C

Motion by Jung to have Sgt. Travis Marvin move immediately into interim Police Chief position with the same pay as Chief Bechthold, Roberts seconded. Motion carried unanimously. M/S/C

Discussion/ approval to approve consent agenda regarding the following building permits:

- 205 Sunset Circle – tear out existing driveway and replace
- 36 Chickasaw St – Shingling
- 424 St. Lawrence – New steel roof
- 509 Madison St. – New roof
- 614 St. Lawrence – Re-siding house
- 150 Lakeshore Dr.- New steel roof, patch minor damaged cement in existing driveway
- 521 Sample St – Siding garage, chain link fence
- 224 Main St – Widen existing o.h.d, pour cement floor and install new door
- 824 Main St – Change gravel pool pit outline making about 2' removal on sidewalk add 2' extension on east side, install 220 outlet, security and privacy fence around pit
- 216 Main St – Roof repair
- 510 Madison - Siding

Motion to approve building permits by Jung, seconded by Lane. M/S/C

Motion to adjourn the meeting by Lane, seconded by Jung at 8:24 p.m. M/S/C

Angelina Dietz
Mayor

Attest: Beth Henningsen
Utility Clerk

Transcribed by the Utility Clerk subject to Council approval