City of Nashua
CITY COUNCIL MINUTES
City Hall

The Nashua City Council met in regular session on February 5, 2024 at Council Chambers in City Hall. The meeting was called to order at 7:00PM with Mayor Harold Kelleher III presiding. Council members present were Jake Johnson, Samantha Johnson, and Dan Zwanziger. Ernie Willsher was absent and there was one vacant council seat until Peggy Hall was appointed to the open seat. City employee(s) City Clerk John Ott was present along with Chickasaw County Sheriff Ryan Shawver, Water/Wastewater Operator Chad McCleary and David Skilton City Attorney. There were also 9 guests in attendance.

Mayor Kelleher called for a motion to approve the regular agenda. J. Johnson/M, Zwanziger/S, M/C. RC: 3 Ayes, Willsher absent, and one vacancy.

Mayor Kelleher asked for a motion to approve the consent agenda consisting of minutes from the regular meeting January 15, 2024 and the special meetings January 24, 2024 and January 31, 2024 ; Consent Calendar: Payment of Claims (January 12-February 1, 2024) $57,467.09 + 10,657.26 (Wages). J. Johnson/M, S. Johnson/S, M/C. RC: 3 ayes, Willsher absent and one vacancy.

Mayor Kelleher called for public comments: Ashley Caster and Peggy Hall both gave reasons why they were interested in the open council seat and how they thought they could benefit the community.

Hearings/Resolutions

Mayor Kelleher called for a motion to approve the following resolutions: 24-17 Resolution to Appoint a New City Council Member. J. Johnson motioned to appoint Peggy Hall. S. Johnson/S, M/C. RC: 3 ayes, Willsher absent, and one vacancy. Peggy Hall was appointed to the council seat by majority vote. She was sworn in by City Clerk John Ott and immediately took her seat on the council. 24-18 Resolution to Approve Jonathan Seible as a volunteer for the Nashua Area EMS Service. J. Johnson/M, S. Johnson/S, M/C. RC: 4 Ayes, Willsher absent. 24-19 Resolution to Approve Pay Increase for Reece Reams for Attaining his CDL. S. Johnson/M, J. Johnson/S, M/C. RC: 4 Ayes, Willsher absent. 24-20 Resolution to Approve Wages for FY’25. J. Johnson/M, S. Johnson/S, M/C. RC: 4 Ayes, Willsher absent.

Mayor Kelleher asked for a motion to open the public hearing for the 1st reading of Code of Ordinance #354 Amending the Code of Ordinances Chapter #65 Stop or Yield Required. S. Johnson/M, J. Johnson/S, M/C. RC: 4 Ayes, Willsher absent. The public hearing was opened at 7:09PM. After discussion, J. Johnson/M, S. Johnson/S, M/C to close the public hearing. RC: 4 Ayes, Willsher absent. The public hearing was closed at 7:12PM. J. Johnson/M, S. Johnson/S, M/C to adopt Ordinance #354 Amending the Code of Ordinance Chapter #65 Stop or Yield Required. RC: 4 Ayes, Willsher absent. J. Johnson/M, S/Johnson/S, M/C to set the 2nd reading for February 19th. RC: 4 Ayes, Willsher absent.

J. Johnson/M, S. Johnson/S, M/C to set the public hearing for condemnation of 311 Main St. for March 4, 2024. RC: 4 Ayes, Willsher absent.

Business of the Mayor:

The mayor wanted to thank Ashley Caster and Peggy Hall for their interest in the open city council seat. The mayor also wanted to inform the citizens that he will be doing some drive by inspections of properties for nuisance violations. He will contact the property owners in person about any nuisance ordinance violations and allow 30 days to work towards resolving the issue before any formal action is taken. If the property owner hasn’t worked towards abating the nuisance, the property owner will be sent a written notice about the nuisance violation. The Mayor will be available at city Hall Tuesdays and Thursdays from 8:30-10:00AM and 3:30-5:00PM to answer questions, or you can contact city hall.

Department Reports

City Clerk Ott informed the citizens about a meeting to discuss Main St. Nashua Partners will be conducting the meeting and it will be held February 6th at the Welcome Center at 6:30PM.

City Clerk Ott informed the council of some items of importance that the Deputy Clerk wanted to share including storm water fee address validation; curb stop issues; and writing off old accounts.

City Council

Hall the newly appointed council member stated that she is anxious to get started. J. Johnson wanted to encourage as many people as possible to attend the meeting at the Welcome Center.

Chad McCleary water/wastewater operator addressed some repair issues. One of the repairs is the screen at the wastewater treatment plant. The original estimate for the repair was $40,000 but after talking further with Vulcan that didn’t include labor, just parts. Chad has since gotten an estimate for a new screen from Parkson and explained to the council that replacing may be a better option than repairing, but he needs to get more details on what the $75,000 estimate includes. He also said that he is going to go with the quote from Altorfer for the Labonty lift station as he hasn’t had much luck in getting additional quotes. He also mentioned that the North clarifier RAS line got plugged sometime Wednesday, which allowed solids to float out. The DNR was notified. The issue got resolved and everything was back to normal by Friday morning.

Ryan Shawver reviewed the Chickasaw County Sheriff’s monthly report. The Sheriff Department spent 200 hours in Nashua in January.

Discussion/Action

The council discussed and/or acted on several items.

J. Johnson/M, Zwanziger/S, M/C to approve the Park Board applying for a gambling permit. RC: 4 Ayes, Willsher absent.

The council discussed the Derelict Building Grant, but no action was taken.

The council discussed a few billing issues. 515 Main St. - S. Johnson M/, J. Johnson/S, M/C to approve the waiver request for the month of August for the water leak and to allow treating the vacancy like a snowbird, since the property owner was not living at the property and had no means to contact city hall. 146 Lakeshore – J. Johnson/M, to approve the waiver request and for the amount not forgiven allow it to be paid over a 6-month period. S. Johnson/S, M/C. RC: 4 Ayes, Willsher absent. 322 Main St. – J. Johnson/M, S. Johnson/S, M/C to reimburse the property owner for the months that the storm water fees were charged a duplicate fee. RC: 4 Ayes, Willsher absent.

 City Clerk Ott informed the council that City Attorney Skilton has been working with the rehoming of a dog at 821 Main St, but the owner hasn’t had any luck so they agreed on a 30 day extension request, which will give them until the end of February.

J. Johnson/M, to not discuss or take any action on drafting a letter of support request for the Nashua Betterment Council for 307 Main St.; hiring a new employee for economic development; increasing the city’s contribution from $20,000 to $50,000 and to make the funds available immediately as opposed to as a reimbursement for the Catalyst Grant for 307 Main St; and amending the ordinance for LOST (Local Option Sales Tax). S. Johnson/S, M/C. RC: 4 Ayes, Willsher absent.

J. Johnson/M, S. Johnson/S, M/C to approve the purchase of a catch basin spoon for the sewer department if it is confirmed that the one that broke needs to be replaced and can’t be fixed with new parts. The estimate for the sewer spoon is $585.00. RC: 4 Ayes, Willsher absent.

Peggy/M, J. Johnson/S, M/C to purchase new walkie talkies for public works/maintenance. The estimated cost is $60. RC: 3 Ayes, S. Johnson Nay, and Willsher absent.

J. Johnson/M, S. Johnson/S, M/C to allow Zade, Lisa, and John to decide on the lettering design for the city vehicles. RC: 4 Ayes, Willsher absent.

J. Johnson/M, S. Johnson/S, M/C to approve repair for the red truck. RC: 4 Ayes, Willsher absent.

The repair estimate was $1,700.

Peggy/M, Zwanziger/S, M/C to approve the agreement for Mosquito Control of Iowa for $9,035. RC: 3 Ayes, S. Johnson abstained, and Willsher absent.

City Clerk Ott informed the council of a meeting on February 15 for a 5-2-1-0 HEAL (Healthy Eating Active Lives) Initiative meeting.

S. Johnson/M, J. Johnson/S, M/C to approve the bid from Larson Painting for $10,000 for the Nashua Welcome Center in FY’25. RC: 4 Ayes, Willsher absent

J. Johnson/M, S. Johnson/S, M/C to table action on the estimate for the walking trail. RC: 4 Ayes, Willsher absent.

City Clerk Ott informed the council that the city had worked with the Iowa Department of Natural Resources on a tree management plan and the plan is in the final stages and he will share the plan when it is complete.

The council discussed a situation in which a member of the Nashua Area EMS service goes out on a call prior to their city shift starting, but they don’t return until after their regular city shift would have started. The Nashua Area EMS Director wanted to know how to handle the compensation for the volunteer/city employee. Zenda the EMS director noted that this has only happened 1 time in the 6 months operating the Nashua Area EMS, but she wanted to get clarification from the council on how to handle it. J. Johnson/M, S. Johnson/S, M/C to pay them their volunteer stipend for the call and in addition pay them their employee wages for their normal workday. RC: 4 Ayes, Willsher absent.

 Other Business

City Clerk Ott mentioned that he had the January 2023 Minutes from the fire department available if anyone wanted to review it.

J. Johnson/M to end the open session and go into closed session. S. Johnson seconded. Motion Carried. RC: 4 Ayes, Willsher absent. The open session ended at 8:15PM. The reason the council went into closed session 21.5(1)(C) of the Iowa Code to discuss strategy with counsel in matters that are presently in litigation or where litigation is imminent where its disclosure would be likely to prejudice or disadvantage the position of the governmental body in that litigation. After discussion, S. Johnson/M, J. Johnson/S, M/C to end the closed session and resume open session. RC: 4 Ayes, Willsher absent. The open session resumed at 8:45PM.

 There was no other business:

S. Johnson/M to adjourn, J. Johnson/S, M/C. RC: 4 Ayes, Willsher absent. The meeting adjourned at 8:48PM.

Pending Approval by Council

John Ott

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| --- | --- |
| CLAIMS REPORT (January 12-February 1, 2024) |  |
| VENDOR | REFERENCE  | AMOUNT |
| LINCOLN SAVINGS BANK  | HSA  | $1,400.00 |
| AVESIS  | VISION INS FEB'24  | $64.37 |
| NASHUA AREA CHAMBER  | CH-CHAMBER DUES 24  | $50.00 |
| BOUND TREE MEDICAL LLC  | AMB-RESUS REFILL/SWABSTIX  | $54.48 |
| CRONIN, SKILTON, SKILTON  | CH/UR 311-313 MAIN-LEGAL FEES  | $1,986.50 |
| DELTA DENTAL OF IOWA  | DENTAL INS-FEB'24  | $241.88 |
| FASTENAL COMPANY  | ST-ROAD RUNNER SALT  | $550.00 |
| FLOYD CO. MEDIACL CENTER  | AMB-RX DEC'23  | $25.00 |
| HAWKINS, INC.  |   | $20.00 |
| IOWA BASE INC  | ST-3-SIGN BASE/6-BLOCKS ONEWAY  | $645.00 |
| IOWA DOT  | ST-SALT BULK  | $1,264.20 |
| J & M DISPLAYS, INC.  | PARK-FIREWORKS-WINTERFEST 24  | $2,500.00 |
| JENDRO SANITATION SERVICE  | GAR/REC-JAN'24  | $12,076.94 |
| MIDAMERICAN ENERGY  | PARK-BAND SHELL JAN'24  | $20.59 |
| MURPHY, COE, AND SMITH  | CH-TREASURER DEC'23  | $180.00 |
| OLY'S OIL UNDERCOATING &  | ST-NEW TRUCK UNDERCOAT  | $277.13 |
| S & T COLLISION  | P/WA/SE-OIL CHG/WASHER FLD  | $52.53 |
| SUPERIOR WELDING SUPPLY CO  | AMB-O2 TEST 2 TANKS  | $33.00 |
| U.S. POST OFFICE  | CH-POSTAGE 2 ROLLS STANDARD  | $363.00 |
| BLUE CROSS WELLMARK  | HEALTH INS FEB'24  | $3,447.53 |
| BRUENING ROCK PRODUCTS INC  | WA-1'RR WATER MAIN DIG  | $97.07 |
| DAKOTA SUPPLY GROUP  | WA-LEAK REPAIR MATERIALS  | $430.23 |
| DOLLAR GENERAL  | LIB-OFFICE/PROGRAM SUPPLIES  | $212.70 |
| MCCLEARY, CHAD  | WA/SE CONTRACT FEB'24  | $7,435.00 |
| IOWA ONE CALL  | LOCATES  | $37.80 |
| JOHN DEERE FINANCIAL  | WA-HEATER FOR WELL 5  | $286.69 |
| KELLEHER, HAROLD  | CH-REPAIR SUPPLIES TO RESTROOM  | $6.41 |
| MICK GAGE PLBG & HTG, INC  | WA-MAIN REPAIRS ON LAKESHORE  | $3,170.00 |
| MIDAMERICAN ENERGY  | GAS/ELEC JAN'24  | $7,511.99 |
| MURPHY, COE, AND SMITH  | CH-TREASURER AUG'23  | $180.00 |
| RAPID PRINTERS  | CH-NAME PLATES NEW COUNCIL  | $51.00 |
| RILEY'S INC.  | CH-COPY FEES JAN'24  | $250.26 |
| SANDRY FIRE SUPPLY, L.L.C  | FD-VISOR/HOOD 1/2 CITY 1/2 RUR  | $317.65 |
| SIMMONS PERRINE MOYER BERGMAN  | DAM-LEGAL EXP REPAIRS DEC'23  | $3,927.70 |
| U.S. POST OFFICE  | SWR-BILLING FEB'24  | $239.95 |
| CAPTIVATING CRAFTS LLC  | WC-CRAFTER COMMISSION JAN'24  | $88.99 |
| DEBBIE L FINNEGAN  | WC-CRAFTER COMMISSION JAN'24  | $45.00 |
| DEUTH, BRENDA  | WC-CRAFTER COMMISSION JAN'24  | $58.84 |
| SHERYL DORMAN  | WC-CRAFTER COMMISSION JAN'24  | $123.24 |
| SHARON LEERHOFF  | WC-CRAFTER COMMISSION JAN'24  | $55.25 |
| JANET PETEFISH  | WC-CRAFTER COMMISSION JAN'24  | $51.38 |
| NANCY SCHERER  | WC-CRAFTER COMMISSION JAN'24  | $65.03 |
| SENNER, ANN L  | WC-CRAFTER COMMISSION JAN'24  | $79.05 |
| SNELLING, MARLENE  | WC-CRAFTER COMMISSION JAN'24  | $93.00 |
| WORDES CYNTHIA A  | WC-CRAFTER COMMISSION JAN'24  | $60.40 |
| IPERS  | REGULAR IPERS  | $3,727.00 |
| IRS - USA TAX PAYMENT  | FED/FICA TAX  | $3,065.41 |
| TREASURER STATE OF IOWA  | STATE TAX  | $454.92 |
| AMAZON  | AMB-INK  | $92.98 |
| Accounts Payable Total  |   | $57,467.09 |
| Payroll Checks  |   | $10,657.26 |
| \*\*\*\*\* REPORT TOTAL \*\*\*\*\*  |   | $68,124.35 |
| GENERAL FUND  |   | $27,042.15 |
| LAKE/DAM  |   | $4,123.52 |
| URBAN REVITAL  |   | $565.50 |
| ROAD USE  |   | $7,026.97 |
| EMPLOYEE BENEFIT  |   | $1,039.47 |
| ARPA Funds Covid 19  |   | $112.48 |
| PERM FUNDS-CITY WATSON  |   | $2,500.00 |
| WATER  |   | $14,141.64 |
| SEWER  |   | $11,572.62 |
| TOTAL FUNDS  |   | $68,124.35 |