

Nashua City Council Meeting Minutes  
Welcome Center  
December 18, 2017 at 7:00 pm

The Nashua City Council met in regular session December 18, 2017 at the Welcome Center calling the meeting to order at 7:00 pm. Mayor Angie Dietz presided with Council Members Rolland Cagley, Thomas Johnson, and Ryan Jung noted as present. The following city employees were in attendance: City Attorney, David Skilton, Police Chief Travis Marvin, Librarian Heather Hackman, Sewer Department Superintendent Nick Henningsen, and City Clerk Rhonda Dean. Thirteen (13) guests were in attendance.

The mayor called for citizen/public comments. A citizen asked for clarification regarding possible ordinance for dead animals within city limits. A citizen asked for clarification regarding the parking on city streets of tractor/trailers. Discussion by council asked to inquiry regarding possible city lot location for truck parking. Clerk will investigate the issue.

Council Member Jung moved to approve the agenda, Johnson seconded. Motion carried. Council Member Jung moved to approve the minutes with one correction, Cagley seconded. Motion carried. Council Member Jung moved to accept the consent calendar containing payments of claims and building permit at 102 Brasher Street. Cagley seconded. Motion carried.

Mayor Dietz thanked the library staff for their holiday activities, the park department for the Holiday Lights, the Toys for Tots Campaign organizers, the Welcome Center staff and Country Boy Salvage for their work in encouraging everyone to shop locally for their Christmas gifts; Mayor Dietz also thanked those that have supported her and challenged her in her tenure as Mayor; She also thanked the council members who are always looking out for the best interest of the citizens of Nashua. Rolland Cagley was recognized for his 12 years of service on the council. Mayor Dietz wished good luck to incoming Mayor Betsinger.

#### Department Reports

Sewer Department: Henningsen discussed a part needed for the north clarifier at the waste water treatment plant for \$3000; New sampler will be installed and is more mobile so can be moved in case of flood water; Cummins will be at the plant the day after Christmas to service and load test the generators; Discussion regarding the freeze plan and sand in the Jet Truck gas tank.

Police Department: Had officer testing on Saturday; five people made it to the formal interviews which will be at 1:00 pm on Friday at the PD.

Fire Department: Fire Department went out on a car accident, a grass fire and a CO alarm.

Street Department: Winterizing and ready for snow fall

Library: Reminding everyone to visit the Cultural Center for library historical display; Holiday Open House saw 148 people in three hours at the library; Maker Spaces are fun and educational programs that libraries around the state are participating in – the following are set up for Nashua Library – On Jan 6 at 10:30 am, a stroke survivor speaker will be presenting, March and April will see the Eagle Program; March 11 Margaret Smolik (author) will be at the library; Area librarians met with the County Boards of Supervisors and asked for a 3% increase in funding from the county.

Parks: One more weekend of Holiday Lights is this weekend; there are a handful of ornaments left at the Welcome Center.

City Attorney: the 21<sup>st</sup> of December is trial date – number of tickets will be on the docket that day; Skilton will get with Becky Neal to codify the ordinance book; The G.O. loan will need to be tabled until the full council is on board (after the special election).

City Clerk: Reviewed the financial reports with noted highlights; Discussion regarding the Chickasaw County communications bill; Special election deadline reminders: Petitions are due to the auditor by 12/29/17 and the Special Election for two vacant council seats will take place on 1/23/18.

Council Members: Council Member Jung stated that he finished the tentative agreement for the Welcome Center and forwarded to the City Attorney; Grant has been submitted for the Information Kiosks; Grant will be submitted for work to clean up Cannon Park.

Discussion and Approval of Resolution APPOINTING TRAVIS MARVIN AS POLICE CHIEF FOR 2018. Cagley moved and Johnson seconded. Cagley-aye; Johnson-aye; Jung-aye. Motion carried.

Discussion and Approval of Resolution APPOINTING THOMAS JOHNSON AS FIRE CHIEF FOR 2018. Resolution was tabled until the full council is present due to abstaining from vote by Council Member Johnson.

Discussion and approval of resolution for APPROVAL OF CITY OF NASHUA SAFETY MANUAL. Will include specific information to add the Cedar Falls Health Center for the Police Department pre-employment physicals for officers. Council Member Jung moved to approve the general safety manual with the addition of the exception for the police department. Cagley seconded. Cagley-aye, Johnson-aye, Jung-aye. Motion carried.

Discussion and approval of resolution APPROVING EXTENSION OF CEDAR DEVELOPMENT TIF AREA. Resolution was tabled on advice of City Attorney.

Discussion/Action Litterer Building, 306 Main Street. Owner and/or counsel did not appear at council meeting. City Attorney Skilton will contact the interested parties again and item will be tabled for next meeting.

Discussion/Action on Iowa Code 515.139 (Demolition reserve on fire and casualty claim) at 81 Park Street. Jung moved to proceed with a letter to the homeowner. Cagley seconded. Motion carried.

Discussion/Action for appointment of council person to Bremer County 911 meeting on January 4. Jung moved to appoint Angie Dietz to attend the meeting; Johnson seconded, motion carried.

Cagley moved to adjourn the meeting. Jung seconded. Motion carried. Meeting was adjourned at 8:05 pm.

Rhonda Dean  
City Clerk

Transcribed by the City Clerk subject to council approval

**December 18, 2017 – Accounts Payable**

12/13/2017	ALLAN, HEATHER	Design - Holiday Lights Promo	125.00
12/13/2017	ARNOLD MOTOR SUPPLY	Loader Repair	6.29
12/13/2017	AXON ENTERPRISES, INC.	PD - Replacement BodyCam Equip	138.66
12/13/2017	BADGER METER	November Water Meter Cell Svc	558.03
12/13/2017	BAKER & TAYLOR	Library Books	388.65
12/13/2017	BIBLIONIX	Library Tech Supplies	800.00
12/13/2017	BLOOM, KEN	Books - Library	30.00
12/13/2017	BOOK LOOK	Books - Library	102.94
12/13/2017	BROWN SUPPLY CO. INC.	Bumper Guards for Snow Plow	130.00
12/13/2017	BUTLER-BREMER COMMUNICATIONS	Fire Station Internet - One Yr	300.00
12/13/2017	CASEY'S GENERAL STORES	Nov 2017 Fuel Purchases	648.43
12/13/2017	CEDAR VALLEY PORTABLES, LLC	Park Department	90.00
12/13/2017	CEDAR VALLEY PRINT & SUPPLY	Miscellaneous Expenses - Libra	134.53
12/13/2017	CENTER POINT LARGE PRINT	Books - Library	46.50
12/13/2017	CENTURYLINK	Utilities-Phone-Library	770.44
12/13/2017	CHICKASAW COUNTY AUDITOR	Nov 2017 Elections	1,268.04
12/13/2017	CITY LAUNDERING CO.	WC Supplies	250.46
12/13/2017	CITY OF NASHUA	Petty Cash - Nov 17	45.51
12/13/2017	DEMCO	Library Office and Pgm Supplie	369.29
12/13/2017	DIETZ MARIELLEN	Reimbursement for Travel/Trg	21.83
12/13/2017	DISNEY MOVIE CLUB	Books/DVDs - Library	24.99
12/13/2017	DOLLAR GENERAL	WC, Library, Water Dept Expens	176.75
12/13/2017	ELITE K-9, INC	K-9 Uniform Reflectors	14.40
12/13/2017	FIRST SECURITY BANK	Water Improv Interest on Loan	1,941.42
12/13/2017	FIVE STAR COOPERATIVE	Supplies	172.31
12/13/2017	HACKMAN, HEATHER M.	Reimbursement for Travel/Trg	29.83
12/13/2017	INGRAM	Books - Library	308.20
12/13/2017	IOWA STATE UNIVERSITY	FSTB Certification	25.00
12/13/2017	JOHN DEERE FINANCIAL	Oil, Paint, Hitch Pin -Parks	76.86
12/13/2017	JOHNSON ELECTRIC	PD Electrical work	675.00
12/13/2017	JUNG, RYAN	Mileage and Park Dept Ads	103.99
12/13/2017	KEYSTONE LABORATORIES	Water Analysis	25.00
12/13/2017	KWIK TRIP	Nov 2017 Fuel	615.97
12/13/2017	LAMPERT-LEE & ASSOCIATES	Lake/Dam Access Road Plan	750.00
12/13/2017	LEROY'S REPAIR	Repairs-Maintenance Fire Dept	35.45
12/13/2017	LINCOLN SAVINGS BANK	Powerhouse Loan Interest	1,284.18
12/13/2017	MURPHY TRACTOR & EQUIP.	Loader Parts - Streets	21.91
12/13/2017	N. IA. AREA COMM. COLLEGE	Lentz EMT Class Tuition	1,603.25
12/13/2017	NASHUA PUBLIC LIBRARY	Petty Cash - Library	86.14
12/13/2017	NEW HAMPTON TRIBUNE NASHUA	2017 Publications	361.85
12/13/2017	OUR IOWA	Magazine Subscription-Library	19.98

12/13/2017	RILEY'S INC.	HP Printer Parts and Repair	132.34
12/13/2017	S & T COLLISION	Heater for Red Pickup	143.78
12/13/2017	SCHREIBER, KURT	TASER CARTRIDGES	153.00
12/13/2017	SECRETARY OF STATE	Notary Application for R Dean	30.00
12/13/2017	T & K TRACTOR REPAIR	Fuel Filter - Jet Truck	33.60
12/13/2017	THE MILL, INC.	Oil	1,070.00
12/13/2017	U.S. POST OFFICE	Library Postage	98.00
12/13/2017	VERIZON	Nov 2017 Police Phones	170.24
12/13/2017	VSETESCKA, PAT	WC Nov 2017 Craft Sales	13.50
12/13/2017	WALMART COMMUNITY RFCSLLC	WC Open House Supplies	74.24
12/13/2017	WEBER PAPER COMPANY	Miscellaneous Expenses	39.35
12/13/2017	WELTER STORAGE EQUIPMENT COMPA	Desk - Office Equipment	425.00
12/13/2017	ZELENAK, CINDY	WC Nov 2017 Craft Sales	30.00