

Nashua City Council Meeting
Welcome Center
September 18, 2017 at 7 p.m.

The Nashua City Council met in regular session September 18, 2017 at Nashua City Hall at 7:06pm. Mayor Angelina Dietz presided and Council members Rolland Cagley, Brenda Roberts, Tom Johnson and Ryan Jung were present. Kyle Lane was absent.

The following employees were in attendance: City Attorney David Skilton, Utility Clerk Beth Henningsen, Fire Chief Tom Johnson, Sergeant Travis Marvin, Streets Superintendent Dan Zwanziger, Sewer Operator Nick Henningsen and Library Director Heather Hackman. 24 guests were in attendance.

Motion by Roberts to approve amended agenda with addition of Dennis White (Peopleservice) new permit after item 6, seconded by Jung. Motion carried unanimously. M/S/C

Motion Roberts, seconded by Johnson to approve amended bills for September 18, 2017- attached in a separate file and amended minutes for August 7th, August 16th, August 21st and September 5th, 2017. Motion carried unanimously. M/S/C

Discussion/approval of hayride for Shelly Weiss through town on Oct. 28th for half hour ride. Shelly Weiss spoke to Council and said it may take 45 minutes for the ride. Hayrack would be there two nights and then taken back to farm. Motion by Jung to approve the hayride, seconded by Cagley. M/S/C

Discussion/approval of Poppy Proclamation. The Poppy Proclamation was read by the Mayor. Johnson made a motion to approve the proclamation, Roberts seconded. M/S/C

Discussion/action of the new 5-yr. DNR permit related to the wastewater facility by Peopleservice manager, Dennis White. Mr. White presented a folder with the required changes highlighted for the new tests for wastewater. He noted an automatic sampler would be the preferred method to collect some of the new samples. Because of Peopleservice relationship, they were able to get a reduced price for a quote on a sampler for \$5850.50. With installation, it would cost between \$7,000 - \$9,000. We would need to comply with this new sample by March 15th. Tabled for another time to discuss the sampler.

Department Reports:

City Attorney Skilton: Mr. Skilton is working with Bond Counsel on TIF payment and waiting for an opinion from Mr. Danos on the extension of the TIF area.

Sewer Department N. Henningsen: Nick spoke about all required samples and tests were completed. In August, he had taken the quarterly E-Coli tests required. Our average was well below the permit limit. DNR issued the City a new Wastewater permit with some new required tests and samples. Estimate for sewer hookup for Lot 1 is \$5000. Talked about making room in City Shed to heat for jet truck with a cost estimate at \$8,000 - \$10,000. Discussed checking on space at Fire Department. He will need to cut the reed beds down & check on how much storage there is.

Police Department Chief Marvin: Travis stated most of his updates are in the rest of the agenda topics. He has been working on holding the officers accountable. Nuisance letters will be worked on.

Utility Clerk Beth Henningsen: Beth said Iowa is not eligible for playground equipment for the grant she was working on.

Fire Department Chief Johnson: Tom reported the department has been called out 38 times this year. They had grain bin rescue training and were at the scene of a 1 car accident.

Streets Superintendent Zwanziger: During the dam inspection, they replaced 7 hoses. Dan has been working on potholes and signage. He will be finishing up the painting on crosswalks.

Library Director Hackman: Heather reported that Gail Kittleson came to the library. She was featured in the "Women in the Workplace" insert in NH paper. She/ board members will be attending the county meeting at the end of the month for county funding. She is working on budget for next year. The Iowa Honey Bee Queen will be at library in Oct. They will have air and furnace replacement soon. Chickasaw County libraries on display and look for more author visits.

Parks Board: Councilman Jung reported the Parks Board and Garden Club are teaming up for Halloween in the Park. Invite on FB with kids crafts, chili contest, bring pumpkins for decorating, trick or treating, hayride and movie. Last Sunday for full hookup in campgrounds is Oct. 5th. Electric only for \$5 will remain open until Nov. 13th. Campgrounds will close Nov. 13th.

Mayor Dietz: She reported they are in the middle of hiring process – going well; doing face-to-face interviews soon. FEMA emailed and said all their money is on hold for hurricane needs. Fall Fest is coming up this weekend at Welcome Center. She is working with Jeff Beck on health insurance options as there is an 18% increase. She talked to Bruce Sneed as a second opinion for liability insurance. Dam inspection took place.

Councilwoman Roberts: She stated the council & mayoral ballot deadline is on Sept. 21st. Rolland Cagley and Kurt Schmitt put in their papers for Council and Butch Betsinger put in his papers for Mayor.

Discussion/action to open public hearing for the condemnation of 220 Main St. Roberts made a motion to open the public hearing, Jung seconded. Motion carried unanimously. M/S/C

Skilton reported that a certified letter was sent to the owner and the next door business to give them a copy of the inspection report. Chris Chandler spoke to Council about his plans and showed the drawing of how the building would be fixed. Mayor Dietz will provide this drawing to the inspector for his advice on if these are solid plans for reconstruction.

Discussion/action to close the public hearing for the condemnation of 220 Main St. Jung moved to close the hearing, Roberts seconded. M/S/C

Discussion/approval of condemnation of 220 Main St. As noted, Mayor will send plan to the inspector. Jung made a motion to delay the condemnation, Cagley seconded. M/S/C

Discussion/approval regarding appointing or hiring Chief of Police. Skilton supports Travis in the Chief position. Jung supports having Travis as Chief, wants job posting. Mayor Dietz noted Travis was interim Chief when Paul had accident. Interim Chief Marvin recommends three officers; don't want to lose service.

Discussion/approval regarding full time officer and rate of pay. Interim Chief Marvin wants to have three officers paid \$3 more per hour. He stated they are underpaid already. He also wants to focus on accountability. He is working on a new ordinance for body camera operating procedures and performance reviews. Table the pay increase to next meeting for more research.

Discussion/approval to promote reserve officer Scholl to a regular part time or part time employee exempt position with signed contract. Ben Scholl works part time on weekends (16 hrs.) and when Bright on military leave, they need coverage. Can work up to 30 hours/ week. Possible deployment in January for Officer Bright. Interim Chief Marvin would like temporary part time for Scholl. Jung motioned to approve temporary part time for Ben Scholl, Roberts seconded. M/S/C

Discussion/approval regarding the purchase of police radios to comply with P25 system. Interim Chief Marvin needs portable radios to cover P25 system. Roberts asked if he could check with Bremer County as they had just gotten some new ones. Jung motioned to get portable radios, Roberts seconded. M/S/C

Discussion/approval for closure of Cedar St. on Oct. 8, 2017 from 8 a.m. – 4 p.m. for fall festival at St. Michaels Church. Johnson motioned to approve closure of Cedar St. on Oct. 8th, Jung seconded. M/S/C

Discussion/approval of golf cart ordinance. Jung talked about wanting to get this ordinance in place before next spring and have them register their cart at City Hall. Golf carts are not allowed to drive on Hwy 346, they can drive across it. It was also mentioned to restrict them from driving on Main St. for the first five blocks, the "business district". They could drive across Main St.

Discussion/approval of first reading for golf cart ordinance. Tabled until next meeting.

Discussion/approval for temporary hire of Becky Neal. Skilton had talked to Becky and asked if she would come back at a certain pay. Becky stated she is independent consultant and not charging mileage, so she will stay with the \$25/hr. He said it would be good to have Becky in there to help with Road Use report that is due soon. Johnson made a motion to approve temporary hire of Becky Neal at \$25/hr., Cagley seconded. Motion failed. More discussion around limiting the time she was here. Johnson made a motion to temporarily hire Becky Neal at \$25/hr. until Oct. 16th for no more than 40 hours for that month, Cagley seconded. M/S/C

Discussion/action regarding unmarked police SUV. Interim Chief Marvin talked about disapproval of police by the public in unmarked car. The markings would cost approximately \$400 and needs regular registered plates. Johnson made motion to mark the unmarked car, Cagley seconded. Motion failed.

Discussion/ approval to pay bill for Paul Bechhold. Bill presented for 600 sump pumps at \$10 each for total of \$6,000. Discussion focused on the fact that Paul had performed the inspections so should get paid. Jung made a motion to pay Paul, Roberts seconded. M/S/C

Discussion/action on firm's proposal to review City finances. Jung had talked to one company about a review, but they didn't have time until spring. The second company, Williams & Company, P.C., said they could look at Annual Report, general ledger, bank reconciliations and copy of the ballot for local option sales tax. Their price was between \$1200 to \$1700. Jung motioned to have Williams & Co. perform review, Roberts seconded. Motion failed.

Discussion/ approval to approve consent agenda regarding the following building permits:

- 210 Merrill – replace old wooden fence with vinyl fence, replace roof with steel
- 414 Greenwood – Replace windows, soffit, fascia, gutters, paint exterior, stain deck
- 821 Main St. – Privacy fence in backyard
- 616 Madison – Replace roof with steel
- 65 Wabash Ave – Build 5x6 porch on front of house, replace cement steps
- 402 Douglas St – Reshingle house, add garage

Motion to approve building permits by Roberts, seconded by Cagley. M/S/C

Motion to adjourn the meeting by Roberts, seconded by Jung at 9:42 p.m. M/S/C

Angelina Dietz
Mayor

Attest: Beth Henningsen
Utility Clerk

Transcribed by the Utility Clerk subject to Council approval