

Nashua City Council Meeting Minutes
Welcome Center
December 4, 2017 at 7:00PM

The Nashua City Council met in regular session December 4, 2017 at the Welcome Center calling the meeting to order at 7:01 pm. Mayor Pro-tem Thomas Johnson presided and Council Members Rolland Cagley and Ryan Jung were noted as present. The following city employees were in attendance: City Attorney, David Skilton, Police Chief Travis Martin, Street Department Superintendent Dan Zwanziger and City Clerk Rhonda Dean. 12 guests were in attendance.

Motion by Cagley, second by Jung to approve the agenda with corrections to the Department Reports. Motion carried.

Mayor Pro-tem Johnson opened public comments discussion. There were no comments.

Motion by Jung to approve consent agenda - amended bills and corrections to minutes as noted. Second by Cagley. Motion carried.

Department Reports:

City Attorney: Skilton is working on various property issues for the city and pending contested tickets; Certification Code Book should be completed by end of Fiscal Year; Cedar Hill Development project was discussed.

City Clerk: Foundation grant progress was reviewed; Researched grants on crosswalk lights for Sample Street, grants were due to DOT in August, will wait for the next grant year; attending Municipal Leadership Academy this week; City Hall will close early (3:15 pm) on Thursday due to this class; We are in need of a CDBG Steering Committee in order to assist INRCOG with a possible grant for revitalization project. Oaths of office timelines were discussed.

Police Department: Women's Self-Defense calls is Tues and Wed at Wellness Center; Radio software to reprogram them has been acquired and will be programmed; Discussed handheld laser system with camera for safety utilized by the officers for speeding – representatives from the company will be available for a future meeting in January, other communities (Waterloo) are utilizing this system, no cost for equipment and the company does the billing.

Street Department: Getting ready for winter; Dam needs a couple more pumps.

Parks: Community tree lighting ceremony and Holiday Lights were well attended both Saturday and Sunday, 5-8 Saturday and Sunday through Christmas; Ornaments are still available at the Welcome Center.

Mayor: Thank you to those that assisted in the various activities around the city the first weekend in December – brought a lot of people into and around town; Reminder for the events coming up at the library this week.

Council Members: Reminder to check their smoke alarms this time of year; Jung will be attending the Leadership Academy this week as well.

Discussion regarding the possibility of decorating throughout the year on the empty city lot next to the post office. Jerry and Juanita Johnson built a very nice Santa's Workshop for the Entrance to the Park event. They would like to do the same thing for other holidays or events throughout the year. Council concurred.

Discussion regarding Notice of Intent from Butler-Bremer Communications. The City received communication from Butler-Bremer that they will be offering cable and video service to the City of Nashua beginning 1/1/2018.

Discussion/Action regarding City Staff compensation. Council Person Jung requested information that would show what a raise would look like for city employees to begin January 1, 2018. Employees are doing a great job and deserve compensation. Discussion centered on budget restrictions and city revenues. City Clerk Dean asked that we look at it for FY2019 and include in the budget for the next fiscal year and with a better idea of where the budget will be during the next fiscal new year. Mayor Dietz arrived at 7:40 pm and took the gavel from Mayor Pro-tem Johnson.

Discussion/Action regarding hiring Becky Neal as a consultant as needed during the budget process. Dean shared that budget worksheets have gone to the department heads at the city and will work hard to get the budget balanced. Jung suggested reaching out to area clerks for assistance. Dean said that is an option as well, however utilizing Neal as needed. Johnson moved to allow City Clerk Dean to consult with Becky Neal as needed through February. Cagley seconded. Cagley-aye, Johnson-aye, Jung-nay. Motion carried.

Discussion/Action regarding hiring Beth Henningsen, current Utility Clerk as a Full time Utility/Deputy Clerk. Dean put together a proposal to make Utility Clerk Henningsen as a full-time Utility/Deputy Clerk with benefits. Discussion was held regarding two part time positions versus two full time positions and an extension of city hall hours from 7:30 am – 5:00 pm with this increase of hours. Further discussion involved traffic in and out of city hall involving customer service and consistent communication between city and citizenry. Johnson moved to make the Utility Clerk position a full time Utility/Deputy Clerk position. Cagley seconded. Cagley-aye, Johnson-aye, Jung-nay. Motion carried.

Discussion/Action taking sealed bids for Scoles property, 621 Cedar Street. All items are in order for the city to receive sealed bids for the Scoles property at 621 Cedar Street. Sealed bids will be taken until 9:00 am on December 18, 2017 and opened for consideration on January 2, 2017. The second reading will be January 15, 2017 at the council meeting. Cagley moved to request for sealed bids for property at 621 Cedar Street. Johnson seconded. Cagley-aye, Johnson-aye, Jung-aye. Motion carried.

Discussion/Action for vacant council seats. The appointment of Kristen Nobsich for the open council seat was null and void due to non-publication of the intent to appoint. The petition for a special election was null and void due to receiving the petition before the publication of the intent. If a special election is chosen, the following apply: The petitions would be due to the auditor's office no later than 5 pm on December 29th, absentee ballots would be due January 12th at 5:00 pm, voter registration deadline is January 12th at 5:00 pm; and the election would be held January 23 from 12:00 to 8:00 pm. Johnson moved to hold a special election to fill two council seats for the City of Nashua. Cagley seconded. Cagley-aye, Johnson-aye, Jung-aye. Motion carried.

Jung moved for the meeting to adjourn. Cagley seconded. Motion carried. Meeting adjourned at 8:24 pm.

Angelina Dietz
Mayor

Attest: Rhonda Dean
City Clerk

Transcribed by the City Clerk subject to council approval

November 6, 2017 Accounts Payable:

40756	11/29/2017	ALLEN, CHERYL	Nov 2017 Craft Sales	9.00
40757	11/29/2017	ALLISON, BRIAN	Nov 2017 Craft Sales	33.75
40758	11/29/2017	ANDERSON, LEANNE	Nov 2017 Craft Sales	8.44
40759	11/29/2017	AUCHSTETTER, KATHY	WC Nov 2017 Craft Sales	27.75
40760	11/29/2017	BARNETT EXCAVATING & TRUCKING	Rpr of Wtr Main Brk - Panama	925.00
40761	11/29/2017	BAST, CINDY	WC Nov 2017 Craft Sales	12.37
40762	11/29/2017	BOSS, DON	Nov 2017 Craft Sales	68.25
40763	11/29/2017	BROWN SUPPLY CO. INC.	Supplies (Streets/Road)	784.96
40764	11/29/2017	BRUENING ROCK PRODUCTS INC	1" Road Rock	168.45
40765	11/29/2017	CHICKASAW COUNTY HIST SOCIETY	WC Nov 2017 Craft Sales	45.00
40766	11/29/2017	CLEMENT, JAN	Nov 2017 Craft Sales	115.07

40767	11/29/2017	CUTSFORTH, SUE	Nov 2017 Craft Sales	21.37
40768	11/29/2017	DEBNER, BETTY	Nov 2017 Craft Sales	12.00
40769	11/29/2017	DELTA DENTAL OF IOWA	Dec 2017 Dental Insurance	188.56
40770	11/29/2017	DEMRO, NANCY	Nov 2017 Craft Sales	46.09
40771	11/29/2017	DEVEREAUX, SHEILA	Nov 2017 Craft Sales	126.62
40772	11/29/2017	DILLER, PAT	WC Nov 2017 Craft Sales	2.25
40773	11/29/2017	DORMAN, SHERYL	Nov 2017 Craft Sales	209.18
40774	11/29/2017	DRAHOS JOAN	Nov 2017 Craft Sales	9.93
40775	11/29/2017	DRENTH, SANDRA	WC Nov 2017 Craft Sales	18.75
40776	11/29/2017	ELECTRONIC ENGINEERING CO	Fire Dept Pagers	1,872.00
40777	11/29/2017	EXLINE, LEANN	WC Nov 2017 Craft Sales	21.00
40778	11/29/2017	FASTENAL COMPANY	Cable Ties	54.00
40779	11/29/2017	FOBER, DAVID	Nov 2017 Craft Sales	16.85
40780	11/29/2017	FRIESEN, LEXI	WC Nov 2017 Craft Sales	122.25
40781	11/29/2017	GABEL, CAROLINE	Nov 2017 Craft Sales	36.74
40782	11/29/2017	GALLS, LLC	PD Clothing Supplies	20.89
40783	11/29/2017	GIS BENEFITS	December 2017 Coverage	109.63
40784	11/29/2017	HARDING, THERESA	Nov 2017 Craft Sales	9.00
40785	11/29/2017	HAWKINS, INC.	Water Chlorination Supplies	1,101.30
40786	11/29/2017	HELMERS, DENNIS	Nov 2017 Craft Sales	7.50
40787	11/29/2017	HOLLAND, BERT	WC Nov 2017 Craft Sales	5.21
40788	11/29/2017	HORN, LESLYE	WC Nov 2017 Craft Sales	11.25
40789	11/29/2017	INTOXIMETERS	PBT (reimbursed through STEP)	406.50
40790	11/29/2017	IOWA MUNICIPALITIES WORKERS	Worker's Compensation Premium	969.00
40791	11/29/2017	JUNG, RYAN	Mileage Reimbursement	96.30
40792	11/29/2017	KELLER, SUSAN	Nov 2017 Craft Sales	11.25
40793	11/29/2017	KELLOGG, LARRY	Nov 2017 Craft Sales	48.11
40794	11/29/2017	KESLER, DAVID	Nov 2017 Craft Sales	63.70
40795	11/29/2017	KING, ANDREA	Nov 2017 Craft Sales	63.37
40796	11/29/2017	KNAPP, CHRISTIE	WC Nov 2017 Craft Sales	3.75
40797	11/29/2017	KOUDELKA, VERNEAL	WC Nov 2017 Craft Sales	18.75
40798	11/29/2017	KUECKER, SALLY	Nov 2017 Craft Sales	18.75
40799	11/29/2017	LEERHOF, SHARON	Nov 2017 Craft Sales	185.61
40800	11/29/2017	LIND, PEGGY	WC Nov 2017 Craft Sales	108.55
40801	11/29/2017	LIVINGSTON, JACQUELINE	WC Nov 2017 Craft Sales	97.50
40802	11/29/2017	LYNCH DALLAS PC	Legal Fees	264.00
40803	11/29/2017	MCCANN, LINDA	WC Nov 2017 Craft Sales	44.91
40804	11/29/2017	MCGREGOR, ANN BISHOP	Nov 2017 Craft Sales	74.99
40805	11/29/2017	MEHMEN, MARYLEE	Nov 2017 Craft Sales	10.87
40807	11/29/2017	MIDAMERICAN ENERGY	City Electrical Costs	5,191.61
40808	11/29/2017	MIDWEST RADAR & EQUIP.	Bi-annual Radar Testing	120.00
40809	11/29/2017	MOSQUITO CONTROL OF IOWA	2017 Mosquito Control	7,895.00
40810	11/29/2017	MURRAY, DONNA	Nov 2017 Craft Sales	49.88
40811	11/29/2017	NASHUA PLUMBING & HEATING	Key Copies WC; Toilet Rpr CH	64.60
40812	11/29/2017	NOVAK, WILLIAM	WC Nov 2017 Craft Sales	26.91
40813	11/29/2017	O'CONNELL BARB	WC Nov 2017 Craft Sales	33.37
40814	11/29/2017	OFFICE WORLD	City Hall Office Supplies	61.57
40815	11/29/2017	ORR, CHRISTINA	WC Nov 2017 Craft Sales	60.00
40816	11/29/2017	PARCHER, KAY	Nov 2017 Craft Sales	7.50
40817	11/29/2017	PATCHWORK PALS QUILT GLD.	Nov 2017 Craft Sales	18.00
40818	11/29/2017	PEOPLESERVICE INC.	December 2017 Contracted Svcs	10,339.00
40819	11/29/2017	PETERSON, BURTON	WC Nov 2017 Craft Sales	29.25

40820	11/29/2017	PLAINFIELD & CLARKSVILLE VET	7-2017 Rabies Boarding - Loy	288.40
40821	11/29/2017	QUENTIN, JOLANTHA	WC Nov 2017 Craft Sales	179.11
40822	11/29/2017	RICKART, DARLENE	Nov 2017 Craft Sales	51.37
40823	11/29/2017	ROBINSON TELECOMMUNICATIONS	Phone Install - City Hall	380.00
40824	11/29/2017	SCHELL, DANIELLE	WC Nov 2017 Craft Sales	39.74
40825	11/29/2017	SCHERER, NANCY	Nov 2017 Craft Sales	8.96
40826	11/29/2017	SCHWICKERATH, KEN	Nov 2017 Craft Sales	7.50
40827	11/29/2017	SMITH, NANCY	WC Nov 2017 Craft Sales	44.88
40828	11/29/2017	STAUDT, ANN	Nov 2017 Craft Sales	34.50
40829	11/29/2017	STAUDT, TERESA	Nov 2017 Craft Sales	54.23
40830	11/29/2017	STEINLAGE, SHERRY	WC Nov 2017 Craft Sales	13.87
40831	11/29/2017	STEVENSON, SHIRLEY	Nov 2017 Craft Sales	46.89
40832	11/29/2017	THURM, GARYLEE	Nov 2017 Craft Sales	87.00
40833	11/29/2017	TIDEMANSON, GLADICE	WC Nov 2017 Craft Sales	36.00
40834	11/29/2017	TJADEN, JAN	WC Nov 2017 Craft Sales	9.71
40835	11/29/2017	UGLUM, MARLYS	Nov 2017 Craft Sales	3.00
40836	11/29/2017	UNGS, JODEE	Nov 2017 Craft Sales	17.25
40837	11/29/2017	VANDERWERF, DIXIE	Nov 2017 Craft Sales	63.75
40838	11/29/2017	WATTERS, MARV	Nov 2017 Craft Sales	7.50
40839	11/29/2017	WILSON, JANICE	Nov 2017 Craft Sales	28.82
40841	11/29/2017	ZWANZIGER, LISA	Nov 2017 Craft Sales	4.69
40842	11/29/2017	NASHUA FIRE DEPT.	2017 Fire Dept Stipend	4,350.00
40843	12/01/2017	SECRETARY OF STATE	T. Marvin notary	30.00
40844	12/01/2017	U.S. POST OFFICE	December 2017 water bills	210.06