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**City of Nashua**

**CITY COUNCIL MINUTES**

**City Council Chambers, City Hall**

## The Nashua City Council met in regular session on July 17, 2023, in Council Chambers at City Hall. The meeting was called to order at 7:00PM with Mayor Alex Anthofer presiding. Council members present were Jake Johnson, Samantha Johnson, Harold Kelleher III, Tim Malven and Ernie Willsher. City employee(s) City Clerk John Ott, Heather Hackman Library Director and Zenda Vikturek Nashua Area EMS Director. Chickasaw County Sheriff Ryan Shawver was present along with 5 guests.

## Mayor Anthofer asked for consideration approving the regular agenda. Willsher/M, Kelleher/S, M/C to approve the regular agenda after removing item (6) Val Johnson insurance provider discussing health insurance continuation after retirement and 8 setting public hearing vacating Woodbridge St. RC: all ayes.

## Mayor Anthofer called for a motion to approve the consent agenda: Minutes from the Special Council Meeting June 27, 2023; Building Permits: 514 Cedar St., 59 Monroe, and 104 Bradford Parkway; Payment of Claims (see claims report): Total Claims to be Paid $60,253.19 + Wages $8,683.89. J. Johnson/M, Malven/S, M/C to approve the consent agenda after moving the building permit for 59 Monroe St. to the regular agenda for further discussion. RC: all ayes.

Mayor Anthofer asked if anyone had any public comments. There were none.

Mayor Anthofer asked Attorney Skilton to lead the discussion on a hearing regarding a dangerous animal. Skilton informed the council that the owner of the dog had stated that they were going to put the dog down after its quarantine period and if that were still the case than no further discussion were needed. The dog owner explained to the council that they have decided that they no longer feel that putting the dog down was what they wanted to do and they were asking the council to please allow them to keep the dog. He stated that they would cooperate in any way if that meant supervising the dog when it went outside, keeping it on a leash, etc. After listening to the resident who stated that they felt horrible about the situation and in no way want people to not feel safe in the neighborhood, decided that they would allow the owner to keep the dog. S. Johnson/M, J. Johnson/S, M/C to allow the owner to keep the dog; however the dog needed to be in constant supervision, tied up and maintained to their yard unless they were out on a walk and then the dog would have to be on a leash. RC: all ayes.

Mayor Anthofer called for a motion to approve the following resolutions: 23-35 Resolution Setting FY’23/24 Wages for the Library Department. Willsher/M, Malven/S, M/C. RC: all ayes. 23-36 Resolution to Approve the Retirrement/Resignation of Dan Zwanziger. J. Johnson/M, S. Johnson/S, M/C. RC: all ayes.

Mayor Anthofer called for a motion to approve the following permits: 59 Monroe St. which was moved from the consent agenda, 907 Jay St., Demolition Permits: 907 Jay St., and 514 Cedar St. J. Johnson/M, Malven/S, M/C to approve all above permits. J. Johnson/M, Malven/S, M/C to approve the permit for Big Willie’s for WODD 2.0 pending state approval. RC: all ayes.

Business of the Mayor:

Mayor Anthofer informed the council that he had submitted a request for $50,000 to the Chickasaw County Board of Supervisors to help with the funding of the dam repair.

Department Reports:

City Clerk Ott informed the council that the June Financial Reports and Bank Reconciliation were not completed because he didn’t get all the necessary documents to complete the reports prior to leaving for vacation. He also informed the council that Downtown Revitalization is August 1-3, 2023 if the Mayor or a Council Member wanted to attend; however City Clerk will not be able to attend due to a previously scheduled Worker’s Compensation Audit.

Kelleher apologized for not attending the Coffee with the Council. J. Johnson wanted to thank city employees Zade and Shea for getting the sewer line cleared so promptly.

Library Director Heather Hackman presented her monthly report. There were some bills that were not listed on the claims report that were on the agenda for approval. S.Johnson motioned to approve the library bills, J. Johnson seconded. Motion Carried. RC: all ayes.

Chickasaw County Sheriff Ryan Shawver presented the monthly Sheriff’s report for June.

Discussion/Action

The council discussed multiple actionable items.

J. Johnson/M, Malven/S, M/C to start the 657A process for 34 Charles City Road which would transfer title for a property that has been abandoned for 6 consecutive months to the city. RC: all ayes.

S. Johnson/M, Malven/S, M/C to start the nuisance abatement process or follow up with the nuisance abatement process if the process has already been started for the following properties: 109 Lexington Ave., 123 Lexington Ave., and 515 Brasher St. RC: all ayes.

J. Johnson/M, Wllsher/S, M/C to send a certified letter to the Estate of 416 Panama St. for payment of past due billings. RC: all ayes.

Malven/M, J. Johnson/S, M/C to track Zade’s cost sharing to see how much time he is spending in each department to assess if we need to change his wage split. RC: all ayes.

J. Johnson/M, Malven/S, M/C to approve the billing rates for the Nashua Area EMS Service that were provided by Director Vikturek. RC: all ayes.

J. Johnson/M, Malven/S, M/C to approve the Billing Service Agreement with PCC. RC: all ayes.

Malven/M, J. Johnson/S, M/C to approve the Mutual Aid Agreements with Plainfield 1st Responders, Chickasaw County EMS, AMR Ambulance Service, Waverly Health Center Ambulance, and Waverly Health Center. RC: all ayes.

Malven/M, J. Johnson/S, M/C to table action on renting out the bandshell until they received input from the Park Board and the Baldwin family who donated the bandshell. RC: all ayes.

S. Johnson/M, J. Johnson/S, M/C to approve the Memorandum of Understanding State SetOFF Program. RC: all ayes.

J. Johnson/M, Malven/S, M/C to approve putting surplus funds from the FY’22/23 Library Department budget into a Money Market Fund. RC: all ayes.

J. Johnson/M, Willsher/S, M/C to table discussion on campground hosts until they receive input from the Park Board. RC: all ayes.

J. Johnson/M, Willsher/S, M/C to accept the counteroffer of $23.00/hour from Jessie Salinas for the Public Works position pending he passes background, credit and MVR checks. RC: all ayes.

Malven/M, Willsher/S, M/C to table further discussion on the final payment to PeopleServices until they respond. RC: all ayes.

Willsher/M, J. Johnson/S, M/C to approve purchasing approximately $2,700 of tools that are needed. RC: all ayes.

The council discussed a counteroffer presented by a resident who had a billing issue. J. Johnson/M, Malven/S, M/C to approve allowing the resident to make a payment plan of 24 or 36 months and paying the full amount of $2474.21 or if they paid it in 90 days the council would forgive 20% and they could pay $1979.37. RC: 4 ayes, S. Johnson nay. The resident is supposed to contact City Hall and let them know which option they are going to take. .

There was no other business. S. Johnson motioned to adjourn. J. Johnson/S, M/C. RC: 5 ayes. The meeting adjourned at 8:32PM.

Pending Approval by Council

## John Ott

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| CLAIMS REPORT (June 27-July 7, 2023) | |  |
| VENDOR | REFERENCE | AMOUNT |
| CITY OF NASHUA | POOL FILL REFUND PAID OUT OF | $85.00 |
| PEOPLESERVICE INC. | water waste water contract | $5,163.75 |
| ION ENVIRONMENTAL SOLUTIO | WATER/WASTEWTR CONTRACT-JULY23 | $7,385.00 |
| U.S. POST OFFICE | WTR/SWR/GAR/REC JULY'23 | $220.27 |
| 20 20 FX LLC | DAM-RETRIEVE EMAILS | $45.00 |
| BUTLER-BREMER COMMUNICATIONS | PHONE EXP JULY'23 | $300.64 |
| CEDAR LAKE EZ DOCK | PARKS-AUGER KIT TRUSS HEAD BOL | $170.13 |
| CHICKASAW COUNTY AUDITOR | HAZMAT FEE - FY'23-24 | $775.50 |
| CHICKASAW COUNTY SHERIFF OFFIC | PD-CNTY ADD HRS JUN'23 | $1,249.50 |
| COOLEY PUMPING | WODD-WABASH REGULAR AND HANDIC | $1,555.00 |
| FASTENAL COMPANY | PARKS-ZIPTIES 8' AND 14.5' | $59.28 |
| GERBER, SHEA | ST/WA/SE-CDL TRAIN REIMBURSE | $895.00 |
| HENNINGS ELECTRIC LLC | WATER TREATMENT PLANT UPDATES | $3,635.89 |
| HINDERS TREE SERVICE LLC | 11 TREES SERVICED AND CLEAN UP | $13,750.00 |
| IOWA DNR | FY2024 PWSID1967041 H2O PERMIT | $170.66 |
| IOWA MUNICIPALITIES WORKERS | WORKER'S COMPENSATION PREMIUM | $702.00 |
| JOHN DEERE FINANCIAL | ST-GREASE 10 | $34.90 |
| LEROY'S REPAIR | PARKS-TRIM LINE | $15.99 |
| MIDAMERICAN ENERGY | GAS/ELEC JUNE'23 | $6,987.07 |
| MUNICIPAL PIPE TOOL CO. | JET/VAC LINE WOODBRIDGE ST | $1,113.75 |
| MURPHY, COE, AND SMITH | CH-TREASURER FEB/MAR'23 | $495.00 |
| NEW HAMPTON TRIBUNE NASHUA | CH-LEGAL PUB JUNE'23 | $530.40 |
| OTT, JOHN | DAM-KUNDINGER EQUIP/PARTS | $469.37 |
| RILEY'S INC. | CH-COPY FEED JUNE'23 | $243.00 |
| SENNER, ANN L | WC-REIMB SUPPLIES | $8.00 |
| WEDEKING ELECTRIC LLC | PARK-ELEC POLE | $201.10 |
| DON BOSS | WC-CRAFTER COMMISION 2ND QTR | $52.50 |
| CALICO MEADOW SOAP LLC | WC-CRAFTER COMMISION 2ND QTR | $52.50 |
| CAPTIVATING CRAFTS LLC | WC-CRAFTER COMMISION 2ND QTR | $30.30 |
| KAREN CARR | WC-CRAFTER COMMISION 2ND QTR | $15.00 |
| JAN CLEMENT | WC-CRAFTER COMMISION 2ND QTR | $94.50 |
| D & B CRAFTS | WC-CRAFTER COMMISION 2ND QTR | $7.50 |
| DEBBIE L FINNEGAN | WC-CRAFTER COMMISION 2ND QTR | $22.50 |
| DEUTH, BRENDA | WC-CRAFTER COMMISION 2ND QTR | $50.63 |
| SHERYL DORMAN | WC-CRAFTER COMMISION 2ND QTR | $260.27 |
| FRISKY FOX VINEYARD LLP | WC-CRAFTER COMMISION 2ND QTR | $92.52 |
| ROGER GIGLER | WC-CRAFTER COMMISION 2ND QTR | $9.00 |
| KATHLEEN HENRY | WC-CRAFTER COMMISION 2ND QTR | $33.75 |
| HOMESPUN TREASURER | WC-CRAFTER COMMISION 2ND QTR | $20.25 |
| ANDREA KING | WC-CRAFTER COMMISION 2ND QTR | $33.38 |
| LAVENDER AND LEMON | WC-CRAFTER COMMISION 2ND QTR | $18.00 |
| SHARON LEERHOFF | WC-CRAFTER COMMISION 2ND QTR | $158.95 |
| LINDA LENZ | WC-CRAFTER COMMISION 2ND QTR | $12.75 |
| MAAS, ROBERTA C. | WC-CRAFTER COMMISION 2ND QTR | $194.37 |
| MARYLEE MEHMEN | WC-CRAFTER COMMISION 2ND QTR | $90.75 |
| MOLLY NEWTON | WC-CRAFTER COMMISION 2ND QTR | $15.00 |
| OLD BRADFORD PIONEER VILLAGE | WC-CRAFTER COMMISION 2ND QTR | $25.50 |
| DARLENE RICKART | WC-CRAFTER COMMISION 2ND QTR | $45.00 |
| ROEDER POWDER COAT & MACHINE | WC-CRAFTER COMMISION 2ND QTR | $36.80 |
| DANIELLE SCHELL | WC-CRAFTER COMMISION 2ND QTR | $78.75 |
| NANCY SCHERER | WC-CRAFTER COMMISION 2ND QTR | $111.29 |
| SANDY'S STICHES | WC-CRAFTER COMMISION 2ND QTR | $37.50 |
| KEN SCHWICKERATH | WC-CRAFTER COMMISION 2ND QTR | $7.50 |
| SENNER, ANN L | WC-CRAFTER COMMISION 2ND QTR | $109.23 |
| SLADEK, CATHERINE | WC-CRAFTER COMMISION 2ND QTR | $22.50 |
| TERESA STAUDT | WC-CRAFTER COMMISION 2ND QTR | $51.75 |
| LISA STEINLAGE | WC-CRAFTER COMMISION 2ND QTR | $163.50 |
| CURTIS SWINTON | WC-CRAFTER COMMISION 2ND QTR | $108.75 |
| GLADICE TIDEMANSON | WC-CRAFTER COMMISION 2ND QTR | $12.75 |
| SANDRA VANCE | WC-CRAFTER COMMISION 2ND QTR | $7.50 |
| WEINBERG, THERESA | WC-CRAFTER COMMISION 2ND QTR | $25.60 |
| WORDES CYNTHIA A | WC-CRAFTER COMMISION 2ND QTR | $129.80 |
| CARROT TOP INDUSTRIES | STREETS-FLAG POLES MAIN ST | $670.18 |
| CRONIN, SKILTON, SKILTON | LEGAL EXP-MAR 31- MAY 12, 2023 | $3,453.17 |
| FIVE STAR COOPERATIVE | CITY FUEL EXPENSES | $226.41 |
| IOWA DOT | STREETS/PARKS-SNOW FENCE | $373.56 |
| KATRINA'S HELPFUL HOUSE CLEANI | WC-CLEANING JUNE '23 | $840.00 |
| PLAINFIELD WELDING AND REPAIR | STREETS-VEHICLE REPAIR | $61.00 |
| WEDEKING ELECTRIC LLC | PARKS-BREAKER CAMPSITES | $321.13 |
| WEX BANK | CITY FUEL EXPENSES | $1,185.84 |
| IOWA DEPARTMENT OF REVENUE | WC-Q2 SALES TAX JUNE '23 | $169.93 |
| IOWA DEPARTMENT OF REVENUE | WTR-WET TAX JUNE '23 - Q2 | $1,215.87 |
| IOWA DEPARTMENT OF REVENUE | SWR-SALES TAX JUNE '23 -Q2 | $299.72 |
| IRS - USA TAX PAYMENT | FED/FICA TAX | $2,549.59 |
| TREASURER STATE OF IOWA | STATE TAX | $387.45 |
| Accounts Payable Total |  | $60,253.19 |
| Payroll Checks |  | $8,683.89 |