**City of Nashua**

**CITY COUNCIL MINUTES**

**City Council Chambers, City Hall**

## 

## The Nashua City Council met in regular session on February 21, 2022 in Council Chambers at City Hall. The meeting was called to order at 7:00PM with Mayor Anthofer presiding. Council members present were Rhonda Dean, Samantha Johnson, Hal Kelleher, Tim Malven, and Ernie Willsher. City employee(s) John Ott City Clerk was present along with City Attorney David Skilton and Martin Hemann Chickasaw County Sheriff. There was one guest in attendance.

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## Mayor Anthofer asked for consideration approving the agenda. Dean/M, Willsher/S, M/C. RC: All Ayes. Mayor Anthofer asked if there were any comments from the citizens. City Clerk Ott stated that a resident had called in asking if they could have some of the wood from the trees that were cut down in the park.

Mayor Anthofer called for a motion to approve Resolution 22-17 (REV) Ordering Abatement of Nuisance, Condemnation, and Demolition for 223 Main St. Dean/M, Malven/S, M/C. RC: All Ayes.

## Mayor Anthofer asked for a motion to approve the minutes from the regular council meeting held February 7, 2022. Willsher/M, Kelleher/S, M/C. RC: All Ayes.

Mayor Anthofer asked for a motion to approve the consent calendar payment of claims.

Total Claims to be Paid for February 8-21, 2022. $32,907.25 + $7,176.46 (Wages:

General Fund: $26,129.50

Lake/Dam: $1,100

Urban Revit (LOST): $2,009.11

Road Use: $6,441.28

Employee Benefit: $3,589.25

Water: $2,192.47

Sewer: $2,211.35

Total Funds: $40,083.71

Dean/M, Malven/S, M/C. RC: All Ayes

## Business of the Mayor: The Mayor had no business to discuss.

## Department Reports:

City Clerk Ott reviewed January financial reports, informed the council that bank reconciliation for January was complete and with the claims for anyone to review. He reviewed the proposed FY’23 budget and asked for a motion to set a public hearing for the FY’22 budget amendment for March 7, 2022. Willsher/M, Malven/S, M/C. Roll Call: All Ayes. A public hearing for the FY’22 budget amendment will be held on March 7th. He presented the council with a quote to replace a part in the Welcome Center elevator that is no longer available. The council will review the information and further discussion will take place at our next council meeting. He also informed the council that Keep Iowa Beautiful will be held again and if any person, team, business, or organization would like to get free clean-up supplies they need to register by March 15th.

## Council Members

## Johnson informed the council that she received the report for the ambulance response times and they average around 15 minutes. She also reviewed some information about police calls as the council is reviewing their contract with the Chickasaw County Sheriff’s Department. Kelleher mentioned that on the 27th at the Chickasaw Event Center there is an event open to all Veterans from 1-5PM to help them with any assistance they may be in need of along with resources available to Veterans.

## Sheriff Martin Hemann answered questions and presented information to the council about the Sheriff’s contract. After discussion, Johnson motioned to keep the same number of hours with the Sheriff’s Department that we currently have, which is 240/month (2880/year). Kelleher/S ,M/C. Roll Call: Johnson and Kelleher – Ayes,. Dean, Malven and Willsher Nay, motion died. Dean made an alternative motion to reduce the contract to 2400/year, but to utilize the hours based on seasonality and need rather than trying to hit a set number each month. Willsher/S, M/C. Roll Call: Dean, Malven, and Willsher – Ayes and Johnson and Kelleher – Nay. Motion passed 3-2. Sheriff Hemann will have a copy drafted and presented at a future council meeting.

## Sheriff Hemann also discussed the outstanding parking violations that have not been paid yet and explained that he has contacted all of the person(s) who have been served a ticket and wanted to know how the council would like to proceed. Johnson motioned to proceed with filing at the courthouse and assessing the $85 filing fee. Kelleher/S, M/C. Roll Call: All Ayes.

## Nick Henningsen water/waste water superintendent was not present to present his monthly report.

## Heather Hackman Library Director presented a copy of her monthly report.

## Discussion/Action:

## Mayor Anthofer presented a Corrective Action Plan letter for the council to consider approving to give to the Nashua Fire Department. Malven motioned to approve giving the CAP to the Nashua Fire Department with amending some of the dates. Willsher/S, M/C. Roll Call: All Ayes. The council also discussed a quote for bridge inspections. Dean motioned to approve both bridge inspections $500 for Amherst (Old Hwy 218) and $300 for Main Street. Malven seconded. M/C. Roll Call: All Ayes. The council discussed setting a deadline to address some Utility Billing concerns and the UB accounts to address. After consideration, Malven motioned to set a date for getting the concerns addressed by April 1, 2022. Dean seconded. M/C. RC: All Ayes. The council discussed 123 Lexington as the owners are looking for a way to get assistance and are working with the VA and Project Flow and were wondering if the city could help out. Some of the things discussed were the tax abatement that the city has for putting up a new home after the current home is demolished. They also talked about the contractors demolishing the nuisance property and building the costs of demolition into the construction costs. The council discussed two new cloud based programs from G’Works their software company. After discussion, Dean motioned to table the decision until the council had more concrete information on the costs. Willsher/S. M/C. RC: All Ayes. Johnson motioned to table discussion on health insurance premium payment. Malven/S, M/C. RC: All Ayes. Dean motioned to table consideration/approval of a furnace estimate until we get at least a 2nd bid. Kelleher/S, M/C. RC: All Ayes.

## Other Business:

## City Clerk Ott mentioned that there is a possibility that Ragbrai may come through Nashua this year, so the council may want to think of ways to host this huge event and all its visitors as they pass through.

The Mayor asked for a motion to go into closed session 21.5(1)(C) of the Iowa Code to discuss strategy with counsel in matters that are presently in litigation or where litigation is imminent where its disclosure would be likely to prejudice or disadvantage the position of the governmental body in that litigation. Dean/M, Johnson/S, M/C.RC: All Ayes. The council went into closed session at 8:44PM.

The Mayor called for a motion to end the closed session. Malven/M, Kelleher/S., M/C. the council resumed open session at 8:53PM. Dean motioned to allow the Mayor to take the lead in negotiations with Minnowa Construction and completed prior to April 1st as recommended by Attorney Skilton. Malven/S, M/C. RC: All Ayes.

There was no other business. Johnson motioned to adjourn, Kelleher/S, M/C. RC: All Ayes. the meeting was adjourned at 8:55PM.

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## Pending Approval by Council

## John Ott

## City Clerk

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|  |  |  |
| --- | --- | --- |
| NAME | Jan Rev | YTD Jul-Jan |
| GENERAL FUND TOTAL | 40,292.15 | 499,599.71 |
| WODD DAYS FUND TOTAL | 0 | 15,213.36 |
| LAKE/DAM TOTAL | 66.13 | 34,370.52 |
| URBAN REVITAL (LOST ONLY) TOTA | 89.24 | 91,734.23 |
| ROAD USE TOTAL | 17,579.86 | 131,137.23 |
| EMPLOYEE BENEFIT TOTAL | 2,259.36 | 77,610.21 |
| EMRGNY FUND (TRAN TO GF) TOTA | 218.01 | 7,509.96 |
| LOCAL OPTION TAX TOTAL | 17,796.53 | 152,240.73 |
| SPECIAL REVENUES-LAKE/DAM TOTA | 0 | 0 |
| TIF FUNDS TOTAL | 72.05 | 27,965.07 |
| SPECIAL REVENUES-URBAN RE TOTA | 0 | 0 |
| ASSET FORFEITURE TOTAL | 0 | 0 |
| DEBT SERVICE TOTAL | 3,720.40 | 197,908.49 |
| FEMA FUND #301 LAKE/DAM TOTAL | 0 | 0 |
| FIRE TRUCK 2020 (DODGE) TOTAL | 0 | 0 |
| ARPA Funds Covid 19 TOTAL | 0 | 123,795.98 |
| PERM FUNDS-LIB WATSON TOTAL | 0 | -269.9 |
| PERM FUNDS-CITY WATSON TOTAL | 2,142.47 | 6,696.02 |
| PERM FUNDS-LIBRARY-BERRIE TOTA | 50.18 | 182.64 |
| GRANDY ESTATE - LIBRARY TOTAL | 0 | 0 |
| WATER TOTAL | 24,103.49 | 161,063.49 |
| UTILITY DEPOSITS TOTAL | 150 | 1,800.00 |
| SEWER TOTAL | 38,382.97 | 286,166.96 |
| SEWER SINKING TOTAL | 13,302.67 | 93,118.69 |
| STORM WATER UTILITY TOTAL | 4,630.99 | 31,397.06 |
| TOTAL REVENUE BY FUND | 164,856.50 | 1,939,240.45 |

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| --- | --- | --- |
| CLAIMS REPORT (Feb 8-22, 2022) |  |  |
| VENDOR | REFERENCE | AMOUNT |
| ARNOLD MOTOR SUPPLY | STREETS - DIESEL EXH FLID | $ 1,913.01 |
| CHICKASAW COUNTY SHERIFF OFFIC | PD-COUNTY CONTRACT JAN '22 | $ 4,544.80 |
| FIVE STAR COOPERATIVE | STREETS - HYDRAULIC FLUID | $ 560.80 |
| INRCOG | URB REVIT GRANT FEES | $ 2,009.11 |
| JENDRO SANITATION SERVICE | GAR/REC - FEB '22 | $ 10,814.89 |
| LEROY'S REPAIR | STREETS - 25' CHAIN | $ 39.97 |
| MURPHY, COE, AND SMITH | CH-TREASURER DEC '21 | $ 155.00 |
| S & T COLLISION | STREETS - SKID LOADER MAINT | $ 233.00 |
| SENNER, ANN L | WC-CONTRACT CLEANING | $ 237.61 |
| THE MILL, INC. | DAM - OIL | $ 1,100.00 |
| ERNEST WILLSHER | ERNIE-REIMB MILEAGE FLOYD E911 | $ 15.80 |
| ADVANTAGE ARCHIVES, LLC | LIB-ARCHIVE SUB 20/21 | $ 472.00 |
| BAKER & TAYLOR | LIB-BOOKS | $ 31.56 |
| BIRDS & BLOOMS | LIB - SUBSCRIPTION | $ 19.97 |
| BUTLER-BREMER COMMUNICATIONS | LIB-PHONE EXP JAN '22 | $ 40.34 |
| CENTER POINT LARGE PRINT | LIB-BOOKS | $ 70.50 |
| DEMCO | LIB-SPACE MAKER CART | $ 125.05 |
| DISCOUNT SCHOOL SUPPLIES | LIB-SUPPLIES AND MATERIALS | $ 229.49 |
| DISNEY MOVIE CLUB | LIB-DVD'S | $ 30.97 |
| INGRAM | LIB-BOOKS/DVD'S | $ 204.99 |
| SWANK MOVIE LICENSING USA | LIB-MOVIE LICENSING | $ 423.00 |
| THE MILL, INC. | LIB-GROUNDS MAINT | $ 6.54 |
| JAN CLEMENT | WC-CRAFTER COMMISION JAN '22 | $ 99.75 |
| DEUTH, BRENDA | WC-CRAFTER COMMISION JAN '22 | $ 100.65 |
| SHERYL DORMAN | WC-CRAFTER COMMISION JAN '22 | $ 74.16 |
| FRISKY FOX VINEYARD LLP | WC-CRAFTER COMMISION JAN '22 | $ 51.44 |
| KATHLEEN HENRY | WC-CRAFTER COMMISION JAN '22 | $ 30.00 |
| SHARON LEERHOFF | WC-CRAFTER COMMISION JAN '22 | $ 197.20 |
| LINDA LENZ | WC-CRAFTER COMMISION JAN '22 | $ 63.00 |
| MAAS, ROBERTA C. | WC-CRAFTER COMMISION JAN '22 | $ 126.37 |
| DANIELLE SCHELL | WC-CRAFTER COMMISION JAN '22 | $ 47.63 |
| NANCY SCHERER | WC-CRAFTER COMMISION JAN '22 | $ 142.38 |
| SANDY'S STICHES | WC-CRAFTER COMMISION JAN '22 | $ 30.00 |
| SENNER, ANN L | WC-CRAFTER COMMISION JAN '22 | $ 101.15 |
| TERESA STAUDT | WC-CRAFTER COMMISION JAN '22 | $ 60.00 |
| THE COUNTRY COTTAGE | WC-CRAFTER COMMISION JAN '22 | $ 39.00 |
| WEINBERG, THERESA | WC-CRAFTER COMMISION JAN '22 | $ 93.00 |
| NANCY'S TRUFFLES | WC-CRAFTER COMMISSION DEC '21 | $ 653.63 |
| LINCOLN SAVINGS BANK | HSA | $ 1,700.00 |
| JENDRO SANITATION SERVICE | GAR/RECYCLING-YELLOW BAGS | $ 434.00 |
| PLAINFIELD WELDING AND REPAIR | STREETS - PLOW LIFT BRACKET | $ 35.75 |
| ROBERTS, LEIGH | WC-CLEANING CONTRACTED LABOR | $ 230.00 |
| IPERS | REGULAR IPERS | $ 2,970.39 |
| IRS - USA TAX PAYMENT | FED/FICA TAX | $ 2,038.35 |
| TREASURER STATE OF IOWA | STATE TAX | $ 311.00 |
| Accounts Payable Total |  | $ 32,907.25 |
| Payroll Checks |  | $ 7,176.46 |
| \*\*\*\*\* REPORT TOTAL \*\*\*\*\* |  | $ 40,083.71 |
| GENERAL FUND |  | $ 26,129.50 |
| LAKE/DAM |  | $ 1,100.00 |
| URBAN REVITAL (LOST ONLY) |  | $ 2,009.11 |
| ROAD USE |  | $ 6,441.28 |
| WATER |  | $ 2,192.47 |
| SEWER |  | $ 2,211.35 |
| TOTAL FUNDS |  | $ 40,083.71 |