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**City of Nashua**

**CITY COUNCIL MINUTES**

**City Council Chambers, City Hall**

## The Nashua City Council met in regular session on May 1, 2023, in Council Chambers at City Hall. The meeting was called to order at 7:00PM with Mayor Anthofer presiding. Council members present were Jake Johnson, Samantha Johnson, Hal Kelleher III, Tim Malven and Ernie Willsher. City employee(s) City Clerk John Ott, Park Board President Nate Sinnwell, Chickasaw County Sheriff Ryan Shawver were present along with 2 guests.

## Mayor Anthofer asked for consideration approving the regular agenda. S. Johnson/M, Willsher/S, RC: all ayes.

## Mayor Anthofer called for a motion to approve the consent agenda: Minutes from the Regular Council Meeting April 17, 2023, Minutes from the Special Meeting April 26, 2023, Building Permits: 1014 Greeley St., 815 Main St., 102 Sample St., 109 Ford St., Cigarette/Tobacco renewal Kwik Star, Consent Calendar Payment of Claims (April 14-27, 2023), Payment of Claims (see claims report): Total Claims to be Paid $126,551.99+$7,241.80 (Wages). S. Johnson/M, Willsher/S. M/C. RC: all ayes.

## Mayor Anthofer asked for public comments. One citizen inquired about what it would take to put in a sidewalk. The council informed them that sidewalks are the responsibility of the property owner. They also inquired about riding bikes on the sidewalk. One council member informed the resident who was a younger kid that if they rode their bike on the sidewalk the biggest thing to remember is to be respectful of those who are walking. The parent of the young kid said that he her son had some questions and so she thought it would be good to ask the council. The council thanked the young kid for his interest.

Mayor Anthofer called for a motion to open a public hearing on the 2nd reading amending the Code of Ordinances, Ordinance #349 for Meter Fees. Malven/M, S. Johnson/S, M/C. RC: all ayes. The public hearing was opened at 7:04PM. After discussion, S. Johnson/M, Malven/S, M/C. RC: all ayes to close the public hearing. The public hearing was closed at 7:07PM. Malven/M, Kelleher/S, M/C to adopt ordinance #349. RC: all ayes. S. Johnson/M, Malven/S, M/C to forego the 3rd and final reading and move to final passage. RC: all ayes. S. Johnson/M, Malven/S, M/C to adopt ordinance #349 Amending the Code of Ordinances for Water Meter Fees. RC: all ayes. The ordinance will take effect after publication as provided by law.

Mayor Anthofer called for a motion to open a public hearing on a Proposal to Enter into a General Obligation Loan Agreement. Malven/M, J. Johnson/S, M/C. RC: all ayes. The public hearing was opened at 7:08PM. After a brief discussion, Malven/M, Willsher/S, M/C to close the public hearing. RC: all ayes. The public hearing was closed at 7:09PM.

Following the public hearing Mayor Anthofer asked the council for a vote to adopt the following resolution: 23-26 Resolution taking additional action on proposal to enter into a General Obligation Loan Agreement. S. Johnson/M, Kelleher/S, M/C. RC: all ayes.

Business of the Mayor:

Mayor Anthofer proclaimed the weeks of May 15th and May 22nd as American Legion Auxiliary POPPY DAYS and urges all citizens of the city to pause and honor our Veterans by wearing the Memorial Poppy on National Poppy Day, May 26, 2023.

City Clerk Ott informed the council that the Charles City Area Development Corporation is having a business plan competition with $5,500 going to the first-place winner and $2,500 to the second place winner. Anyone who is interested in starting or expanding a business should contact Tim Fox (641-228-3020 Ext 13) or via email [tfox@charlescityia.com](mailto:tfox@charlescityia.com). He will provide you with a list of required business plan components and help formulate an action plan.

City Clerk Ott also informed the council about the proposed property tax reforms being discussed and encouraged the council to contact their legislatures to let them know how it will impact the city.

City Clerk Ott asked the council if they were interested in having someone attend the Nuisance Abatement Conference in Newton, IA on May 10th for a cost of $75.00. J. Johnson/M, Kelleher/S, M/C to approve City Clerk Ott to attend the conference. RC: all ayes.

City Clerk Ott informed the council that they have found another property who has been receiving services, but does not have an account set up. City Hall will gather more information and update the council at the next council meeting.

City Clerk Ott also informed the council that he received a property tax notice for the property that was donated to the city for Pa’s Playground. Nate Sinnwell Park Board President will visit with the family that donated the land about the taxes. Malven/M, J. Johnson/S, M/C to table further discussion until after Nate visits with the family. RC: all ayes.

City Council:

Kelleher noted that he has been looking at nuisance properties and providing information to City Hall for them to generate letters and notify the property owners.

Chickasaw County Sheriff reviewed his monthly report. The county spent 245.5 hours in Nashua, and we have a contract for 240 hours.

Nate Sinnwell Park Board President presented his monthly report. He informed the council of the progress for WODD Days and how much support they have been receiving from the community. He updated the council on the Baldwin Bandshell process and upcoming events.

Discussion/Action

City Clerk Ott informed the council that the Iowa DNR Notice of Violation was retracted by the Iowa DNR as there was a mix up at the lab and so there was no violation.

J. Johnson/M, Malven/S, M/C to approve the closure of Main St. from Madison to Woodbridge on June 22nd from 5PM-12:00AM for a Street Dance and closing Main St. from Woodbridge to Lexington for a car show on June 24th from 8AM -3PM. RC: all ayes.

J. Johnson/M, Malven/S, M/C to table discussion on a long-term ambulance partnership with AMR, CC, and Floyd County until City Clerk Ott gathers more information. RC: all ayes.

J. Johnson/M, Malven/S, M/C to talk to department heads about upgrading individual department facilities to LED lighting since it will come out of their department budget. RC: all ayes.

City Clerk Ott informed the council that he had received insurance quotes for Property, Liability and Worker’s Compensation and the carrier that we currently have was lower and provides more services and resources as well. The two quotes were our current provider ICAP and IMWCA $63,942 and EMC $66,473.

Malven/M, Kelleher/S, M/C to approve the repair quote from Henning’s Electric for $1,100 for the water treatment facility and well house by Casey’s.

S. Johnson/M,Willsher/S, M/C to set a public hearing for the special permit for 801 Woodbridge St. for the June 5, 2023 council meeting. RC: all ayes.

S. Johnson/M, Malven/S, M/C to approve the new City Employee position title, description, qualifications, and pay rate pending changes noted by council. RC: all ayes.

J. Johnson/M, Malven/S, M/C to budget up to $1,000 for posting the new job. RC: all ayes.

J. Johnson/M, Malven/S, M/C to allow City Clerk Ott to determine posting locations and time frame. RC: all ayes.

S. Johnson/M, J. Johnson/S, M/C to approve the Improvement Permit which will allow citizens to apply for a building permit from May 1, 2023 – September 1, 2023 with no permit fee for improvements to their property as long as the work is completed by November 1, 2023. RC: all ayes.

The council discussed updating the zoning map and thought that they could do most of the updates in house and utilize INRCOG for final revisions and approval.

City Clerk Ott informed the council that the April ’23 minutes from the Fire Department were available for review.

There was no other business. S. Johnson motioned to adjourn. J. Johnson/S, M/C. RC: all ayes. The meeting adjourned at 8:43PM.

Pending Approval by Council

## John Ott

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| CLAIMS REPORT (April 14-27, 2023) |  |  |
| VENDOR | REFERENCE | AMOUNT |
| DELTA DENTAL OF IOWA | DENTAL INS APR'23 | $241.92 |
| FLOYD COUNTY AUDITOR | AMB-SVC CONTRACT JAN-JUNE'23 | $5,000.00 |
| GIS BENEFITS | DEATH/DISABILITY APR'23 | $127.03 |
| HEATHER M. HACKMAN | LIB-PAINT SUPPLIES | $30.97 |
| LEROY'S REPAIR | PRK/STREET-CHAIN 25' | $55.99 |
| RAPID PRINTERS | COUNCIL/NAME PLATE | $37.50 |
| WAVERLY TIRE CO | ST/SW-REPAIR, O'RING | $78.00 |
| BLUE CROSS WELLMARK | HEALTH INS-MAY'23 | $5,675.08 |
| AVESIS | VISION-APR'23 | $61.66 |
| BRUENING ROCK PRODUCTS INC | STREET-1'RR 2 LOADS/1' CLEAN | $410.22 |
| DANKO EMERGENCY EQUIPMENT | FIRE-RADIO STRAPS 1/2 CITY/RUR | $88.57 |
| DOLLAR GENERAL | LIB-PROG SUP/OFFICE SUPPLY | $185.95 |
| ECHO GROUP INC | SWR-NEW EFFLUENT METER | $1,980.00 |
| ELECTRONIC ENGINEERING CO | FIRE-BATTERIES LI-ION 3400MAH | $424.60 |
| IOWA COMMUNITIES | 2023/2024 LIAB/PROP INS | $52,159.00 |
| JENDRO SANITATION SERVICE | GAR/REC APR'23 | $11,598.45 |
| MIDAMERICAN ENERGY | GAS/ELEC APR'23 | $6,230.60 |
| PEOPLESERVICE INC. | water waste water contract | $20,655.00 |
| RAPID PRINTERS | PARK-CAMPING ENVELOPES | $107.00 |
| S & T COLLISION | FIRE-BATTTERIES/RURAL | $449.90 |
| SIMMONS PERRINE MOYER BERGMAN | DAM-LEGAL EXP FOR REPAIR MAR | $8,599.00 |
| STAPLES ADVANTAGE | CH-OFFICE SUPPLIES | $125.04 |
| STRAND ASSOCIATES | SWR-PHASE 2 WASTEWTR CONSULT | $4,375.00 |
| CEDAR LAKE EZ DOCK | PARKS-DOCK REPAIR | $3,730.56 |
| DREW MCHOLM | CH-50%CHAMBER RURAL SUMMIT CON | $109.88 |
| HOLIDAY INN AIRPORT DES MOINES | CH-HOTEL IMF CONF | $112.00 |
| IOWA MUN FINANCE OFF ASSOC | CH-IMFOA DUES APRIL 23/24 | $50.00 |
| JOHNSON, VAL | CH-50%CHAMBER RURAL SUMMIT CON | $109.88 |
| MEHMEN, KARMEN | CH-50%CHAMBER RURAL SUMMIT CON | $109.88 |
| OTT, JOHN | CH-REIMBURSE RURAL SUMMIT CONF | $1,152.70 |
| IRS - USA TAX PAYMENT | FED/FICA TAX | $2,156.64 |
| TREASURER STATE OF IOWA | STATE TAX | $323.97 |
| Accounts Payable Total |  | $126,551.99 |
| Payroll Checks |  | $7,241.80 |
| \*\*\*\*\* REPORT TOTAL \*\*\*\*\* |  | $133,793.79 |
| GENERAL FUND |  | $80,806.41 |
| LAKE/DAM |  | $8,667.26 |
| URBAN REVITAL (LOST ONLY) |  | $608.90 |
| ROAD USE |  | $5,613.78 |
| EMPLOYEE BENEFIT |  | $3,873.50 |
| WATER |  | $13,251.16 |
| SEWER |  | $20,972.78 |
| TOTAL FUNDS |  | $133,793.79 |