**City of Nashua**

**CITY COUNCIL MINUTES**

**City Council Chambers, City Hall**

## The Nashua City Council met in regular session on July 5, 2022 at Council Chambers in City Hall. The meeting was called to order at 7:00PM with Mayor Anthofer presiding. Council members present were Rhonda Dean, Samantha Johnson, Hal Kelleher, Tim Malven and Ernie Willsher. City employee(s) City Clerk John Ott was present along with Sheriff Martin Hemann. There were 5 guests in attendance.

## Mayor Anthofer asked for consideration approving the agenda after amending it removing Resolutions

## 22-38 Approving Hiring of Jessy Willladsen as the Deputy City Clerk; 22-39 Resolution Authorizing LSB Account Signatures and 22-40 Resolution Authorizing FSB Account Signatures.

## Johnson/M to approve the amended agenda. Dean/S, M/C. Roll call all ayes.

Mayor Anthofer called for a motion to approve the consent agenda. Minutes from the regular council meeting June 20, 2022, Consent Calendar Payment of Claims June 17-30, 2022 totaling $104,582.89 (see claims report) and the following permits. Building: 619 Madison St., 1303 Howard St., 110 St. Lawrence St., 818 Lexington Ave., 324 Lexington Ave., 613 Lexington Ave., and 1001 Main St.; Alcohol/liquor license renewal Dollar General; Johnson/M, Malven/S, M/C. RC: all ayes.

Mayor Anthofer asked for public comments. There were none.

Dean motioned to open the public hearing regarding the sale of 5 city properties. Willsher/S, M/C. RC: all ayes. The public meeting was opened at 7:01PM. Council member Johnson inquired about using 823 Jay St. as a Community Garden. Council member Hal stated that they had tried to start that in the past. Council member Dean said that the soil wasn’t very good for planting a garden. Johnson/M to close the public hearing. Dean/S, M/C. RC: all ayes. The public hearing was closed at 7:03PM. Dean/M to set a public hearing opening the bids for the sale of 5 city properties August 1, 2022. Malven/S, M/C. RC: all ayes. Willsher/M to open the public hearing amending the Code of Ordinance Pertaining to Fire Department Fee for Services. Johnson/S, M/C. RC: all ayes. The public hearing was opened at 7:04PM. The Mayor inquired about adding additional service fees for Marine, structural, grassland/wild fires; control burns, and grain bin rescues. After discussion, Malven/M to close the public hearing. Johnson/S, M/C. RC: all ayes. The public hearing was closed at 7:07PM. Dean motioned to table Amending the Code of Ordinance Pertaining to Fire Department Fee for Service until the council can talk to the Fire Chief. Johnson/S, M/C. RC: all ayes.

Other Permits:

Building and Excavation - Mill St. Lots 1,2, and 3 new home construction. Johnson/M, Malven/S, M/C. RC: all ayes.

Alcohol/Liquor – BS and Stuff Malven/M, Johnson/S, M/C. RC: all ayes.

Business of the Mayor:

## The Mayor had no business to discuss. .

## Department Reports:

City Clerk Ott reminded the council of the Work Group scheduled at 6:00PM on July 13th. He also wanted to remind the public about coffee with the council on Saturday July 16, 2022 at 10:00AM. He gave a brief update on the Greeley St. project and asked the council if they would think about continuing with the final project design, so the project was shovel ready if other financing opportunities opened up. He also let the council know that he communicated with Badger Meter about the endpoints and they are going to try and get us a firm ship date; however they are not sure about the sunset date of the old endpoints no longer working because the cellular company drives that.

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The council thanked the volunteers and everyone who made WODD Days a huge success. Johnson thanked Nat for allowing them to do Face Painting at WODD as a fundraiser for Deputy Duke. Dean talked about how to handle Delinquent Payments and Shut Offs when City Clerk Ott is gone for training at the end of this month. City Clerk Ott will check with the software company and see what options are available. City Hall will be closed July 27th-29th when City Clerk Ott is gone for training.

Chickasaw County Sheriff Marty Hemann presented his monthly report and reviewed some calls they responded to. They were in Nashua 242 hours in June. There was no Welcome Center Board or Park Board monthly report.

Discussion/Action

City Attorney Skilton discussed the steps necessary to vacate Madison St. on Easterly side of blocks 6 and 7. He stated that it’s not just a legal action, there is a Platt that has to be amended and he believed from the last time he did this, it had to be updated with both the Recorder’s Office and the Secretary of State. You can’t just quit claim and be done; there is a duty to update and amend saying that it is no longer the city’s responsibility. Dean asked what motion the council needed to move the process forward. Malven/M to publish notice of public hearing for August 1st, draft resolution, and record and authorize City Clerk and/or City Attorney to do any required filing. Dean/S, M/C. RC: all ayes. The council discussed FY’23 Fire Department stipened. Johnson/M to table discussion until after Dean talks with the Fire Chief. Dean/S, M/C. RC: all ayes. The council discussed evaluations and wages for FY’23. Dean/M to table and discuss it at the workshop on July 13, 2022 at 6:00PM. Johnson/S, M/C. RC: all ayes. The council discussed paying an employee a stipened if they decline insurance. Johnson/M to move discussion to the Workshop on July 13th after City Clerk Ott gathers more information. The council was informed about a leaky roof at the city shed. Johnson/M for Dan or Zade to repair if possible and if not to get quotes for the repair. Dean/S, M/C. RC: all ayes. Johnson tabled discussion on putting out RFP’s for helping with the WasteWater Compliance plan. Johnson/M to approve a quote for a gearbox for the WasteWater Treatment plant for a cost of $7,644.47. Kelleher/S, RC: all ayes. Dean/M to approve the re-estimate for the dock repairs for a cost of $4,516. Johnson/S, M/C. RC: all ayes. Johnson/M to take over the can box at the Dairy Treat. Malven/S, M/C. RC: all ayes. Dean/M to have Schindler come and look at the elevator and see why it isn’t working. Johnson/S, M/C. RC: all ayes. Dean/M to approve the Memorial Bench at Veteran’s Park for Jeremy Iriarte. Johnson/S, M/C. RC: all ayes. Johnson/M to allow April and Merle Cook to donate a plaque and place it at Lakeshore Drive Park to remind people to not mow or spray the wildflowers. Willsher/S, M/C. RC: all ayes.

The Mayor asked for a motion to go into closed session 21.5(1)(C) of the Iowa Code to discuss strategy with counsel in matters that are presently in litigation or where litigation is imminent where its disclosure would be likely to prejudice or disadvantage the position of the governmental body in that litigation. Johnson/M to end regular session and go into closed session. Malven/S M/C. RC: all ayes. Regular session ended at 7:51PM.

After Attorney Skilton provided an update to the council and answered council questions. Johnson/M to end the closed session and resume open session. Dean/S, M/C. RC: All Ayes. The open session resumed at 8:08PM. After brief discussion, Johnson/M to end the regular session and go back into closed session. Dean/S, M/C. Roll Call: all ayes. The regular session went into closed session at 8:09PM.The reason the council went into closed session 21.5(1)(C) of the Iowa Code to discuss strategy with counsel in matters that are presently in litigation or where litigation is imminent where its disclosure would be likely to prejudice or disadvantage the position of the governmental body in that litigation. Johnson/M to end the closed session and resume regular session. Malven/S, M/C. Roll Call: all ayes. Regular session resumed at 8:25PM.

There was no other business. Johnson/M to adjourn. Malven/S, M/C. Roll Call: all ayes. The meeting adjourned at 8:25PM.

##  Pending Approval by Council

## John Ott

## City Clerk

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| CLAIMS REPORT JUNE 17-30, 2022 |  |  |
| VENDOR | REFERENCE  | AMOUNT |
| PROCRAFTERS ROOFING  | DAM POWERHOUSE ROOF REPLACE  | $45,790.00 |
| LINCOLN SAVINGS BANK  | HSA  | $1,300.00 |
| AVESIS  | VISION - JULY 2022  | $61.66 |
| DEMRO ELECTRIC  | PARKS - CAMPGROUND  | $5,646.72 |
| DOLLAR GENERAL  | LIB-SUPPLIES  | $106.30 |
| IOWA ONE CALL  | LOCATES  | $18.00 |
| MIDAMERICAN ENERGY  | PARK-GAS/ELEC JUNE '22  | $10.54 |
| PEOPLESERVICE INC.  | water waste water contract  | $20,655.00 |
| STAPLES CREDIT PLAN  | CH-OFFICE SUPPLIES  | $334.72 |
| STOREY KENWORTHY MATT PARROTT  | WTR/SWR - UTIL BILLS  | $1,244.74 |
| BLUE CROSS WELLMARK  | HEALTH INS - JULY '22  | $4,639.86 |
| BRUENING ROCK PRODUCTS INC  | PK-SAND FOR BEACH  | $639.43 |
| COOLEY PUMPING  | WODD-PORTA POTTIES  | $990.00 |
| IOWA DNR  | DNR PERMIT-SW BROOOKLYN PARK  | $350.00 |
| IOWA LEAGUE OF CITIES  | CH-LEAGUE DUES FY'23  | $1,168.00 |
| IOWA STATE UNIVERSITY  | CH-TRAIN MUN PROF ACAD  | $195.00 |
| IOWA WORKFORCE DEVELOPMENT  | WC-ELEVATOR INSPECT  | $75.00 |
| JOHN DEERE FINANCIAL  | PARKS - CONCRETE MIX  | $125.98 |
| MIDAMERICAN ENERGY  | GAS/ELEC - JUNE '22  | $5,908.58 |
| S & T COLLISION  | FD-GENERATOR REPAIR  | $39.99 |
| IPERS  | REGULAR IPERS  | $3,183.68 |
| IRS - USA TAX PAYMENT  | FED/FICA TAX  | $2,216.88 |
| TREASURER STATE OF IOWA  | STATE TAX  | $298.00 |
| Accounts Payable Total  |   | $94,998.08 |
| Payroll Checks  |   | $9,584.81 |
| \*\*\*\*\* REPORT TOTAL \*\*\*\*\*  |   | $104,582.89 |
| GENERAL FUND  |   | $21,468.89 |
| LAKE/DAM  |   | $77.11 |
| URBAN REVITAL (LOST ONLY)  |   | $45,790.00 |
| ROAD USE  |   | $5,783.63 |
| EMPLOYEE BENEFIT  |   | $3,793.32 |
| WATER  |   | $13,248.03 |
| SEWER  |   | $14,071.91 |
| STORM WATER UTILITY  |   | $350.00 |
| TOTAL FUNDS  |   | $104,582.89 |

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