**CITY OF NASHUA**

**CITY COUNCIL MEETING**

**October 3, 2016**

The Nashua City Council met in regular session October 3, 2016 at City Hall at 7:00pm with Mayor Angelina Dietz presiding and Council Members Rolland Cagley, Tom Johnson, Ryan Jung, Kyle Lane and Brenda Roberts present.

The following employees were in attendance: City Clerk Tabatha Caswell, Police Chief Paul Becthold and Water Superintendent Jeff Smith; along with 10 visitors.

Motion Cagley, seconded by Roberts to approve the agenda. Motion carried unanimously.

 Motion Jung, seconded by Cagley to approve the Consent Agenda including the requested edits to the Mayors comments in the September 19th minutes (minutes of September 19 & 21, 2016 meetings and bills for October 3, 2016). Motion carried unanimously.

 Rosena Beatty requested to be on the agenda to talk to the Council about chickens within City limits. Ms. Beatty was not in attendance. The Council indicated if she wants to speak about the issue further she can speak during the open comments section.

 Discussion was held regarding the sink hole at 282 Lakeshore Dr. It was determined to contact Fehr Graham to see what they suggest as they were the engineers for the project.

Department Reports:

 City Clerk Caswell: gave an update on the water meter project and will check with Fund Balance on ETA of interface; verified with Park Board members the camp ground will be closing October 16th to get ready for winter; also talked about the new doors on the back of City Hall.

 Lake & Dam: Council Member Jung indicated the next meeting will be October 7th at 6pm at the Welcome Center the DNR will be at the meeting to talk about options regarding the lake.

 Parks: Council Member Jung thanked the volunteers and City staff for the cleanup after the flood; Halloween event turned out great; talked to the Council about the budget for Parks and some expenses from the prior fiscal year being paid in the current fiscal year; camp ground will be closing October 16th at 7pm for the season and the parks will stay open at this time; next meeting will be October 25th at 4pm at the Welcome Center to discuss a master plan for the parks for a presentation to the City Council in November.

 Police Department Chief Becthold: a K-9 unit is being looked into for the department; a vehicle can be purchased from Marion police, free vet services are being offered by the Avenue of the Saints Vet Clinic, The Mill has offered a donation of a 50lb bag of food for the life of the dog and other pledges have been received as well, a few other pieces of equipment will be needed but are already on hand, there will be cost for the dogs certification as well.

 Water Superintendent Smith: provided the Council with the quotes received to fence in each well house; Westrum Leak Detection found zero leaks; contamination levels from a water main break came back OK; working on getting GIS Mapping program; also discussed the curb stop repair process .

 Mayor Dietz: dam repair will possibly be taking place in October; fall event at the Welcome Center had a nice turnout; Parks event was fun for the kids and campers; thanked the Fire Department, Police Department, City Employees, Nick Henningsen and all volunteers for help with the sandbags and donations of food during the preparation for the flood; anyone with damages should contact City Hall to be put on a list in anticipation of possible FEMA funds becoming available; October 9th is the Fire Department Open House from 10am-2pm; there is a meeting in Charles City with Joanie Ernst to discuss the flood if any Council Member would like to attend.

 Council Members: Cagley-would like the sidewalk committee to meet; Roberts-asked a few questions regarding the September 19th meeting and also for an update on the treasurers report; Johnson-thanks to all for helping with the flood preparation and cleanup, citizens are concerned with the west side of Greeley & Cedar St as it is hard to see traffic with a truck & trailer parked on Greeley, is there a WODD chairperson, wondering status of TIF; Jung-wondering if the Council would like quotes for lights to shine on the water tower, website is coming along still need to add department information, using the current count of requested totes for sanitation services to receive more quotes, still working on City Staff Handbook with Lane and City Clerk Caswell, a Public Service week will be coming in May and would like to do a few things for the employees, thanked Welcome Center Director Hauser, City Clerk Caswell and Librarian Director Hackman for the Facebook updates on storm shelters during the bad weather, hats off those who handled the flood prep the response was great; Lane-wondering about purchasing pallet forks for the skid loader cost is around $600-$700.

 Motion Lane, seconded by Cagley to pay nothing towards the website invoice from Matt Marquardt-Internet Marketing Pros of Iowa Inc. Motion carried unanimously.

 Motion Jung, seconded by Roberts to publish the list of items for sale with sealed bids due by 9am on October 28th as outlined by Kyle and Tabatha. Motion carried unanimously.

Motion Jung, seconded by Lane to eliminate compensation time for all City staff positions effective immediately. Motion carried unanimously.

Discussion was held regarding the agenda distribution to the Council. For the next two council meetings the cutoff for agenda/packet items will be 7am the Monday prior to the meeting.

Motion Roberts, seconded by Cagley to approve the consent agenda regarding the following building permits:

* 1. 99 Wabash Ave – roof, windows, doors, privacy fence
	2. 424 Cedar St – enclose south porch on current house
	3. 202 Cedar Hill Ave – shingling house

Motion carried unanimously.

 Motion Lane, second

ed by Jung to adjourn the meeting at 8:52pm. Motion carried

unanimously.

**EXPENSES FOR OCTOBER 3, 2016**

|  |  |  |
| --- | --- | --- |
| **VENDOR NAME** | **DESCRIPTION** |  **AMOUNT**  |
| AUCHSTETTER, KATHY | black door/cabinet |  $ 150.00  |
| BB COMMUNITY LEASING SERVICES | street cleaner/2 truck lease pymt |  $ 77,591.25  |
| BRUENING ROCK PRODUCTS | rock |  $ 87.44  |
| CENTURYLINK | phone |  $ 61.08  |
| HACH | chlorine test kit |  $ 100.39  |
| HANAWALT & SON LUMBER CO | lumber for dam |  $ 582.00  |
| HAUSER, JENIFER | ad/mileage |  $ 42.00  |
| IOWA DNR | 2017 annual water use fee permit |  $ 66.00  |
| IOWA LEAGUE OF CITIES | 2016 Budget Workshop |  $ 40.00  |
| IOWA ONE CALL | locates |  $ 26.10  |
| JENDRO SANITATION | sanitation services/recycling |  $ 2,176.62  |
| JUNG, RYAN | conference/hotel/mileage/meal |  $ 705.23  |
| KEYSTONE LABS | water analysis |  $ 40.00  |
| LASER LABS INC | enforcer II tint meter |  $ 89.00  |
| MARVIN, TRAVIS | meal reimbursement |  $ 15.70  |
| MIDAMERICAN ENERGY | utilities |  $ 6,578.21  |
| MURPHY, SMITH & CO | balancing treasurers report |  $ 3,424.00  |
| PAHNISH, SHARON | refund WC room rental |  $ 60.00  |
| RENEWED PURPOSE | advertisement for vendor show |  $ 25.00  |
| RILEY'S | September copy fee |  $ 77.86  |
| STILLIONS, BRIAN | camp host 9/11-9/24/16 |  $ 138.00  |
| WALMART | vending/table/lighting |  $ 204.17  |
| WC VENDORS | September WC Sales |  $ 3,960.77  |
| EMPLOYEES | wages |  $ 11,786.30  |
| ICSRU | garnishment |  $ 779.07  |
| IRS | federal tax w/holdings |  $ 4,262.44  |
| IPERS | August contributions |  $ 5,593.18  |
| STATE OF IOWA | September tax w/holdings |  $ 1,544.00  |
|  |  |  |
|  |  |  |
| **TOTAL EXPENSES FOR OCT 3, 2016:** |  | $120,205.81  |

Angelina Dietz

 Mayor

Attest: Tabatha Caswell

 City Clerk

Transcribed by the City Clerk subject to Council approval.