**City of Nashua**

**CITY COUNCIL MINUTES**

**City Council Chambers, City Hall**

The Nashua City Council met in regular session on April 19, 2021 in Council Chambers at City Hall. The meeting was called to order at 7:00PM with Mayor Betsinger presiding. Council members present were Scott Cerwinske, Thomas Johnson, and Hal Kelleher. Alex Anthofer and Charles Shelby were absent. City employee(s) City Clerk John Ott was present. Nick Henningsen Water/Waste Water Superintendent was present as well as Karmen Mehmen from the Welcome Center Board. There were 4 guests in attendance.

Mayor Betsinger asked for consideration approving the agenda. Cerwinske/M, Johnson/S, M/C.

Mayor Betsinger asked if there were any public comments. Karmen from the Welcome Center Board informed the city that from the research that has been conducted about the Boy Scout Cabin, the city owned the building as well as the property that it sits on. The Community Partners are looking at doing a remodel of the Boy Scout Cabin and she was checking with the council to see if they would support the project. The council supported the project unanimously. The project will not cost the city any money as the funds will be raised from outside sources. City Clerk Ott mentioned that a judgment had been issued for the dog at large case against Dannielle Knecht. If the owner is in possession of the dog, the dog shall be removed from city limits within thirty days from April 19th. Owner must have the dog micro-chipped with registration of the chip provided to the Nashua Chief of Police. Failure to follow the order may result in impounding the dog at the owner’s expense or finding the owner in contempt.

Mayor Betsinger called for a motion to open a public hearing for the 2nd reading regarding amending the ordinance pertaining to setting the sewer rates. Hal motioned to open the hearing. Johnson seconded. M/C. The hearing was opened at 7:03PM. After brief discussion Mayor Betsinger asked for a motion to close the public hearing. Johnson/M, Cerwinske/S. M/C. the public hearing was closed at 7:03PM. Mayor Betsinger asked for a motion to adopt ordinance amending the sewer rates. Kelleher/M, Cerwinske/S. M/C. Roll Call: Cerwinske, Johnson, Kelleher – Ayes and Anthofer and Shelby – Absent. The 3rd and final reading will be held at the next council meeting May 3, 2021.

Mayor Betsinger called for a motion to open a public hearing amending the ordinance pertaining to sewer rates adding a new section for annual rate adjustments. Cerwinske/M, Kelleher/S, M/C. The public hearing was opened at 7:05PM. After brief discussion, Mayor Betsinger asked for a motion to close the public hearing. Cerwinske/M, Johnson/S, M/C. The public hearing was closed at 7:06PM.

Mayor Betsinger asked for a motion to adopt the ordinance adding a new section for sewer rates adding a new section for annual rate adjustments. Johnson/M, Cerwinske/S, M/C. Roll Call: Cerwinske, Johnson, Kelleher – Ayes, Anthofer and Shelby – Absent. The 2nd reading will be held May 3, 2021.

Mayor Betsinger called for a motion to open a public hearing amending the ordinance pertaining to water rates adding a new section annual rate adjustments. Johnson/M, Cerwinske/S, M/C. The public hearing was opened at 7:09PM. After brief discussion Mayor Betsinger asked for a motion to close the public hearing. Cerwinske/M, Johnson/S, M/C. Mayor Betsinger asked for a motion to adopt ordinance amending water rates adding a new section for annual rate adjustments. Cerwinske/M, Johnson/S, M/C.

Roll Call: Cerwinske, Johnson, Kelleher – Ayes, Anthofer and Shelby – Absent. The 2nd reading will be held May 3, 2021.

Mayor Betsinger called for a motion to open the public hearing regarding amending the ordinance for Peddler’s Permits/Transient Merchants. Kelleher/M, Johnson/S, M/C. The public hearing was opened at 7:10PM. After brief discussion Mayor Betsinger asked for a motion to close the public hearing. Cerwinske/M, Johnson/S, M/C. The public hearing was closed at 7:11PM. Mayor Betsinger asked for a motion to adopt ordinance amending the ordinance pertaining to peddler’s permits/transient merchants. Johnson/M, Kelleher/S, M/C. Roll Call: Johnson and Kelleher – Ayes, Cerwinske – Nay, and Anthofer and Shelby – Absent. Motion Died . The current ordinance pertaining to peddler’s permits and transient merchants will remain in effect.

Mayor Betsinger called for a motion to set a public hearing for collection of solid waste for May 3, 2021. Cerwinske/M, Kelleher/S, M/C. Roll Call: Cerwinske, Johnson, Kelleher – Ayes and Anthofer and Shelby – Absent. A public hearing has been set for May 3, 2021.

Mayor Betsinger called for a motion to pass the following resolutions:

21-25 – Resolution Approving Salary for Welcome Center Director. Kelleher/M, Cerwinske/S, M/C. Roll Call: Kelleher and Cerwinske – Ayes, Johnson – Nay, and Anthofer and Shelby – Absent. Resolution 21-25 Failed.

21-26 - Resolution to Expand Eligibility for the Community Development Block Grant (CDBG) Owner-Occupied Rehabilitation Grant. Johnson/M, Cerwinske/S, M/C. Roll Call: Cerwinske, Johnson, and Kelleher – Ayes and Anthofer and Shelby –Absent.

21-27 - Resolution to Provide Home Rehabilitation Assistance for up to Seven (7) Households under the CDBG Owner-Occupied Rehabilitation Grant. Johnson/M, Cerwinske/S, M/C. Roll Call: Cerwinske, Johnson, and Kelleher – Ayes and Anthofer and Shelby –Absent.

Mayor Betsinger called for a motion to approve the Regular Council Minutes from April 5, 2021. Cerwinske/M, Johnson/S, M/C.

Mayor Betsinger asked for a motion to approve the consent calendar payment of claims. Payment of Claims (see claims report): Total claims to be paid: $65,315+$6,511.98 (Wages)

1. General Fund: $58,454.35
2. Urban Revitalization: $739.90
3. Road Use: $2,868.31
4. FEMA Fund Lake/Dam: $5,151.00
5. Perm Funds Lib Watson: $342.16
6. Perm Funds Lib Berrier: $ 195.71
7. Water: $1,642.18
8. Sewer: $ 2,433.37
9. Total Funds: $71,826.98

Johnson/M, Cerwinske/S, M/C.

Mayor Betsinger called for a motion to approve the following:

Building Permits:

210 Wentling, 100 Amhearst Blvd, 323 A Chickasaw, 215 Aspinwall, 229 Mill St, 220 Waverly Rd. Johnson/M, Cerwinske/S, M/C.

Business of the Mayor: The Mayor had no business to discuss.

City Clerk Ott asked the council if they had any questions on the March Financial Reports that were presented. He also informed the council that the March Bank Reconciliations had been completed and the March UB Delinquency report was also available for review. He wanted to remind the council that he will be gone the 22nd and 23rd for the IMFOA conference in Des Moines. He also informed the council that the final funding approval for the FEMA Lake/Dam project has been issued and the results were the best they could have been as the project was funded at 85% (75% Federal and 10% State) total FEMA funding of $1,146,322. The city is responsible for $202,292 of the $1,348,614 project. The city’s share will be covered by the 0% State Contingent Loan, which the city received $754,933. The remainder of the State Contingent Loan funds will be returned to the state as the city was over funded for the project. The only interest the city will pay for this project was the interest from the $1,000,000 GO Loan that the city had to take out prior to receiving money from the other funding sources.

Council Members

Kelleher mentioned that he has had some questions about who is responsible for tree trimming. Mayor Betsinger stated that this is in the ordinance book. Kelleher also mentioned that the Cedar View Campground is now open, but the water will not be turned on until there is no longer a chance of freezing pipes. Brian Stillions is going to be the camp host again this year. He mentioned that they will be cutting down some trees down by the beach and a payment drop box will be placed by the sewer dump station. Johnson wanted to thank the Chamber for stepping up and taking care of some of the community events. He stated that the Chamber has been real supportive and helpful. He also inquired about getting some bid requests for demoing the condemned buildings on Main St. He stated that some of the estimates the city has received in the past some citizens feel have been too high. He understands the city doesn’t have the money to pay for this, but if there were a coalition of people or groups that want to work/support the project we could get a price on how much it would cost. Cerwinske mentioned that if we get estimates to make sure we get estimates for asbestos removal, disposal, etc, to make it as accurate as possible. Cerwinske also mentioned that at the last ambulance council meeting New Hampton was refusing to pay the seed money for their share of the ambulance shed rental, which is in violation of the ambulance service(s) contract, but he also mentioned that they were having a council meeting at the same time we were and so that could change at their council meeting.

Nick Henningsen Water/Waste Water Superintendent reviewed his monthly report. He mentioned that most of the repairs that were required by the EPA have been taken care of; however there are still a few things that they are waiting for parts and an engineer, but once those are completed everything that is required by the EPA will be complete.

The council reviewed the monthly Library Report from Heather Hackman Library Director. There were some pictures of the parapets that are being repaired that showed very serious damage.

Discussion/Action Items

The council voted to approve Good Will setting up behind City Hall the weekend of June 19th during the City Wide Garage Sales that the Chamber and paper are planning. Johnson/M, Kelleher/S, M/C. Roll Call: Cerwinske, Johnson, Kelleher – Ayes and Anthofer and Shelby – Absent.

The council voted to approve the 3 year contract extension with J&M Displays for the continued discounts on firework shows. Cerwinske/M, Kelleher/S, M/C. Roll Call: Cerwinske, Johnson, Kelleher – Ayes and Anthofer and Shelby – Absent.

The council voted to allow the Johnson’s to mow and bail the property on Mill St. as long as they took care of it. Cerwinske stated that this is one less thing the city would have to mow and take care of. Council member Johnson agreed and stated that how can the city hold other people accountable to take care of their property if the city doesn’t take care of the property it owns. Cerwinske made a motion to allow the Johnson’s to mow and bail the property. Johnson Seconded. M/C. Roll Call: Cerwinske, Johnson, Kelleher – Ayes and Anthofer and Shelby – Absent.

The council voted to approve bids for a new loader. Cerwinske motioned to approve the bid for the Caterpillar Model: 920 Compact Wheel Loader for a cost of $121,235 after trade-in. Johnson seconded. M/C. Roll Call: Cerwinske, Johnson, Kelleher – Ayes and Anthofer and Shelby – Absent.

The discussion on updating the permit ordinances for buildings, fireworks, and house movers were tabled.

The council discussed the property at 915 Brasher St. The council approved making the owner put in a new sidewalk and culvert last year and gave the owner until June, 2021. The property owner called City Hall and informed City Clerk Ott that he has been in contact with his contractor, but they won’t be able to get to it until July/August. Cerwinske motioned to give a 30 day extension from the due date set in 2020 and if it was going to be later than that the property owner needed to come to a council meeting and talk to the council about another possible extension. Kelleher seconded. M/C. Roll Call: Cerwinske, Johnson, Kelleher – Ayes and Anthofer and Shelby – Absent.

There was no other business. Cerwinske motioned to adjourn. Johnson seconded. M/C. The meeting adjourned at 8:17PM.

Pending Approval by City Council

John Ott City Clerk

|  |  |  |  |
| --- | --- | --- | --- |
| Revenues (YTD-March 2021) |  |  |  |
| NAME | Budget | March Rev | YTD Rev |
| GENERAL FUND TOTAL | 821,494.00 | 28,765.14 | 608,696.97 |
| LAKE/DAM TOTAL | 1,040,817.00 | 0.00 | 983,543.75 |
| URBAN REVITAL (LOST ONLY) TOTA | 90,817.00 | 0.00 | 84,694.64 |
| ROAD USE TOTAL | 201,233.00 | 7,198.49 | 165,632.58 |
| EMPLOYEE BENEFIT TOTAL | 158,098.00 | 1,862.76 | 76,989.92 |
| EMRGNY FUND (TRAN TO GF) TOTA | 12,808.00 | 197.88 | 7,487.74 |
| LOCAL OPTION TAX TOTAL | 156,000.00 | 27,402.88 | 169,478.98 |
| SPECIAL REVENUES-LAKE/DAM TOTA | 0.00 | 0.00 | 0.00 |
| TIF FUNDS TOTAL | 45,250.00 | 80.06 | 27,805.10 |
| SPECIAL REVENUES-URBAN RE TOTA | 0.00 | 0.00 | 0.00 |
| ASSET FORFEITURE TOTAL | 0.00 | 0.00 | 0.00 |
| DEBT SERVICE TOTAL | 944,885.00 | 756,624.34 | 883,220.57 |
| FEMA FUND #301 LAKE/DAM TOTAL | 1,816,000.00 | 0.00 | 1,096,324.76 |
| FIRE TRUCK 2020 (DODGE) TOTAL | 0.00 | 0.00 | 161,904.76 |
| PERM FUNDS-LIB WATSON TOTAL | 2,350.00 | 342.16 | 1,328.60 |
| PERM FUNDS-CITY WATSON TOTAL | 8,000.00 | 0.00 | 9,424.90 |
| PERM FUNDS-LIBRARY-BERRIE TOTA | 500.00 | 129.58 | 393.07 |
| WATER TOTAL | 261,150.00 | 25,964.21 | 201,733.34 |
| UTILITY DEPOSITS TOTAL | 3,000.00 | 0.00 | 3,000.00 |
| SEWER TOTAL | 379,180.00 | 36,705.16 | 291,133.51 |
| SEWER SINKING TOTAL | 146,500.00 | 13,154.17 | 118,387.53 |
| STORM WATER UTILITY TOTAL | 50,000.00 | 4,975.36 | 38,703.39 |
| TOTAL REVENUE BY FUND | 6,138,082.00 | 903,402.19 | 4,929,884.11 |
| CLAIMS REPORT (April 6-19, 2021) |  |  |
| VENDOR | REFERENCE  | AMOUNT |
| BRUENING ROCK PRODUCTS INC  | STREETS - ROAD ROCK  | $66.88 |
| BUTLER-BREMER COMMUNICATIONS  | PHONE EXP- MARCH 2021 1ST MONT  | $395.03 |
| CENTURYLINK  | PHONE EX - MAR 2021 FINAL BILL  | $98.16 |
| CHICKASAW COUNTY  | AMBULANCE-SHED RENTAL - CITY P  | $2,036.09 |
| CHICKASAW COUNTY SHERIFF OFFIC | PD-ADD HRS MARCH 28E AGREEMENT  | $4,369.60 |
| FIVE STAR COOPERATIVE  | STREETS-KEROSENE  | $21.12 |
| HAWKEYE COMMUNICATION/FANDEL  | WC-ANNUAL FIRE INSPECT  | $481.50 |
| HEIMAN INC.  | FD-BUILDING REPAIR  | $140.29 |
| INRCOG  | URB REVIT REHAB GRANT FEES  | $739.90 |
| IOWA COMMUNITIES  | LIAB/PROP INS-2021/2022  | $38,304.00 |
| J & M DISPLAYS, INC.  | CELEBRATIONS-21' FIRWORKS WODD  | $5,000.00 |
| NEW HAMPTON TRIBUNE NASHUA  | CH-LEGALS  | $556.78 |
| QUALITY PUMP & CONTROL  | WASTE WATER - REBLD GRIT MOTOR  | $1,000.00 |
| QUIN-CITIES SHOPPING GUIDE  | WC-QUIN CITTIES SHOPPING GUIDE  | $250.00 |
| RAPID PRINTERS  | WATER-SHUT OFF DOOR HANGERS  | $138.00 |
| S & T COLLISION  | FD-VEHICLE MAINT 1/2C 1/2R  | $95.59 |
| WEX BANK  | CITY FUEL EXPENSES  | $1,054.22 |
| BAKER & TAYLOR  | LIB - BOOKS  | $290.51 |
| BUTLER-BREMER COMMUNICATIONS  | LIB-PHONE EXP MARCH 2021  | $70.76 |
| CENTER POINT LARGE PRINT  | LIB - BOOKS  | $68.24 |
| CENTURYLINK  | LIB-PHONE EXP FNL BILL MAR 21  | $50.52 |
| COUNTRY SAMPLER  | LIB-SUBCRIPTION  | $21.40 |
| COUNTRY WOMAN  | LIB-SUB  | $14.98 |
| DEMCO  | LIB-OFFICE SUPPLIES  | $62.93 |
| DISNEY MOVIE CLUB  | LIB-DVD'S  | $28.33 |
| E H ELECTRIC LLC  | LIB-LIGHT REPAIR/REPLACE  | $343.24 |
| GORDON FLESCH COMPANY INC GFC  | LIB-OFFICE SUPPLIES  | $305.21 |
| HGTV MAGAZINE  | LIB-SUB  | $39.97 |
| INGRAM  | LIB - BOOKS  | $524.46 |
| JAMES KENYON  | LIB-BOOKS  | $30.00 |
| NASHUA PUBLIC LIBRARY  | LIB-PETTY CASH  | $35.10 |
| NATIONAL GEOGRAPHIC KIDS  | LIB-SUB  | $30.00 |
| NATIONAL PEN  | LIB-DVD'S  | $141.44 |
| PERFECTION LEARNING  | LIB-BOOKS/WATSON/BERRIER  | $646.47 |
| TASTE OF HOME  | LIB BOOKS  | $37.72 |
| THE PIONEER WOMAN  | LIB-SUB  | $18.00 |
| NASHUA AREA CHAMBER  | CH-CHAMBER DUES 2021  | $50.00 |
| IIW ENGINEERS & SURVEYORS  | DAM-FEMA APRON SCOUR REPAIR  | $5,151.00 |
| OTT, JOHN  | WTR/SWR-CLOUD BCKUP CARBONITE  | $89.87 |
| SANDRY FIRE SUPPLY, L.L.C  | FD-CLASS A FOAM  | $239.15 |
| IRS - USA TAX PAYMENT  | FED/FICA TAX  | $1,999.54 |
| TREASURER STATE OF IOWA  | STATE TAX  | $279.00 |
| Accounts Payable Total  |   | $65,315.00 |
| Payroll Checks  |   | $6,511.98 |
| \*\*\*\*\* REPORT TOTAL \*\*\*\*\*  |   | $71,826.98 |
| GENERAL FUND  |   | $58,454.35 |
| URBAN REVITAL (LOST ONLY)  |   | $739.90 |
| ROAD USE  |   | $2,868.31 |
| FEMA FUND #301 LAKE/DAM  |   | $5,151.00 |
| PERM FUNDS-LIB WATSON  |   | $342.16 |
| PERM FUNDS-LIBRARY-BERRIE  |   | $195.71 |
| WATER  |   | $1,642.18 |
| SEWER  |   | $2,433.37 |
| TOTAL FUNDS  |   | $71,826.98 |