**City of Nashua**

**CITY COUNCIL MINUTES**

**City Council Chambers, City Hall**

The Nashua City Council met in regular session on June 7, 2021 in Council Chambers at City Hall. The meeting was called to order at 7:00PM with Mayor Betsinger presiding. Council members present were Alex Anthofer, Scott Cerwinske, Thomas Johnson, and Hal Kelleher. City employee(s) City Clerk John Ott was present. Welcome Center Board Member Karmen Mehmen and Park Board President Nate Sinnwell were present along with Chief Deputy Shawver. There were also 2 guests in attendance. Mayor Betsinger asked for consideration approving the agenda. Cerwinske/M, Anthofer/S, M/C.

Mayor Betsinger asked if there were any public comments. There were none. Mayor Betsinger called for a motion to set a public hearing for June 21st on the Status of Funded Activities for the CDBG Urban Revitlization grant. Johnson/M, Kelleher/S. M/C. a public hearing will be held on June 21st. Mayor Betsinger also asked for a motion to set a public hearing on June 21st on intent to fill the open council seat by appointment. Johnson/M, Cerwinske/S, M/C. A public hearing was set for June 21st.

Mayor Betsinger called for a motion to open the public hearing to sell the 4.17 acres property located on Mill St. Parcel #19 13 17 201 022. Johnson/M, Cerwinske/S, M/C. The public hearing was open at 7:03PM. After reviewing the one bid that was received and discussion on whether or not the city should sell the property the Mayor called for a motion to close the public hearing. Cerwinske/M, Kelleher/S, M/C. Roll call: All Ayes. The public hearing was closed at 7:15PM. Cerwinske motioned to sell the property. Johnson Seconded. M/C. Roll Call: All Ayes. Mayor Betsinger asked for a motion to open the public hearing on the FY’21 budget amendment. Kelleher/M, Anthofer/S, M/C. The public hearing was opened at 7:16PM. After city clerk Ott presented the amendments to the budget the Mayor asked for a motion to close the public hearing. Anthofer/M, Johnson/S, M/C/ Roll Call All Ayes. The public hearing was closed at 7:18PM. Mayor Betsinger called for a motion to approve Resolution 21-36 Approving the FY’21 Budget Amendment. Cerwinske/M, Kelleher/S, M/C. Roll Call: All Ayes. Mayor Betsinger called for a motion to open a public hearing on proposal to enter into a GO Equipment Acquisition Loan. Johnson/M, Anthofer/S, M/C. The public hearing was opened at 7:20PM. After discussion, Mayor Betsinger asked for a motion to close the public hearing. Johnson/M, Cerwinske/S, M/C. Roll Call: All Ayes. The public hearing was closed at 7:22PM. Mayor Betsinger called for a motion to approve Resolution 21-37 Authorizing and Approving a Loan Agreement, Providing for the Sale and Issuance of a General Obligation Equipment Acquisition Loan Agreement. Cerwinske/M, Johnson/S, M/C. Roll Call: Cerwinske, Johnson and Kelleher – Ayes and Anthofer – Nay. Mayor Betsinger called for a motion to approve the Regular Council Minutes from May 17th and the Special Council Meeting Minutes from June 1, 2021. Cerwinske/M, Anthofer/S, M/C. Mayor Betsinger asked for a motion to approve the consent calendar payment of claims. Payment of Claims (see claims report): Total claims to be paid: $139,078.96+$6,743.89 (Wages)

1. General Fund: $96,371.15
2. Lake/Dam: $1066.00
3. Urban Revit: $300.02
4. Road Use: $7,498.84
5. Water: $13,941.34
6. Sewer: $17,752.70
7. Storm Water Utility: $1,306.93
8. Total Funds: $145,822.85

Anthofer/M, Kelleher/S, M/C.

Mayor Betsinger called for a motion to approve the following licenses and permits:

Demolition/Excavation Permit:

89 Park St – Anthofer/M, Cerwinske/S, M/C.

Building Permits:

89 Park St., 801 Woodbridge St, 415 Greeley St, 915 Brasher St., 916 Main St, 99 Wabash, 310 Main St, 63 Bayou Dr, 712 Sample St, 90 Maple St. Johnson/M, Anthofer/S, M/C. All building permits were approved.

Alcohol/Liquor Licenses:

Nashua Civic League Water Over the Dam Days. Cerwinske/M, Johnson/S, M/C.

Cigarette/Tobacco Licenses:

Dollar General and Kwik Star: Cerwinske/M, Anthofer/S, M/C.

Fireworks:

305 Charles City Rd. and 96 Amherst – Johnson/M, Cerwinske/S, M/C.

Business of the Mayor: The Mayor had no business to discuss.

City Clerk Ott asked the council if they had any questions about the May Financial reports that were presented. City Clerk also wanted to remind the council that the first meeting in July will be held on July 6th as the office will be closed on July 5th.

Council Members

Johnson inquired about putting a speed limit sign in the Schluter Addition. He also discussed the Main St. buildings and what options could be used to tear some of them down. He talked about hiring a contractor to knock the buildings down and using donated labor and equipment for the clean-up. Mayor Betsinger asked about contacting the county auditors to get it on the ballot for the next election to have a vote and see if the citizens would support it through tax asking. City Clerk Ott will contact the auditor’s office and get more information. Anthofer talked about reconvening with the discussion of the Peddler’s/Transient Merchants permit process, since it failed to get enough votes last time. He stated that there were some good safety concerns that were brought up in the last proposal and he would like to see it revisited. It will be on the agenda for discussion at the next council meeting. Chief Deputy Shawver presented the monthly Sheriff’s report and he reviewed some of the activity and calls that they were involved in. He also stated that in the month of May the Sheriff’s office spent a total of 260 hours in Nashua. The contract calls for 240 hours, the city does not get charged for additional hours.

Karmen Mehmen presented the monthly report for the Welcome Center. She mentioned that the Board is looking at hiring a director that would be a volunteer position for an internship for a person interested in business, tourism, etc. They are also working on writing a Standard Operations Procedure Manual for the Welcome Center.

Nate Sinnwell Park Board President presented the monthly report for the parks. He reviewed the electrical project at the campground and the issues that have occurred during the project. He noted that the Park Board voted to take care of the floating volleyball unit and so the city would not have to utilize its resources as everything would be done on a volunteer basis through the park board.

Action/Discussion The council discussed approving paying the insurance for Water Over the Dam Days, which they have done for several years. Cerwinske/M, Kelleher/S, M/C. Roll Call: All Ayes. They also discussed the NLC Service Line contract that was presented. The council was not interested at this time. City Clerk Ott discussed a proposal that he had presented to the State Auditor’s office to satisfy the compliance issue of the Nashua Civic League being a Potential Component Unit (PCU) of the city. He wanted to verify with the city before moving forward with the proposed plan for the record keeping changes. Anthofer motioned to adopt the proposal. Kelleher seconded. M/C. Roll Call: All Ayes. The council discussed making a long term lease with the Boy Scouts, so that there would be a contract prior to the renovation of the Boy Scout Cabin. The council decided it would be best to talk with City Attorney Skilton. The council also discussed hiring a 2nd Streets/Parks Maintenance person which was brought up by council member Anthofer. After discussion, the council made the decision that it was not feasible to hire a 2nd Street/Parks Maintenance person at this time. Johnson made a motion to remove the mask mandate at the library and follow CDC guidelines to recommend a mask unless vaccinated. Anthofer seconded. M/C. Roll Call: All Ayes. The council reviewed the estimate from the Auditor of State for FY’21 for the annual audit which was $15,750-$17,250. After discussion, the council made the decision that the city should get estimates from private companies and see if we could get it done in a more cost effective manner. The FY’21 audit will have to be a full audit due to the amount of Federal funding that the city received in FY’21. Cerwinske motioned to add 2 extra dumpsters at the campground for Water Over the Dam Days. Johnson seconded. Motion Carried. Roll Call: All Ayes. There was no other business. Cerwinske motioned to adjourn. Anthofer seconded. Meeting adjourned 8:54PM.

 Pending Approval by City Council

John Ott City Clerk

|  |  |  |
| --- | --- | --- |
| NAME | May Rev | YTD - May Rev |
| GENERAL FUND TOTAL | 28,943.21 | 829,760.26 |
| WODD DAYS FUND TOTAL | 0 | 0 |
| LAKE/DAM TOTAL | 0 | 994,574.81 |
| URBAN REVITAL (LOST ONLY) TOTA | 0 | 99,184.82 |
| ROAD USE TOTAL | 16,945.34 | 233,330.23 |
| EMPLOYEE BENEFIT TOTAL | 2,820.88 | 125,250.95 |
| EMRGNY FUND (TRAN TO GF) TOTA | 299.67 | 12,614.57 |
| LOCAL OPTION TAX TOTAL | 16,077.46 | 199,257.88 |
| SPECIAL REVENUES-LAKE/DAM TOTA | 0 | 0 |
| TIF FUNDS TOTAL | 3,058.04 | 44,766.87 |
| SPECIAL REVENUES-URBAN RE TOTA | 0 | 0 |
| ASSET FORFEITURE TOTAL | 0 | 0 |
| DEBT SERVICE TOTAL | 2,797.98 | 950,076.01 |
| FEMA FUND #301 LAKE/DAM TOTAL | 0 | 2,096,321.87 |
| FIRE TRUCK 2020 (DODGE) TOTAL | 0 | 161,904.76 |
| PERM FUNDS-LIB WATSON TOTAL | 0 | 1,378.52 |
| PERM FUNDS-CITY WATSON TOTAL | 804.66 | 12,567.24 |
| PERM FUNDS-LIBRARY-BERRIE TOTA | 0 | 393.07 |
| WATER TOTAL | 20,669.89 | 244,010.06 |
| UTILITY DEPOSITS TOTAL | 0 | 3,450.00 |
| SEWER TOTAL | 30,915.85 | 350,477.16 |
| SEWER SINKING TOTAL | 13,154.17 | 144,695.87 |
| STORM WATER UTILITY TOTAL | 4,372.71 | 47,317.28 |
| TOTAL REVENUE BY FUND | 140,859.86 | 6,551,332.23 |

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| --- | --- | --- |
| CLAIMS REPORT (May 18-June 3, 2021) |  |  |
| VENDOR | REFERENCE  | AMOUNT |
| AVESIS  | VISION - MAY/JUNE 2021  | $89.04 |
| CHICKASAW COUNTY SHERIFF OFFIC | PD-ADD HRS APRIL 28E AGREEMNT  | $4,369.60 |
| CITY OF NASHUA  | CH/URB REV-POSTAGE  | $73.75 |
| DELTA DENTAL OF IOWA  | DENTAL - JUNE 2021  | $217.12 |
| DIETZZ, INC  | PARKS-DOCK INSTALL  | $902.00 |
| FIVE STAR COOPERATIVE  | FD-FUEL EXP 1/2C 1/2R  | $18.58 |
| HENNINGSEN BETH  | CH-DNR FEE REIMB WODD  | $25.00 |
| INRCOG  | URB REVIT GRANT FEES  | $297.02 |
| IOWA LEAGUE OF CITIES  | CH-GRANT FINDER SUB  | $50.00 |
| JENDRO SANITATION SERVICE  | GARB/RECYCLING - MAY 2021  | $10,977.67 |
| MURPHY, COE, AND SMITH  | CH-TREASUREER MARCH 2021  | $150.00 |
| PEOPLESERVICE INC.  | water waste water contract  | $19,111.00 |
| THE MILL, INC.  | DAM - OIL  | $1,203.50 |
| BLUE CROSS WELLMARK  | HEALTH INS - JUNE 2021  | $6,382.99 |
| BRUENING ROCK PRODUCTS INC  | STREET - ROAD ROCK & SAND  | $231.60 |
| CENTURYLINK  | STREETS-FINAL BILL 5-17-21  | $39.17 |
| CHICKASAW COUNTY SHERIFF OFFIC | PD-COUNTY CONTRACT '20/21  | $66,056.41 |
| DOLLAR GENERAL  | WC-SUPPLIES  | $16.50 |
| GIS BENEFITS  | LIFE/DISABILITY-JUNE 2021  | $77.00 |
| IOWA LEAGUE OF CITIES  | CH-EMPLOYEE HANDBOOK  | $40.00 |
| IOWA MUNICIPALITIES WORKERS  | WORKER'S COMPENSATION PREMIUM  | $3,779.00 |
| IOWA WORKFORCE DEVELOPMENT  | WC-ELEVATOR INSPECT  | $75.00 |
| ULINE  | WC/PARKS - SUPPLIES  | $234.97 |
| LINCOLN SAVINGS BANK  | HSA  | $1,700.00 |
| BODENSTEINER IMP. INC.  | PARKS-OIL  | $51.24 |
| MIDAMERICAN ENERGY  | GAS/ELEC EXP - MAY 2021  | $5,551.28 |
| NEW HAMPTON TRIBUNE NASHUA  | CH-LEGALS  | $547.66 |
| ORIGIN DESIGN  | WTR/SWR/SW-FAC PLAN/PRELIM ENG  | $5,227.75 |
| BADGER METER  | WTR-MTR SVC CONTRACT JUNE 2021  | $586.51 |
| BODENSTEINER IMP. INC.  | PARKS-BLADES/GRASS DEFLECTOR  | $80.04 |
| CEDAR VALLEY PORTABLES, LLC  | PARKS - PORTA POTTIES RENTAL  | $200.00 |
| DEMRO ELECTRIC  | PARKS-WIRING CEDAR VIEW  | $688.81 |
| NASHUA PLUMBING & HEATING  | PARKS - OPERATING SUPPLIES  | $161.88 |
| RILEY'S INC.  | CH-COPY FEES MAY 2021  | $122.78 |
| DON BOSS  | WC-CRAFT COMM MAY 2021  | $143.25 |
| JAN CLEMENT  | WC-CRAFT COMM MAY 2021  | $166.50 |
| DEUTH, BRENDA  | WC-CRAFT COMM MAY 2021  | $121.31 |
| SHERYL DORMAN  | WC-CRAFT COMM MAY 2021  | $91.48 |
| DUSTY ROADS  | WC-CRAFT COMM MAY 2021  | $187.50 |
| FRISKY FOX VINEYARD LLP  | WC-CRAFT COMM MAY 2021  | $142.55 |
| HOMESPUN TREASURER  | WC-CRAFT COMM MAY 2021  | $31.88 |
| ANDREA KING  | WC-CRAFT COMM MAY 2021  | $31.50 |
| SHARON LEERHOFF  | WC-CRAFT COMM MAY 2021  | $179.35 |
| MAAS, ROBERTA C.  | WC-CRAFT COMM MAY 2021  | $294.27 |
| NANCY'S TRUFFLES  | WC-CRAFT COMM MAY 2021  | $71.25 |
| ROEDER POWDER COAT & MACHINE  | WC-CRAFT COMM MAY 2021  | $142.49 |
| DANIELLE SCHELL  | WC-CRAFT COMM MAY 2021  | $68.63 |
| NANCY SCHERER  | WC-CRAFT COMM MAY 2021  | $102.00 |
| SENNER, ANN L  | WC-CRAFT COMM MAY 2021  | $292.83 |
| TERESA STAUDT  | WC-CRAFT COMM MAY 2021  | $74.25 |
| THE COUNTRY COTTAGE  | WC-CRAFT COMM MAY 2021  | $88.88 |
| WEINBERG, THERESA  | WC-CRAFT COMM MAY 2021  | $104.25 |
| U.S. POST OFFICE  | WTR/SWR/GAR-JUNE '21 + STAMPS  | $428.38 |
| U.S. POST OFFICE  | WTR/CH-RATE INCREASE + POSTAGE  | $440.00 |
| BUTLER-BREMER COMMUNICATIONS  | PHONE EXP - MAY 2021  | $307.36 |
| SANDY'S SIGN SHOP  | PARKS - CAMP RULES SIGN  | $433.35 |
| U.S. POST OFFICE  | CH-MAILBOX RENEWAL FEE  | $96.00 |
| WEX BANK  | CITY FUEL EXPENSES  | $661.89 |
| IPERS  | REGULAR IPERS  | $2,742.54 |
| IRS - USA TAX PAYMENT  | FED/FICA TAX  | $2,025.40 |
| TREASURER STATE OF IOWA  | STATE TAX  | $275.00 |
| Accounts Payable Total  |   | $139,078.96 |
| Payroll Checks  |   | $6,743.89 |
| \*\*\*\*\* REPORT TOTAL \*\*\*\*\*  |   | $145,822.85 |
| GENERAL FUND  |   | $96,371.15 |
| LAKE/DAM  |   | $1,066.00 |
| URBAN REVITAL (LOST ONLY)  |   | $300.02 |
| ROAD USE  |   | $7,498.84 |
| EMPLOYEE BENEFIT  |   | $7,585.87 |
| WATER  |   | $13,941.34 |
| SEWER  |   | $17,752.70 |
| STORM WATER UTILITY  |   | $1,306.93 |
| TOTAL FUNDS  |   | $145,822.85 |