City of Nashua  
CITY COUNCIL MINUTES  
City Hall

The Nashua City Council met in regular session on November 20, 2023, at City Hall Council Chambers . The meeting was called to order at 7:00PM with Mayor Pro Tem Harold Kelleher III presiding. Council members present were Jake Johnson, Samantha Johnson, Harold Kelleher III, Tim Malven and Ernie Willsher. City Clerk Ott was present along with 4 guests.

Mayor Pro Tem Kelleher called for a motion to approve the regular agenda after amending to change the order of the agenda to move resolutions to directly after citizen/public comments. J. Johnson/M, Willsher/S, M/C. RC: all ayes.

Mayor Pro Tem Kelleher asked for a motion to approve the consent agenda consisting of minutes from the regular meeting November 6th and special meeting November 8th; Permits: Alcohol – Kwik Trip, Building: 1300 Howard St., 50 Chickasaw St., 499 Greenwood Ave. Demolition/Excavation: 499 Greenwood Ave., and 28 Charles City Rd.; Consent Calendar: Payment of Claims $55,474.77+7,963.42 (Wages). Willsher/M, J. Johnson/S, M/C to approve the consent agenda. RC: all ayes.

Mayor Pro Tem called for public comments: There were none.

Hearings/Resolutions

Mayor Pro Tem Kelleher asked for a motion to approve the following resolutions: 23-62 Resolution to Approve Nashua Volunteer Firefighters as Drivers for Nashua Area EMS and 23-63 Resolution to Hire Reece Reams to fill Maintenance/Public Works position. J. Johnson/M, Malven/S to approve both resolutions, M/C. RC: all ayes.

Public Hearings

Mayor Pro Tem Kelleher called for a motion to set a public hearing for the Ordinance Amending Chapter 65 Stop or Yield Required for December 18th. S. Johnson/M, J. Johnson/S, M/C. RC: all ayes.

Mayor Pro Tem Kelleher called for a motion to open the public hearing for Ordinance #351 the 1st reading Amdinding the Code of Ordinance Chapter 55 Animal Protection and Control. J/Johnson/M, Willsher/S, M/C. RC: all ayes. The public hearing was opened at 7:17PM. After discussion, J. Johnson/M, Malven/S, M/C to close the public hearing. RC: all ayes. The public hearing was closed at 7:19PM. J. Johnson/M, Willsher/S, M/C to adopt Ordinance #351. RC: all ayes. J. Johnson/M, S. Johnson/S, M/C to forego the 2nd and 3rd reading and move to final passage. RC: all ayes. J. Johnson/M, Malven/S, M/C. RC: all ayes to adopt Ordinance #351 Amending the Code of Ordinance Chapter 55 Animal Protection and Control.

Mayor Pro Tem Kelleher called for a motion to set hearings for Dogs at Large for 821 Main St. and 44 Monroe St. J. Johnson/M, S. Johnson S, M/C to set the hearing for December 18th at 7:00PM RC: all ayes.

Mayor Pro Tem Kelleher called for a motion to open the public hearing for the 1st reading of Code of Ordinance #352 Amending the Code of Ordinance for Water Use Metered. S. Johnson/M, J/Johnson/S, M/C. RC: all ayes. The public hearing was opened at 7:21PM. After brief discussion, S. Johnson/M, J. Johnson/S, M/C to close the public hearing. RC: all ayes. The public hearing was closed at 7:22PM. S. Johnson/M, Malven/S M/C to adopt Ordinance #352 Amending the Code of Ordinance for Water Use Metered.

J. Johnson/M, S. Johnson/S to forego the 2nd and 3rd reading and move to final passage. RC: all ayes.

Malven/M, J. Johnson/S, M/C to adopt Ordinance #352 Amending the Code of Ordinances for Water Use Metered. RC: all ayes.

Mayor Pro Tem Kelleher asked for a motion to open the public hearing on the 1st reading of Code of Ordinance #353 Amending the Code of Ordinance for Compliance with the Plumbing Code. Malven/M, Willsher/S, M/C. RC: all ayes. The public hearing was opened at 7:25PM. After discussion, J. Johnson/M S. Johnson/S, M/C to close the public hearing. RC: all ayes. The public hearing was closed at 7:25PM. Malven/M, Willsher/S, M/C to adopt Ordinance #353 Amending the Code of Ordinance for Compliance with Plumbing Code. RC: all ayes. J. Johnson/M,Malven/S, M/C to forego the 2nd and final readings and move to final passage. M/C. RC: all ayes. Malven/M, S. Johsnon S/, M/C to adopt Ordinance #353 Compliance with Plumbing Code. RC: all ayes.

Business of the Mayor:

Kelleher wanted to thank the Chamber of Commerce for the decorative flower pots on Main St and to also thank John and Lisa for their support at City Hall as he took over as acting Mayor since Mayor Anthofer resigned.

Department Reports

City Clerk Ott presented October financial reports and informed the council that the October bank reconciliation was completed and available for review. He reminded the council of the upcoming appointment to fill the Mayor vacancy on December 4th and informed the council that there are currently two parties that have expressed interest in filling the vacancy. The current Mayor Pro Tem Hal Kelleher III and a former Mayor Clinton “Butch” Betsinger. Due to availability of council members the Council wanted to move the next council meeting to Thursday December 7th, so the Mayor vacancy will be filled by appointment on December 7th as opposed to December 4th.

City Council

Willsher stated that starting January 1st he would like to see the public works present a monthly report to the council like the other departments do. They can either attend the meetings or just present a report, but he would like to know what projects they are working on.

Heather Hackman Library Director shared the Library’s monthly report with the council.

Discussion/Action

The council discussed and took action on multiple issues.

J. Johnson/M, Malven/S, M/C to remove the broken piece of sidewalk at 7 Cedar St. and to reseed the area after the sidewalk is removed. RC: all ayes.

J. Johnson/M, Malven/S, to have City Clerk Ott look at Blink cameras for the welcome center and if he thought they would work authorized spending up to $150. RC: all ayes.

S. Johnson/M, J. Johnson/S, M/C to table discussion of putting a 72 hour parking sign at the Welcome Center. RC: all ayes.

J. Johnson/M, S. Johnson/S, M/C to table discussion on 109 Charles City Road drainage ditch until they can determine if there is an issue and what would need to be done to fix it since we haven’t gotten much rain. RC: all ayes.

J. Johnson/M, S. Johnson/S, M/C to allow the leaves/mulch at the dump site to be burned as long as there was a fire truck and firefighters on site and the neighbors were notified because of the smoke. They also recommended breaking it up and putting it in smaller piles. RC: all ayes.

The council discussed amending the ordinance for burning leaves, no decisions were made as the council would like to get more information from the public.

J. Johnson/M, Malven/S, M/C to authorize Mayor Pro Tem Kelleher and Fire Chief Tom Johnson to inspect 311 and 313 Main St. to start the nuisance abatement process. RC: all ayes.

J. Johnson/M, S. Johnson/S, M/C to start using Med Compass for the Nashua Volunteer Fire Department volunteer physicals and tests. RC: all ayes.

The council discussed adopting a Council/Mayor rules of procedures manual. J. Johnson/M, Malven/S, M/C for City Clerk Ott to write up a resolution to adopt the Council/Mayor Rules of Procedures manual.

Attorney Skilton informed the council that the EPA has lifted their order, which means that it closes the book on the threat of being fined, which is a huge relief for the city.

City Clerk Ott mentioned that he had the October ’23 Incident Report from the fire department if anyone wanted to review it.

There was no other business:

S. Johnson/M to adjourn, J. Johnson/S, M/C. RC: all ayes. The meeting adjourned at 8:08PM.

Pending Approval by Council

John Ott

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| CLAIMS REPORT (November 3-16, 2023) | |  |
| VENDOR | REFERENCE | AMOUNT |
| BAKER & TAYLOR | LIB-BOOKS | $314.12 |
| BOOK LOOK | LIB-BOOKS | $33.98 |
| BUTLER-BREMER COMMUNICATIONS | LIB-PHONE NOV'23 | $38.05 |
| CENTER POINT LARGE PRINT | LIB-BOOKS | $24.00 |
| CHARLES CITY PRESS | LIB-PAPER SUBSCRIPTION 104 ISS | $89.00 |
| DISNEY MOVIE CLUB | LIB-DVD SUPPLIES | $155.91 |
| HEATHER M. HACKMAN | LIB-REIMBURSE FOR TRAVEL/TRAIN | $148.19 |
| INGRAM | BOOKS | $624.00 |
| IOWA HISTORY | LIB-SUBSCRIPTION 6ISS=1YR | $19.95 |
| LINDA MCCANN | LIB-BOOKS | $130.00 |
| NASHUA PUBLIC LIBRARY | LIB-PETTY CASH | $25.09 |
| TASTE OF HOME | LIB-BOOKS HOLIDAY CELEBRATIONS | $87.56 |
| THE FAMILY HANDYMAN | LIB-BOOKS HANDY HINTS | $10.00 |
| JOSH CASTER | AMB-10/14 DRIVER | $75.00 |
| CONNOR, KIM | AMB-10/27 ATTENDANT | $20.00 |
| DETTMER, CHERYL | AMB-10/21 EMT | $30.00 |
| FISHER, KARAGAN | AMB-10/22 EMT | $90.00 |
| GERBER, BROOKELYNN | 10/6 EMT | $75.00 |
| KARELS, ABRAM | AMB-10/14 EMT | $105.00 |
| MOHS, DANNON | AMB-CREW CHIEF OCT'23 | $240.00 |
| NELSON, KURT | AMB-9/24 DRIVER | $25.00 |
| NELSON, TONI | AMB-9/24 ATTENDANT | $20.00 |
| PAHNISCH, ANDREW | AMB-10/12 DRIVER | $50.00 |
| SCROGGINS, DEBORAH | AMB-10/12 EMT | $50.00 |
| SHOEMAKER, CINDY | AMB-EMT 10/11 | $210.00 |
| SUDOL, MELISSA | AMB-10/22 DRIVER | $95.00 |
| ZENDA VIKTUREK | AMB-EMS DIRECTOR OCT'23 | $205.00 |
| MELISSA BERENDS | MILEAGE@.655/MILE 107.5 MILES | $120.41 |
| BRUENING ROCK PRODUCTS INC | ST-1'CLEAN ROCK | $109.20 |
| BUTLER-BREMER COMMUNICATIONS | PHONE EXP NOV'23 WC | $304.40 |
| JOSH CASTER | FD-BOAT PUMP,FILTERS,LUBED | $111.99 |
| CRONIN, SKILTON, SKILTON | LED CONTRACT | $317.07 |
| DAKOTA SUPPLY GROUP | WA-LIDS/GASKETS | $101.13 |
| FIVE STAR COOPERATIVE | ST-POWER WASHER KEROSENE | $57.39 |
| HAWKINS, INC. | WA-CHEMICALS | $682.50 |
| IOWA FINANCE AUTHORITY | SEWER-REV BOND INTRST DEC 23 | $10,185.00 |
| KARELS, ABRAM | AMB-HAWKEYE EMS AFFIL AGREE'23 | $200.00 |
| KATRINA'S HELPFUL HOUSE CLEANI | WC-CLEANING OCT'23 | $717.00 |
| MEHMEN, KARMEN | WC-RAPID PRINTERS FLYERS | $63.13 |
| MICK GAGE PLBG & HTG, INC | SEWER-309 BLK WOODBRIDGE DIG | $2,611.28 |
| OTT, JOHN | AMB/ST-BLOOD PSI MONITOR | $288.41 |
| QUALITY PUMP & CONTROL | ON SITE HOURS 7.5 | $1,737.00 |
| S & T COLLISION | ST-WORK TRUCK CONTROL MOD/AC | $1,598.33 |
| SHUCK BRITSON | DAM-PROJ REPAIR PLAN | $25,966.00 |
| SHUTTLEWORTH & INGERSOL | WASTEWATER-EPA CONSENT ORDER | $1,653.00 |
| UNCOMMON FARMS FOUNDATION | WC-CRAFTER COMMISION SEP'23 | $56.25 |
| USCELLULAR | AMB-TABLET/PHONE | $42.24 |
| WEX BANK | FD-CITY FUEL EXPENSES | $1,104.05 |
| IRS - USA TAX PAYMENT | FED/FICA TAX | $2,259.42 |
| TREASURER STATE OF IOWA | STATE TAX | $363.41 |
| IOWA DEPARTMENT OF REVENUE | SWR-SALES TAX OCT'23 | $318.32 |
| IOWA DEPARTMENT OF REVENUE | WET-SALES TAX OCT'23 | $1,147.73 |
| IOWA DEPARTMENT OF REVENUE | WC-Q3 SALES TAX OCT'23 | $152.80 |
| AMAZON | CH-STAPLER AND SHEET PROTECTOR | $57.87 |
| TRIONFO SOLUTIONS, LLC | DEATH/DISABILITY NOV'23 | $115.09 |
| CSG FORTE PAYMENTS | WTR/SWR-ACH BANK FEES OCT'23 | $44.50 |
| Accounts Payable Total |  | $55,474.77 |
| Payroll Checks |  | $7,963.42 |
| \*\*\*\*\* REPORT TOTAL \*\*\*\*\* |  | $63,438.19 |
| GENERAL FUND |  | $9,129.74 |
| LAKE/DAM |  | $26,056.00 |
| ROAD USE |  | $1,978.24 |
| EMPLOYEE BENEFIT |  | $44.09 |
| DEBT SERVICE |  | $2,695.00 |
| ARPA Funds Covid 19 |  | $2,229.44 |
| WATER |  | $4,694.74 |
| SEWER |  | $9,120.94 |
| SEWER SINKING |  | $7,490.00 |
| TOTAL FUNDS |  | $63,438.19 |