**City of Nashua**

**CITY COUNCIL MINUTES**

**City Council Chambers, City Hall**

The Nashua City Council met in regular session on December 7, 2020 in Council Chambers at City Hall. Pursuant to Iowa Code 21.8. The meeting was also held electronically due to concerns of Covid-19 and social distancing guidelines put in place by Governor Kim Reynolds. The meeting was called to order at 7:00PM with Mayor Betsinger presiding. Council members present were Alex Anthofer, Scott Cerwinske and Thomas Johnson. Hal Kelleher participated remotely. Charles Shelby was absent. City employee(s) City Clerk John Ott was present. Barb Lumley Welcome Center Board member was present along with Sheriff Martin Hemann. There were also 3 guests in attendance. Mayor Betsinger asked for consideration approving the amended agenda removing Resolution 20-56 Calling for the Statutory Repayment of State Disaster Aid for Losses Incurred due to Severe Weather on Sept 21-Oct 3, 2016, adding Resolution 20-57 Setting Date for Public Hearing on Proposal to Enter into a General Obligation Loan Agreement and to Borrow Money thereunder not to Exceed $755,000. City Clerk Ott stated that this resolution was added per bond council instruction via telephone on 12-7-2020 stating that it was OK to add because it was noted on the agenda to set public hearing for State Contingency Loan, which is what Resolution 20-57 is addressing. We also moved the monthly Sheriff’s Report to follow after hearing on Dog at Large/Nuisance or Dangerous Animal. Anthofer/M, Cerwinske/S. M/C. Mayor Betsinger asked if there were any public comments. Val Johnson Big 4 Chamber President had stated that in the past they have addressed communication issues between governing bodies, such as posting events on social media platforms as currently only certain events are getting posted. She mentioned agendas being posted on the city website. City Clerk Ott stated that he has an email list that gets emailed an agenda for every meeting and anyone who wants to be added to the list can contact City Hall to get added to the list. She also mentioned the message board by the Fire Department and Council Member/Fire Chief Tom Johnson stated that if the Chamber would like to take over the message board that he didn’t see any issues with doing that. A hearing was held for a Dog at Large/Nuisance or Dangerous Animal violation. A citizen stated that they would like to see the animal removed from the residence of 54 Monroe Street and moved outside city limits due to the fact that there has been more than one incident involving this animal. Council Member Anthofer inquired about having the animal micro-chipped. Council member Anthofer made a motion that the dog be removed from city limits within 30 days and proof of a micro-chip being inserted provided to the city, so that they will know if the dog finds its way back into city limits. Cerwinske seconded the motion. All present council members were in favor of said motion. Motion Carried. Sheriff Hemann will draft a letter for the dog owner stating the terms that the owner must follow to be in compliance with the council’s decision.

Sheriff Hemann presented his monthly report for November and reviewed a few of the calls and incidents that happened. The Sheriff Department was in Nashua 256 hours in November vs. contract of 240 hours. The City of Nashua does not get billed for any additional hours spent in Nashua. Mayor Betsinger asked for a motion to set a date for a public hearing on December 21, 2020 amending the FY’21 budget. Cerwinske/M, Anthofer/S, M/C.

Mayor Betsinger also asked for a motion to set a public hearing for proposal to enter into a GO loan agreement and to borrow money not to exceed $755,000 for the State Contingency Loan on December 21, 2020. Cerwinske/M, Anthofer/S, M/C. Mayor Betsinger called for a motion to approve the following Resolutions: Resolution 20-57 Resolution Setting the Date for Public Hearing on Proposal to Enter into a GO Loan Agreement and to Borrow Money thereunder not to Exceed $755,000. Cerwinske/M, Anthofer/S. M/C. Roll Call: Anthofer, Cerwinske, Johnson, and Kelleher – Aye: Shelby – Absent.

Mayor Betsinger called for a motion to approve minutes from the Regular Council Meetings on November 2nd and 16th and the Special Council Meeting on November 19th. Johnson/M, Cerwinske/S. M/C.

Mayor Betsinger asked for a motion to approve the consent calendar payment of claims. Payment of Claims (see claims report): Total claims to be paid: $1,131,908.27+$6,587.87 (Wages)

1. General Fund: $99,079.24
2. Lake/Dam: $974,830.32
3. Urban Revit:$1,102.99
4. Road Use: $8,679.02
5. Employee Benefits: $3,268.88
6. TIF Funds: $17,054.26
7. FEMA Fund Lake/Dam: $18,626.75
8. Water: $17,920.42
9. Sewer: $16,561.01
10. Total Funds: $1,138,496.14

Cerwinske/M, Anthofer/S, M/C.

Mayor Betsinger called for a motion to approve the following Permits: Demolition/Excavation – 712 Brasher St. Johnson/ M, Anthofer/S, M/C. Building Permits – 108 Wabash St. Anthofer/M, Cerwinske/S, M/C. All Permits were approved.

Business of the Mayor:

The Mayor asked the council if they would like to set up a Zoom Meeting with Matt McMichael about the properties around the lake. The council decided that they would have the Mayor and City Clerk Ott get more information and bring it back to the council at the next meeting and also keep Attorney Skilton informed .

Department Reports:

City Clerk Ott mentioned that the October Bank Reconciliation Reports are completed and if anyone wanted to review them they were available. City Clerk Ott presented the council with the November Financial Reports. He presented the 2021 meeting calendar as well as the claims review list for 2021. He discussed the information that was presented to him by our current insurance carriers about switching carriers and the council elected to wait until the current open claim has been closed before addressing if they would like to switch providers.

Council Members

Council member Johnson mentioned that the grant that they applied for in 2019 for the Fire Department was not approved. Kelleher mentioned that the Park Board has been working on their annual budget proposal and Nate Sinwell Park Board President will be meeting with City Clerk Ott to review the budget proposal, so that it can be presented to council.

Barb Lumley reviewed the Welcome Center sales in November and also talked about sales and shelter rentals in December so far as well as some of the events such as Christmas in Nashua and Small Business Saturday

The council reviewed the Peopleservices and Library monthly reports.

Val Johnson presented the recommendation from the Catalyst Grant Committee to the City Council for the Catalyst Grant. There were two applicants that applied. Using the scoring guidelines presented by Iowa Economic Development, Anthofer properties’s application scored 9 and Bussey’s application scored 7 Johnson motioned to accept the recommendation of the Catalyst Grant Committee and submit an application for the Catalyst Grant on behalf of Anthofer Properties. Cerwinske Seconded. M/C. Roll Call: Cerwinske, Johnson, and Kelleher – Aye, Shelby – Absent, and Anthofer – Abstained.

Cerwinske made a motion to purchase a lift for $10,000 to make it safer for the employees when doing projects. Anthofer seconded. M/C. All present council members were in favor of purchasing the lift.

The Mayor discussed the property located at 285 Lakeshore Dr. as the council had approved a building permit pending moving the building to be within the variance set in Nashua City Ordinances. The property owner has not moved the building, so it is in violation of city code. The Mayor asked the council how they would like this issue addressed. Cerwinske made a motion to fine the property owner $250.00 and after a 10 day grace period charge the property owner an additional $25.00 per day. Kelleher seconded. M/C. Roll Call: All Aye except Shelby who was absent.

The city is looking for a part-time cleaning associate for the Welcome Center and City Hall. The job has been posted and City Clerk Ott asked the council if it was OK to hire a person from the first set of interviews if they were still available and if not he would look for other candidates. All present council members agreed.

The council discussed paying the Volunteer Firefighters a Stipened. Anthofer made a motion to pay each Volunteer Fire Fighter $200.00. Kelleher Seconded. M/C. all present council members agreed .

The Mayor asked for a motion to go into closed session 21.5(1)(C) of the Iowa Code to discuss strategy with counsel in matters that are presently in litigation or where litigation is imminent where its disclosure would be likely to prejudice or disadvantage the position of the governmental body in that litigation. Cerwinske/M, Anthofer/S, M/C. the council went into closed session at 7:56PM.

The Mayor called for a motion to end the closed session. Johnson/M, Anthofer/S., M/C. the council resumed open session at 8:18PM. There were no decisions made in closed session. There was no other business. Cerwinske motioned to adjourn, Anthofer seconded. M/C. the meeting was adjourned at 8:18PM.

Pending Approval by City Council

John Ott

City Clerk

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| November 2020 Revenue Report | Nov Rev | YTD Rev |
| GENERAL FUND TOTAL | 48,956.81 | 539,223.85 |
| LAKE/DAM TOTAL | 950,053.69 | 963,462.58 |
| URBAN REVITAL (LOST ONLY) TOTA | 72.45 | 15,644.19 |
| ROAD USE TOTAL | 20,709.22 | 104,265.54 |
| EMPLOYEE BENEFIT TOTAL | 9,927.04 | 62,413.29 |
| EMRGNY FUND (TRAN TO GF) TOTA | 845.5 | 6,435.11 |
| LOCAL OPTION TAX TOTAL | 47,425.52 | 109,506.03 |
| TIF FUNDS TOTAL | 1,348.23 | 26,817.63 |
| DEBT SERVICE TOTAL | 7,303.60 | 79,399.83 |
| FEMA FUND #301 LAKE/DAM TOTAL | 0 | 308,229.52 |
| PERM FUNDS-LIB WATSON TOTAL | 0 | 589.56 |
| PERM FUNDS-CITY WATSON TOTAL | 831.78 | 6,206.72 |
| PERM FUNDS-LIBRARY-BERRIE TOTA | 0 | 132.47 |
| WATER TOTAL | 18,164.86 | 115,253.62 |
| UTILITY DEPOSITS TOTAL | 0 | 1,800.00 |
| SEWER TOTAL | 29,202.45 | 164,531.82 |
| SEWER SINKING TOTAL | 13,154.17 | 65,770.85 |
| STORM WATER UTILITY TOTAL | 4,310.80 | 21,523.21 |
| TOTAL REVENUE BY FUND | 1,152,306.12 | 2,591,205.82 |

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| |  |  |  | | --- | --- | --- | | Claims Report (Nov 17-Dec 7, 2020) |  |  | | VENDOR | REFERENCE | AMOUNT | | DELTA DENTAL OF IOWA | DENTAL INS DEC 2020 | $244.12 | | DORSEY & WHITNEY LLP | CH-LEGAL EXPENSE SNOW PLOW LEA | $1,701.00 | | INRCOG | URBAN REVIT REHAB GRANT FEES | $1,102.99 | | JENDRO SANITATION SERVICE | REFUSE/RECYCLING-NOV 2020 | $10,841.97 | | MURPHY, COE, AND SMITH | CH-TREASURER JULY/AUG 2020 | $300.00 | | PEOPLESERVICE INC. | water waste water contract | $19,111.00 | | RELIANT FIRE APPARATUS | FD - VEHICLE MAINT ENG 421 | $2,299.19 | | SUBSURFACE SOLUTIONS | WATER-RADIO FREQ H20 LINE DET | $3,495.92 | | SUPERIOR LUMBER, INC. | PARKS - PARK BECH REPAIR | $81.95 | | ZENDA VIKTUREK | FD-CPR CERT | $440.00 | | MINNOWA CONSTRUCTION INC | LAKE/DAM-FEMA APRON SCOUR REPA | $974,830.32 | | AVESIS |  | $52.36 | | DORSEY & WHITNEY LLP | AMBULANCE - LEGAL EXPENSES | $8,160.00 | | GIS BENEFITS | LIFE/DISABILITY-DEC 2020 | $83.68 | | IOWA ONE CALL | LOCATES | $306.90 | | STAPLES CREDIT PLAN | CH-OFFICE SUPPLIES | $290.62 | | DELTA DENTAL OF IOWA | DENTAL INS | $144.46 | | GIS BENEFITS | LIFE INSURANCE | $26.76 | | LINCOLN SAVINGS BANK | HSA | $1,700.00 | | U.S. POST OFFICE | CH-POSTAGE | $200.00 | | BRUENING ROCK PRODUCTS INC | STREETS-ROAD ROCK | $189.28 | | CEDAR HILL DEVELOPMENT | CEDAR HILL - TIFF PMT DEC 2020 | $17,054.26 | | HEIMAN INC. | FD - MINOR EQUIPMENT | $1,471.80 | | MIDAMERICAN ENERGY | ELECT/GAS EXP - NOV 2020 | $5,677.77 | | ULINE | CH/WC - SUPPLIES | $211.17 | | BLUE CROSS WELLMARK | HEALTH INS - DEC 2020 | $3,980.18 | | BYERS, BRIAN | STREETS -REIMB FOR XMAS LIGHTS | $19.20 | | CENTURYLINK | WC-PHONE EXP NOV 2020 | $73.79 | | CHICKASAW COUNTY SHERIFF OFFIC | PD - COUNTY CONTRACT FY20/21 | $52,435.20 | | IOWA MUNICIPALITIES WORKERS | WORKER'S COMPENSATION PREMIUM | $1,521.00 | | QUALITY PUMP & CONTROL | WATER - EQUIP REPAIR PUMP REMV | $1,105.00 | | JAN CLEMENT | WC - COMM NOV 2020 | $322.50 | | DEUTH, BRENDA | WC - COMM NOV 2020 | $330.00 | | SHEILA DEVEREAUX | WC - COMM NOV 2020 | $63.38 | | SHERYL DORMAN | WC - COMM NOV 2020 | $96.92 | | FRISKY FOX VINEYARD LLP | WC - COMM NOV 2020 | $343.43 | | ANDREA KING | WC - COMM NOV 2020 | $36.00 | | SHARON LEERHOFF | WC - COMM NOV 2020 | $309.40 | | MAAS, ROBERTA C. | WC-COMM NOV 2020 | $435.20 | | NANCY'S TRUFFLES | WC - COMM NOV 2020 | $57.00 | | ORTMAYER, COLLEEN | WC - COMM NOV 2020 | $221.63 | | ROEDER POWDER COAT & MACHINE | WC - COMM NOV 2020 | $277.49 | | DANIELLE SCHELL | WC - COMM NOV 2020 | $46.50 | | NANCY SCHERER | WC - COMM NOV 2020 | $45.48 | | SENNER, ANN L | WC - COMM NOV 2020 | $422.03 | | TERESA STAUDT | WC - COMM NOV 2020 | $69.75 | | SHIRLEY STEVENSON | WC - COMM NOV 2020 | $154.50 | | STILLE, MICHAEL | WC - COMM NOV 2020 | $60.00 | | THE COUNTRY COTTAGE | WC - COMM NOV 2020 | $282.75 | | WEINBERG, THERESA | WC - COMM NOV 2020 | $67.13 | | BADGER METER | WATER-MTR SVC CONTCT NOV 2020 | $622.11 | | IIW ENGINEERS & SURVEYORS | GREELEY STREET | $2,005.50 | | JOHN DEERE FINANCIAL | STREETS - TRUCK AND LOADER OIL | $299.96 | | LEROY'S REPAIR | PARKS-SNOW BLOWER | $463.70 | | LUMLEY, BARBARA | WC-PMT FOR CATCHING UP DEP | $500.00 | | MOSQUITO CONTROL OF IOWA | 2020 - MOQUITO CONTROL | $7,895.00 | | NORTH IOWA DIESEL | CH -DUMPSTER NUISANCE PROP | $358.45 | | RILEY'S INC. | CH-COPY FEES NOV 2020 | $160.32 | | WEX BANK | CITY FUEL EXPENSES | $576.74 | | IPERS | REGULAR IPERS | $2,713.25 | | IRS - USA TAX PAYMENT | FED/FICA TAX | $2,024.26 | | TREASURER STATE OF IOWA | STATE TAX | $289.00 | | IOWA DEPARTMENT OF REVENUE | SALES TAX - NOV 2020 | $225.00 | | IOWA DEPARTMENT OF REVENUE | WET TAX - NOV 2020 | $982.00 | | Accounts Payable Total |  | $1,131,908.27 | | Payroll Checks |  | $6,587.87 | | \*\*\*\*\* REPORT TOTAL \*\*\*\*\* |  | $1,138,496.14 | | GENERAL FUND |  | $99,079.24 | | LAKE/DAM |  | $974,830.32 | | URBAN REVITAL (LOST ONLY) |  | $1,102.99 | | ROAD USE |  | $8,679.02 | | EMPLOYEE BENEFIT |  | $3,268.88 | | TIF FUNDS |  | $17,054.26 | | WATER |  | $17,920.42 | | SEWER |  | $16,561.01 | | TOTAL FUNDS |  | $1,138,496.14 | |  | |  |  |
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