NASHUA CITY COUNCIL SPECIAL SESSION

COUNCIL CHAMBERS, CITY HALL

JANUARY 12, 2017 7:00pm

The Nashua City Council met in special session January 12, 2017 at City Hall at 7:06pm with Mayor Angelina Dietz presiding and Council Members Rolland Cagley, Tom Johnson, and Kyle Lane present; Ryan Jung and Brenda Roberts absent.

 The following department heads and employees were in attendance: City Clerk Tabatha Caswell, Librarian Director Heather Hackman, Police Chief Paul Becthold, Police Officer Stephen Johnson and Utility Clerk Beth Henningsen; along with 2 visitors.

 Motion Cagley, seconded by Lane to approve the agenda. Motion carried unanimously.

 City Clerk Caswell and Utility Clerk Henningsen spoke to the Council regarding the need to make the Utility Clerk position a full time position with 40 hours per week. Additional tasks and projects have been assigned and customer contract has increased tremendously; however no additional permanent hours have been given to assist with the work load. City Clerk Caswell also reminded the Council of the need to train Utility Clerk Henningsen to be able to be a back up when she may be out of the office. Currently the City Clerk tasks are not completed when she is out of the office. There are also training sessions and meetings City Clerk Caswell would like to attend and would also like Henningsen to attend. These trainings are targeted to their positions and would be very beneficial to the City. Council Member Johnson asked how many additional hours would help with the work load. Council Member Lane was concerned with the length of time given to make a decision. Council Member Cagley would like this to be on the agenda for the February 6th meeting.

 Motion Cagley, seconded by Johnson to have Utility Clerk Henningsen work 32 hours per week through February 3rd. Motion carried unanimously.

 Police Chief Becthold talked to the Council regarding his budget requests for the following: Police Department, Ambulance and Animal Control. He would like to stay with the stair step effect for wages and give the full time officers a $.75 per hour raise. He indicated he receives some grant money to cover the S.T.E.P. hours worked by the officers which must be done on overtime hours.

 Librarian Director Heather Hackman talked to the Council regarding the budget request for the Library. She indicated the more the City gives the more the County will give per capita. She also gave an example of another City who is getting more from the County due to the City contributing more to the Library. The raises requested were $.35 and $.45 per hour.

 Motion Lane, seconded by Cagley to adjourn the meeting at 8:08pm. Motion carried unanimously.

Angelina Dietz

 Mayor

Attest: Tabatha Caswell

 City Clerk

Transcribed by the City Clerk subject to Council approval.