**City of Nashua**

**CITY COUNCIL MINUTES**

**City Council Chambers, City Hall**

## The Nashua City Council met in regular session on January 16, 2023 in Council Chambers at City Hall. The meeting was called to order at 7:00PM with Mayor Anthofer presiding. Council members present were Rhonda Dean, Hal Kelleher and and Ernie Willsher. Tim Malven participated remotely but left @ 7:40PM. Samantha Johnson was absent. City employee(s) City Clerk John Ott, Water/Wastewater Superintendent Nick Henningsen, Nate Sinnwell Park Board President, Ann Senner Welcome Center Board Member, Chickasaw County Chief Deputy Ryan Shawver and 5 guests were also in attendance.

## Mayor Anthofer asked for consideration approving the regular agenda after amending by removing Resolution 23-13 Resolution Approving Alcohol Policy for City Vehicles, Buildings, and Storage and Action/Discussion alcohol on city premises. Willsher/M, Dean/S, M/C. RC: 4 ayes, Johnson absent.

## Mayor Anthofer called for a motion to approve the consent agenda: Alcohol Permit – Kwik Star; Minutes from the Regular Council Meeting January 3, 2023; Consent Calendar Payment of Claims (Dec 29, 2022 – Jan 12, 2023) Payment of Claims (see claims report): total claims to be paid $33,948.73 + $7,612.44 (wages). Dean/M, Willsher/S, M/C. RC: 4 ayes, Johnson absent.

## Mayor Anthofer asked for public comments.

## Cindy Shoemaker stated she attended the Chickasaw County Board of Supervisor’s meeting and her and Zenda Vikturek (Nashua Area EMS Director) requested $50,000 of ARPA funds for the Nashua Area EMS to purchase a monitor and LUCAS device. Hackman motioned to approve, Cerwinske seconded, the other 3 board members voted no, so the motion died. Joel Knutson Chickasaw County Ambulance Service Director stated that he would like to have Nashua come in with the county and Chickasaw County would purchase our ambulance and that would be the City of Nashua’s down payment. Cindy informed him that she would relay that to the Nashua City Council. She also inquired about the 28E agreement. She said they will be discussing more with them soon, but wanted to let the council know where they are at.

## Nate Sinnwell Park Board President wanted to thank the city employees for their awesome job on the sledding hill for Winterfest.

## Ann Senner Welcome Center Board Member talked about some security concerns and getting some quotes to upgrade the security camera system and about the possibility of locking the elevator when not needed as a safety measure. City Clerk Ott will look into it.

## Mayor Anthofer called for a motion to adopt the following resolutions: 23-07 Resolution Approving New City Logo, which was designed by Vicky Fonley. Dean/M, Willsher/S, M/C. RC: 4 ayes, Johnson absent. 23-08 Resolution Approving Chickasaw County E911 Board and Emergency Management Commission. Willsher/M, Dean/S, M/C. RC: 4 ayes, Johnson absent. 23-09 Resolution Approving Appointment of Zenda Vikturek as Nashua Area EMS Director. Dean/M, Malven/S, M/C. RC: 4 ayes, Johnson absent. 23-10 Resolution to Appoint Thomas Johnson as Nashua Volunteer Fire Chief. Dean/M, Kelleher/S, M/C. RC: 4 ayes, Johnson absent. 23-11 Resolution Approving Wage Increase for City Employees. Malven/M, Dean/S, M/C. RC: 4 ayes, Johnson absent. 23-12 Resolution Approving Wage Increase for Library Department. Dean/M, Willsher/S, M/C. RC: 4 ayes, Johnson absent.

## Mayor Anthofer called for a motion to open the public hearing on the 1st reading of Ordinance #346 amending the Code of Ordinances for water meter fee rates. Willsher/M, Dean/S, M/C. The meeting was opened at 7:13PM. After brief discussion, Willsher/M, Kelleher/S, M/C. to close the public hearing. The public hearing was closed at 7:14PM. Dean/M, Kelleher/S, M/C. to adopt Ordinance #346 Amending the Code of Ordinances for Water Meter Fee Rates. RC: 4 ayes, Johnson absent. Willsher/M, Dean/S, M/C to set the 2nd reading for Ordinance #346 for February 6, 2023. RC: 4 ayes, Johnson absent.

## City Clerk Ott reminded the council that the 1st reading amending the Code of Ordinances for Snow Removal/Dumping is set for February 6, 2023. City Clerk Ott also reminded the council that the public hearing Approving Max Tax Levy is set for February 6, 2023. The council discussed whether they wanted to move forward with setting the public hearing Amending the Code of Ordinances for ATV’s/UTV’s for February 20, 2023, but after discussion the council decided to hold off on having the public hearing.

## Business of the Mayor:

## The Mayor had no business to discuss

City Clerk Ott

City Clerk Ott informed the council that December 2022 bank reconciliations have been completed and he reviewed December 2022 financial reports with the council. City Clerk Ott discussed setting budget workshop dates. Dean/M, Willsher/S, M/C to have a meeting on Wednesday January 25, 2023 at 6:00PM. RC: 4 ayes, Johnson absent. City Clerk Ott also informed the council that he has received the minutes and incident reports from Fire Chief Tom Johnson.

City Council:

The council members had no business to discuss

Nick Henningsen Water/Wastewater superintendent presented his monthly report. He discussed a couple of water line leaks that have been repaired. He also mentioned the North arm on the clarifier looks bent. He is going to have Quality Pump and Control look at it when they come to look at the pump.

Heather Hackman Library Director gave her monthly report to the council

Discussion/Action

Chief Deputy Ryan Shawver presented a draft 28E Agreement between the City of Nashua and the Chickasaw County Sheriff for police protection.  The draft contract included 2,880 hours for the year, which is the same as our current contract at a newly contracted rate of $65/hour for a yearly contract price of $187,200. This is $15,840 more than the current fiscal year’s contract. Mayor Anthofer asked Chief Deputy Shawver how much towns with drive-thru service are charged. He stated that those towns pay a per capita rate of $15, which if Nashua went to that type of service contract it would cost $23,265/year. Drive-thru service means the Sheriff’s Department only goes out when they are called. After discussion, Kelleher/M, Dean/S, M/C to counter offer a hybrid proposal, which included a contracted 40 hours/week (2080 hours) at $65.00/hour = $135,200/year plus the drive thru service for when they are called $23,265/year for a total cost to the city of $158,465. RC: 3 ayes, Johnson and Malven absent.  If Chickasaw County accepts this proposal, it would be a savings to the city of $28,735 vs. the draft proposal. Chief Deputy Shawver will take Nashua City Council’s counter proposal back to the Chickasaw County Board of Supervisors.

Dean/M, Willsher/S, M/C to table discussion on city employee insurance plans until the budget meeting on January 25th at 6:00PM. RC: 3 ayes, Johnson and Malven absent.

Willsher/M, Dean/S, M/C to table discussion on the spousal coverage policy until the budget meeting as well.

Dean/M, Kelleher/S, M/C to allow the Goodwill Truck to park on Madison St. across from City Hall for City Wide Garage sales this summer instead of the City Hall parking lot where it is usually parked. RC: 3 ayes, Johnson and Malven absent.

This will allow them to bring a larger trailer.

The council discussed water meter endpoint installation, now that the service of the old endpoints has officially ended. The city needs to inform all citizens that they need a new endpoint and, in some instances, may also need a new meter. Council member Dean is going to contact the paper and radio station to see if they can put out a press release informing the citizens of what is going on and to ask them for their help. We would greatly appreciate all citizens contacting City Hall (641)435-4156 as soon as possible to schedule an appointment. The city is no longer able to read water meters, so we are requesting citizens to take a meter read between the 20th and 25th of each month and report their reading to City Hall until their endpoint has been replaced. If you are willing and able to do so, that would be greatly appreciated, however if you are unable to do so, the city will take an estimation of your usage and will calculate actual usage once the new endpoint is installed. Please contact city hall if you have any questions or would like to schedule an install (641)435-4156.

Kelleher/M, Dean/S, M/C to have the Park Board discuss putting frisbee golf at the campground. The cost for the equipment for a 9-hole frisbee golf course is around $6,000. RC: 3 ayes, Johnson and Malven absent.

Dean/M, Willsher/S, M/C to authorize the Nashua Area EMS to use the City of Nashua’s TIN for Medicare. RC: 3 ayes, Johnson and Malven absent.

Fire Chief Tom Johnson mentioned that if the ambulance were to be stored at the Nashua Fire Station that the city council should consider adding better lighting and an auto switch for the generator. No decision was made.

Council member Dean informed the public that Coffee with the Council will be held the 2nd Saturday of each month February – May from 10AM to 11AM at the Nashua Public Library. The first one will be held February 11th, and everyone is invited to attend.

Val Johnson talked about Tim Fox CCADC Director visiting Nashua to discuss some of the services that he offers and how he could be better utilized in Nashua.

Other Business:

City Clerk Ott discussed setting up an appointment to visit with David Doyle with the EPA to discuss the Brownfield Program and some of the technical assistance programs that may benefit Nashua.

There was no other business. Dean/M Kelleher/S, MC to adjourn, RC: 3 ayes, Johnson and Malven absent. The meeting adjourned at 8:37PM.

##  Pending Approval by Council

## John Ott

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| --- | --- |
| CLAIMS REPORT (December 29, 2022-January 12, 2023) |  |
| VENDOR | REFERENCE  | AMOUNT |
| U.S. POST OFFICE  | WTR/SWR/GAR/REC-JAN '23  | $212.14 |
| BLUE LILY CREATIONS BY CANDIDA | WC-CRAFTER COMMISSION DEC '22  | $40.50 |
| DON BOSS  | WC-CRAFTER COMMISSION DEC 22  | $9.00 |
| BUCKNELL, SHERRY  | WC-CRAFTER COMMISSION NOV '22  | $5.25 |
| CALICO MEADOW SOAP LLC  | WC-CRAFTER COMMISSION NOV '22  | $34.50 |
| KAREN CARR  | WC-CRAFTER COMMISSION DEC '22  | $60.00 |
| JAN CLEMENT  | WC-CRAFTER COMMISSION DEC '22  | $222.00 |
| D & B CRAFTS  | WC-CRAFTER COMMISSION DEC '22  | $15.00 |
| DEBBIE L FINNEGAN  | WC-CRAFTER COMMISSION DEC '22  | $15.00 |
| DEUTH, BRENDA  | WC-CRAFTER COMMISSION DEC 22  | $114.00 |
| SHERYL DORMAN  | WC-CRAFTER COMMISSION DEC '22  | $282.41 |
| FRISKY FOX VINEYARD LLP  | WC-CRAFTER COMMISSION DEC '22  | $285.98 |
| KATHLEEN HENRY  | WC-CRAFTER COMMISSION DEC '22  | $37.50 |
| TERRY HINRICHS  | WC-CRAFTER COMMISSION DEC '22  | $112.50 |
| HOMESPUN TREASURER  | WC-CRAFTER COMMISSION DEC '22  | $247.73 |
| JENISON, KIM  | WC-CRAFTER COMMISSION DEC '22  | $15.00 |
| ANDREA KING  | WC-CRAFTER COMMISSION DEC '22  | $122.26 |
| LA PETITE BOUTIQUE  | WC-CRAFTER COMMISSION NOV '22  | $38.25 |
| LAVENDER AND LEMON  | WC-CRAFTER COMMISSION DEC '22  | $39.00 |
| SHARON LEERHOFF  | WC-CRAFTER COMMISSION DEC '22  | $347.23 |
| LINDA LENZ  | WC-CRAFTER COMMISSION DEC '22  | $49.50 |
| MAAS, ROBERTA C.  | WC-CRAFTER COMMISSION DEC '22  | $424.42 |
| MARYLEE MEHMEN  | WC-CRAFTER COMMISSION NOV '22  | $33.00 |
| ESTHER NOLT  | WC-CRAFTER COMMISSION DEC '22  | $17.40 |
| OLD BRADFORD PIONEER VILLAGE  | WC-CRAFTER COMMISSION NOV '22  | $12.75 |
| JANET PETEFISH  | WC-CRAFTER COMMISSION DEC '22  | $93.38 |
| DARLENE RICKART  | WC-CRAFTER COMMISSION DEC '22  | $60.00 |
| ROEDER POWDER COAT & MACHINE  | WC-CRAFTER COMMISSION DEC '22  | $108.00 |
| DANIELLE SCHELL  | WC-CRAFTER COMMISSION DEC '22  | $78.38 |
| NANCY SCHERER  | WC-CRAFTER COMMISSION DEC '22  | $182.75 |
| SANDY'S STICHES  | WC-CRAFTER COMMISSION  | $62.25 |
| KEN SCHWICKERATH  | WC-CRAFTER COMMISSION DEC '22  | $22.50 |
| SENNER, ANN L  | WC-CRAFTER COMMISSION DEC '22  | $467.08 |
| SLADEK, CATHERINE  | WC-CRAFTER COMMISSION NOV '22  | $13.31 |
| SNELLING, MARLENE  | WC-CRAFTER COMMISSION DEC '22  | $26.25 |
| TERESA STAUDT  | WC-CRAFTER COMMISSION DEC 22  | $90.00 |
| LISA STEINLAGE  | WC-CRAFTER COMMISSION DEC '22  | $108.75 |
| CURTIS SWINTON  | WC-CRAFTER COMMISSION DEC '22  | $53.25 |
| GLADICE TIDEMANSON  | WC-CRAFTER COMMISSION OCT '22  | $12.75 |
| SANDRA VANCE  | WC-CRAFTER COMMISSION DEC '22  | $30.38 |
| WEINBERG, THERESA  | WC-CRAFTER COMMISSION DEC '22  | $10.40 |
| WORDES CYNTHIA A  | WC-CRAFTER COMMISSION DEC '22  | $108.80 |
| CHICKASAW COUNTY SHERIFF OFFIC | AMB-ZV MVR  | $15.00 |
| ABSOLUTE SCIENCE  | LIB-PROGRAM SUPPLIES  | $375.00 |
| BAKER & TAYLOR  | LIB-BOOKS  | $80.33 |
| BOOK LOOK  | LIB-BOOKS  | $494.70 |
| BUTLER-BREMER COMMUNICATIONS  | LIB-PHONE EXP JAN 23  | $37.44 |
| CENTER POINT LARGE PRINT  | LIB-BOOKS  | $61.49 |
| DISCOUNT SCHOOL SUPPLIES  | LIB-PROGRAM SUPPLIES  | $93.87 |
| GORDON FLESCH COMPANY INC GFC  | LIB-OFFICE SUPPLIES  | $362.00 |
| HEATHER M. HACKMAN  | LIB-TRAVEL/MEETING  | $28.65 |
| INGRAM  | LIB-BOOKS/DVD/OTHER MAT  | $489.73 |
| LINCOLN SAVINGS BANK  | LIB-OTHER SUPPLIES,BOX RENT  | $15.00 |
| NASHUA PUBLIC LIBRARY  | LIB-PETTY CASH POSTAGE  | $5.21 |
| PROGRESSIVE FARMER  | LIB-SUB 1 YR 14 ISS  | $26.00 |
| ARNOLD MOTOR SUPPLY  | STREETS-CAI PART  | $113.99 |
| BADGER METER  | WTR MTR SVC DEC '22  | $598.08 |
| BOCKHAUS PLUMBING & HEATING  | SWR-CAMERA SEWER LINE  | $180.00 |
| BRUENING ROCK PRODUCTS INC  | WTR-LK STREET REPAIR 1'RR  | $522.96 |
| BUTLER-BREMER COMMUNICATIONS  | PHONE EXP - JAN '22  | $299.52 |
| IOWA MUNICIPALITIES WORKERS  | WORKER'S COMPENSATION PREMIUM  | $1,262.00 |
| J & M DISPLAYS, INC.  | FIREWORKS-WINTERFEST 23  | $2,500.00 |
| JOHN DEERE FINANCIAL  | ST-TIMER PHOTOSEN DBL OUTLET  | $99.34 |
| LEROY'S REPAIR  | ST/PRK-CHAIN SAW  | $505.97 |
| N E COMMUNITY ACTION CORP  | CH-DONATION FOR PUBLIC PURPOSE  | $1,551.00 |
| NEW HAMPTON TRIBUNE NASHUA  | CH-LEGAL PUBLICATIONS DEC'22  | $698.16 |
| RILEY'S INC.  | CH-COPY FEES DEC '22  | $190.74 |
| S & T COLLISION  | STREETS-BLOWER MTR/WIRE/LAB  | $104.12 |
| SCHUETH ACE HARDWARE  | CH-PADLOCKS 12/21  | $179.88 |
| SHIRLEY STEVENSON  | WC-CRAFTER COMMISSION  | $37.13 |
| ZENDA VIKTUREK  | FD-CPR RECERT  | $25.00 |
| WEX BANK  | CITY FUEL EXPENSES  | $2,187.79 |
| HENNINGS ELECTRIC LLC  | WATER-OTLTHEATER/WELL CNTRLR  | $1,111.94 |
| JACOBS DOZER SERVICE  | WATER-MAIN REPAIR WABASH AVE  | $1,920.00 |
| KATRINA'S HELPFUL HOUSE CLEANI | WC-CLEANING DEC 22  | $948.00 |
| LEROY'S REPAIR  | STREETS-CUTOFF SAW REBUILD  | $265.70 |
| MICK GAGE PLBG & HTG, INC  | WTR-REPAIR 103 DAWN DR  | $7,014.29 |
| NAPA AUTO PARTS  | STREETS-SUPPLIES  | $98.76 |
| PLAINFIELD WELDING AND REPAIR  |   | $30.00 |
| S & T COLLISION  | FD-BATTERY MTX-48 H  | $259.95 |
| SHUTTLEWORTH & INGERSOL  | WAST WATER-EPA CONSENT ORDER  | $492.00 |
| T & K TRACTOR REPAIR  | FD-1/2 RURAL 1/2 CITY  | $32.98 |
| IOWA DEPARTMENT OF REVENUE  | SWR-Q4 SEWER TAX DEC '22  | $273.44 |
| IOWA DEPARTMENT OF REVENUE  | WET TAX - Q4 DEC '22  | $1,094.96 |
| IOWA DEPARTMENT OF REVENUE  | WC-Q4 SALES TAX DEC '22  | $345.75 |
| IRS - USA TAX PAYMENT  | FED/FICA TAX  | $2,190.19 |
| TREASURER STATE OF IOWA  | STATE TAX  | $358.12 |
| CSG FORTE PAYMENTS  | WTR/SRW-ACH BANK FEES DEC'22  | $52.00 |
| Accounts Payable Total  |   | $33,948.73 |
| Payroll Checks  |   | $7,612.44 |
| \*\*\*\*\* REPORT TOTAL \*\*\*\*\*  |   | $41,561.17 |
| GENERAL FUND  |   | $15,374.39 |
| ROAD USE  |   | $6,347.11 |
| EMPLOYEE BENEFIT  |   | $1,245.34 |
| PERM FUNDS-CITY WATSON  |   | $2,500.00 |
| WATER  |   | $13,440.39 |
| SEWER  |   | $2,653.94 |
| TOTAL FUNDS  |   | $41,561.17 |

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