**CITY OF NASHUA**

**CITY COUNCIL MEETING**

**March 6, 2017**

The Nashua City Council met in regular session March 6, 2017 at the Nashua City Hall Council Chambers at 7:00pm with Mayor Angelina Dietz presiding and Council Members Rolland Cagley, Tom Johnson, Ryan Jung, Kyle Lane and Brenda Roberts present.

The following department heads and employees were in attendance: City Attorney David Skilton, City Clerk Tabatha Caswell, Police Chief Paul Becthold, Police Sergeant Travis Marvin, Water Superintendent Jeff Smith and Utility Clerk Beth Henningsen; along with 13 visitors.

Motion Jung, seconded by Roberts to approve the amended agenda adding an excavation permit for 154 Greenwood Ave-replace plugged sewer line and to move agenda items #8 & #9 after #16 and to ad an action item after #8 and #9. Motion carried unanimously.

Motion Cagley, seconded by Lane to approve the minutes of February 6, 16, 21 & 23, 2017 meetings and bills for March 6, 2017 correcting the meeting date on the meeting minutes for January 21, 2017 to February 21, 2017. Motion carried unanimously.

Stan Mehmen and Christine Skilton spoke to the Council regarding the goals the Lake & Dam committee has to improve the lake. They would like to dredge the lake and have been working with engineers out of Des Moines for this. There are grants available and they will be looking into these. The committee asked what funds would be available to the committee for improvements to the lake. The first assessment will cost approximately $24,000. They would also like to buy some buoys to replace the manmade ones which are currently on the lake. Council Member Jung wants to see the final proposal first, but is ok with giving them $50,000 and Council Member Roberts agreed. Council Member Johnson feels the lake is a vital part of the City.

Motion Jung, seconded by Roberts to allow the Lake & Dam committee to bring formal estimates for buoys and phase 1 of engineering quotes. Motion carried unanimously.

Department Reports:

City Attorney: notified the Council he has received a letter of appeal from Dave Litters attorney and recommends another hearing as they are disputing the problem and saying it is the adjoining owners’ problem; also working on a property which includes an estate; also talked about speaking with Tekippe regarding the sewer repair for 154 Greenwood Ave as the proposed work could cause backup & drainage problems for Cedar Vale.

Police Department: Sgt Marvin-Chickasaw County Sheriff suspended services as of Saturday posing a huge safety hazard; looking into other avenues such as Bremer County or Floyd County; also working on getting setup with the State so the officers can run their own checks; per Public Safety the County is in violation of the agreement to provide service to Chickasaw County. Chief Becthold-Croell will donate materials for a concrete building for evidence, Darin Dietz and Johnson Electric have agreed to donate labor and River Bend has agreed to donate rock-only expense will be a steel door; explained the Reserve Officers do training modules on their own so it is not draining to the current Officers; Council Member Johnson feels the number of reserves should stay where we are at-fill 2 spots, Council Members Roberts and Jung are OK with 3; will be working on nuisance letters; would like to revisit with the Council about the budget.

Water Superintendent Smith: sent letters to home owners for non-functioning curb stops to have them repaired by April 1st; spoke with the fence company and has no date yet; Sgt Marvin helped him with quotes for a tough book with an approximate cost of $3500.

Mayor: congrats to the Police Department in the cadet program and going to the schools.

Council: Johnson-wondering about trees to be taken down-Mayor indicated to have it done by end of April, wondering about the LED sign so the truck can get back to Mary Jean, suggests spraying Jay St for weeds, wondering if the divers took video of the dam and if its available, wondering if others would be interested in the League of Cities sitting down with the Council to do an efficiency study, also asked about moving forward with the Greeley St project, discussed the sewer at Brahn’s as the company putting in fiber optics bored through the sewer line-Mayor Dietz indicated to not approve the permit until the engineer was able to provide more information; Jung-indicated he feels the council has lost momentum from a year ago and he doesn’t have as much time as before and reactions are happening instead of planning-no plans for projects at last budget meeting, feels they were bullied into paying the communications bill, treasurers report doesn’t exist even though paid her, no concrete planning for next year and a half-rushed the budget, need to refocus.

Discussion was held regarding the water meter project. Utility Clerk Henningsen gave the council updated numbers on number of meters installed, setup in the system and problem meters. Council Member Roberts asked Water Superintendent Smith if he had gotten quotes for trailers. He indicated he preferred to let these change as needed, as a quote would not be accurate as all trailers will need to be setup differently. Council Member Jung would like to install meters everywhere to stop walking around town. Council Member Jung also suggested keeping track of those who notes have been left for and when. City Attorney Skilton suggests sending a letter indicating it will go to court if they do not make contact with the City to allow the new meter to be put in. The judge can then grant access for health and safety reasons.

Discussion was held regarding the hiring of a City Administrator. Council Member Lane presented the Council with a job description and help wanted ad. Council Member Roberts indicated it could help avoid some bills such as the treasurers report. The applicant must reside in the City limits. Council Member Jung indicated the goal is to streamline. Lorraine Hirsh expressed concerns with not knowing where the treasurers report is, but buying new trucks and adding another fulltime person and salary. Mayor Dietz indicated the trucks are paid for over time and a need to work on strategic planning. She also indicated they are not trying to overspend, but need to put some money back into the community. Hirsh asked if there are any savings being done now and where would the City Administrator be as there isn’t enough room now. Mayor Dietz indicated a need to build up capital project money and the need to increase sewer rates per the audit. Council Member Roberts indicated cuts could be made with the City Administrator. Mayor Dietz indicated a need to update the office including; carpet, cameras and cubicles. Council Member Johnson suggested speaking with the efficiency person first before going forward.

Motion Jung, seconded by Roberts to move forward with the posting of the position as drafted by Lane. Ayes: Roberts, Lane, Jung. Nayes: Cagley, Johnson. Motion carried.

Discussion was held regarding the communications bill for Chickasaw County Sheriffs’ Office. Mayor Dietz and Council Member Roberts met with Tim Zoll and Sheriff Hemann on Wednesday. There is no contract with the County. City Attorney Skilton indicated he thought we had the support of the Supervisors and was shocked to hear of the termination. He continued to indicated there has been a change in management not having resident memory and not understanding what the risks are with the decision. Nancy Demro asked if 911 services are still available. Per Mayor Dietz the 911 service is still available. City Attorney Skilton has indicated we don’t have a choice at this time as they have terminated our services. He expressed it is the standard in Iowa Law Enforcement to come to each others assistance and this isn’t being done.

Motion Jung, seconded by Cagley do not pay any more on that particular invoice to the auditors office and that we cease communications/discussions with them until they proceed something with us. Ayes: Cagley, Lane, Jung, Roberts. Nayes: Johnson. Motion carried.

Discussion was held regarding City Ordinance Water Rates Chapter 92. Smith explained how Charles City handles their accounts which are not paid. Council Member Jung suggests the deposit is given back after a year and then if delinquent a new deposit is required. He also feels a rollover of a balance for one month is not out of line. Council Member Roberts would like Beth and Jeff to work on the ordinance and review it in one month.

Changes to City Ordinance Collection of Solid Waste Chapter 106 tabled as Mayor Dietz has not spoken with Linloffs yet.

Discussion was held regarding the MidAmerican Franchise fee. Council Member Jung suggest lining this contract up with the dam contract. He also suggests playing politics a bit and to not be in a hurry. He feels 20 years is a long time. City Attorney Skilton reminded the Council they have Ahler’s Law Firm as the specialist on this matter. Mayor Dietz will call Mark Reiners tomorrow. No action was taken and the item was tabled.

Motion Lane, seconded by Cagley to approve the consent agenda regarding the following building permits:

* 1. 810 Madison St – building house, pole building, landscape, concrete, plumbing, electrical, gas
  2. 809 Madison St – 30’x40’x14’ pole building with landscaping, electrical, concrete work to be completed

Motion carried unanimously.

Motion Cagley, seconded by Lane to above the demolition/excavation permit for 317 Brasher St, but to wait to hear back from the engineer regarding the demolition/excavation permit for 154 Greenwood Ave before approving the permit:

1. 317 Brasher St – dig and repair underground power line to 317 Brasher
2. 154 Greenwood Ave – replace plugged sewer line

Motion carried unanimously.

Motion Jung, seconded by Roberts to go into closed session per Iowa Code Chapter 21.5(1)(i) for performance review of Utility Clerk. Motion carried unanimously.

Motion Jung, seconded by Lane to go into open session. Motion carried unanimously.

Motion Jung, seconded by Roberts to go into closed session per Iowa Code Chapter 21.5(1)(i) for performance review of City Clerk. Motion carried unanimously.

Motion Jung, seconded by Lane to go into open session. Motion carried unanimously.

Motion Cagley, seconded by Johnson to adjourn the meeting at 12:26am March 7, 2017. Motion carried unanimously.

Expenses for MARCH 6, 2017

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| **VENDOR NAME** | **DESCRIPTION** | **AMOUNT** |
| ARNOLD MOTOR SUPPLY | oil filter | $ 6.82 |
| BARLOW TRUCKING | haul snow | $ 560.00 |
| CALHOUN-BURNS ASSOC | 2016 bridge inspection | $ 315.00 |
| CASTER, JOSH | repairs to boat trailer | $ 209.16 |
| CASWELL, TABATHA | mileage to New Hampton | $ 23.80 |
| CENTURYLINK | telephone | $ 60.88 |
| CHICKASAW COUNTY AUDITOR | NCIC & misc expenses | $10,000.00 |
| DATA TECHNOLOGIES | new software | $14,608.75 |
| ELITE K-9 | K-9 supplies & uniform insignia | $ 278.11 |
| GALLS | 3 evidence safes | $ 1,458.27 |
| HANNEMANN CONSTRUCTION | CH/PD doors | $ 5,871.52 |
| HATZKY, GLENN | door stop | $ 8.01 |
| HAUSER, JEN | door stop/mileage to Waverly for supp | $ 81.55 |
| IOWA ONE CALL | locates | $ 19.80 |
| JOHN DEERE FINANCIAL | torch tip cleaning | $ 4.99 |
| KEYSTONE LABS | water analysis | $ 24.00 |
| LYNCH DALLAS PC | legal services | $ 198.00 |
| MIDAMERICAN ENERGY | utilities | $ 7,019.77 |
| MID-AMERICAN RESEARCH | supplies for parks | $ 215.73 |
| NASHUA PLUMBING & HEATING | padlock, tape, lock out, rags, wipes | $ 196.60 |
| NORTHWAY CORP | electrical tech service call & repair | $ 1,330.00 |
| QUALITY FLOW SYSTEMS | phase monitor for well 5 | $ 146.98 |
| QUALITY PUMP & CONTROL | lighting strike fixes | $ 2,810.00 |
| RILEY'S | February copy fee's | $ 116.98 |
| S&T COLLISION | oil change for SUV/boat trailer supp | $ 148.07 |
| SIGNS BY TOMORROW | 2013 PI utility K9 reflective decals | $ 432.50 |
| SLEEP INN & SUITES | hotel stay for K-9 narcotics training | $ 139.10 |
| T&K REPAIR | batteries for gen @ Power House | $ 218.39 |
| THIRTEEN FIFTY APPAREL | summer uniform shirts | $ 299.40 |
| TRANS IOWA | repair jet truck | $14,197.52 |
| USPS | March utility postage | $ 205.46 |
| USPS | first class presort | $ 225.00 |
| VALUE PLACE | hotel stay for K-9 narcotics training | $ 183.44 |
| WC VENDORS | February Sales | $ 1,773.00 |
| LINCOLN SAVINGS BANK | HSA contributions | $ 2,700.00 |
| DELTA DENTAL | premium | $ 38.60 |
| EMPLOYEES | wages | $10,531.34 |
| ICSRU | garnishment | $ 627.69 |
| IRS | federal tax w/holdings | $ 3,677.44 |
| IPERS | February contributions | $ 5,019.04 |
| STATE OF IOWA | February tax w/holdings | $ 1,351.00 |
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| **TOTAL EXPENSES FOR MARCH 6, 2017:** |  | **$87,331.71** |

Angelina Dietz

Mayor

Attest: Tabatha Caswell

City Clerk

Transcribed by the City Clerk subject to Council approval.