City of Nashua  
CITY COUNCIL MINUTES  
Welcome Center

The Nashua City Council met in regular session on November 6, 2023, at the Welcome Center. The meeting was called to order at 7:00PM with Mayor Pro Tem Harold Kelleher III presiding. Council members present were Jake Johnson, Samantha Johnson, Harold Kelleher III, Tim Malven and Ernie Willsher. City Clerk Ott, Library Director Heather Hackman, Welcome Center Board Member Karla Mehmen, Vince from Ion Solutions, and Chickasaw County Sheriff Ryan Shawver were present along with 5 guests. Mayor Pro Tem Kelleher called for a motion to approve the regular agenda after amending to change public hearing of 1st reading amending the Code of Ordinance Chapter 55 Animal Protection and Control to resetting the public hearing date; removing billing issues for 229 Mill St. and removing action/discussion on purchasing steel toed boots for city workers. Willsher/M, J. Johnson/S, M/C to approve the amended agenda. RC: all ayes. Mayor Pro Tem Kelleher asked for a motion to approve the consent agenda consisting of minutes from the special meeting October 11th and regular meeting October 16th; Permits: Building – 308 Livingston, 422 Andrews, and 26 Maple St. Demolition/Excavation – 503 Cedar; Consent calendar payment of claims 91,936.74+15,904.91 (Wages). J. Johnson/M, Malven/S, M/C to approve the consent agenda. RC: all ayes.

Mayor Pro Tem called for public comments: There were none.

Hearings/Resolutions

Mayor Pro Tem Kelleher called for a motion to reset the hearing date for Ordinance 351 Amending the Code of Ordinance Chapter 55 Animal Protection and Control. J. Johnson/M to set the hearing date for November 20th, Malven/S, M/C. RC: all ayes.

Willsher/M, J. Johnson/S, M/C to set a public hearing date for Amending the Code of Ordinance for Water Use Mered for November 20th. RC: all ayes. Malven/M, Willsher/S, M/C to set a public hearing date for Amending the Code of Ordinance for Compliance with the Plumbing Code for November 20th. RC: all ayes.

Mayor Pro Tem Kelleher called for a motion to adopt the following resolutions:

23-55 Resolution to Approve General Safety Manual; 23-56 Resolution to Open a Money Market and Transfer FSB Checking Account Funds; J. Johnson/M, Malven/S, M/C to approve resolutions 23-55 and 23-56. RC: all ayes. 23-57 Resolution to Transfer Funds from FSB Checking to CD for Interest Allocation Correction. Malven/M, Willsher/S, M/C. RC: all ayes. 23-58 Resolution to Amend the Policy Manual to Add Sexual Harassment and Discrimination Policy to Employee Handbook. J. Johnson/M, Malven/S, M/C. RC: all ayes. 23-59 Resolution to Accept the Resignation of Mayor Alex Anthofer. Malven/M, J. Johnson/S, M/C. RC: all ayes. 23-60 Resolution to Approve all Nashua Volunteer Firefighters as Drivers for Nashua Area EMS Volunteer Service. J. Johnson motioned to table due to some changes that needed to be made. Malven/S, M/C. RC: all ayes. City Clerk Ott will amend the ordinance and it will be re-presented at the next council meeting. 23-61 Resolution Approving John Corathers as Driver for Nashua Area EMS Volunteer Ambulance Service. Malven/M, Wilsher/S, M/C. RC: all ayes.

Business of the Mayor:

Mayor Pro Tem Kelleher noted that a citizen had written a concern about burning leaves. The council listened to the concern and at this point they decided to start with making sure the citizen has communicated with their neighbors and the citizen should try to work with them directly to resolve the issue.

Department Reports:

Chickasaw County Sheriff Ryan Shawver reviewed his monthly report with the council and talked with the council about concerns with speeding. He mentioned the possibility of getting some signage or cameras.

Vince with Ion Solutions presented the monthly water/wastewater report. He talked about two estimates for repairs that need to be completed. One repair is to fix the screen and grit system and the estimated cost for this repair is $41,000. This repair must be done and it is not an option to leave the equipment in its current condition. Once this is repaired, Jetco will work to get it hooked back into the SCADA system.

Karmen Mehmen Welcome Center Board representative reviewed the monthly report for the Welcome Center. She mentioned that there will be a craft show December 2nd. She asked the council about getting a sign for parking. She also mentioned getting some upgraded cameras and stated they would like to continue to leave the Welcome Center open for travelers 24 hours a day.

Discussion/Action

The council discussed and acted on several items.

The council discussed filling the open mayor seat. They have decided that more information needs to be gathered to find out who may be interested in becoming Mayor. They will discuss it further at the next council meeting.

The council discussed the hiring of a new public works/maintenance employee. No decision was made.

Attorney Skilton visited with the council about submitting a letter to MidAmerican about keeping the Nashua Hydro Dam power in Nashua. The council thought this would be too cost prohibitive due to the infrastructure that would need to be completed, so at this point the direction is to just get the deed for the dam completed showing Nashua owns the Nashua Hydro Dam.

J. Johnson/M, Malven/S, M/C to follow the recommendations of our engineer and complete the smoke testing and do a review to see what repairs may need to be competed. RC: all ayes.

J. Johnson/M, Malven/S, M/C to allow Saint Michael’s Church to remove trees in the city’s Right of Way at their own expense which are causing issues with their water. RC: all ayes.

Library Director Heather Hackman and Welcome Center Board Representative presented their tentative FY’24/25 department budgets to the council.

The council discussed some billing issues. Malven/M, J. Johnson/S. M/C to approve the waiver request for 209 Saint Lawrence that was due to a leak. RC: all ayes. J. Johnson/M, Malven/S, to put the account for 515 Main St. on hold. The water has been turned off for the property. J. Johnson/M, Willsher/S, M/C to approve the credit for $93 due to a meter fee charge that shouldn’t have been charged for 324 Ford St. . RC: all ayes.

The council discussed several vacant lots who have not been assessed the storm water fee. J. Johnson/M, S. Johsnon/S, M/C to send the property owners a letter notifying them that they will be assessed the storm water fee beginning with the December 2023 billing.

J. Johnson/M, Malven/S, M/C to table discussion on using MedCompass for phyiscals and testing for the Nashua Volunteer Firefighters until after the fire department has their meeting. RC: all ayes.

Other Business:

City Clerk Ott informed the council that there was a Utility Rate Study completed by Clapsaddle-Garber and Associates if anyone is interested in looking at the study to compare the City of Nashua’s rates to other communities.

There was no other business:

S. Johnson motioned to adjourn, J. Johnson/S, M/C. RC: all ayes. The meeting adjourned at 8:23PM.

|  |  |  |
| --- | --- | --- |
| CLAIMS REPORT (Oct. 13-Nov 2, 2023) | |  |
| VENDOR | REFERENCE | AMOUNT |
| U.S. POST OFFICE | CH-POSTAGE FOR CERTIFIED/STAMP | $110.00 |
| LINCOLN SAVINGS BANK | HSA | $1,400.00 |
| APPARATUS TESTING SERVICE LLC | FD-1/2 CITY 1/2 RURAL PUMPCERT | $692.00 |
| AVESIS | VISION INS NOV'23 | $51.76 |
| BOCKHAUS PLUMBING & HEATING | WC-BASEMENT BR ADJUST FLOW | $88.00 |
| CRONIN, SKILTON, SKILTON | PK/CH/ST/ECO DEV/FD-LEGAL FEES | $2,778.27 |
| DELTA DENTAL OF IOWA | DENTAL INS-NOV'23 | $169.98 |
| DOLLAR GENERAL | LIB-OFFICE/PROGRAM SUPPLIES | $143.90 |
| IOWA PRISON INDUSTRIES | ST-NEW SIGNS | $173.25 |
| JENDRO SANITATION SERVICE | GAR/REC-OCT'23 | $12,759.17 |
| MARTIN'S FLAG COMPANY LLC | PK/CH/FD-5X8 FLAG & HALYARDS | $130.86 |
| METERING & TECHNOLOGY SOLUTION | WATER-METER GASKETS 160 3/4' | $38.50 |
| MIDAMERICAN ENERGY | GAS/ELEC OCT'23 | $5,221.00 |
| MOSQUITO CONTROL OF IOWA | MOSQUITO CONTROL - FY'24 | $9,035.00 |
| S & T COLLISION | FD-TIRE MOUNT /ATV TUBE | $24.85 |
| STRAND ASSOCIATES | SWR-PHASE2 WASTEWTR CONSULT | $1,718.75 |
| ZENDA VIKTUREK | AMB-Z&Z BLANKET | $748.00 |
| WEDEKING ELECTRIC LLC | PARK-BREAKER/LABOR | $121.37 |
| BLUE CROSS WELLMARK | HEALTH INS-NOV'23 | $4,995.17 |
| X STREAM PRESSURE EQUIP. | PARK-HOSE/COUPLER/NIPPLES 3/8' | $115.46 |
| ZIP'S | PARK/ST/WA/SE-SAFTEY COAT/BIBS | $639.96 |
| U.S. POST OFFICE | WA-BILLING NOV'23 | $215.14 |
| 20 20 FX LLC | wc-WIFI ROUTER/RECEIPT PRINT/C | $217.50 |
| BRUENING ROCK PRODUCTS INC |  | $1,724.96 |
| HOLIDAY INN AIRPORT DES MOINES | CH-TRAINING 10/20 JO | $224.00 |
| ION ENVIRONMENTAL SOLUTIO | WA/SE- CONTRCT NOV23 | $8,292.95 |
| IOWA MUNICIPALITIES WORKERS | WORKER'S COMPENSATION PREMIUM | $702.00 |
| IOWA RURAL WATER ASSOC. | WTR-IA RURAL WTR MEM DUE'24 | $355.00 |
| KATRINA'S HELPFUL HOUSE CLEANI | CH-CLEANING SEPT'23 | $321.00 |
| ENTERPRISE MEDIA INC | CH-LEGAL PUBLICATIONS OCT'23 | $797.89 |
| OTT, JOHN | TAX FORMS | $1,342.95 |
| RILEY'S INC. | CH-COPY FEES OCT'23 | $251.64 |
| SENNER, ANN L | WC-BAGS/RAID/TISSUES | $35.40 |
| SIMMONS PERRINE MOYER BERGMAN | DAM-LEGAL EXP REPAIRS SEPT'23 | $27,154.50 |
| T & K TRACTOR REPAIR | ST-DUMP TRUCK BATTERIES | $365.06 |
| IRS - USA TAX PAYMENT | FED/FICA TAX | $2,363.33 |
| TREASURER STATE OF IOWA | STATE TAX | $379.13 |
| IPERS | REGULAR IPERS | $3,321.15 |
| IRS - USA TAX PAYMENT | FED/FICA TAX | $2,151.32 |
| TREASURER STATE OF IOWA | STATE TAX | $341.74 |
| AMAZON | AMB-INK FOR PRINTER | $139.77 |
| AMAZON | WA-10 METER CPLR 3/4MIP 1'FIP | $85.06 |
| Accounts Payable Total |  | $91,936.74 |
| Payroll Checks |  | $15,904.91 |
| \*\*\*\*\* REPORT TOTAL \*\*\*\*\* |  | $107,841.65 |
| GENERAL FUND |  | $41,727.97 |
| LAKE/DAM |  | $27,279.55 |
| URBAN REVITAL (LOST ONLY) |  | $349.50 |
| ROAD USE |  | $6,401.90 |
| EMPLOYEE BENEFIT |  | $4,499.76 |
| ARPA Funds Covid 19 |  | $748.00 |
| WATER |  | $11,809.70 |
| SEWER |  | $15,025.27 |
| TOTAL FUNDS |  | $107,841.65 |