**City of Nashua**

**CITY COUNCIL MINUTES**

**City Council Chambers, City Hall**

##

## The Nashua City Council met in regular session on December 20, 2021 in Council Chambers at City Hall. The meeting was called to order at 7:00PM with Mayor Betsinger presiding. Council members present were Alex Anthofer, Scott Cerwinske, Samantha Johnson, Thomas Johnson and Hal Kelleher. City employee(s) John Ott City Clerk and Nick Henningsen Water/Waste Water Superintendent were present as well as Sheriff Martin Hemann and 3 guests. Mayor Betsinger asked for consideration approving the agenda. Cerwinske/M, Anthofer/S, M/C. Roll Call: All Ayes. Alex Anthofer and Ernest Willsher took their Oath of Office.

## Mayor Betsinger asked for public comments and there were none. Mayor Betsinger called for a motion to open the public hearing to open the bids for sale of police vehicle a 2016 Ford Explorer. Johnson/M, Cerwinske/S, M/C. The public hearing was opened at 7:01PM. Roll Call: All Ayes. There were two bids for the vehicle. Hal Kelleher III placed a bid of $2,500 and Ringwood Motors placed a bid of $5,000. After discussion, Cerwinske motioned to close the public hearing. Johnson seconded. M/C. Roll Call: All Ayes. The public hearing was closed at 7:03PM. Cerwinske motioned to accept the bid from Ringwood Motors for $5,000. Johnson seconded. M/C. Roll Call: 4 Ayes, Anthofer – Nay. Mayor Betsinger asked for a motion to approve Resolution 21-65 Accepting the Resignation of Council Member Alex Anthofer effective December 31, 2021. Kelleher/M, Cerwinske/S, M/C. Roll Call: 4 Ayes, Anthofer Abstained. Alex Anthofer will assume the position of Mayor beginning January 1, 2022. Mayor Betsinger asked for approval of the minutes from the regular council meeting on December 6, 2021. Cerwinske/M, Kelleher/S, M/C. Roll Call: All Ayes.

## Mayor Betsinger asked the council for a motion to approve the consent calendar payment of claims. Total Claims to be Paid $88,647.26 (Wages) + 6572.66 (Wages)

## General Fund: $76,471.81

## Urban Revitalization (LOST ONLY): $592.93

## Road Use: $8,805.70

## FEMA Fund #301 Lake/Dam: $6,551.50

## Water: $1,379.49

## Sewer: $1,418.49

## Total Funds: $95,219.92

## Anthofer/M, Johnson/S, M/C. Roll Call: All Ayes.

## Mayor Betsinger called for a motion to approve the following permits. Demolition/Excavation – 600 Wentling St. Cerwinske/M, Anthofer/S, M/C. Roll Call: All Ayes.

## Business of the Mayor:

## Mayor Betsinger had no business to discuss

## Department Reports

City Clerk Ott reviewed the November Financial Reports and informed the council that the Bank Reconciliation for November has been completed. He also wanted to inform the council that due to the Holidays and his vacation he will be out of the office beginning December 23rd, so all information that needs to be included in the Tuesday January 4, 2022 council packet will need to be to him by December 22, 2021.He also thanked the current Council and Mayor for their service and dedication to the community.

## Council Members

## Johnson mentioned that the Fire Department has applied for the FEMA grant to purchase 21 sets of new gear. The city match would be $5,000 and he will include it in the Fire Department budget.

## Kelleher wanted to let everyone know that the Park Board is working on Winter Fest, which is planned for February 5th. He also informed the council that the Pergola blew over in the wind storm and took out a portion of the fence around the Splash Pad. Cerwinske thanked Tom Johnson and Mayor Betsinger for their service.

## Sheriff Hemann says that he has been working with the County Board of Supervisors for a new Sheriff’s contract with the city as the current contract expires June 30, 2022. He recommended that the city continue with a 240 hour/month contract. For the first year, this would be an increase from $163,612 to $171,360.; however due to the City of Nashua no longer having a Police Department the city would not have to pay for the Communications/Dispatch contract which would save the city $11,518, so the city would have an overall savings of about $3,770 the first year. He has only figured the contract for the first year and says that due to the rising costs of public safety he would like to do a 2-3 year contract. Cerwinske motioned to approve writing up a 2 year contract. Johnson seconded. M/C. Roll call: All Ayes.

## Sheriff Hemann also talked about implementing a ticketing process for snow citations for citizens who don’t get their vehicles moved and that hinder the ability of the Streets to be cleaned during snow storms. He talked about the process that has been implemented in Fredericksburg for many years and is working really well. The process would involve the city workers letting the Sheriff’s Department know when they are going to be going out to plow. The Sheriff Department would come and issue citations for vehicles that impeded the city workers ability to move the snow from the streets. The initial process would be a citation that could be paid at City Hall and if the citation wasn’t paid in a few days, it would be filed with the Clerk of Court and would add an additional $85 which is the current filing fee. Once filed, it would no longer be able to be paid at City Hall and the fee would increase to the original citation fee plus filing fee. This is the process that is used in Fredericksburg and the Nashua City Council has not made any decision on if they are going to implement this process. He said the most important thing in implementing any process is communication and letting the residents know that the city is cracking down on vehicles impeding the ability of the streets to be cleaned properly during snow storms.

## Nick Henningsen Water/Waste Water Superintendent provided his monthly report. He informed the council of some of the upcoming repairs that may be needed including cathodic protection of the water tower to prevent rust on the inside of the bowl. He also mentioned that they have received the booster pump for well #5, but they are waiting for connectors.

## Library Heather Hackman presented her November Library Report.

## Action/Discussion

## Cerwinske briefly discussed the proposal from AMR for ambulance service for $245,000. He stated that they may be willing to negotiate. He also stated that the County is looking at putting in their own ambulance service, but stated that the current contract with Jeremy McGrath ends on June 30th and there would be no way Chickasaw County would be able to build a facility and team of ambulance service workers and get an ambulance service up and running before June 30th when the current contract ends. He stated that the city needs to make sure that it has Mutual Aid Agreements with Charles City and Waverly in place.

## Cerwinske motioned to approve paying the Welcome Center volunteers $11.00/hour for cleaning the Welcome Center in the interim until a new cleaning associate is found. Kelleher seconded. M/C. Roll Call: All Ayes.

## Cerwinske motioned to post the job listing for cleaning associate for City Hall and the Welcome Center. Anthofer seconded. M/C. Roll Call: All Ayes.

## Other Business:

## There was no other business. Cerwinske motioned to adjourn. Anthofer seconded. M/C. Roll Call: All Ayes. Meeting adjourned at 8:13PM.

##  Pending Approval by City Council

##  John Ott – City Clerk

|  |  |  |  |
| --- | --- | --- | --- |
| November Revenue  | Nov Rev | YTD Rev | YTD UNEXPENDED  |
| GENERAL FUND TOTAL |  $ 42,023.62  |  $ 399,698.25  |  $ 384,082.75  |
| WODD DAYS FUND TOTAL |  $ -  |  $ 15,213.36  |  $ (15,213.36) |
| LAKE/DAM TOTAL |  $ 55.70  |  $ 13,220.28  |  $ 32,279.72  |
| URBAN REVITAL (LOST ONLY) TOTA |  $ 26,286.16  |  $ 70,542.03  |  $ 24,857.97  |
| ROAD USE TOTAL |  $ 13,613.36  |  $ 98,112.89  |  $ 116,887.11  |
| EMPLOYEE BENEFIT TOTAL |  $ 6,721.73  |  $ 67,757.10  |  $ 66,742.90  |
| EMRGNY FUND (TRAN TO GF) TOTA |  $ 648.57  |  $ 6,559.25  |  $ 6,828.75  |
| LOCAL OPTION TAX TOTAL |  $ 49,592.59  |  $ 116,647.67  |  $ 63,352.33  |
| TIF FUNDS TOTAL |  $ 4,711.72  |  $ 27,085.66  |  $ 8,264.34  |
| DEBT SERVICE TOTAL |  $ 11,832.05  |  $ 139,500.68  |  $ 1,085,171.32  |
| ARPA Funds Covid 19 TOTAL |  $ 5,396.68  |  $ 123,795.98  |  $ (123,795.98) |
| PERM FUNDS-LIB WATSON TOTAL |  $ -  |  $ (659.33) |  $ 2,359.33  |
| PERM FUNDS-CITY WATSON TOTAL |  $ -  |  $ 4,443.73  |  $ 3,556.27  |
| PERM FUNDS-LIBRARY-BERRIE TOTA |  $ -  |  $ 132.46  |  $ 167.54  |
| WATER TOTAL |  $ 19,780.05  |  $ 114,713.56  |  $ 169,286.44  |
| UTILITY DEPOSITS TOTAL |  $ 150.00  |  $ 1,500.00  |  $ 3,000.00  |
| SEWER TOTAL |  $ 35,141.49  |  $ 193,357.75  |  $ 240,892.25  |
| SEWER SINKING TOTAL |  $ 13,302.67  |  $ 66,513.35  |  $ 78,606.65  |
| STORM WATER UTILITY TOTAL |  $ 4,425.45  |  $ 22,327.92  |  $ 32,672.08  |
| TOTAL REVENUE BY FUND |  $ 233,681.84  |  $ 1,480,462.59  |  $ 2,179,998.41  |

|  |  |  |
| --- | --- | --- |
| CLAIMS REPORT (December 3-20, 2021) |  |  |
| VENDOR | REFERENCE  | AMOUNT |
| U.S. POST OFFICE  | WTR/SWR/GAR - NOV 2021  |  $ 216.04  |
| JAN CLEMENT  | WC-CRAFTER COMMISSION NOV '21  |  $ 193.88  |
| SHERYL DORMAN  | WC-CRAFTER COMMISSION NOV '21  |  $ 376.51  |
| FRISKY FOX VINEYARD LLP  | WC-CRAFTER COMMISSION NOV '21  |  $ 193.57  |
| KATHLEEN HENRY  | WC-CRAFTER COMMISSION NOV '21  |  $ 30.00  |
| TERRY HINRICHS  | WC-CRAFTER COMMISSION NOV '21  |  $ 150.00  |
| HOMESPUN TREASURER  | WC-CRAFTER COMMISSION NOV '21  |  $ 98.81  |
| MAAS, ROBERTA C.  | WC-CRAFTER COMMISSION NOV '21  |  $ 259.65  |
| NANCY'S TRUFFLES  | WC-CRAFTER COMMISSION NOV '21  |  $ 57.75  |
| JANET PETEFISH  | WC-CRAFTER COMMISSION NOV '21  |  $ 30.00  |
| ROEDER POWDER COAT & MACHINE  | WC-CRAFTER COMMISSION NOV '21  |  $ 72.75  |
| DANIELLE SCHELL  | WC-CRAFTER COMMISSION NOV '21  |  $ 55.13  |
| NANCY SCHERER  | WC-CRAFTER COMMISSION NOV '21  |  $ 83.22  |
| KEN SCHWICKERATH  | WC-CRAFTER COMMISSION NOV '21  |  $ 52.50  |
| SENNER, ANN L  | WC-CRAFTER COMMISSION NOV '21  |  $ 336.18  |
| TERESA STAUDT  | WC-CRAFTER COMMISSION NOV '21  |  $ 54.00  |
| SHIRLEY STEVENSON  | WC-CRAFTER COMMISSION NOV '21  |  $ 114.75  |
| STILLE, MICHAEL  | WC-CRAFTER COMMISSION NOV '21  |  $ 52.50  |
| THE COUNTRY COTTAGE  | WC-CRAFTER COMMISSION NOV '21  |  $ 183.19  |
| WEINBERG, THERESA  | WC-CRAFTER COMMISSION NOV '21  |  $ 38.25  |
| SHARON LEERHOFF  | WC-CRAFTER COMMISSION NOV '21  |  $ 201.45  |
| DARLENE RICKART  | WC-CRAFTER COMMISSION NOV '21  |  $ 60.00  |
| BUTLER-BREMER COMMUNICATIONS  | PHONE EX - NOV '21  |  $ 311.68  |
| CHICKASAW COUNTY  | AMBULANCE - Q3 FY'22 AMB SVC  |  $ 7,179.54  |
| CHICKASAW COUNTY SHERIFF OFFIC | PD-COUNTY CONTRACT '21/'22  |  $ 59,082.40  |
| DORSEY & WHITNEY LLP  | DAM-STATE REVOLVING LOAN FUND  |  $ 9,674.50  |
| FASTENAL COMPANY  | STREETS - SNOW REMOVAL SALT  |  $ 485.13  |
| IOWA DOT  | STREETS - STREET SALT  |  $ 2,263.56  |
| LEROY'S REPAIR  | PARKS - POLE SAW CHAIN  |  $ 18.99  |
| PLAINFIELD WELDING AND REPAIR  | STREEETS - TREE RING  |  $ 62.00  |
| RAPID PRINTERS  | MAYOR/COUNCIL - NAMEPLATES  |  $ 96.00  |
| T & K TRACTOR REPAIR  | STREETS - HOSE FOR LIFT  |  $ 38.71  |
| WEX BANK  | CITY FUEL EXPENSES  |  $ 978.49  |
| BAKER & TAYLOR  | LIB - BOOKS  |  $ 256.74  |
| BIBLIONIX  | LIB- APOLLO CIRCULATION SUB  |  $ 900.00  |
| BOOK LOOK  | LIB - BOOKS  |  $ 401.76  |
| BUTLER-BREMER COMMUNICATIONS  | LIB - PHONE EXP NOV '21  |  $ 40.71  |
| CENTER POINT LARGE PRINT  | LIB - BOOKS  |  $ 103.42  |
| DEMCO  | LIB - SUPPLIES  |  $ 53.47  |
| DISNEY MOVIE CLUB  | LIB - DVD'S  |  $ 30.97  |
| INGRAM  | LIB - BOOKS/DVD'S  |  $ 284.61  |
| IOWA HISTORY JOURNAL  | LIB - POSTAGE  |  $ 35.95  |
| MEREDITH BOOKS  | LIB - BOOKS  |  $ 35.87  |
| NASHUA PUBLIC LIBRARY  | LIB - PETTY CASH  |  $ 39.48  |
| OUR IOWA  | LIB - 2 YEAR SUB  |  $ 34.98  |
| U.S. POST OFFICE  | LIB - POSTAGE  |  $ 116.00  |
| SHARON LEERHOFF  | WC-CHECK AMT CORRECTION-SALES  |  $ 66.73  |
| INRCOG  | URB REVIT GRANT FEES  |  $ 592.93  |
| MURPHY, COE, AND SMITH  | CH - TREASURER SEPT & OCT '21  |  $ 310.00  |
| SHERWIN-WILLIAMS  | STREETS - PAINT FOR STRIPING  |  $ 62.25  |
| IRS - USA TAX PAYMENT  | FED/FICA TAX  |  $ 1,885.26  |
| TREASURER STATE OF IOWA  | STATE TAX  |  $ 295.00  |
| Accounts Payable Total  |   |  $ 88,647.26  |
| Payroll Checks  |   |  $ 6,572.66  |
| \*\*\*\*\* REPORT TOTAL \*\*\*\*\*  |   |  $ 95,219.92  |
| GENERAL FUND  |   |  $ 76,471.81  |
| URBAN REVITAL (LOST ONLY)  |   |  $ 592.93  |
| ROAD USE  |   |  $ 8,805.70  |
| FEMA FUND #301 LAKE/DAM  |   |  $ 6,551.50  |
| WATER  |   |  $ 1,379.49  |
| SEWER  |   |  $ 1,418.49  |
| TOTAL FUNDS  |   |  $ 95,219.92  |