

Nashua City Council Meeting  
Welcome Center  
August 21, 2017 at 7 p.m.

The Nashua City Council met in regular session August 21, 2017 at Nashua City Hall at 7:03pm. Mayor Angelina Dietz presided with Council members Rolland Cagley, Brenda Roberts, Tom Johnson, Ryan Jung and Kyle Lane were present.

The following employees were in attendance: City Attorney David Skilton, Streets Superintendent Dan Zwanziger and Library Director Heather Hackman. 23 guests were in attendance.

Motion by Cagley to approve amended agenda with department reports included, seconded by Lane. Motion carried unanimously. M/S/C

Motion Jung, seconded by Roberts to approve bills for August 21, 2017-attached in a separate file. Motion carried unanimously. M/S/C

Discussion/ approval of TIF payment for Cedar Hill Development. Laurie Dawley was representing Nancy & Dave Demro. She spoke about the conference calls the Mayor, Councilman Lane and the Demros had with John Danos, Special Counsel. She had a spreadsheet with the expenses noted of \$167,000 and had what the Demros have received already for payments. Laurie requested the Council to authorize payment of TIF funds to the Demros. Lane mentioned John Danos had talked on the teleconference about giving some funds to Demros. Lane made a motion to pay \$82,154 to the Demros, seconded by Johnson. M/S/C

Discussion/ approval to extend the TIF for Cedar Hill Development. Laurie Dawley requested the Council to consider extending the TIF from 6/30/2018 – 6/30/2023. She wants to include maximum payment amount of \$390,000 and it can be assigned to another owner, if they sell the property. Skilton stated we need Bond Counsel opinion before extending. Laurie noted we also need School Board, County and Area Colleges approval. Skilton to talk to John Danos, Bond Counsel.

Discussion/action with Brian from INRCOG to talk about housing grants. Brian spoke about low income housing remodels that the City would need to put \$2,000 into for each house. City could use urban revitalization dollars. Brian thought it would be good to select a neighborhood with about 5 – 6 houses to remodel. Submission is the middle of January so need to move fast. He handed out a packet of information on this subject. City to keep in contact with him to look through the process.

Discussion/approval of opening sealed bids for Lot 1 in the Industrial Park. Cagley motioned to open bids, Jung seconded. M/S/C

Mayor Dietz opened one sealed bid for the lot. Stacy Lentz and Bobbi Rowe want the lot to open a business for recycling, food, beer, cigarette sales. Nick Henningsen mentioned no sewer lines are to that property yet. Tabled for next meeting for closer estimate of cost for sewer.

Department Reports:

Sewer Operator Nick Henningsen: He completed required samples, recordings and tests for the month. Submitted info to DNR. Two houses had a smoke test to determine where downspouts were connected. They were connected to the sewer and had to be removed. The battery backup for Charles City Rd lift station had quit working. Working on replacement. Wants to have amount of rain water entering sewer system tested. Can cause system to fail if too much rainwater. Need place to store Jet truck.

City Attorney Skilton: Banks know to contact him immediately if it is a low balance in checking. 2013 was the last training onsite for Tyler Tech. Police force – most experienced officers could be lost; wants to see police stay; 2.5-year mark for young officer before they move to a bigger department. Bounce house – criminal charges being filed.

Fire Department Johnson: They had responded to GMT fire, semi-truck on fire, vehicle accident, they are sending in two grants – one for pagers, one for air packs. Co-op fire went well. Jung would like the pagers ordered as City needs ways to communicate and for safety.

Streets Superintendent Zwanziger: Sweeping streets, painting crosswalks, edging roads and working on potholes.

Library Director Hackman: She is working on end of the year report. 34 students signed up for reading challenge; 22 completed it. Sept. 16<sup>th</sup> at 10 a.m. author coming in.

Parks Board: They had a great beach bash and appreciate all the businesses & volunteers who donated their money or time. The first Saturday in October there will be hayrides and pumpkins.

Mayor Dietz thanked Nashua Fire Department, all surrounding fire departments for controlling the Co-op burn. Thanks to Nashua Reporter for coverage on meetings & the fire. Thanks to all those who volunteered to the beach party. Thanks also to the Police Department for their hard work.

Councilman Roberts: Wondered if Paul is still finishing meters. She also wondered if the City could legally punish the meter company for not fully communicating the cubic feet vs. gallons settings. Skilton mentioned it was a verbal contract so nothing we can go back to. Fair is coming up. One month away from submission for anyone interested in Council or Mayor position. Dislikes seeing the negativity on FB about the City/police; keep it positive.

Councilman Lane: A.J. has an identification process for disaster recovery and will get with each City employee.

Discussion/action on hiring committee for open positions at City Hall. Becky said she could help with working with new clerk. Trudie, Charles City Clerk, said she could mentor. Trudie can also help with final round of interviews. Committee set up for hiring: Rolland Cagley, Ryan Jung and Angie Dietz. Mayor Dietz handed out packets of all resumes, job descriptions and list of interview questions to committee members.

Discussion/action on budget committee. Council is requesting to have a committee of citizens look through the budget and make suggestions. The committee would be limited to 7 people with submission of your name to City Hall by August 30<sup>th</sup> at noon.

Discussion/approval of street closure for Main St from Spirit Photography/ Nubs down to J'Tees for Trunk or Treat on Oct. 29<sup>th</sup>, 2017. Angie Dietz spoke for Nashua Women of Today, who run this event. Each year it has gotten bigger and bigger with lots of fun activities for the kids in a safe environment. Johnson motioned to close street, Lane seconded. M/S/C

Discussion/action on update for Camp Host payroll. Brian Stillions had not been paid yet for the year. Want to make sure he gets a regular check from now on.

Discussion/action on external auditors. Roberts mentioned she had researched and had an information packet from one of these auditors. Skilton recommended that whoever is selected would have worked as a State Auditor. Cost would likely be between \$5,000 and \$10,000. We would need letter of commitment and to know their terms.

Jung made a motion to seek bids & terms, request for proposals, Roberts seconded. M/S/C

Discussion/approval for extending Utility Clerks hours temporarily along with temporary raise of \$1.00/hour. Roberts wanted to continue the temporary raise Beth has been receiving until Oct. 1<sup>st</sup>.

Roberts made a motion to continue the \$1/hr. raise for Utility Clerk, Cagley seconded. M/S/C

Discussion/action of Utility Clerks breaks. Roberts stated the Utility Clerk is required to take breaks for ½ hr. each day for lunch and take 15 minutes breaks. Schedule City employees to cover her breaks/lunch.

Roberts moved for Utility Clerk to take her breaks, Jung seconded. M/S/C

Discussion/action for Scoles property at 621 Cedar St. Skilton said once the family signs off on the deed, the City can accept the gift. Then, the City can open it up for bids, with the requirement of razing the building first. He is waiting on family signatures.

Discussion/ approval to approve consent agenda regarding the following building permits:

- 220 Waverly Rd. – 12x26 addition off east side of home, replace two windows.
- 316 Main St – Install fence in the back to protect citizens from the smoker.
- 324 Chickasaw St. – Attic insulation from R-22 to R-60, install egress window
- 201 Dawn Dr. – New roof

Motion to approve building permits by Lane, seconded by Johnson. M/S/C

Motion to adjourn the meeting by Jung, seconded by Roberts at 9:05 p.m. M/S/C

Angelina Dietz  
Mayor

Attest: Beth Henningsen  
Utility Clerk

Transcribed by the Utility Clerk subject to Council approval