**City of Nashua**

**CITY COUNCIL MINUTES**

**City Council Chambers, City Hall**

## The Nashua City Council met in regular session on October 18, 2021 in Council Chambers at City Hall. The meeting was called to order at 7:00PM with Mayor Betsinger presiding. Council members present were Alex Anthofer, Scott Cerwinske, Thomas Johnson, and Hal Kelleher. Ashley Ludemann was absent. City Attorney David Skilton, City employee(s) City Clerk John Ott, Park Board President Nate Sinnwell, Origin Design Engineers John Berns and Jon Lutz and 5 guests were in attendance. Nathan Miller from Origin Design attended remotely. Mayor Betsinger asked for consideration approving the amended agenda. The claims were understated by $233.16 and should have been $44,211.32. Anthofer motioned to approve the amended agenda. Johnson seconded. M/C.

## Mayor Betsinger asked for public comments and there were none.

## Nathan Miller from Origin Design gave the council an update on the underwater inspection that was performed on October 14th. The inspection shows that there was extensive damage on the repair work that was performed last year and they will be submitting a warranty claim letter on the city’s behalf. Attorney Skilton inquired on whether there were any mitigation efforts the city could take to ensure the safety of its citizens and to protect this valuable asset of the city. He also stated that he wanted to make sure that if there is anything the city needed to do to reduce the pressure poundage on the dam by lowering the reservoir especially before freezing that time is of the essence. Nathan stated that he understood time is of the essence and they would expedite the situation and put together a plan of action.

## Jon Lutz from Origin Design reviewed Amendment #3 Proposal for Professional Services Final Design, Bidding, and Contract Award Services (Project #18163) Greeley Street for a cost of $100,000 contract price plus an additional $6,000 estimated on an hourly basis. Mayor Betsinger called for a motion to approve the amendment. Cerwinske/M, Anthofer/S, M/C. Roll Call: 4 Ayes and Ludemann was absent.

## Mayor Betsinger called for a motion to open the public hearing for Ordinance 341 Amending the Code of Ordinances for Peddlers, Solicitors, and Transient Merchant Permits. Anthofer/M, Kelleher/S, M/C. The meeting was opened at 7:29PM. After some discussion Mayor Betsinger called for a motion to close the public hearing. Cerwinske/M, Anthofer/S, M/C. The meeting was closed at 7:34PM. Anthofer made a motion to adopt Ordinance 341. Cerwinske seconded. M/C. Roll Call: 4 Ayes and Ludemann absent. Cerwinske made a motion to forego the 3rd and final reading and move to final passage. Anthofer seconded. M/C. Roll Call: 4 Ayes and Ludemann absent. Cerwinske motioned to adopt Ordinance 341 amending the code of ordinances for peddlers, solicitors, and transient merchant permits. Anthofer seconded. M/C. Roll Call 4 Ayes and Ludemann absent. Ordinance 341 will go into effect after publication.

## Mayor Betsinger asked for a motion to approve the following resolutions:

## 21-58 Resolution Accepting Resignation of Cleaning Associate Casey Hackman. Anthofer/M, Kelleher/S, M/C. Roll Call: 4 Ayes and Ludemann absent. 21-60 Resolution Approving the Hiring of Cleaning Associate Mischa Eveland. Anthofer/M, Cerwinske/S, M/C. Roll Call: 4 Ayes and Ludemann absent).

## Mayor Betsinger called for a motion to approve the Council Minutes from October 4, 2021. Cerwinske/M, Anthofer/S M/C. Roll Call: 4 ayes and Ludemann absent.

## Mayor Betsinger asked the council for a motion to approve the amended consent calendar payment of claims. Amended Payment of claims (see claims report): Total Claims to be Paid $37,142.02+$7,069.30(Wages)

## General Fund: $20,937.33

## Urban Revit (LOST) – $621.90

## Road Use: $8,635.57

## Water: $5,177.90

## Sewer: $8,838.62

## Total Funds: $44,211.32

## Johnson/M, Anthofer/S, M/C. Roll Call: 4 Ayes and Ludemann absent.

## Mayor Betsinger asked for a motion to approve the following permits. Building – 705 Lexington and 302 Madison. Anthofer/M, Johson/S, M/C. Roll Call 4 Ayes and Ludemann absent. Liquor license – Big Willie’s Tavern (Liberty Libations LLC). Cerwinske motioned to approve the liquor license pending state approval. Anthofer seconded. M/C. Roll Call 4 Ayes and Ludemann absent.

## Business of the Mayor: There was none

## Department Reports

## City Clerk Ott wanted to remind everyone about the election on November 2nd. He reviewed September financial reports and informed the council that the September bank reconciliation has been completed and the documents are in with invoices. He reminded the council that he will be at the IMFOA conference this week and also informed the council that MidAmerican Energy will be putting in fiber optic lines

## Council Members

## Kelleher inquired on if there had been any progress on the hours that were overpaid that were permitted to be made up. City Clerk Ott stated that there have not been any hours made up yet. Johnson asked hypothetically if a property owner wanted to fix the public street in front of their own property whether or not they would be able to do that. After some discussion, the council thought that due to codes, regulations, and liability that it would probably not be feasible. Nick Henningsen Water/Waste Water Superintendent was not present to give his monthly report. Park Board President Nate Sinnwell presented the monthly report for the Park Board and gave updates on the electrical situation; reviewed some of the activities that have taken place; and provided the council with some planned future events and projects. Library Director Heather Hackman gave a written monthly report to the council.

## Action/Discussion

## Cerwinske motioned to approve the request by Jeff Bernatz Chickasaw County Emergency Management Agency/E911 to proceed with the soil samples to see if a self supporting tower is suitable on the dead end on Amherst Blvd. Johnson seconded. M/C. Roll Call: 4 Ayes and Ludemann absent. Mayor Betsinger asked if the council wanted to approve Blue Valley Public Safety for repairs of tornado siren at dam and bus barn as recommended by Wes from Com Tec. Cerwinske stated he would like to get more information on repair costs. No one motioned to approve the repairs. Johnson motioned to approve publishing a notice of election and Please vote YES for the Capital Reserve Fund. Anthofer seconded. M/C. Roll Call: 4 Ayes and Ludemann absent. Anthofer motioned to address the billing issue that was brought to the council’s attention by a resident. Anthofer motioned to resolve the issue by billing them their average bill for the month. Cerwinske seconded. M/C. Roll Call: 4 Ayes and Ludemann absent. Anthofer motioned to approve purchasing an air compressor with attachments for $18,228.63 and divide the cost between Parks, Streets, Water, and Sewer. Cerwinske seconded. M/C. Roll Call: 4 ayes and Ludemann absent. Anthofer motioned to approve the FY’21 Annual Audit Proposal from State of Iowa Auditor of State for a cost of $15,750 to $17,250 which included the cost of a Single Audit. Johnson seconded. M/C. Roll Call 4 Ayes and Ludemann absent. Cerwinske motioned to not approve the advertisement for the track and field program. Anthofer seconded. M/C. Roll Call: 4 Ayes and Ludemann absent.

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## There was no other business. Cerwinske motioned to adjourn. Johnson seconded. M/C. Meeting adjourned at 8:56PM.

##  Pending Approval by City Council

##  John Ott - City Clerk

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| Revenue Sept and (YTD-Sept) | September Rev | YTD-Sept Rev |
| GENERAL FUND TOTAL | 27,923.25 | 123,515.64 |
| WODD DAYS FUND TOTAL | 0 | 15,213.36 |
| LAKE/DAM TOTAL | 12,633.12 | 13,114.12 |
| URBAN REVITAL (LOST ONLY) TOTA | 44,042.35 | 44,187.78 |
| ROAD USE TOTAL | 25,806.26 | 67,270.34 |
| EMPLOYEE BENEFIT TOTAL | 1,430.48 | 3,631.72 |
| EMRGNY FUND (TRAN TO GF) TOTA | 138.02 | 371.88 |
| LOCAL OPTION TAX TOTAL | 16,731.36 | 50,323.73 |
| SPECIAL REVENUES-LAKE/DAM TOTA | 0 | 0 |
| TIF FUNDS TOTAL | 3,163.38 | 3,280.79 |
| SPECIAL REVENUES-URBAN RE TOTA | 0 | 0 |
| ASSET FORFEITURE TOTAL | 0 | 0 |
| DEBT SERVICE TOTAL | 28,027.46 | 30,018.54 |
| FEMA FUND #301 LAKE/DAM TOTAL | 0 | 0 |
| FIRE TRUCK 2020 (DODGE) TOTAL | 0 | 0 |
| ARPA Funds Covid 19 TOTAL | 0 | 118,399.30 |
| PERM FUNDS-LIB WATSON TOTAL | 400.26 | -659.33 |
| PERM FUNDS-CITY WATSON TOTAL | 112.23 | 3,063.19 |
| PERM FUNDS-LIBRARY-BERRIE TOTA | 132.46 | 132.46 |
| GRANDY ESTATE - LIBRARY TOTAL | 0 | 0 |
| WATER TOTAL | 24,583.59 | 70,226.23 |
| UTILITY DEPOSITS TOTAL | 450 | 1,050.00 |
| SEWER TOTAL | 40,500.96 | 117,882.79 |
| SEWER SINKING TOTAL | 13,302.67 | 39,908.01 |
| STORM WATER UTILITY TOTAL | 4,594.84 | 13,402.03 |
| TOTAL REVENUE BY FUND | 243,972.69 | 714,332.58 |

CLAIMS REPORT (October 4-18, 2021) |  |  |
| VENDOR | REFERENCE  | AMOUNT |
| U.S. POST OFFICE  | WTR/SWR/GAR - POSTAGE SEPT '21  | $233.16 |
| BADGER METER  | WATER-MTR SVS CONTRACT OCT '21  | $588.29 |
| BRUENING ROCK PRODUCTS INC  | STREETS-ROAD ROCK  | $201.29 |
| BUTLER-BREMER COMMUNICATIONS  | PHONE EXP - SEPT '21  | $323.68 |
| CEDAR VALLEY PORTABLES, LLC  | PARKS-PORTA POTTIES SEPT '21  | $200.00 |
| CHICKASAW COUNTY SHERIFF OFFIC | PD-ADD'L HRS AUG/SEPT '21  | $9,089.60 |
| HINDERS TREE SERVICE LLC  | STREETS-TREE REMOVAL  | $5,750.00 |
| LEROY'S REPAIR  | PARKS-OPERATING SUPPLIES  | $32.99 |
| MURPHY, COE, AND SMITH  | CH-TREASURER MAY & AUG '21  | $305.00 |
| OTT, JOHN  | CH-DOMAIN FEE REIMBURSEMENT  | $79.54 |
| PLAINFIELD & CLARKSVILLE VET  | STREETS-SUPPLIES  | $35.00 |
| S & T COLLISION  | PARKS-TRUCK BRAKES/HUB ASSMBLY  | $352.79 |
| BUCKNELL, SHERRY  | WC-VENDOR COMMISSION SEPT '21  | $7.50 |
| JAN CLEMENT  | WC-VENDOR COMMISSION SEPT '21  | $180.38 |
| DEUTH, BRENDA  | WC-VENDOR COMMISSION SEPT '21  | $101.06 |
| SHEILA DEVEREAUX  | WC-VENDOR COMMISSION SEPT '21  | $19.50 |
| SHERYL DORMAN  | WC-VENDOR COMMISSION SEPT '21  | $218.82 |
| FAMILY FARMS CHARITIES  | WC-VENDOR COMMISSION SEPT '21  | $18.75 |
| FRISKY FOX VINEYARD LLP  | WC-VENDOR COMMISSION SEPT '21  | $123.49 |
| KATHLEEN HENRY  | WC-VENDOR COMMISSION SEPT '21  | $26.25 |
| HOMESPUN TREASURER  | WC-VENDOR COMMISSION SEPT '21  | $2.06 |
| JENISON, KIM  | WC-VENDOR COMMISSION SEPT '21  | $11.25 |
| ANDREA KING  | WC-VENDOR COMMISSION SEPT '21  | $8.63 |
| ANDREA LAUBE  | WC-VENDOR COMMISSION SEPT '21  | $22.50 |
| SHARON LEERHOFF  | WC-VENDOR COMMISSION SEPT '21  | $218.45 |
| MAAS, ROBERTA C.  | WC-VENDOR COMMISSION SEPT '21  | $257.10 |
| MARYLEE MEHMEN  | WC-VENDOR COMMISSION SEPT '21  | $5.63 |
| NANCY'S TRUFFLES  | WC-VENDOR COMMISSION SEPT '21  | $35.25 |
| ROEDER POWDER COAT & MACHINE  | WC-VENDOR COMMISSION SEPT '21  | $63.00 |
| S & T COLLISION  | FD-RURAL-3 BATTERIES  | $489.85 |
| DANIELLE SCHELL  | WC-VENDOR COMMISSION SEPT '21  | $30.38 |
| NANCY SCHERER  | WC-VENDOR COMMISSION SEPT '21  | $220.49 |
| SANDY'S STICHES  | WC-VENDOR COMMISSION SEPT '21  | $144.00 |
| KEN SCHWICKERATH  | WC-VENDOR COMMISSION SEPT '21  | $75.00 |
| SENNER, ANN L  | WC-VENDOR COMMISSION SEPT '21  | $209.10 |
| TERESA STAUDT  | WC-VENDOR COMMISSION SEPT '21  | $51.75 |
| SHIRLEY STEVENSON  | WC-VENDOR COMMISSION SEPT '21  | $39.00 |
| THE COUNTRY COTTAGE  | WC-VENDOR COMMISSION SEPT '21  | $223.13 |
| GLADICE TIDEMANSON  | WC-VENDOR COMMISSION SEPT '21  | $12.75 |
| WEINBERG, THERESA  | WC-VENDOR COMMISSION SEPT '21  | $46.88 |
| BRUENING ROCK PRODUCTS INC  | STREETS - ROAD ROCK  | $304.37 |
| INRCOG  | URB REVIT GRANT FEES  | $621.90 |
| JACOBS DOZER SERVICE  | WATER-2 LEAKS LAKESHORE  | $3,160.00 |
| SHARON LEERHOFF  | WC-REIMBURSE SUPPLIES  | $8.43 |
| MEHMEN, KARMEN  | WC-REIMBURSE FOR SUPPLIES  | $60.58 |
| MUNICIPAL PIPE TOOL CO.  | GREELEY TELEVISING  | $7,368.55 |
| STAPLES CREDIT PLAN  | CH/WC - SUPPLIES  | $236.98 |
| 20 20 FX LLC  | LIB - SECURITY CAMERA SYSTEM  | $829.77 |
| BAKER & TAYLOR  | LIB-BOOKS  | $313.40 |
| BUTLER-BREMER COMMUNICATIONS  | LIB-PHONE EXP SEPT '21  | $42.84 |
| CENTER POINT LARGE PRINT  | LIB-BOOKS  | $69.73 |
| COUNTRY LIVING  | LIB-SUBSCRIPTIONS  | $32.07 |
| DEMCO  | LIB-SUPPLIES  | $54.70 |
| DISCOUNT SCHOOL SUPPLIES  | LIB-PROGRAM SUPPLIES  | $413.40 |
| DISNEY MOVIE CLUB  | LIB-DVD'S  | $82.14 |
| GORDON FLESCH COMPANY INC GFC  | LIB-OFFICE SUPPLIES  | $294.00 |
| HACKMAN, CHAD  | LIB-REPAIRS  | $40.00 |
| BARBARA HELD  | LIB-BOOKS  | $11.59 |
| INGRAM  | LIB-BOOKS  | $670.16 |
| MEREDITH BOOKS  | LIB BOOKS  | $33.91 |
| NASHUA PUBLIC LIBRARY  | LIB-PETTY CASH  | $41.62 |
| TASTE OF HOME  | LIB-BOOKS  | $37.72 |
| WEBER PAPER COMPANY  | LIB - MATERIALS  | $33.34 |
| IRS - USA TAX PAYMENT  | FED/FICA TAX  | $2,013.53 |
| TREASURER STATE OF IOWA  | STATE TAX  | $314.00 |
| Accounts Payable Total  |   | $37,142.02 |
| Payroll Checks  |   | $7,069.30 |
| \*\*\*\*\* REPORT TOTAL \*\*\*\*\*  |   | $44,211.32 |
| GENERAL FUND  |   | $20,937.33 |
| URBAN REVITAL (LOST ONLY)  |   | $621.90 |
| ROAD USE  |   | $8,635.57 |
| WATER  |   | $5,177.90 |
| SEWER  |   | $8,838.62 |
| TOTAL FUNDS  |   | $44,211.32 |