

Nashua City Council Meeting  
Welcome Center  
October 2, 2017 at 7 p.m.

The Nashua City Council met in regular session October 2, 2017 at Nashua City Hall at 7:00 p.m. Mayor Angelina Dietz presided and Council members Rolland Cagley, Brenda Roberts, Tom Johnson, Ryan Jung and Kyle Lane were present.

The following employees were in attendance: City Attorney David Skilton, Reserve Officer Ben Scholl, Water Superintendent Jeff Smith and Welcome Center Director Jen Hauser. 20 guests were in attendance.

Motion by Roberts to approve amended agenda by removing the second & third reading of golf cart ordinance, changing item 16 to pony rides for Halloween at the Park & adding Deputy Clerk hiring committee, seconded by Lane. Motion carried unanimously. M/S/C

Motion Jung, seconded by Roberts to approve bills only and omitting R&S Mowing bill for October 2, 2017-attached in a separate file. Motion carried unanimously. M/S/C

Discussion/approval of RESOLUTION 17-21, A RESOLUTION APPROVING THE OFFICIAL APPOINTMENT OF POLICE CHIEF TRAVIS MARVIN EFFECTIVE OCTOBER 2, 2017. Motion by Jung to approve the appointment, seconded by Lane. Roll call: Cagley – yes, Roberts – yes, Johnson – yes, Jung – yes, Lane – yes. Resolution passed. M/S/C

Discussion/approval of RESOLUTION 17-22, A RESOLUTION APPROVING WAGE FOR POLICE CHIEF. Lane made a motion to approve wage, Roberts seconded. Roll call: Cagley – yes, Roberts – yes, Johnson – yes, Jung – yes, Lane – yes. Resolution passed. M/S/C

Discussion/approval of RESOLUTION 17-23, A RESOLUTION APPROVING THE HIRE OF BEN SCHOLL FOR PART TIME OFFICER WITH HIRE DATE OF 9.19.2017. Jung made a motion to approve with an amendment of the agreement to read “without benefits”, Roberts seconded. Roll call: Cagley – yes, Roberts – yes, Johnson – yes, Jung – yes, Lane – yes. Resolution passed. M/S/C

Discussion/approval of training agreement for Ben Scholl. Roberts made a motion to approve training agreement, Cagley seconded. M/S/C

Discussion/approval of Oath of Office for Ben Scholl. Jung made a motion to approve, Lane seconded. M/S/C Oath was read and swearing in of Ben Scholl occurred.

Department Reports:

Water Superintendent Smith: Jeff noted the three malfunctioning curb stops were fixed. City wide hydrant flushing will be occurring. In the 300 block of Main St., curb stop doesn't work and has been taken to the police already. For lock out/tag out, he would need approval from Council & owner.

Welcome Center Director Hauser: Jen said 360 people visited the center and they had \$3,958.53 in sales for the month. Craft/vendor sale went great. Three outside lights, one inside and the railing need fixed.

Lake & Dam Committee: Ryan Jung reported the committee reached out to him and they are waiting on funding information.

Police Department: Officer Scholl stated the Star Student will start again next week. Boy Scouts from Charles City were happy with camping in Nashua. Councilman Jung asked that burn barrels, dumpsters and lawns be looked at by police.

Mayor Dietz: Iowa Municipal Workers Compensation Association – Dean Schade came in & talked through workplace safety. He has free online training available for all employees. She developed a schedule for employees to get this training in. Talked to Jeff Beck regarding health insurance premiums. Keeping him updated on changes in personnel. Going to sit down next week to talk through numbers & bring to council meeting on Oct. 16<sup>th</sup>. Sent message to Brian Schoon at INRCOG re: housing grants & he will share our interest with his housing planners. The deadline for the grants has been pushed back, which is good for us. Sent message to Bob Hibbing about 220 Main St for opinion on the plans for construction. Oct. 7<sup>th</sup> – Parks has Halloween activities. Visited the craft sale at W.C. and it was a great event! Prayers go out to Las Vegas.

Council Members: Cagley asked about patchwork, Streets are working on potholes. Johnson said the Fire Dept. has open house on Sun. Oct. 8<sup>th</sup> from 11 – 2 p.m. with meal. Johnson also talked about jet truck – doesn't know if he can fit it in the fire house. Jung wants Nick to check with Waverly, Charles City or Plainfield to see if they have room for jet truck. Jung also looked through his last year's Annual City Conference notes and talked to the State Budget office about putting trucks on next year's debt service levy. Jung also wants handicap spaces and yellow curbsides painted. Additionally, Jung wants to ensure we work on economic development and offer incentives to the businesses, such as Shelby's Smokehouse BBQ, who are just starting out. Skilton brought up we do have property tax abatement.

Public hearing ordinance on an ordinance regarding amendment to Chapter 15 and Chapter 17 for Council members and Mayor pay increase. Lane made a motion to open the public hearing, Roberts seconded. Motion carried unanimously. M/S/C

The public asked what would be the justification of a pay increase when the city employees did not get a pay increase. The public noted the Council and Mayor are providing a service to the community and shouldn't be in it for the money. They are also concerned about the money due to current financial situation. Jung made a motion to close the public hearing, Roberts seconded. M/S/C

Consideration/approval of first reading of Ordinance: An Ordinance regarding amendment to Chapter 15 and Chapter 17 for Council Members and Mayor pay increase. Jung made a motion to approve pay increases, Lane seconded. Roll call vote: Cagley – no, Roberts – yes, Johnson – no, Jung – yes, Lane – yes. Motion carried. M/S/C

Consideration/approval to waive the second reading of Ordinance: an Ordinance regarding amendment to Chapter 15 and Chapter 17 for Council Members and Mayor pay increase. Roberts made a motion to waive the second reading, Jung seconded. Roll call vote: Cagley – no, Roberts – yes, Johnson – no, Jung – yes, Lane – yes. Motion failed as 4 yes votes are required to waive reading. M/S/F

Consideration to waive third reading and final adoption on ordinance regarding amendment to Chapter 15 and Chapter 17 for Council Members and Mayor pay increase was tabled until next meeting.

Public hearing ordinance on an ordinance regulating the use of golf carts within the City of Nashua, IA. Jung made a motion to open the public hearing, Lane seconded. Motion passed. M/S/C

Comments heard related to allowing the golf carts on Main St., golf carts aren't allowed on Hwy 346, and all-terrain vehicles. First five blocks are the prohibited areas for golf carts, they can cross Main. Lane motioned to close the public hearing, Jung seconded. Motion carried. M/S/C

Consideration/approval of first reading of Ordinance: an ordinance regulating the use of golf carts within the City of Nashua, IA. Item tabled with amendment to the next meeting.

Discussion/approval of pony rides at Halloween at the Park from 3 – 8 p.m. Manda Slessor wants to host pony rides and is coming to Council for approval. Lane motioned to approve; won't allow if no insurance, Jung seconded. M/S/C

Discussion/approval of City Clerk hire. Councilman Jung talked about the candidate, Rhonda Dean. She has experience with budgets, grant writing, management and had turned around a business that was in the red within 2 years. Mayor Dietz noted the references were contacted and had great results about her professionalism and hard work mindset. October 30<sup>th</sup> would be her start date. Lane motioned to approve Rhonda Dean as City Clerk, Johnson seconded. Motion passed. M/S/C

Discussion/approval to extend Utility Clerk's temporary full time hours/ \$1.00 per hour raise. Jung motioned to approve the raise and hours through Nov. 18th, Roberts seconded. M/S/C Also discussed having Becky Neal continue to help out on a limited basis for City Hall. Cagley motioned to continue having Becky Neal help through November by adding an additional 40 hours, Roberts seconded. M/S/C

Discussion/approval of TIGER grant. Councilman Jung would like to have Street Superintendent Zwanziger and Utility Clerk Henningsen work on writing a grant for Greeley St & Main St. Send to INRCOG for review. Jung made a motion to approve the writing of the grant, Lane seconded. M/S/C

Discussion/approval of digging up curb stops. Smith reported we fixed 8 non-functioning curb stops last year. He noted it's the homeowners' responsibility to pay for the fix. In some cases, the shut off is not functioning in the house either. Tabled until next meeting for more research.

Discussion/action of City financial records and approval of vendor review. Jung noted the review would look at the financials for the City by Williams & Co. Cost between \$1200 - \$1700. Roberts made a motion to approve review, Jung seconded. M/S/C

Discussion/approval of Park Board merchandise of sales at Welcome Center. Park Board wants to raise funds through special memorabilia sales. Welcome Center would keep 25%. Question raised on if that would be an issue since both are city owned entities. Skilton said that is commercial law and he will look into it. Tabled until next meeting.

Discussion/ approval of ambulance service. Jeremy McGrath would like City to fund 2 people (Stacy Lentz and Daniel Moore) for EMT training. \$1500 per person with a provision to be on ambulance crew for 2 years. Jung made a motion for City Attorney & Mayor to work out contract for Stacy and Daniel with their commitment to EMT services, Roberts seconded. M/S/C

Discussion/approval of City Clerk & Police Department offices. Jung reported that more electrical/ internet work needs done in the Council Chambers, roof needs replaced and bathrooms need updated. Talked about putting City Hall out at Welcome Center – not to close Welcome Center, just use some office space instead of gift shop. Cost needs compared. Jung to look into options. Tabled until next meeting.

Discussion on insurance auditor findings. Mayor Dietz reviewed the findings from ICAP about the garage/shop doors, shelving at library, emergency lighting at library, collapsing fence at tennis courts, and playground conditions at park – merry-go-round removed due to safety concerns, loose fill material ordered for under swings.

Discussion/approval of Pathways Behavioral Service donation. Skilton noted they donate their evaluations of our officers. Jung made a motion to approve donation, Lane seconded. M/S/C

Discussion/approval for housing rehabilitation CDBG application. Council wanted to go forward with this process. Jung made a motion to approve moving forward, Roberts seconded. M/S/C

Discussion/approval of Deputy Clerk Hiring Committee. Lane, Jung and Dietz volunteered for committee. Jung made a motion to approve, Roberts seconded. M/S/C

Discussion/ approval to approve consent agenda regarding the following building permits:

- 424 Main St. – Demolition of small building 40x20 on west end of property/removal of concrete block as well as concrete pad next to building
- 49 Bayou Dr. – Shingle roof
- 316 Main St. – Install new 75x58 exterior sign to front of building
- 302 Andrews – 4x18 ramp for electric wheelchair, remove shrubs, install 16x8 car port

Motion to approve building permits by Lane, seconded by Jung. M/S/C

Motion to adjourn the meeting by Roberts, seconded by Jung at 9:55 p.m. M/S/C

Angelina Dietz  
Mayor

Attest: Beth Henningsen  
Utility Clerk

Transcribed by the Utility Clerk subject to Council approval