

**City of Nashua  
CITY COUNCIL MINUTES  
City Council Chambers, City Hall**

The Nashua City Council met in regular session on June 19, 2023, in Council Chambers at City Hall. The meeting was called to order at 7:00PM with Mayor Anthofer presiding. Council members present were Jake Johnson, Samantha Johnson, Hal Kelleher III, Tim Malven and Ernie Willsher. City employee(s) City Clerk John Ott; Library Director Heather Hackman, and Fire Chief Tom Johnson were present along with 3 guests.

Mayor Anthofer asked for consideration approving the regular agenda. Willsher/M, J. Johnson/S approving the regular agenda after amending to move 12(K) Action/Discussion Nashua Rural Fire Department 28E Agreement to after citizen comments. RC: all ayes.

Mayor Anthofer called for a motion to approve the consent agenda: Minutes from the Regular Council Meeting June 5, 2023; Building Permits: 206 Dawn Dr., 221 Cedar St.; Fireworks Permits: 96 Amherst Blvd., and 304 Sample St.; Payment of Claims (see claims report): Total Claims to be Paid \$26,465.37 + Wages \$7,041.78. Willsher/M, J. Johnson/S, M/C. RC: all ayes,

Mayor Anthofer asked for public comments. There were none.

A resident had a complaint about the way in which a situation was handled by the city. The council listened while the resident shared their concerns. After the resident finished sharing their concerns, the council discussed the issue, and offered a resolution that the resident was satisfied with.

City Clerk Ott reminded the council of a public hearing that they were planning for the next council meeting; however after further discussion, J. Johnson/M, Malven/S, M/C to table the public hearing until checking with Lindloff's to see if they want the property. RC: all ayes.

Mayor Anthofer called for a motion to approve Resolution 23-30 Adopting SUDAS (Statewide Urban Design and Specifications) standards. Malven/M, J. Johnson/S, M/C. RC: all ayes.

Mayor Anthofer called for a motion to approve the flood plain and building permit for 96 Amherst Blvd. J. Johnson/M to table until the city talks with the property owner to see how they want to move forward. Willsher/S, M/C. RC: all ayes.

Business of the Mayor:

Mayor Anthofer discussed an issue with dog complaints with the council and asked the council how they wanted to address it. City Clerk Ott informed the council that it is in the Sheriff's contract for both FY'23 and FY'24 that the Chickasaw County Sheriff's Office contract states that they will handle issues with dogs at large or vicious animals and he has talked to Chickasaw County Sheriff Ryan Shawver.

Department Reports:

City Clerk Ott informed the council that the bank reconciliation for May has been completed and is ready for review. He also presented the monthly financial reports and asked the council if they had any questions. He also mentioned a Green Projects initiative that is a new funding source worth billions of dollars and a former resident would like to set up a meeting with some community leaders to discuss it. City Clerk Ott also informed the council that since the council is wanting to move the next meeting to July 5<sup>th</sup> that he will set up the ION Environmental Solutions Facilities Tour for that date as well. City Clerk Ott inquired about extending his vacation that was carried over from 2022 through July 2023. Kelleher/M, J. Johnson/S, M/C. RC: all ayes.

City Council:

Malven thanked the city workers for their efforts on fixing potholes. J. Johnson wanted to thank Mike Martin for mowing a nuisance property on Charles City Road. Kelleher noted that there are 5 properties that have received nuisance notices in which there hasn't been any progress. He also wanted to thank the volunteers who helped in the park planting, weed whipping and general clean up. He noted there are a lot of volunteers helping.

Heather Hackman Library Director presented her monthly report. She asked the council if there was going to be a coffee with the council. Kelleher and S. Johnson said they would do one on July 8<sup>th</sup>, but if no one showed up they would evaluate it moving forward.

Discussion/Action

The council discussed multiple actionable items.

S. Johnson/M, J. Johnson/S, M/C to approve the library closing Brasher St. between the church and the library for a Summer Reading Program on August 2<sup>nd</sup>. RC: all ayes.

Mayor Anthofer discussed the water meter at 701 Greeley St. He stated that the property owner would like to have 60 days to get two meters installed so each tenant had their own meter. J. Johnson/M, Kelleher/S, M/C to allow 60 days to put in two meters or the bill will be switched to the property owner's name. RC: all ayes.

Willsher/M, Malven/S, M/C to set the next city council date to July 5<sup>th</sup>. RC: all ayes.

Malven/M, Willsher/S, to approve getting a Diamond Maps subscription for unlimited users for \$28/month. RC: all ayes.

The council discussed the parking ordinance. S. Johnson/M, Malven/S, M/C to table further discussion until hear from Welcome Center. RC: all ayes.

The council discussed some requests by the Welcome Center Board, but no action was taken.

The council discussed the recommendation by the hiring committee to hire Shea Gerber for \$19.00/hour and a \$.50 increase after he attains his CDL to fill the public works/maintenance position. Willsher/M, J. Johnson/S, M/C. RC: all ayes. S. Johnson made a 2<sup>nd</sup> motion to allow Shea to choose who pays for his CDL courses. He can sign a 2 year contract with the city and the city will pay for the class or he can pay for it himself and not sign a contract. J. Johnson/S, M/C. RC: all ayes.

J. Johnson/M, Malven/S to accept the lowest bid that we receive by the end of the week to replace the air conditioner unit at City Hall. RC: all ayes.

J. Johnson/M, S. Johnson/S, M/C to approve the purchase of the LUCAS device from One Beat from Quote #QUO24529 pending approval by THE Fire Board. RC: all ayes.

The council discussed amending the ordinance to increase the brush site fee. They decided that it would be best to keep the brush site open for now and keep track of the violations and the council will reevaluate how they want to handle the violations from people dumping unapproved materials at the brush site. The brush site is only for organic materials such as grass, leaves, brush and small branches that are less than 6" in diameter.

Malven/M, J. Johnson/S, M/C to approve the Nashua Rural Fire Department 28E Agreement. RC: all ayes.

The council discussed a billing issue at 229 Mill St. Jake/M, Willsher/S, M/C to allow a 20% Discount if paid within 90 days or if paid over the next 24 months they would have to pay the full amount and there would be no waiver of fee for services. RC: 4 ayes (Kelleher, J. Johnson, Malven, and Willsher) S. Johnson nay.

There was no other business. S. Johnson motioned to adjourn. Kelleher/S, M/C. RC: 5 ayes. The meeting adjourned at 9:35PM.

Pending Approval by Council  
John Ott

CLAIMS REPORT (June 2-15, 2023)

VENDOR	REFERENCE	AMOUNT
CAPTIVATING CRAFTS LLC	WC-CRAFTER COMMISSION	
	MAY'23	\$32.59
JAN CLEMENT	WC-CRAFTER COMMISSION	
	MAY'23	\$83.63
DEUTH, BRENDA	WC-CRAFTER COMMISSION	
	MAY'23	\$31.50
SHERYL DORMAN	WC-CRAFTER COMMISSION	
	MAY'23	\$69.70
DUSTY ROADS	WC-CRAFTER COMMISSION	
	MAY'23	\$63.00
FRISKY FOX VINEYARD LLP	WC-CRAFTER COMMISSION	
	MAY'23	\$115.65
HOMESPUN TREASURER	WC-CRAFTER COMMISSION	
	MAY'23	\$31.13

LA PETITE BOUTIQUE	WC-CRAFTER COMMISSION MAY'23	\$41.25
SHARON LEERHOFF	WC-CRAFTER COMMISSION MAY'23	\$74.80
MAAS, ROBERTA C.	WC-CRAFTER COMMISSION MAY'23	\$162.11
NANCY SCHERER	WC-CRAFTER COMMISSION MAY'23	\$189.10
SENNER, ANN L	WC-CRAFTER COMMISSION MAY'23	\$187.00
SLADEK, CATHERINE	WC-CRAFTER COMMISSION MAY'23	\$31.88
TERESA STAUDT	WC-CRAFTER COMMISSION MAY'23	\$56.25
LISA STEINLAGE	WC-CRAFTER COMMISSION MAY'23	\$108.75
SHIRLEY STEVENSON	WC-CRAFTER COMMISSION MAY'23	\$70.50
CURTIS SWINTON	WC-CRAFTER COMMISSION MAY'23	\$37.50
WORDES CYNTHIA A	WC-CRAFTER COMMISSION MAY'23	\$146.20
BAKER & TAYLOR	LIB-BOOKS	\$177.23
BETTER HOMES & GARDENS	LIB-CHRISTMAS VOL 31	\$35.91
BROERS, SARA BUTLER-BREMER	LIB-SPEAKER JULY 8TH	\$150.00
COMMUNICATIONS	LIB-PHONE JUNE'23	\$37.58
CENTER POINT LARGE PRINT	LIB-BOOKS	\$48.00
DEMCO	LIB-OFFICE/PROGRAM SUPPLIES	\$84.54
H & R LAWCARE LLC	LIB-SPRING/FALL SPRAY 4 APPS	\$172.80
HEATHER M. HACKMAN	LIB-TRAVEL	\$96.42
ILLINOIS LIBRARY ASSOC	LIB-PROGRAM SUPPLIES LIB-BOOKS/DVDS/OTHER MATERIALS	\$57.53
INGRAM		\$641.36
NASHUA PUBLIC LIBRARY	LIB-PETTY CASH/POSTAGE	\$75.84
NATIONAL MISSISSIPPI MUSE	LIB-PROGRAM EXPENSE	\$706.00
TASTE OF HOME	LIB-BOOKS	\$35.98
20 20 FX LLC	DAM-RETRIEVE EMAILS	\$135.00
AUTOMATIC SYSTEMS CO.	SE-SCADA SERVICE CALL UPDATES AMB-CPAP MASKS/CADAVER BAGS	\$987.50
BOUND TREE MEDICAL LLC		\$195.52
BRUENING ROCK PRODUCTS INC BUTLER-BREMER	STREET-3/8 PEA ROCK	\$118.15
COMMUNICATIONS	PHONE EXP JUNE'23	\$300.64
JOSH CASTER	FD-BOAT PARTS	\$141.45
COOLEY PUMPING	PARK-CEDAR VIEW PARK JUNE'23	\$285.00
FIVE STAR COOPERATIVE	ST-72.80 GAL DYED FUEL	\$226.41
IOWA STATE UNIVERSITY EXT	CH-IA MUNICIPAL PRO TRAINING	\$512.00
KATRINA'S HELPFUL HOUSE CLEANI METERING & TECHNOLOGY SOLUTION	WC-CLEANING MAY'23 WATER-METER GASKETS	\$804.00
MOHS, DANNON		\$38.44
OTT, JOHN	AMB-REIMB 12V BATTERY	\$227.69
S & T COLLISION	CH-MILAGE BROWNFIELD CONF	\$498.03
SHUCK BRITSON	PARK-BRAKE CALIPER	\$143.20
SHUTTLEWORTH & INGERSOL	DAM-PROJ REPAIR PLAN WASTE WATER-EPA CONSENT ORDER	\$7,076.08
SPEER FINANCIAL, INC		\$839.00
T & K TRACTOR REPAIR	LOAN OBLIGATION PREP	\$3,750.00
WEX BANK	1998 FREIGHTLINER DET SERVICE	\$1,109.20
IOWA DEPARTMENT OF REVENUE	CITY FUEL EXPENSES	\$1,112.63
IOWA DEPARTMENT OF REVENUE	SEWER - MAY'23 Q2 SALES TAX	\$301.60
IOWA DEPARTMENT OF REVENUE	WATER-Q2 MAY'23 WET TAX	\$1,208.76
IOWA DEPARTMENT OF REVENUE	WC-Q2 SALES TAX MAY'23	\$151.62

IRS - USA TAX PAYMENT	FED/FICA TAX	\$2,096.68
TREASURER STATE OF IOWA	STATE TAX	\$314.79
CSG FORTE PAYMENTS	WTR/SWR-ACH BANK FEES MAY'23	\$40.25
Accounts Payable Total		\$26,465.37
Payroll Checks		\$7,041.78
***** REPORT TOTAL *****		\$33,507.15
GENERAL FUND		\$12,520.14
LAKE/DAM		\$10,961.08
ROAD USE		\$3,118.76
ARPA Funds Covid 19		\$423.21
WATER		\$2,782.76
SEWER		\$3,701.20
TOTAL FUNDS		\$33,507.15