

City of Nashua
CITY COUNCIL MINUTES
City Council Chambers, City Hall

The Nashua City Council met on January 10, 2022 in Council Chambers at City Hall for a rescheduled meeting from January 4, 2022. The meeting was called to order at 7:00PM with Mayor Anthofer presiding. Council members present were Rhonda Dean, Hal Kelleher, and Ernie Willsher. Samantha Johnson was absent and there is one vacant seat. City employee(s) John Ott City Clerk and Beth Henningsen Deputy Clerk were present along with Chickasaw County Sheriff Martin Hemann, Park Board President Nate Sinnwell, and Welcome Board Member Karmen Mehmen as well as 2 guests.

Mayor Anthofer asked for consideration approving the amended agenda moving Resolutions 22-03, 22-04, and 22-06 to the end of the meeting. Dean/M, Willsher/S. M/C. Roll Call: Dean, Kelleher and Willsher – Ayes, Johnson – Absent.

Mayor Anthofer asked for public comments. City Clerk Ott presented a letter from the Busseys stating their interest in being a pre-applicant for the Catalyst Grant. The council reviewed the information and determined that the project doesn't really fit with the grant objectives. The grant has a \$100,000 match for a business that could be a Catalyst for Nashua's economy and the administrators of the grant strongly urge all applicants to be able to utilize the entire grant award and the project cost for the Bussey's project was only about \$9.500.

Mayor Anthofer called for a motion to set a public hearing for the Max Tax Levy Resolution for February 7, 2022. Dean/M, Kelleher/S, M/C. Roll Call: Dean, Kelleher and Willsher – Ayes, Johnson – Absent.

Mayor Anthofer asked for a motion to approve the following Resolutions: 22-01 Resolution Accepting Resignation of Cleaning Associate. Kelleher/M, Dean/S, M/C. Roll Call: Dean, Kelleher and Willsher – Ayes, Johnson – Absent. 22-02 Resolution Accepting Appointment of Mayor Pro Tem Harold Kelleher III. Willsher/M, Dean/S, M/C. Roll Call: Dean, Kelleher and Willsher – Ayes, Johnson – Absent.

22-05 Resolution Accepting Re-Appointment of City Attorney David H. Skilton. Dean/M, Kelleher/S. M/C. Roll Call: Dean, Kelleher and Willsher – Ayes, Johnson – Absent. Resolutions 22-03, 22-04, and 22-06 were moved to the end of the agenda.

Mayor Anthofer asked for approval of the minutes from the regular council meeting on December 20, 2021. Willsher/M, Kelleher/S, M/C. Roll Call: Dean, Kelleher and Willsher – Ayes, Johnson – Absent.

Mayor Anthofer asked the council for a motion to approve the consent calendar payment of claims. Total Claims to be Paid for December 21-22, 2021 \$46,002.77 + \$0 (Wages)

General Fund: \$19,997.35

Road Use: \$400.31

Employee Benefits: \$3,589.25

Water: \$10,998.48

Sewer: \$11,017.38

Total Funds: \$46,002.77

Dean/M, Willsher/S, M/C. Roll Call: Dean, Kelleher and Willsher – Ayes, Johnson – Absent.

Mayor Anthofer called for a motion to approve the following permits. Building – 515 Greeley and 114 Sample. Kelleher/M, Willsher/S, M/C.

Business of the Mayor:

Mayor Anthofer Welcomed and Congratulated the new council. He stated that he is looking forward to working with the council to make positive changes for the community.

Department Reports

City Clerk Ott also welcomed and congratulated the new council and wanted to thank them for stepping up to run for office. He wanted to let them know that he believes there can be a lot of positive changes with the new Mayor and Council. He asked the council if it would be OK to present both the monthly financial reports and the

bank reconciliations at the 2nd meeting of the month because sometimes the first meeting is only a few days into the new month and there isn't a lot of time to get everything prepared. The council approved.

Council Members

Kelleher stated that he is looking forward to working with everyone. Dean stated she is looking forward to getting things done. Willsher wanted the council to think about how citations in the city should be written whether they be written as a City Code or State Code violation. The difference is how much the city collects and how the legal fees are handled. The council will take the two methods into consideration and make a decision at a future time.

Sheriff Hemann gave his monthly report and discussed the 28E Agreement that will be expiring on June 30, 2022. Willsher motioned to approve the County drafting a one year contract extension. Kelleher seconded. M/C. Roll Call: Dean, Kelleher and Willsher – Ayes, Johnson – Absent.

Sheriff Hemann also reviewed the ticketing process for snow citations for citizens who don't get their vehicles moved and that hinder the ability of the Streets to be cleaned during snow storms. He reviewed the process that has been implemented in Fredericksburg for many years and is working very well. The process would involve the city workers letting the Sheriff's Department know when they are going to be going out to plow. The Sheriff's Department would come and issue citations for vehicles that impeded the city workers ability to move the snow from the streets. The initial process would be a citation that could be paid at City Hall and if the citation wasn't paid in a few days, it would be filed with the Clerk of Court and would add an additional \$85 which is the current filing fee. Once filed, it would no longer be able to be paid at City Hall and the fee would increase to the original citation fee plus filing fee. After reviewing the process, Willsher made a motion to approve the Snow Citation ticketing process that is used in Fredericksburg. He motioned to make the initial fine \$25.00 and to give the citizens 7 calendar days to pay the fine at City Hall before it is processed through the courts in which case an additional \$85 (current) filing fee will be assessed. Dean seconded. M/C. Roll Call: Dean, Kelleher and Willsher – Ayes, Johnson – Absent.

Sheriff Hemann reiterated the most important thing in implementing any new process is communication and letting the residents know that the city is cracking down on vehicles impeding the ability of the streets to be cleaned properly during snow storms.

Karmen Mehmen Welcome Center Board Member gave her monthly report. She didn't have the monthly financials for council to review. She stated that the city needs to find a cleaning associate as there are several rentals and a wedding in January. Nate Sinnwell presented the monthly Park Board report. They will be hosting a Winterfest that they are currently planning. Keep an eye out for future events, but so far they have several things in the works for all ages (sledding, ice fishing clinic, motorbike ice races, ice skating, bonspiel, broom ball, youth curling and to top of the event fireworks).

Discussion/Action:

After Discussion on how to fill the open council seat, Dean motioned to fill the seat by appointment and to hold a hearing on January 17, 2022. Willsher seconded. M/C. Roll Call: Dean, Kelleher and Willsher – Ayes, Johnson – Absent.

The council discussed filling the following appointments: FMC Board Representative , Bremer, Chickasaw, and Floyd County E911 Board Rep and EMC, and Chickasaw County Ambulance Council. The council will approve the appointments at the meeting on January 17th.

Council member Dean motioned to set a special budget meeting for Wednesday January 12, 2022. Willsher seconded. M/C. Roll Call: Dean, Kelleher and Willsher – Ayes, Johnson – Absent.

The council discussed the City's match for the Catalyst Grant. Val Johnson reviewed the Catalyst Grant and her proposal to the council for the grant. After listening to Johnson's proposal, Dean motioned to approve a \$20,000 match if approved for the grant. Kelleher seconded. M/C. Roll Call: Dean and Kelleher – Ayes, Willsher – Nay, and Johnson – Absent. Motion died. The motion will be presented again at the meeting on January 17, 2022

for consideration/approval.

City Attorney Skilton gave a brief update on the dam. He is working with the engineer on marking the deadline for enforcement of the bond.

Consideration/Approval to go into closed session per Iowa Code 21.5(1)(I) personnel issue. The employee elected to stay in open session. Mayor Anthofer had a written reprimand for Deputy Clerk Bethany Henningsen in regards to a matter involving writing a check for Utility bills. Due to the meeting being cancelled on January 4th the resolution to approve the Mayor to sign checks had not been approved yet and so the utility bills wouldn't be able to go out unless there was an alternate solution. Henningsen contacted Mayor Anthofer to let him know about the situation. He asked if she had discussed the matter with the City Attorney. She replied there is nothing he can do. He asked if she even asked him or contacted the League of Cities. She said he costs money every time we use him. She suggested back dating a resolution to when the Mayor took office. The Mayor's opinion of the situation was that she defied his direction to contact Skilton or the League when he asked her to do so, but he wanted the council to review before filing the reprimand in her file. Dean motioned to approve the draft reprimand and put it in her file. Kelleher seconded. M/C. Roll Call: Dean and Kelleher – Ayes, Willsher – Nay, and Johnson absent. Motion died. The reprimand will not be placed in the employee's file.

Mayor Anthofer called for a motion to approve the following resolutions that were moved: 22-03 – Resolution Accepting the Signature Requirements for Lincoln Savings Bank, Willsher/M, Kelleher/S, M/C. Roll Call: Dean, Kelleher, and Willsher – Aye and Johnson Absent. 22-04- Resolution Accepting the Signature Requirements for First State Bank, Dean/M, Willsher/S, M/C. Roll Call: Dean, Kelleher, and Willsher – Aye and Johnson Absent. and 22-06 Resolution Accepting Appointments for Calendar Year 2022. Dean/M, Willsher/S, M/C. Roll Call: Dean, Kelleher, and Willsher – Aye and Johnson Absent.

Other Business:

Mayor Anthofer reviewed a Department Head Purchase Request form for expenses that exceed the Department Head's spending limit. The form will be added to the agenda for the meeting on January 17th for consideration/approval.

There was no other business. Dean motioned to adjourn. Willsher seconded. M/C. Roll Call: Dean, Kelleher and Willsher – Ayes, Johnson – Absent. . Meeting adjourned at 9:27PM.

Pending Approval by City Council
John Ott – City Clerk

CLAIMS REPORT (Dec 21-22, 2021)

VENDOR	REFERENCE	AMOUNT
		\$
AVESIS	VISION INS - JAN '22	91.94
		\$
DELTA DENTAL OF IOWA	DENTAL - JAN '22	134.34
		\$
FASTENAL COMPANY	STREETS - SUPPLIES	66.00
		\$
FIVE STAR COOPERATIVE	STREETS - KEROSENE	39.48
		\$
GIS BENEFITS	DEATH/DISABILITY - JAN '22	99.72
		\$
JENDRO SANITATION SERVICE	GAR/REC - DEC '21	10,788.80
		\$
LEROY'S REPAIR	STREETS - CHAINSAW PARTS	156.48
		\$
MIDAMERICAN ENERGY	GAS/ELECT - DEC '21	10.46
		\$
PEOPLESERVICE INC.	water waste water contract	19,340.00
	WC-CONTRACT CLEANING	\$
SENNER, ANN L	\$11/HOUR	231.00
		\$
BLUE CROSS WELLMARK	HEALTH INS. - JAN '22	6,101.11
		\$
FRONTIER MUDJACKING LLC	WC-RAISE S/W BY FRONT DOOR	8,272.15
		\$
ULINE	WC-SUPPLIES	357.84

DON BOSS	WC-CRAFTER COMMISSION OCT '21	\$ 44.63
BUCKNELL, SHERRY	WC-CRAFTER COMMISSION NOV '21	\$ 13.50
CALICO MEADOW SOAP LLC	WC-CRAFTER COMMISSION NOV '21	\$ 31.50
DEUTH, BRENDA	WC-CRAFTER COMMISSION NOV '21	\$ 27.75
DUSTY ROADS	WC-CRAFTER COMMISSION NOV '21	\$ 22.50
FAMILY FARMS CHARITIES	WC-CRAFTER COMMISSION OCT '21	\$ 18.75
ROGER GIGLER	WC-CRAFTER COMMISSION NOV '21	\$ 26.25
KATHLEEN HENRY	WC-CRAFTER COMMISSION OCT '21	\$ 11.25
HOMESPUN TREASURER	WC-CRAFTER COMMISSION OCT '21	\$ 9.38
ANDREA KING	WC-CRAFTER COMMISSION NOV '21	\$ 10.88
MARYLEE MEHMEN	WC-CRAFTER COMMISSION NOV '21	\$ 13.13
OLD BRADFORD PIONEER VILLAGE	WC CRAFTER COMMISSION OCT '21	\$ 14.25
SANDY'S STICHES	WC-CRAFTER COMMISSION NOV '21	\$ 27.00
GLADICE TIDEMANSON	WC-CRAFTER COMMISSION NOV '21	\$ 26.25
ZWEIBOHMER SHELLEY	WC-CRAFTER COMMISSION OCT '21	\$ 16.43
Accounts Payable Total		\$ 46,002.77
Payroll Checks		\$
***** REPORT TOTAL *****		\$ 46,002.77
GENERAL FUND		\$ 19,997.35
ROAD USE		\$ 400.31
EMPLOYEE BENEFIT		\$ 3,589.25
WATER		\$ 10,998.48
SEWER		\$ 11,017.38
TOTAL FUNDS		\$ 46,002.77