

City of Nashua
CITY COUNCIL MINUTES
City Council Chambers, City Hall

The Nashua City Council met in regular session on August 16, 2021 in Council Chambers at City Hall. The meeting was called to order at 7:00PM with Mayor Betsinger presiding. Council members present were Alex Anthofer, Thomas Johnson, Hal Kelleher and Ashley Ludemann. Scott Cerwinski was absent. City employee(s) City Clerk John Ott was present along with Nick Henningsen Water/Waste Water Superintendent. Bonnie Cleveland from the library was also in attendance as well as 4 guests.

Mayor Betsinger asked for consideration approving the agenda. Ludemann/M, Anthofer/S, M/C. Mayor Betsinger asked if there were any public comments. One citizen commented about the North side of the billboard by Casey's not being maintained. They stated that there are shrubs and tall grass that need to be cleaned up. They were wondering what the next steps are for it to get taken care of. The Mayor said that the city could hire someone to take care of it and assess it to the property owner's taxes, but he would talk to them first because some of it had been taken care of and so maybe it was all supposed to have been. Another citizen stated that they had an onsite Accessibility Site Review to make his business more handicapped accessible. He requested the following from the City of Nashua. New street markings on Woodbridge between Jay and Main St. with the first spot 1' East of the stairs to prevent vehicles from blocking the stairs and hand rails. He brought in an aerial photo from 2010 that showed that there had been street markings for parking on Woodbridge. He noted that now there is legally no parking in front of his business because there are no parking lines. He also requested a storm water evaluation and action plan for the ruts caused by large rains in the alley way. He gave the council the information and said that he didn't expect a decision today but would appreciate them considering his requests.

The Mayor called for a motion to open the public hearing amending the Code of Ordinance for Peddlers, Solicitors, and Transient Merchants. Anthofer/M, Johnson/S, M/C. The public hearing was opened at 7:06PM. After some lengthy discussion about amending the code of ordinance the Mayor asked for a motion to close the public hearing. Anthofer/M, Johnson/S, M/C. The public hearing was closed at 7:27PM. Mayor Betsinger asked for a motion to adopt Ordinance 341 Amending the Code of Ordinance for Peddlers, Solicitors, and Transient Merchants. Anthofer/M, Johnson/S, M/C. Roll Call: Anthofer, Johnson, Keller – Ayes, Cerwinski – Absent, Ludemann – Abstained. Anthofer motioned to forego the 2nd and 3rd reading and move to final passage. Kelleher seconded. M/C. Roll Call: Anthofer, Johnson, Kelleher – Ayes, Cerwinski – absent and Ludemann – Abstained. Ordinance 341 Amending the Code of Ordinances for Peddlers, Solicitors, and Transient Merchants was adopted and will go into effect after publication.

Mayor Betsinger called for a motion to pass the following resolution(s):

21-49 Resolution to Enter into a 28E Agreement with North East Iowa Action Corporation. Kelleher/M, Anthofer/S, M/C. Roll Call: Anthofer, Johnson, Kelleher, and Ludemann – ayes and Cerwinski – absent. Mayor Betsinger asked for a motion to approve the 28E Agreement with North East Iowa Action Corporation. Johnson/M, Kelleher/S, M/C. Roll Call: Anthofer, Johnson, Kelleher, and Ludemann – ayes and Cerwinski – absent.

Mayor Betsinger called for a motion to approve the Council Minutes from August 2, 2021, but noted one error that needed to be corrected. The minutes stated "Police Chief Johnson inquired about looking into what it would entail to dissolve the Fire Board, which was originally set up to ensure that trust money was not spent in ways that it was not appropriated, but now the council has put protections in place to ensure that doesn't occur." It should have said "Fire Chief Johnson....." Anthofer motioned to approve the minutes with the above changes. Ludemann seconded. M/C.

Mayor Betsinger asked for a motion to approve the consent calendar payment of claims. Payment of Claims (see claims report): Total claims to be paid: \$31,365.76+\$6,676.96 (Wages)

General Fund: \$23,307.39

Road Use: \$5,487.51

Employee Benefits: \$1,599.22

Water: \$3,844.48

Sewer: \$3,804.12

Total Funds: \$38,042.72

Ludemann/M, Anthofer/S, M/C.

Mayor Betsinger called for a motion to approve the following permits:

Building:

501 Main St. and 414 Cedar St. Johnson/M, Anthofer/S, M/C. Both building permits were approved.

Business of the Mayor: None

City Clerk Ott reviewed the July financial reports and informed the council that the July bank reconciliations are with the claims if they want to review them. He wanted to remind the council that the first meeting in Sept. will be Tuesday due to Labor Day and also reminded the council that he will be gone the 15th – 17th of September for training. He reviewed the Annual Financial Reports and will present a final draft and resolution to approve the AFR at the next meeting. He told the council that he has sent out requests for proposals for the FY'21 audit per their request. He informed the council that the city was awarded \$236,798.60 through the American Relief Plan grant. It will be paid out in two tranches and could be used to help with funding for the Greeley St. project. He also wanted to inform the public that election nomination papers for Mayor or City Council are available at City Hall and September 16th is last day to turn in nomination papers to the County Auditor's office. Kelleher stated that the Park Board has raised private money to purchase a pergola for the park and was wondering if they could put the pergola by the splash pad. The council supported the decision as all funds were raised privately and it will be no cost to the city.

Nick Henningsen Water/Waste Water Superintendent gave his monthly report. He wanted to inform the council that Dixon is tentatively scheduled to come in to clean and inspect the water tower and during this time the tower will be out. The estimated time to complete is 5 days and so during this time the well will need to pump continuously. This could affect water pressure especially in certain areas of town. He will send out information to the citizens when final dates are confirmed. He has also sent in the report

requested by the EPA, but has not heard anything back yet. He also stated that we may have to dig up a section behind Butches old building to see what is going on with the sewer line. The Welcome Center Board has raised private funds for the Barb Lumley Memorial Fund to place an arbor and plant two flowering pink crab apple trees to honor Barb Lumley. The money was raised privately and the council supported the idea. Library Director Heather Hackman monthly report was available for council review.

Action/Discussion

The council discussed rescinding the special assessment on 112 Bradford Parkway. Kelleher/M, Johnson/S, M/C. Roll Call: Anthofer, Johnson, Kelleher – ayes and Cerwinski and Ludemann – absent.

Council member Kelleher motioned to set up a public forum meeting on September 15th at 7:00PM at the Welcome Center in the basement meeting room to get the public's opinion on whether the city should hire another police chief or just continue contracting services through the County Sheriff. Anthofer/S, M/C. Roll Call: Anthofer, Johnson, Kelleher – ayes and Cerwinski and Ludemann – absent.

City clerk Ott discussed communications that he has received from Jendro about rate increases. City Clerk Ott just wanted the council to be aware of what Jendro is proposing as there will be a formal request in the near future.

The council discussed eliminating the last parking spot on Main St. North of the Madison St. intersection, but no one made a motion. The council also discussed reviewing ordinances for Main St. usage but no one made a motion. Fire Chief Johnson discussed some recommended changes to the Constitution of the Nashua Volunteer Fire and Rescue. Council member Anthofer had some requests for additional changes. He made a motion to have a final revised copy before approving the amendments to the constitution. Kelleher seconded. M/C. Roll Call: Anthofer, Johnson, Kelleher – ayes and Cerwinski and Ludemann – absent.

Other Business:

There were 3 invoices that were not coded prior to the claims report being completed and so City Clerk Ott asked the council for approval to pay the 3 invoices (3E Electrical - \$33,879.80 and two from S&T Collision \$339.90 and \$40.29). Johnson/M, Kelleher/S, M/C. Roll Call: Anthofer, Johnson, Kelleher – ayes and Cerwinski and Ludemann – absent.

City Clerk Ott stated that the bridge inspection from Charles City Rd. bridge had been completed and was available for review. There was no other business. Anthofer motioned to adjourn. Johnson seconded. M/C. Meeting adjourned 8:25PM.

Pending
Approval by City Council
John Ott
City Clerk

CLAIMS REPORT (August 3-16, 2021)

VENDOR	REFERENCE	AMOUNT
BADGER METER	WTR-MTR SVC CONTRACT AUG '21	\$588.29
BROWN SUPPLY CO. INC.	STREET-SUPPLIES/VEHICLE REPAIR	\$297.00
BRUENING ROCK PRODUCTS INC	PARKS-PLAYGROUND GRAVEL	\$636.29
BUTLER-BREMER COMMUNICATIONS	PHONE EXP JULY '21	\$323.68
CEDAR VALLEY PORTABLES, LLC	PARKS - PORTA POTTIES	\$200.00
DEMRO ELECTRIC	PARKS - FAN AND SHUTTER	\$919.94
DOLLAR GENERAL	LIB/PARKS/WC-SUPPLIES	\$199.12
G T MURPHY, ABTRACTER	CH-ABSTRACT 4.17 ACRES MILL	\$500.00
HAWKEYE COMMUNICATION/FANDEL	WC-FY2021 ALARM SERVICE	\$321.00
IOWA MUNICIPALITIES WORKERS	WORKER'S COMPENSATION PREMIUM	\$1,617.00
JOHN DEERE FINANCIAL	PARKS-SUPPLIES	\$69.99
LEROY'S REPAIR	PARKS - SUPPLIES	\$11.95
MIDAMERICAN ENERGY	GAS/ELEC EXP - JULY 2021	\$7,810.97
NASHUA PLUMBING & HEATING	FD - SUPPLIES	\$98.94
NEW HAMPTON TRIBUNE NASHUA	CH-LEGAL EXPENSES	\$718.08
PEDERSON PLUMBING	WC-AC UNIT	\$35.00
RILEY'S INC.	CH-COPY FEES JULY 2021	\$97.88
WEX BANK	CITY FUEL EXPENSES	\$1,412.11
JAN CLEMENT	WC-CRAFTER COMMISSION JULY '21	\$121.50
DEUTH, BRENDA	WC-CRAFTER COMMISSION JULY '21	\$167.25
SHEILA DEVEREAUX	WC-CRAFTER COMMISSION JULY '21	\$34.13
SHERYL DORMAN	WC-CRAFTER COMMISSION JULY '21	\$125.22
FRISKY FOX VINEYARD LLP	WC-CRAFTER COMMISSION JULY '21	\$174.62
KATHLEEN HENRY	WC-CRAFTER COMMISSION JULY '21	\$75.00
SHARON LEERHOFF	WC-CRAFTER COMMISSION JULY '21	\$309.83
MAAS, ROBERTA C.	WC-CRAFTER COMMISSION JULY '21	\$242.76

MARYLEE MEHMEN	WC-CRAFTER COMMISSION JULY '21	\$57.94
NANCY'S TRUFFLES	WC-CRAFTER COMMISSION JULY '21	\$42.00
ROEDER POWDER COAT & MACHINE	WC-CRAFTER COMMISSION JULY '21	\$87.00
NANCY SCHERER	WC-CRAFTER COMMISSION JULY '21	\$59.93
SANDY'S STICHES	WC-CRAFTER COMMISSION JULY '21	\$241.50
KEN SCHWICKERATH	WC-CRAFTER COMMISSION JULY '21	\$56.25
SENNER, ANN L	WC-CRAFTER COMMISSION JULY '21	\$211.23
TERESA STAUDT	WC-CRAFTER COMMISSION JULY '21	\$39.75
SHIRLEY STEVENSON	WC-CRAFTER COMMISSION JULY '21	\$40.88
THE COUNTRY COTTAGE	WC-CRAFTER COMMISSION JULY '21	\$41.25
WEINBERG, THERESA	WC-CRAFTER COMMISSION JULY '21	\$33.75
U.S. POST OFFICE	WTR/SWR/GAR - POSTAGE JULY '21	\$207.95
ARNOLD MOTOR SUPPLY	STREET - OIL	\$75.35
INRCOG	CH-INRCOG DUES FY'22	\$864.76
NASHUA PLUMBING & HEATING	STREETS - SUPPLIES	\$190.87
PEDERSON PLUMBING	PARKS - TOILET REPAIR	\$470.88
RAPID PRINTERS	MAYOR/COUNCIL - NAMEPLATE A.L.	\$28.00
BAKER & TAYLOR	LIB - BOOKS	\$315.69
BUTLER-BREMER COMMUNICATIONS	LIB - PHONE EXP JULY '21	\$42.21
CENTER POINT LARGE PRINT	LIB - BOOKS	\$45.73
CHARLES CITY PRESS	LIB - SUB	\$35.00
DEMCO	LIB - SUPPLIES & READIDNG PROG	\$171.68
INGRAM	LIB - BOOKS/DVD'S	\$303.07
NASHUA PUBLIC LIBRARY	LIB - PETTY CASH	\$3.28
WOMAN'S DAY	LIB - SUB	\$21.37
CHICKASAW COUNTY SHERIFF OFFIC	PD-ADD'L HOURS CONTRACT 28E	\$4,544.80
IOWA DEPARTMENT OF PUBLIC SAFE	PD-ONLINE WARRANTS FY'21 FEE	\$1,200.00
IOWA DNR	SEWER - NPDES PERMIT FEE FY'21	\$210.00
MERCY MEDICAL CENTER-NH	STREETS - A/D SCREEN DZ	\$65.00
DEMRO ELECTRIC	PARKS - ELECTRICAL BREAKER	\$57.70
MARC	PARKS - RR SUPPLIES	\$286.76
PLAINFIELD WELDING AND REPAIR	STREETS - SUPPLIES	\$58.00
S & T COLLISION	FD-VEHICLE REPAIR TIRES	\$36.20
ULINE	PARKS - RR SUPPLIES	\$348.68
IOWA DEPARTMENT OF REVENUE	SEWER - JULY 2021 SALES TAX	\$316.00
IOWA DEPARTMENT OF REVENUE	WATER - JULY 2021 WET TAX	\$1,250.00
IRS - USA TAX PAYMENT	FED/FICA TAX	\$1,918.75
TREASURER STATE OF IOWA	STATE TAX	\$279.00
Accounts Payable Total		\$31,365.76
Payroll Checks		\$6,676.96
***** REPORT TOTAL *****		\$38,042.72
GENERAL FUND		\$23,307.39
ROAD USE		\$5,487.51
EMPLOYEE BENEFIT		\$1,599.22
WATER		\$3,844.48
SEWER		\$3,804.12
TOTAL FUNDS		\$38,042.72

	July and YTD
NAME (Revenue July '21)	Rev
GENERAL FUND TOTAL	\$54,220.49

WODD DAYS FUND TOTAL	\$12,522.78
LAKE/DAM TOTAL	\$52.13
URBAN REVITAL (LOST ONLY) TOTAL	\$70.36
ROAD USE TOTAL	\$26,014.00
EMPLOYEE BENEFIT TOTAL	\$2,201.24
EMRGNY FUND (TRAN TO GF) TOTAL	\$233.86
LOCAL OPTION TAX TOTAL	\$16,077.46
TIF FUNDS TOTAL	\$56.80
DEBT SERVICE TOTAL	\$1,991.08
PERM FUNDS-CITY WATSON TOTAL	\$2,119.18
WATER TOTAL	\$19,655.94
UTILITY DEPOSITS TOTAL	\$450.00
SEWER TOTAL	\$32,977.48
SEWER SINKING TOTAL	\$13,302.67
STORM WATER UTILITY TOTAL	\$3,753.30
TOTAL REVENUE BY FUND	\$185,698.77