

City of Nashua  
CITY COUNCIL MINUTES  
City Hall

The Nashua City Council met in regular session on November 18, 2024, in Council Chambers at City Hall. The meeting was called to order at 7:00PM with Council Member S. Johnson presiding. Council members present were Peggy Hall, Jake Johnson, Samantha Johnson, and Dan Zwanziger. Mayor Harold Kelleher III and Council member Ernie Willsher were absent. City employee(s) City Clerk John Ott, Street Superintendent Zade McCall, Park Board President Nate Sinnwell and Brenda Vavroch from INRCOG were present along with 4 guests. Council member S. Johnson called for a motion to approve the regular agenda. J. Johnson/M, Hall/S, M/C. RC: 4 ayes, Willsher absent. Council member S. Johnson asked for a motion to approve the consent agenda consisting of minutes from the regular meeting November 4, 2024; Building Permit: 524 Aspinwall St.; Alcohol Permit: Kwik Trip; Consent Calendar Payment of Claims: (November 1-14, 2024) \$35,823.73 + \$11,158.60 (Wages) See Claims Report.

General Fund: \$19,161.53

Road Use: \$1,103.14

Employee Benefit: \$1,370.43

Debt Service: \$2,187.50

Dam Repair After FEMA - \$3,966.00

Water: \$6,967.56

Sewer: \$5,891.17

Sewer Sinking Fund: \$6,335.00

Total Funds: \$46,982.33

J. Johnson/M, Zwanziger/S, M/C. RC: 4 ayes, Willsher absent.

Council member S. Johnson called for public comments: There were none

Hearings/Resolutions:

Council member S. Johnson called for a motion to adopt the following resolutions: 24-78 Resolution to Enter Into a Loan Agreement with Rooster's for the Purpose of Economic Development. J. Johnson/M, Hall/S, M/C to table the passing of the resolution because City Clerk Ott has not had a chance to visit with the owner about the agreement. RC: 4 ayes, Willsher absent. 24-79 Resolution to Approve Kenton Vikturek as a Nashua Area EMS Driver. J. Johnson/M, Zwanziger/S, M/C. RC: 4 ayes, Willsher absent. 24-80 Resolution Amending the Snowbird/Absentee Resident Policy. J. Johnson/M, Zwanziger/S, M/C. RC: 4 ayes, Willsher absent. 24-81 Resolution Amending the Building Permit Application. Hall/M, J. Johnson/S./M/C. RC: 4 ayes, Willsher absent. 24-82 Resolution Amending the Employee Handbook Adding New Sections for Comprehensive Time, Lodging, and Pregnancy Leave and Amending the Section on Vacation. J. Johnson/M, Zwanziger/S, M/C to table after City Clerk had talked to the council about some questions the HR Attorney had. RC: 4 ayes, Willsher absent.

Business of the Mayor:

City Clerk Ott asked if anyone had talked to the Mayor about truck parking at Core Plastic. Council member Zwanziger stated that he had talked to Bill and they didn't want trucks to park there for liability reasons.

Department Reports:

City Clerk Ott informed the council that bank reconciliation for October has been completed and is ready for review. He also reviewed the October financial reports.

Deputy Clerk

City Clerk Ott reviewed the information from the address verification project that Deputy Clerk Berends has been working on. She referenced several properties that do not have an address in Beacon or G'Works. These are mostly properties that do not have any services; however, they should still be getting billed for storm water and brush site fees. She is going to be sending a letter to these property owners. It was also in the report that 24 Cemetery Road has sewer service and has not paid for several years because the account had been inactivated and no one came back in to activate the services. The council directed Deputy Clerk to send a letter to the property owner about the unpaid services.

City Council:

They didn't have anything to report.

Zade McCall Street Superintendent presented his monthly report to the council. He informed the council that the 1,000-hour service for the loader had been completed and the warranty work was also done. He informed the council that he is getting a quote for the street sweeper. The person who looked at it thinks it is the hub drive assembly, but he is still waiting for a quote.

Heather Hackman Library Director shared her monthly report with the council.

Discussion/Action:

The council discussed and/or acted on several items.

The Departments shared their requested budget for FY'25/26 with the council. The council will review the budget information and discuss them at a future date.

Brenda Vavroch from INRCOG was present to share information about the 5-2-1-0 program and her and Nate Sinnwell Park Board President discussed the proposed trail project. There was a lot of good conversation about the trail project, but no decisions were made. There were comments made in support of the trail project and there were comments made in opposition to the trail project and there were also comments about changing the location of the trail project. One of the concerns that was shared with the council by City Clerk Ott was from a citizen who was not able to be present, but still wanted to express their concerns about having the trail by Pa's Playground because it would be easy access for a child to get abducted. The citizen recommended that the city spend money to put in sidewalks by the bus barn where there is more traffic.

City Clerk Ott informed the council that the application window was now open for the Chickasaw County Community Foundation Grant. He wanted to get the council's input on if they had any ideas for projects for the Community Foundation grant funds. City Clerk Ott noted a few projects that the council may be interested in applying for some funds for, which included the 5-2-1-0 projects, outdoor warning system, and a mural at the welcome center. The council wanted City Clerk Ott to put it on the next agenda for further discussion.

The Council discussed what could be done to get compliance from residents who have not yet had a new endpoint installation. City Attorney Skilton stated that he would work with City Clerk Ott to devise a plan.

The council discussed the water leak in the basement at the Nashua Veteran's Hall. Attorney Skilton recommended getting estimates to clean the basement and ensure it is mold free; checking the furnace for water damage; removing the portions of the wall that sustained water damage and

may have mold; and making sure everything is cleared with public health prior to being used for rentals. J. Johnson/M, Hall/S, M/C to approve following Attorney Skilton's recommendations. RC: 4 ayes, Willsher absent.

Council member J. Johnson gave the council a brief review of what was discussed at the first Downtown Steering Committee Meeting. He stated that he thought the meeting went well and said that one of the things that MSA Planning recommended the city consider is a Comprehensive Plan with one chapter dedicated to the Downtown/Main Street area.

Hall/M, J. Johnson/S, M/C to approve a Waiver of Service Fee Request for 167 Lakeshore Dr. RC: 4 ayes, Willsher absent.

City Clerk Ott reminded the council that all of the ARPA funds have to be allocated (under contract) or spent by December 31, 2024. There is still about \$27,000 in unspent funds. There are still some funds that were allocated to the Nashua Area EMS that have not been spent and they were thinking about using the remaining funds to swap out the ambulance chassis; however the cost of doing so will be over \$100,000. The council also discussed using some of the ARPA funds for an addition at the fire station. No decisions were made.

J. Johnson/M, Zwanziger/S, M/C to not approve the change order request from Terracon for the additional work for the dam project. The change order was for \$7,150 which included the mileage for the change of location for the block pours from Nashua to Charles City and an increase in the number of trips because they are only getting 6 blocks poured/day vs. the 8/day that they originally estimated. RC: 4 ayes, Willsher absent. The change order request was rejected unanimously.

City Clerk Ott informed the council that there will be a Christmas Party for all city employees, city elected officials, and city volunteers on December 6<sup>th</sup> at 6:00PM in City Hall.

There was no other business.

J. Johnson/M to adjourn, Hall/S, M/C. RC: 4 ayes, Willsher absent. The meeting adjourned at 8:42PM.

Pending Approval by City Council  
John Ott

#### CLAIMS REPORT (NOV. 1-14, 2024)

VENDOR	REFERENCE	AMOUNT
U.S. POST OFFICE	WWTP-WEEKLY SAMPLES TO KEYSTON	\$20.10
DON BOSS	WC-VENDOR SALES OCT'24	\$37.88
CAPTIVATING CRAFTS LLC	WC-VENDOR SALES OCT'24	\$292.31
JAN CLEMENT	WC-VENDOR SALES OCT'24	\$118.50
DEUTH, BRENDA	WC-VENDOR SALES OCT'24	\$35.63
DORMAN, JOLYNN	WC-VENDOR SALES OCT'24	\$157.50
SHERYL DORMAN	WC-VENDOR SALES OCT'24	\$207.39
FRISKY FOX VINEYARD LLP	WC-VENDOR SALES OCT'24	\$96.78
DAVID KESLER	WC-VENDOR SALES OCT'24	\$35.25
ABIGAIL KROMMINGA	WC-VENDOR SALES OCT'24	\$46.50
SHARON LEERHOFF	WC-VENDOR SALES OCT'24	\$127.93
MAAS, ROBERTA C.	WC-VENDOR SALES OCT'24	\$113.51
ROBERSON, AMANDA	WC-VENDOR SALES OCT'24	\$47.25
NANCY SCHERER	WC-VENDOR SALES OCT'24	\$65.03
SCHUKNECHT, SANDY	WC-VENDOR SALES OCT'24	\$52.50
SENNER, ANN L	WC-VENDOR SALES OCT'24	\$121.98
TERESA STAUDT	WC-VENDOR SALES OCT'24	\$42.00
LISA STEINLAGE	WC-VENDOR SALES OCT'24	\$42.75
SHIRLEY STEVENSON	WC-VENDOR SALES OCT'24	\$60.75
MARLYS UGLUM	WC-VENDOR SALES OCT'24	\$33.75
SANDRA VANCE	WC-VENDOR SALES OCT'24	\$33.75
WORDES CYNTHIA A	WC-VENDOR SALES OCT'24	\$221.20
JOSH CASTER	AMB-OCT'24	\$50.00
SCOTT CERWINSKE	AMB-OCT'24	\$75.00
CORATHERS, TABATHA	AMB-OCT'24	\$60.00
DETTMER, CHERYL	AMB-OCT'24	\$30.00
FISHER, KARAGAN	AMB-OCT'24	\$75.00
MCCALL, ZADE	AMB-OCT'24	\$25.00

MOHS, DANNON	AMB-OCT'24	\$105.00
SHOEMAKER, CINDY	AMB-OCT'24	\$150.00
ZENDA VIKTUREK	AMB-OCT'24	\$170.00
MELISSA BERENDS	P-TRUCK SIGNS	\$130.20
BOUND TREE MEDICAL LLC	AED-LBC-RESPONSE KIT	\$1,444.68
BUTLER-BREMER COMMUNICATIONS	PHONE EXP-NOV'24	\$310.08
COOLEY PUMPING	CEDAR VIEW PARK-NOV'24	\$285.00
DANKO EMERGENCY EQUIPMENT	MOBIL SERVICE-DST-TNT- POW/LEG	\$1,155.00
HANNEMANN CONSTRUCTION	PAS PLAYGROUND CURB SEWER-REV BOND INTEREST	\$288.00
IOWA FINANCE AUTHORITY	DEC'24	\$8,522.50
IOWA MUNICIPALITIES WORKERS	WORKER'S COMPENSATION PREMIUM	\$1,451.00
IOWA RURAL WATER ASSOC.	WTR-IA RURAL WTR MEM DUES'25	\$355.00
JOHN DEERE FINANCIAL	W/S-TOOLS	\$1,261.91
MIDAMERICAN ENERGY	VFW-GAS/ELEC FINAL BILLING OCT	\$43.24
S & T COLLISION	FD-FRONT GLASS KIT	\$312.30
SHUCK BRITSON	DAM-PROJ REPAIR- DRAW/DESIGN PH	\$3,366.00
SIMMERING-CORY, INC.	CODE UPDATE PROJECT 2024	\$1,900.00
UNITYPOINT CLINIC-OCC. MED.	ST-DRUG/ALC TESTS	\$42.00
UNPLUGGED WIRELESS COMMUNICATI	FD-5 BATTERIES/CHRGER/PAGER	\$927.50
USCELLULAR	WA/SE-CELL LINE OCT/NOV	\$382.59
WEX BANK	CITY FUEL EXPENSES	\$649.63
BOUND TREE MEDICAL LLC	AMB-FLOWMETER/DEFIB CHILD PADS	\$126.98
FLOYD CO. MEDICAL CENTER	AMB-RX OCT'24	\$25.00
MERCY MEDICAL CENTER-NH	ST-DRUG TEST ZM CH-BATTERY	\$30.00
OTT, JOHN	BACKUP/POWER SUPPLY	\$212.99
UMB BANK, N.A. TRUST FEES DEPT	GO BOND-ACCEPTANCE FEES	\$600.00
BAKER & TAYLOR	LIB-BOOKS	\$368.14
BOOK LOOK	LIB-BOOKS	\$665.63
BUTLER-BREMER COMMUNICATIONS	LIB-PHONE EXP NOV'24	\$38.92
CENTER POINT LARGE PRINT	LIB-BOOKS	\$47.25
CHARLES CITY PRESS	LIB-SUBSCRIPTION 104 ISSUES	\$89.00
COUNTRY SAMPLER	LIB-SUBSCRIPTION 2YEARS	\$32.00
DEMCO	LIB-SUPPLIES	\$147.22
DISCOUNT SCHOOL SUPPLIES	LIB-PROGRAM SUPPLIES	\$270.16
HEATHER M. HACKMAN	LIB-TRAVEL/MEETINGS	\$54.94
INGRAM	LIB-BOOKS	\$643.97
IOWA HISTORY	LIB-SUBSCRIPTION 1 YR 6 ISS	\$19.95
MEREDITH BOOKS	LIB-BOOKS	\$35.91
NASHUA PUBLIC LIBRARY	LIB-PETTY CASH SUPPLIES	\$22.71
ORKIN PEST CONTROL	LIB-PEST CONTROL	\$416.64

RAPID PRINTERS	LIB-OFFICE SUPPLIES	\$54.49
TASTE OF HOME	LIB-BOOKS	\$39.98
THE IOWAN	LIB-SUBSCRIPTION 6 ISSUES	\$24.00
U.S. POST OFFICE	LIB-STAMPS 10 BOOKS	\$146.00
IRS - USA TAX PAYMENT	FED/FICA TAX	\$3,248.79
TREASURER STATE OF IOWA	STATE TAX	\$547.43
IOWA DEPARTMENT OF REVENUE	SWR-SALES TAX OCT'24	\$306.50
IOWA DEPARTMENT OF REVENUE	WET-SALES TAX OCT'24	\$1,224.78
IOWA DEPARTMENT OF REVENUE	WC-SALES TAX OCT'24	\$200.92
AMAZON	WC-BAGS 8X4X10/10X5X13 300EACH	\$347.14
CSG FORTE PAYMENTS	WTR/SWR-ACH BANK FEES OCT'24	\$53.25
TRIONFO SOLUTIONS, LLC	DEATH/DISABILITY NOV'24	\$206.17
Accounts Payable Total		\$35,823.73
Payroll Checks		\$11,158.60
***** REPORT TOTAL *****		\$46,982.33
GENERAL FUND		\$19,161.53
ROAD USE		\$1,103.14
EMPLOYEE BENEFIT		\$1,370.43
DEBT SERVICE		\$2,187.50
DAM REPAIR-AFTER FEMA		\$3,966.00
WATER		\$6,967.56
SEWER		\$5,891.17
SEWER SINKING		\$6,335.00
TOTAL FUNDS		\$46,982.33