

**City of Nashua  
CITY COUNCIL MINUTES  
City Council Chambers, City Hall**

The Nashua City Council met in regular session on October 4, 2021 in Council Chambers at City Hall. The meeting was called to order at 7:00PM with Mayor Betsinger presiding. Council members present were Alex Anthofer, Scott Cerwinski, Thomas Johnson, and Hal Kelleher. Ashley Ludemann was absent. City employee(s) City Clerk John Ott and Deputy Clerk Beth Henningsen were present. Sheriff Marty Hemann was in attendance along with 4 guests. Nathan Miller from Origin Design attended remotely. Mayor Betsinger asked for consideration approving the amended agenda moving 12(F) "Diver to inspect concrete chunk below dam" to after agenda approval. Cerwinski motioned to approve the amended agenda, Anthofer seconded, M/C.

Nathan Miller from Origin Design reviewed two options to the council for underwater inspection of the repairs made to the Cedar Lake Dam prior to the expiration of the construction warranty period, October 28, 2021. The first option was a comprehensive warranty inspection services and reporting with an estimated cost of \$17,000. This would include divers and consultants on site for 2 days and a comprehensive report of findings. The second option was a limited inspection of services to identify the source of the readily visible mass of concrete exposed during a recent high-water event. The estimated time to complete is one day and the consultant will provide direct oversight during the underwater inspection and will provide inspection findings in an email to City staff. The estimated cost for option #2 was \$8,000. The council asked Nathan what he would recommend and his recommendation was option #2. Johnson motioned for option #2 Limited Inspection Services which will be performed by GOE Divers and will be done mid October. Cerwinski seconded. M/C. Roll Call: 4 Ayes, and Ludemann Absent.

Mayor Betsinger called for a motion to set a public hearing for November 1, 2021 with notice on dangerous building and/or nuisance rehabilitation for 223 Main St. and setting 2<sup>nd</sup> reading on Code of Ordinances for Peddler's, Solicitors, and Transient Merchants for October 18<sup>th</sup>. Johnson/M, Anthofer/S, M/C. Roll Call: 4 ayes and Ludemann absent.

Mayor Betsinger asked for a motion to approve the following resolutions:

21-55 Resolution to Adopt FY20/21 Annual Urban Renewal Report. Anthofer/M, Kelleher/S, M/C. Roll Call: 4 ayes and Ludemann absent. 21-56 Resolution Approving Listing of Nashua Fire Department Vehicle for Sale. Cerwinski/M, Anthofer/S, M/C. Roll Call: 4 ayes and Ludemann absent. Cerwinski motioned to approve use of funds from the sale to purchase a chassis. Anthofer/S, M/C. Roll Call: 4 ayes and Ludemann absent. 21-57 Resolution Approving Amending the City of Nashua Employee Handbook Password Policy. Kelleher/M, Anthofer/S, M/C. Roll Call: 4 ayes and Ludemann absent. 21-58 Resolution Approving the FY'21/22 TIF Certification. Johnson/M, Anthofer/S, M/C. Roll Call: 4 ayes and Ludemann absent.

Mayor Betsinger called for a motion to approve the Council Minutes from September 7, 2021. Johnson/M, Cerwinski seconded. M/C. Roll Call: 4 ayes and Ludemann absent.

Mayor Betsinger asked the council for a motion to approve the consent calendar payment of claims. Payment of claims (see claims report): Total Claims to be Paid \$86,879.52+\$ 12,828.90(Wages)

General Fund: \$31,229.31

Lake/Dam: \$8,482.59

Urban Revit (LOST) – \$15,861.84

Road Use: \$7,310.97

Employee Benefit: \$4,923.90

Water; \$15,639.07

Sewer: \$16,260.74

Total Funds: \$99,708.42

Johnson/M, Anthofer/S, M/C. Roll Call: 4 ayes and Ludemann absent.

Mayor Betsinger asked for a motion to approve the following permits. Building – 35 Chickasaw, 902 Greeley, 923 Brasher, 320 Chickasaw, 320 Main, and 12 Woodbridge. Cerwinski/M, Kelleher/S, M/C. Roll Call: 3 ayes Anthofer abstained, and Ludemann absent.

Demolition/Excavation – 12 Woodbridge - Johnson/M, Cerwinski/S, M/C. Roll Call: 3 ayes, Anthofer abstained, and Ludemann absent.

Business of the Mayor: There was none

Department Reports

City Clerk Ott stated the September financial reports will be delayed until the next meeting. He asked for approval to attend the IMFOA conference in Des Moines on October 21<sup>st</sup> and 22<sup>nd</sup>. Cerwinski/M, Johnson/S, M/C. Roll Call: 4 ayes and Ludemann absent.

Council Members

Kelleher noted that the Halloween in the park was a big success. Johnson stated that the Fire Department had passed the amended by-laws that the City Council had approved previously.

Sheriff Hemann gave his monthly report and reviewed the monthly call log.

There were no monthly reports from Park Board or Welcome Center Board.

Action/Discussion

Johnson motioned to set October 30, 2021 from 5-7PM as the date and time for Trick or Treating. Anthofer seconded. M/C. Roll Call: 4 ayes and Ludemann absent.

The city received two proposals for the Annual Audit; however the sealed proposal from Gardiner did not have enough details on the charges for a Single Audit which the city will have to have because it received over \$750,000 in federal funding last year, so City Clerk Ott will gather more information on the pricing before the council makes a decision.

Cerwinski motioned to approve the caulking/sealing proposal for the Welcome Center with an estimated repair cost of \$750. Johnson seconded. M/C. Roll Call: 4 ayes and Ludemann absent.

Anthofer motioned to approve the city paying for the CDL training course for Zade McCall. Cerwinski seconded. M/C. Roll Call: 4 ayes and Ludemann absent.

Kelleher motioned to approve a food vendor to set up by the Fire Station with a % of the sales being donated back to the Fire Department as long as it can be done in a manner that doesn't interfere with the operation of the Fire Department and is safe for the Volunteer Fire Department members, customers and the general public.

Anthofer seconded. Roll Call: 4 ayes and Ludemann absent.

Employee Beth Henningsen had over-used 86.5 hours of vacation time due to a comp time accrual error in the software. Beth Henningsen proposed that she make up the hours that were over used as opposed to paying it back. She stated that she would like to get all of the office projects caught up and asked the council to give her 3 months and whatever she didn't make up she would pay back. Anthofer motioned to approve giving her the 3 months to get everything caught up and how ever many hours that were not used up would be paid back. Cerwinski seconded. M/C. Roll Call: 4 ayes and Ludemann absent.

The council also discussed allowing Zade McCall to make up hours missed due to a family emergency. Kelleher motioned to allow Zade to make up the hours and track them separately on his timecard. Johnson seconded. M/C. Roll Call: 4 ayes and Ludemann absent.

Kelleher motioned to approve the hiring of Mischa Eveland for the part-time cleaning associate position. Anthofer seconded. M/C. Roll Call: 4 ayes and Ludemann absent.

Johnson motioned to close down Main St. on October 24<sup>th</sup> from 2PM-5PM for Trunk or Treat. Anthofer seconded. M/C. Roll Call: 4 ayes and Ludemann absent.

Other Business

City Clerk Ott reviewed the findings from the FY'20 Annual Exam.

There was no other business. Cerwinski motioned to adjourn. Anthofer seconded. M/C. Meeting adjourned at 8:23PM.

Pending Approval by City Council  
John Ott - City Clerk

CLAIMS REPORT (Sept. 15-Oct 4,  
2021)

VENDOR	REFERENCE	AMOUNT
LINCOLN SAVINGS BANK	HSA	\$850.00
CHICKASAW COUNTY	AMBULANCE-Q2 FY'22 AMB SVC	\$7,380.84

DELTA DENTAL OF IOWA	DENTAL INS - OCT '21	\$131.70
GIS BENEFITS	DEATH/DISABILITY - OCT '21	\$99.72
INRCOG	URB REVIT GRANT FEES	\$339.34
JENDRO SANITATION SERVICE	GAR/REC-SEPT '21	\$10,240.72
MIDAMERICAN ENERGY	PARKS - CAMPGROUND ELEC/GAS	\$1.76
PEOPLESERVICE INC.	water waste water contract	\$19,340.00
T & K TRACTOR REPAIR	FD-RURAL AIRBAG REPAIR	\$604.53
UNITYPOINT CLINIC-OCC. MED. WAUSAU HYDRAULICS & MACHINE	STREETS - DRUG/ALC TEST	\$42.00
BLUE CROSS WELLMARK	DAM - REPAIRS	\$8,482.59
IOWA MUN FINANCE OFF ASSOC	HEALTH INS - AUG '21	\$5,836.52
AVESIS	IMFOA CONF - FALL '21	\$125.00
DOLLAR GENERAL	VISION INS - OCT '21	\$44.52
STAPLES CREDIT PLAN	LIB-SUPPLIES	\$65.35
DON BOSS	CH/WC-SUPPLIES	\$236.98
BUCKNELL, SHERRY	WC-CRAFT COMM AUG 2021	\$18.75
CALICO MEADOW SOAP LLC	WC-CRAFT COMM AUG 2021	\$11.25
FAMILY FARMS CHARITIES	WC-CRAFT COMM AUG 2021	\$18.00
ROGER GIGLER	WC-CRAFT COMM AUG 2021	\$18.75
KATHLEEN HENRY	WC-CRAFT COMM JULY 2021	\$13.50
HOMESPUN TREASURER	WC-CRAFT COMM AUG 2021	\$22.50
JESSICA HYDE JTEES	WC-CRAFT COMM JULY 2021	\$24.38
ANDREA KING	WC-CRAFT COMM JULY 2021	\$15.00
DARLENE RICKART ROEDER POWDER COAT & MACHINE	WC-CRAFT COMM JULY 2021	\$48.75
DANIELLE SCHELL	WC-CRAFT COMM AUG 2021	\$28.50
STILLE, JILL	WC-CRAFT COMM JULY 2021	\$26.25
GLADICE TIDEMANSON	WC-CRAFT COMM JULY 2021	\$25.88
ZWEIBOHMER SHELLEY	WC-CRAFT COMM AUG 2021	\$26.25
CRONIN, SKILTON, SKILTON	WC-CRAFT COMM JULY 2021	\$12.75
GLIDEWELL CONTRACTING	WC-CRAFT COMM AUG 2021	\$47.07
IOWA DNR	CH-ATTORNEY FEES Q3 2021	\$749.50
MIDAMERICAN ENERGY	URB REVIT - 215 ASPINWALL	\$15,522.50
HANNEMANN CONSTRUCTION IOWA MUNICIPALITIES WORKERS	FY'22 WATER USE FEE PMT #6260	\$95.00
NEW HAMPTON TRIBUNE NASHUA	GAS/ELEC-EXP - OCT 2021	\$6,696.01
OTT, JOHN	SEWER-LABOR/EQUIP RENT GEN RPR	\$360.00
IPERS	WORKER'S COMPENSATION PREMIUM	\$1,617.00
IRS - USA TAX PAYMENT	PUB-GREELEY ST/CH	\$149.48
TREASURER STATE OF IOWA	REIMBURSE-ILOC FALL CONF '21	\$372.26
IRS - USA TAX PAYMENT	REGULAR IPERS	\$1,314.34
TREASURER STATE OF IOWA	FED/FICA TAX	\$1,817.41
IOWA DEPARTMENT OF REVENUE	STATE TAX	\$262.00
IOWA DEPARTMENT OF REVENUE	FED/FICA TAX	\$1,936.87
Accounts Payable Total	STATE TAX	\$306.00
Payroll Checks	SEWER-Q3 '21 SALES TAX	\$327.00
***** REPORT TOTAL *****	WTR-WET TAX Q3 2021	\$1,175.00
GENERAL FUND		\$86,879.52
LAKE/DAM		\$12,828.90
		\$99,708.42
		\$31,229.31
		\$8,482.59

URBAN REVITAL (LOST ONLY)	\$15,861.84
ROAD USE	\$7,310.97
EMPLOYEE BENEFIT	\$4,923.90
WATER	\$15,639.07
SEWER	\$16,260.74
TOTAL FUNDS	\$99,708.42