

**City of Nashua  
CITY COUNCIL MINUTES  
City Council Chambers, City Hall**

The Nashua City Council met in regular session on June 15, 2020 in Council Chambers at City Hall. Pursuant to Iowa Code 21.8 the meeting was also held electronically due to concerns of Covid-19 and social distancing guidelines put in place by Governor Kim Reynolds. The meeting was called to order at 7:00PM with Mayor Betsinger presiding. Council members present were Alex Anthofer, Scott Cerwinski, Thomas Johnson, and Harold Kelleher III. Charles Shelby participated remotely. City employee(s) City Clerk John Ott was present along with Nick Henningsen Water/Waste Water Superintendent. Library Director Heather Hackman participated remotely. There were 4 guests that participated remotely.

Mayor Betsinger asked for consideration approving the amended agenda moving utilities audit discussion after public comments. Cerwinski Motioned. Johnson Seconded. Motion Carried.

Mayor Betsinger asked if there were any public comments. Val Johnson shared some follow up about some grant information and informed the council that Jim Engels and Jim Thompson are interested in coming to Nashua to review the Catalyst Grant program and answer any questions. She also wanted to confirm that the council was still set to discuss a 5-10 year plan for the city on the next council meeting July 6<sup>th</sup>. Lorraine asked if citizens could attend the council meetings in person. The Mayor informed her that as long as it is less than 10 people and social distancing was maintained then she could attend in person.

Tom Fagan a representative from Azavar Government Solutions presented information about two programs that they help cities with. The first is with helping cities with grants management for city response to the Covid-19 Disaster and the other is in regards to helping cities by auditing revenue streams. Their auditing fee structure is based on a contingency fee; however any uncollected revenue that they find is subject to a fee of 45% of that revenue for a term of 36 months.

Mayor Betsinger called for a motion to open a public hearing to discuss amending the storm water utility fee. Cerwinski Motioned. Johnson Seconded. The public hearing was opened at 7:14PM. After discussion the Mayor asked for a motion to close the public hearing. Cerwinski Motioned. Kelleher Seconded. The public hearing was closed at 7:35PM. The proposed ordinance amendments were not passed and a new public hearing is set for July 6<sup>th</sup> for further discussion.

Mayor Betsinger called for a motion to approve Resolution 20-29 Approving the Lake/Dam Fund to Capital Projects Fund Transfer. Johnson Motioned Cerwinski Seconded. Motion Carried. Roll Call Anthofer – Aye, Cerwinski – Aye, Johnson – Aye, Kelleher – Aye, Shelby – Aye. Motion Carried.

Mayor Betsinger called for a motion to approve Resolution 20-30 Reappointment of Library Board Secretary Tom Combs. Kelleher Motioned. Johnson Seconded. Motion Carried. Roll Call Anthofer – Aye, Cerwinski – Aye, Johnson – Aye, Kelleher – Aye, Shelby – Aye. Motion Carried.

Mayor Betsinger called for a motion to approve the minutes from the Regular Council Meeting on June 1, 2020. Anthofer Motioned Cerwinski Seconded. Motion Carried.

Mayor Betsinger asked for a motion to approve the consent calendar payment of claims.

Payment of Claims (see claims report): Total claims to be paid: \$237,502.97 +\$7,863.70 (Wages)

- a. General Fund: \$24,209.18
- b. Road Use: \$4,846.05
- c. FEMA Fund #301 Lake Dam: \$197,852.18
- d. Perm Fund Library Watson - \$821.35
- e. Water: \$2,122.72
- f. Sewer: \$3,977.69
- g. Storm Water Utility Fund: \$11,537.50
- h. Total Funds: \$245,366.67

Johnson Motioned. Kelleher Seconded. Motion Carried.

Demolition/Excavation Permits

Building Permits

Mayor Betsinger asked the council for a motion to approve the following building permits: 221 Cedar St., 404 Woodbridge St., 409 Mill St., 322 ½ Main St., 17 Monroe St., 802 Woodbridge St. Anthofer Motioned. Johnson Seconded. Motion Carried. All building permits were approved.

Alcohol Permits

Mayor Betsinger called for a motion to approve the following alcohol/liquor permits: Gateway to Northeast Iowa Welcome Center Motion by Kelleher. Seconded by Cerwinski. Motion Carried. The Big Four Beer Garden. Motion by Johnson. Seconded by Anthofer.

Mayor Betsinger asked for a motion to approve the fireworks permits for 96 Amhearth Blvd. and 305 Charles City Road. Kelleher Motioned. Johnson Seconded. Motion Carried.

Business of the Mayor:

The mayor had no business to discuss

Department Reports:

City Clerk Ott informed the council that the May bank reconciliation has been completed and the reconciliation reports and treasurer's report are in with the claims if anyone wants to review them. He requested permission to attend the IMFOA training which is scheduled from July 20<sup>th</sup>-29<sup>th</sup>. The cost of the training is about \$1,000.

Johnson Motioned. Cerwinski Seconded. City Clerk Ott also informed the council that our water accounts are back up to 727 active accounts. He wanted to let the council and any business owner know about a \$2,500 business plan competition award. If anyone is interested they can contact city hall. He also wanted to inform everyone that he has the latest proclamation that was put out by Governor Reynolds on June 12<sup>th</sup>. City Clerk Ott also informed the council that INRCOG would like to let bids to award at the July 20<sup>th</sup> council meeting for the 4 properties that were selected for the CDBG Rehab Grant (4 Bailey Street, 9 Lexington Avenue, 315 Panama Street, and 123 Panama Street) if the council approved. Johnson Motioned. Kelleher Seconded. Motion Carried.

Council Members:

Kelleher would like to thank Nick for all of his help out at the park. He also acknowledged that the new employee Brian Byers is doing a good job. There is a Park Board meeting scheduled for June 25<sup>th</sup> at 6:00PM for anyone who would like to attend. The meeting will be held at Cedar Lake Park. He also wanted to inform the council that Phase I of the electrical repair is scheduled at the campground and will begin the first week of July. He also is looking for volunteers to help with park clean up. You can contact city hall if you are interested. Johnson informed the council that the Fire Department voted on Griffin Poppe to be a new member of the fire department. He also inquired about someone planting beans on the Mill St. property instead of bailing hay to help get rid of the moles. The council agreed that that would be fine. Johnson also brought up the nuisance properties that were to be mowed by Edgar; however Edgar has been mowing other properties. The Mayor said that he told Dan to use his discretion and if they needed Edgar to mow properties other than the nuisance properties that he could do that if it freed Dan up to do other projects such as fixing potholes.

Nick Henningsen Water/Waste Water Superintendent gave his monthly report reviewing some of the activities and projects that they worked on this month. He also stated that he had a company come in to inspect for leaks in the water lines. They didn't find any leaks, so he will have to go back to the drawing board to figure out another reason why the water being pumped doesn't match what is being billed. On the waste water side he mentioned that we are finally getting some much needed repairs taken care of; however there are still things that need to be addressed.

Discussion/Action Items

Johnson inquired about approving more volunteer firefighters beyond what the Constitution of Nashua Fire and Rescue allows which is 30. The Nashua Code of Ordinance's does not specify a number and since the Constitution only requires approval from the council the council approved allowing more than 30 volunteer firefighters. Cerwinski Motioned. Kelleher Seconded. Motion Carried. The council was asked to remove the curfew Saturday June 20<sup>th</sup> for those students who will be attending prom. The Police Department and County Sheriff will be provided a list of attendee's. Anthofer Motioned. Kelleher Seconded. Motion Carried. The council also approved city wide garage sales to take place on July 10<sup>th</sup> and 11<sup>th</sup>. Cerwinski Motioned. Anthofer Seconded. Motion Carried.

The council did not approve of placing an ad in the Chickasaw County Reference Guide.

Other Business:

City Clerk Ott stated that the Treasurer’s Review Report for February and March were in with the bills and if anyone wanted to review the report it was available. Mayor Betsinger stated that there is someone who is interested in purchasing the lot by the Post Office (204 Main St.) and was wondering if the council was interested in putting the lot up for bid. Johnson Motioned. Cerwinske Seconded. Motion Carried. The process for taking bids will begin at the next council meeting on July 6<sup>th</sup>. The monthly library report was available for review/questions. Tom inquired about the repair of the parapets at the library as the cost to fix one was \$17,058.05 and there are 4 remaining that need to be fixed. Heather Hackman the Library Director informed Tom that the Library Board voted to proceed with the other 4 parapets being repaired. The plan for the library to fund the repairs is to use one of the CD’s that is intended for upkeep of the library. Other items that were on the agenda including nuisance properties/mowing were addressed earlier. The follow up with Attorney Miller has been postponed until a future date, more likely towards the middle of July. The discussion on the security camera monitor was tabled because the city never received written estimates. There was no other business. Cerwinske Motioned to adjourn. Anthofer Seconded. The meeting was adjourned at 8:39PM. Pending Approval by City Council

John Ott

City Clerk

CLAIMS REPORT (June 2-15, 2020)

VENDOR	REFERENCE	AMOUNT
ROEDER POWDER COAT & MACHINE	CH/WATER/SEWER-PARTITION	\$447.50
U.S. POST OFFICE	WATER/SEWER/GARB/REC	\$205.96
FRISKY FOX VINEYARD LLP	WC-CRAFTER COMM APRL/MAY 2020	\$60.62
ROEDER POWDER COAT & MACHINE	WC-CRAFTER COMM MAY 2020	\$76.50
NANCY SCHERER	WC-CRAFTER COMM MAY 2020	\$38.40
SENNER, ANN L	WC-CRAFTER COMM APRL/MAY 2020	\$42.50
SHIRLEY STEVENSON	WC-CRAFT COMM MAY 2020	\$36.00
WORDES CYNTHIA A	WC-CRAFTER COMM. APRL/MAY 2020	\$732.56
20 20 FX LLC	CH/WATER/SEWER/PD-SEC. CAMERA	\$869.99
ARNOLD MOTOR SUPPLY	STREETS-SUPPLIES	\$95.58
BRUENING ROCK PRODUCTS INC	STREETS-RPAD ROCK	\$72.01
BUTLER-BREMER COMMUNICATIONS	WELL INTERNET - MAY 2020	\$44.95
CENTURYLINK	PHONE EXP - MAY 2020	\$568.58
HEIMAN INC.		\$103.95
IIW ENGINEERS & SURVEYORS	STORMWATER-GREELEY ST ENGINEER	\$14,290.00
IOWA LEAGUE OF CITIES		\$50.00
LEROY'S REPAIR	PARKS - LAWN BOY BLADES	\$15.95
MIDAMERICAN ENERGY	GAS/ELECTRIC MAY 2020	\$5,161.45
RILEY'S INC.	CH-COPY FEES MAY 2020	\$130.94
STOREY KENWORTHY MATT PARROTT	CH-RES,MINUTE,ORD BOOK/PAPER	\$124.66
U.S. POST OFFICE	CH-MAILBOX RENWEWAL FEE	\$94.00
WEX BANK	CITY FUEL EXPENSES	\$655.85
DANIEL ZWANZIGER	PARKS-FUEL	\$19.55
BOCKHAUS PLUMBING & HEATING	PARKS - BUILD REPAIR	\$93.26
LEROY'S REPAIR	PARKS - SUPPLIES	\$8.60
MINNOWA CONSTRUCTION INC	LAKE/DAM-FEMA-APRON SCOUR REPR	\$195,099.68
PLAINFIELD WELDING AND REPAIR	SEWER-REPAIRS	\$915.00
S & T COLLISION	FD-.5C/.5R - VEHICLE REPAIR	\$40.85
ULINE	PARKS/WC/CH-SUPPLIES	\$275.24
UNITYPOINT CLINIC-OCC. MED.	STREETS-DRUG TEST	\$42.00
VERIZON	PD-CELL/INTERNET MAY 2020	\$197.53
SUPERIOR LUMBER, INC.	PARKS-SUPPLIES	\$213.07
BAKER & TAYLOR	LIB-WATSON ENDOWMENT EXP	\$207.12
CENTURYLINK	LIB-PHONE EXP MAY 2020	\$63.85
CURRENTWARE, INC	LIB-TECH SUPPLIES	\$380.00
D. RANDALL CONSTRUCTION	LIB-BUILD REPAIR	\$8,529.03
DEMCO	LIB-OTHER MATERIALS	\$219.16
DISNEY MOVIE CLUB	LIB-DVD'S	\$109.47
GRAINGER	LIB-SIGNAGE	\$39.47

INGRAM	LIB-WATSON ENDOWMENT	\$578.36
MEREDITH BOOKS	LIB-WATSON ENDOWMENT	\$35.87
MIDWEST GAME AND FISH	LIB-SUB	\$30.00
MORRIS LANDSCAPING	LIB-GROUNDS MAINT	\$2,288.76
NASHUA PLUMBING & HEATING	LIB-BUILD REPAIR	\$45.92
NASHUA PUBLIC LIBRARY	LIB-PETTY CASH	\$38.00
PLAINFIELD WELDING AND REPAIR	LIB-REPAIR	\$360.59
QUILTING	LIB-SUBSCRIPT	\$24.97
ROEDER POWDER COAT & MACHINE	LIB-PROTECT BARRIERS	\$998.00
TASTE OF HOME	LIB-SUBSCRIPT	\$21.38
WEBER PAPER COMPANY	LIB-OPERATING SUPPLIES	\$78.33
WOMAN'S DAY	LIB-SUB	\$10.70
IRS - USA TAX PAYMENT	FED/FICA TAX	\$2,233.26
TREASURER STATE OF IOWA	STATE TAX	\$388.00
Accounts Payable Total		\$237,502.97
Payroll Checks		\$7,863.70
***** REPORT TOTAL *****		\$245,366.67
GENERAL FUND		\$24,209.18
ROAD USE		\$4,846.05
FEMA FUND #301 LAKE/DAM		\$197,852.18
PERM FUNDS-LIB WATSON		\$821.35
WATER		\$2,122.72
SEWER		\$3,977.69
STORM WATER UTILITY		\$11,537.50
TOTAL FUNDS		\$245,366.67