

City of Nashua
CITY COUNCIL MINUTES
City Council Chambers, City Hall

The Nashua City Council met in regular session on August 17, 2020 in Council Chambers at City Hall. Pursuant to Iowa Code 21.8 the meeting was also held electronically due to concerns of Covid-19 and social distancing guidelines put in place by Governor Kim Reynolds. The meeting was called to order at 7:00PM with Mayor Betsinger presiding. Council members present were Alex Anthofer, Scott Cerwinski, Thomas Johnson, and Harold Kelleher III. Charles Shelby was absent. City employee(s) City Clerk John Ott and Library Director Heather Hackman were present. Nick Henningsen Water/Waste Water Superintendent and Tim Fox CCADC Director were also present along with 3 guests. Mayor Betsinger asked for consideration approving the agenda. M/Cerwinski, S/Johnson, M/C. Mayor Betsinger asked if there were any public comments. There were none. Tim Fox presented information to the council about the Community Strategic Plan, City Strategic Plan and the Comprehensive Plan. He thought the best plan of the 3 for the city would be the Community Strategic Plan. He gave the council information to look over and they can revisit it at the next council meeting on September 8th. Mayor Betsinger called for a motion to approve minutes from the past 3 council meetings (Regular Council Meeting July 20th, Regular Council Meeting August 3rd, and Special Meeting August 4th). Johnson/M, Kelleher/S, M/C. Mayor Betsinger asked for a motion to approve the consent calendar payment of claims.

Payment of Claims (see claims report): Total claims to be paid: \$157,611.93+\$8,537.68 (Wages)

- a. General Fund: \$102,322.08
- b. Urban Revitalization \$20,799.68
- c. Road Use: \$2,794.33
- d. Employee Benefits: \$1,504.58
- e. Perm Funds #301 Lake/Dam: \$2,221.00
- f. Perm Funds – Lib Watson: \$1,139.84
- g. Water: \$7,362.15
- h. Sewer: \$4,813.70
- i. Total Funds: \$166,149.61

Johnson/M, Cerwinski/S, M/C.

Mayor Betsinger called for a motion to approve the following Permits:

Demolition/Excavation Permits - 170 Lakeshore and 302 Madison. 170 Lakeshore was tabled pending a survey and 302 Madison was approved. Johnson/M, Kelleher/S, M/C to approve 302 Madison.

Building Permits

302 Madison, 106 Bradford Pkwy (Industrial Lots 3 and 4), 416 Madison, 89 Park St. and 205 Dawn Dr. Johnson/M, Cerwinski S/, M/C. Anthofer opposed until 106 Bradford Parkway (Industrial Lots 3 and 4) were combined and the deed was transferred.

Alcohol Permits

Golf and Country Club - Cerwinski/M, Anthofer/S, M/C. The Whimsical Wine Trailer was tabled because they backed out.

Special Permits

Peddler/Transient Merchant – Island Grill – It was tabled as the council needed more information on when they were going to be doing business and for how long they wanted the permit.

Business of the Mayor:

The Mayor talked about attending the FMC Landfill meeting and the FMC Landfill is moving ahead with putting in a new road.

Department Reports:

City Clerk Ott talked about the update to July bank reconciliation as it is not completed because he doesn't have all the information needed .

Council Members

Council Member Johnson inquired about the potholes as he has had some citizens talk to him. The Mayor explained that Dan is working on getting them repaired.

Johnson also mentioned that the County had called him and inquired about using the Fire Department for elections if the Welcome Center is still closed.

Nick Henningsen Water/Waste Water Superintendent reviewed the July Monthly report and he talked about getting a device to help locate the direction of water lines to prevent digging in the wrong area, which can cost the city thousands of dollars. The device costs \$3,444.30, no decision was made. Heather Hackman Library Board Director presented her monthly report and talked about the Library Board wishing to implement a mandatory mask policy at the Library and or all City owned buildings.

The Mayor asked the council for a motion to pass a temporary emergency order mandating masks be worn at the Library and other city owned buildings. Anthofer

Motioned to pass a mask mandate for the Library. Johnson Seconded. Motion Carried. Cerwinski opposed the mandate. City Hall is still closed to the public except by appointment and so they will revisit the mask mandate for City Hall when it is opened. They will discuss the opening of City Hall at the next council meeting on

September 8th. Barb Lumley inquired about opening up the Welcome Center. Mayor Betsinger called for a motion to open the Welcome Center following reopening guidelines. Anthofer/M, Kelleher/S, M/C. The Welcome Center will open on Thursday or Friday this week. The computer at the Welcome Center went out and City Clerk Ott presented two estimates, the council voted on purchasing the new computer for \$893.60. Anthofer made the motion and Cerwinski seconded. Motion Carried. Barb Lumley also discussed the deposits from the welcome center not getting to the bank in a timely manner. The discussion on comp time and a fence ordinance was tabled. The council discussed posting an ad in the paper for the open cleaning associate position, but decided to post the job opening on Facebook instead. The council discussed a property that has been sent a nuisance letter and their date of compliance has now expired. They made the decision to send a letter to the owner of the property to give them time to resolve the issue before taking further steps, so a certified letter will be sent to the property owner. The council decided that they would like to have a monitor for the security camera that was installed, but will look around instead of accepting the estimate for the used monitor from 20/20 FX. They also decided to get a surge protector for the equipment; however they elected to forego the battery back-up option. The council reviewed the minutes and calendar from the Chamber of Commerce meeting. The council did not go into closed session. There was no other business. Cerwinski/M to adjourn, Kelleher/S, M/C. The meeting adjourned at 8:39PM.

CLAIMS REPORT (August 4-17, 2020)

VENDOR	REFERENCE	AMOUNT
DARLEY	FD-EQUIP TO FURNISH NEW FD TRK	\$23,118.79
FIRST STATE BANK	FD-FIRETRUCK LOAN PAYOFF FROM	\$39,138.00
MUNICIPAL MANAGEMENT CORP	STEVE HIVELY	\$3,000.00
QUALITY PUMP & CONTROL	SEWER-PUM REPAIR	\$2,995.00
S & T COLLISION	FD-EQUIP TO FURN NEW TRUCK	\$4,695.82
SIMON FIRE EQUIPMENT AND REPAI	FD-EQUIP TO FURNISH NEW FD TRK	\$13,999.77
BADGER METER	WATER-WATER METER SVS JUL 2020	\$622.11
BOCKHAUS PLUMBING & HEATING	SEWER-EQUIP REPAIR	\$70.00
BRUENING ROCK PRODUCTS INC	STREETS-ROAD ROCK	\$354.61
IIW ENGINEERS & SURVEYORS	STORM WATER-GREELEY ST ENGINEE	\$25,413.25

IOWA MUNICIPALITIES WORKERS	WORKER'S COMPENSATION PREMIUM	\$1,521.00
JACOBS DOZER SERVICE	WATER-REPR MAIN ST LEAK	\$1,100.00
KIRVAN ENTERPRISES LLC	URB REVIT REHAB GRANT-CONTRCTR	\$20,725.00
NEW HAMPTON TRIBUNE NASHUA	LEGALS - URB REV REHAB GRANT	\$74.68
CENTURYLINK	PHONE EXPENSES - JULY 2020	\$545.92
WEX BANK	CITY FUEL EXPENSES	\$952.60
CEDAR VALLEY PORTABLES, LLC	PARKS-PORTA POTTY RENT JULY'20	\$180.00
LEROY'S REPAIR	PARKS-SUPPLIES	\$34.90
NEW HAMPTON TRIBUNE NASHUA	CH-LEGALS	\$376.16
OTT, JOHN	WC-REIMB FOR EQUIP TO SET UP	\$532.86
RILEY'S INC.	CH-COPY FEE JULY 2020	\$143.86
S & T COLLISION	FD-CITY MATCH FOR FEMA GRANT	\$4,066.21
VERIZON	PD-CELL/INTRNT JULY 2020	\$123.19
WAVERLY HEALTH CENTER	FD-DA PHYSICAL	\$731.00
20 20 FX LLC	PD/CH-SECURITY CAM-LAB ONLY	\$1,612.40
CHICKASAW COUNTY SHERIFF OFFIC	PD-EXTRA HOURS 28E AMENDMENT	\$4,369.60
CAREY COWELL	PK-REFUND CAMP FEES ELEC PROB	\$40.00
DOLLAR GENERAL	LIB/CH/PARKS-SUPPLIES	\$114.15
BAKER & TAYLOR	LIB-WATSON FUND	\$189.16
BOOK LOOK	LIB-WATSON FUND	\$615.63
CENTER POINT LARGE PRINT	LIB-WATSON FUND	\$44.99
CENTURYLINK	LIB-PHONE EXP JULY 2020	\$67.34
DEMCO	LIB-0014106506	\$357.15
DISCOUNT SCHOOL SUPPLIES	LIB - PROGRAM SUPP	\$74.36
INGRAM	LIB-WATSON FUND	\$355.04
LARSON PRINTING COMPANY	LIB-SUPPLIES	\$105.58
NASHUA PLUMBING & HEATING	LIB-REPAIRS	\$33.95
NASHUA PUBLIC LIBRARY	LIB-PETTY CASH	\$24.00
OVERDRIVE	LIB-SUBSCRIPT	\$537.34
STATE LIBRARY OF IOWA	LIB-SUB FY21	\$62.00
U.S. POST OFFICE	LIB-POSTAGE	\$110.00
IOWA DEPARTMENT OF REVENUE	SALES TAX - JULY 2020	\$241.00
IOWA DEPARTMENT OF REVENUE	WET TAX - JULY 2020	\$1,184.00
IRS - USA TAX PAYMENT	FED/FICA TAX	\$2,505.51
TREASURER STATE OF IOWA	STATE TAX	\$429.00
IOWA ALCOHOLIC BEVERAGES	WC-ALCOHOL LICENSE RENEWAL	\$25.00
Accounts Payable Total		\$157,611.93
Payroll Checks		\$8,537.68
***** REPORT TOTAL *****		\$166,149.61
GENERAL FUND		\$102,322.08
URBAN REVITAL (LOST ONLY)		\$20,799.68
ROAD USE		\$2,794.33
EMPLOYEE BENEFIT		\$1,504.58
FEMA FUND #301 LAKE/DAM		\$2,221.00
PERM FUNDS-LIB WATSON		\$1,139.84
WATER		\$7,362.15
SEWER		\$4,813.70
STORM WATER UTILITY		\$23,192.25
TOTAL FUNDS		\$166,149.61

