

City of Nashua  
CITY COUNCIL MINUTES  
City Council Chambers, City Hall

The Nashua City Council met in regular session on April 18, 2022 in Council Chambers at City Hall. The meeting was called to order at 7:00PM with Mayor Anthofer presiding. Council members present were Rhonda Dean, Samantha Johnson, Hal Kelleher, Tim Malven, and Ernie Willsher. City employee(s) City Clerk John Ott was present along with Water/Waste Water Superintendent Nick Henningsen. Jon Lutz and John Berns from Origin Design were also present along with Chickasaw County Auditor Stephanie Maschek and Election Official Laura Wickham. There were also 3 guests in attendance.

Mayor Anthofer asked for consideration approving the agenda. Malven/M, Johnson/S, M/C. RC: All Ayes.

Mayor Anthofer asked for public comments. City Clerk Ott expressed some concerns that citizens are having with the bright lights shining into their homes across the lake. The light was put in for the ice- skating rink. Kelleher explained that they are going to put a timer on the light, change the bulb and adjust the angle, but was unsure of a timeframe. Another citizen inquired about driving their golf cart across the bridge on 346. The council informed the citizen that this was a state law that prevents them from being able to drive on the bridge.

Laura Wickham and Stephanie Maschek from Chickasaw County were there to explain to the council why they wanted the election polling place moved to the Fire Station from the Welcome Center, after discussion; Dean/M to move the Chickasaw County Polling Location to City Hall rather than the Fire Station. Malven/S, M/C. RC: All Ayes. Resolution 22-24 Approving Chickasaw County Using the Fire Station as a Polling Location died as there was no motion to move it forward.

Jon Lutz gave an update on the Greeley St. project and informed the council that the \$500,000 STBG grant that was awarded for FY'23 is going to account for some of the needed funding. The city has applied for an additional \$397,000 in CDBG funds in which we will have two chances to be awarded those funds (April and July). The contract bidding will start in the Fall of '22 and work will begin in the Spring of '23. There are some easement issues that still need to be addressed, but Origin Design will work with the property owners.

Mayor Anthofer asked for a motion to approve the following resolutions: 22-25 Resolution Accepting Resignation of Deputy Clerk Bethany Henningsen. Johnson/M, Willsher/S, M/C. RC: All Ayes. 22-26 Resolution Accepting Resignation of Contract Cleaning Associate Leigh Roberts. Johnson/M, Malven/S, M/C. RC: All Ayes.

Mayor Anthofer called for a motion to approve the minutes from the Regular Council Meeting held on April 4, 2022. Johnson/M, Malven/S, M/C. RC: All Ayes.

Mayor Anthofer called for a motion to approve the consent calendar payment of claims. Total Claims to be paid for April 5-18, 2022 \$40,822.76 + \$7,418.90 (Wages).  
General Fund: \$22,780.29

Urban Revit: \$3,467.85

Road Use: \$6,553.74

Water: \$10,084.99

Sewer: \$3,684.68

Storm Water: \$1,670.11

Total Funds: \$48,241.66

Johnson/M, Malven/S, M/C. RC: All Ayes

Mayor Anthofer called for a motion to approve the following permits:

Building: 187 Lakeshore – Dean/M, Willsher/S, M/C. RC: All Ayes.

Liquor Licenses: BS and Stuff – Malven/M, Dean/S, M/C. RC: All Ayes and Chickasaw County Historical Society- Johnson/M, Willsher/S, M/C. RC: All Ayes.

Business of the Mayor: The Mayor discussed nuisance abatement procedures, junk and junk vehicles, sidewalk regulations and dangerous buildings. Chapter 50 Nuisance Abatement Procedure: “Whenever any authorized municipal officer finds that a nuisance exists, such officer has the authority to determine on a case-by-case basis whether to utilize the nuisance abatement procedure..”. Mayor Anthofer asked for a motion to authorize all council members to be municipal officers. Johnson/M, Kelleher/S, M/C. RC: All Ayes.

Department Reports:

City Clerk Ott informed the council that March bank reconciliation has been completed and is ready for council to review. He also presented the March Financial reports.

City Council

Kelleher mentioned that the campground opening has been postponed due to weather. He thanked everyone who volunteered for cleanup day. Council Member Dean expressed that she would like there to be more communication with the citizens and so she suggested doing a “Coffee with the Council” where 2 council members meet at the library on the 2<sup>nd</sup> Saturday each month from 10AM-11AM to discuss events, projects, plans, or anything else with the citizens. The first one will be Saturday May 14<sup>th</sup> from 10-11AM. Everyone is welcome.

Nick Henningsen Water/Waste Water Superintendent gave his monthly report. He explained to the council that once the clarifier gets fixed the city will get an order from the EPA on what needs to be fixed and the city will have to begin fixing whatever the EPA has in the order. He thinks from their discussion it will be fixing rainwater getting into the sewers, which can be fixed by relining sewers and sealing manholes. Some of this issue will also be addressed with the Greeley St. project.

Heather Hackman presented a monthly report for the council to review.

Action/Discussion:

The council discussed several topics and bids. The council discussed the proposal for street cut repairs which was \$18,575.22 (of those \$12,293.23 are private repairs that will be reimbursed to the city). Dean motioned to approve the proposal with the possible addition of the street cut on Wentling St. Kelleher/S, M/C. RC: All Ayes. The council discussed the repairs of the boat ramps as well as Phase 1.9 of the electrical repairs needed at the campground. Dean/M to give

the two estimates to the Park Board and see what they would prioritize to get done. Johnson/S, M/C. RC: All Ayes. The council discussed the bid for painting the welcome center. Dean/M to table the estimate because we are currently in the process of getting the elevator fixed and she wanted to see how much that was going to cost. Johnson/S, M/C. RC: All Ayes. The council discussed approving the Mosquito Control of Iowa Contract to spray for mosquitoes. The contract did not mention a minimum number of times they would spray and so Dean/M to table approving the contract until we get more information on a minimum number of times they would spray as well as better communication with the city on when they were going to be in town spraying. Johnson/S, M/C. RC: All Ayes.

Malven/M to approve the ICAP Contract for Property and Liability insurance at a cost of \$42,546 a 9% increase over the prior year. Johnson/S, M/C. RC: All Ayes.

The council discussed hiring a new cleaning crew for City Hall and the Welcome Center. The cost is \$30/hour for Trina's Helpful Housecleaning. Malven/M, Johnson/S, M/C. RC: All Ayes.

The council discussed posting the job opening for Deputy Clerk. After discussion, Johnson/M to have a workshop April 27<sup>th</sup> at 6:00PM. to discuss the Deputy Clerk position further. Malven/S, M/C. RC: All Ayes.

The council discussed allowing WODD (Water Over the Dam Days) donations to be collected at City Hall. Kelleher motioned to allow donations to be collected at City Hall. Johnson/S, M/C. RC: All Ayes.

Action/discussion on moving handicap signs for food trucks was removed.

## Other Business

There was no other business. Johnson/M to adjourn, Malven/S, MC. RC: All Ayes. The meeting was adjourned at 8:45PM.

Pending Approval by Council  
John Ott  
City Clerk

### CLAIMS REPORT (April 5-18, 2022)

VENDOR	REFERENCE	AMOUNT
BUTLER-BREMER COMMUNICATIONS	PHONE EXP - MAR '22	\$305.76
CHICKASAW AMBULANCE SERVICE	AMBULANCE-Q4 FY'22 AMB SVC	\$7,179.54
CHICKASAW COUNTY SHERIFF OFFIC	PD-CNTY CNNTRCT ADD HRS MAR'22	\$4,544.80
IOWA PRISON INDUSTRIES	STREETS-ROAD SIGNS	\$654.60
LESSIN SUPPLY CO.	STREETS-SUPPLIES	\$40.44
NEW HAMPTON TRIBUNE NASHUA	CH-LEGAL PUBLICATIONS	\$389.44
ORIGIN DESIGN	GREELEY ST - FINAL DESIGN	\$6,680.50
RILEY'S INC.	CH-COPY FEES MARCH '22	\$177.64
ROBERTS, LEIGH	WC/CH-CONTRACT CLEAN	\$175.00
TITUS LOCK SERVICE	CH/WTR/SEWER-REKEY CH	\$242.00
DON BOSS	WC-VENDOR SALES MARCH '22	\$22.50
CALICO MEADOW SOAP LLC	WC-VENDOR SALES MARCH 2022	\$13.50
JAN CLEMENT	WC-VENDOR SALES MARCH '22	\$97.13

D & L THE CRAFTY COUPLE	WC-VENDOR SALES MARCH 2022	\$25.50
DEUTH, BRENDA	WC-VENDOR SALES MARCH '22	\$49.28
SHERYL DORMAN	WC-VENDOR SALES MARCH '22	\$32.29
FAMILY FARMS CHARITIES	WC-VENDOR SALES MARCH '22	\$37.50
FRISKY FOX VINEYARD LLP	WC-VENDOR SALES MARCH '22	\$164.77
ROGER GIGLER	WC-VENDOR SALES MARCH 2022	\$11.25
ANDREA KING	WC-VENDOR SALES MARCH 2022	\$28.50
SHARON LEERHOFF	WC-VENDOR SALES MARCH '22	\$146.20
MAAS, ROBERTA C.	WC-VENDOR SALES MARCH '22	\$155.36
MARYLEE MEHMEN	WC-VENDOR SALES MARCH 2022	\$13.50
NANCY'S TRUFFLES	WC-VENDOR SALES MARCH '22	\$36.38
OLD BRADFORD PIONEER VILLAGE	WC-VENDOR SALES MARCH '22	\$2.25
JANET PETEFISH	WC-VENDOR SALES MARCH 2022	\$13.50
ROEDER POWDER COAT & MACHINE	WC-VENDOR SALES MARCH 2022	\$23.25
DANIELLE SCHELL	WC-VENDOR SALES MARCH '22	\$82.88
NANCY SCHERER	WC-VENDOR SALES MARCH '22	\$162.30
SANDY'S STICHES	WC-VENDOR SALES MARCH '22	\$60.00
SENNER, ANN L	WC-VENDOR SALES MARCH '22	\$168.73
TERESA STAUDT	WC-VENDOR SALES MARCH '22	\$33.75
SHIRLEY STEVENSON	WC-VENDOR SALES MARCH '22	\$55.58
THE COUNTRY COTTAGE	WC-VENDOR SALES MARCH 2022	\$10.88
WEINBERG, THERESA	WC-VENDOR SALES MARCH '22	\$81.56
KATHLEEN HENRY	WC-VENDOR SALES MARCH '22	\$7.50
LINDA LENZ	WC-VENDOR SALES MARCH '22	\$3.75
20 20 FX LLC	CH-COMP REPAIR/SETUP	\$200.00
BROWN SUPPLY CO. INC.	STREETS-ST. PAINT	\$84.22
DIXON ENGINEERING INC	WATER-TOWER CLEAN/INSPECT	\$3,790.00
FIVE STAR COOPERATIVE	STREETS-KEROSENE POWER WASHER	\$25.50
FLOYD COUNTY AUDITOR	ELECTIONS-FLOYD CNTY	\$374.77
INRCOG	URB REV GRANT FEES	\$3,467.85
JACOBS DOZER SERVICE	WATER MAIN REPAIR-FORD ST	\$2,167.50
PLAINFIELD WELDING AND REPAIR	STREETS-SNOWPLOW REPAIR	\$35.00
S & T COLLISION	PARKS-TOWING/TIRE REPAIR	\$112.71
T & K TRACTOR REPAIR	FD-RURAL-AIR LEAK	\$52.46
THE MILL, INC.	STREETS - OIL	\$890.60
WEX BANK	CITY FUEL EXPENSES	\$1,624.25
BAKER & TAYLOR	LIB - BOOKS	\$266.67
BUTLER-BREMER	LIB-PHONE EXP - MARCH '22	\$38.22
COMMUNICATIONS	LIB - BOOKS	\$104.16
CENTER POINT LARGE PRINT	LIB-SUB	\$38.52
COUNTRY SAMPLER	LIB-OFFICE SUPPLIES	\$247.91
DEMCO	LIB-OPERATING SUPPLIES	\$127.48
DISCOUNT SCHOOL SUPPLIES	LIB-DVD'S	\$26.70
DISNEY MOVIE CLUB	LIB-OFFICE SUPPLIES	\$324.00
GORDON FLESCH COMPANY INC	LIB - BOOKS	\$713.56
GFC	LIB-PETTY CASH	\$34.61
INGRAM	LIB-SUB	\$126.54
NASHUA PUBLIC LIBRARY	LIB-TECH SUPP	\$5.99
PEOPLE	LIB - BOOKS	\$37.72
RILEY'S INC.	LIB-PROG SUPP	\$11.65
TASTE OF HOME	WC-Q1 2022 SALES TAX	\$309.50
WAUKEE PUBLIC LIBRARY		
IOWA DEPARTMENT OF REVENUE		

IOWA DEPARTMENT OF REVENUE	SEWER-Q1 2022 SALES TAX	\$300.32
IOWA DEPARTMENT OF REVENUE	WATER-Q1 2022 WET TAX	\$781.27
IRS - USA TAX PAYMENT	FED/FICA TAX	\$1,976.58
TREASURER STATE OF IOWA	STATE TAX	\$301.00
IRS - USA TAX PAYMENT	FED/FICA TAX	\$253.19
TREASURER STATE OF IOWA	STATE TAX	\$43.00
Accounts Payable Total		\$40,822.76
Payroll Checks		\$7,418.90
***** REPORT TOTAL *****		\$48,241.66
GENERAL FUND		\$22,780.29
URBAN REVITAL (LOST ONLY)		\$3,467.85
ROAD USE		\$6,553.74
WATER		\$10,084.99
SEWER		\$3,684.68
STORM WATER UTILITY		\$1,670.11
TOTAL FUNDS		\$48,241.66

Revenue Report – March '22	March Rev	YTD Rev
GENERAL FUND TOTAL	32,965.24	550,273.48
WODD DAYS FUND TOTAL	340	16,699.36
LAKE/DAM TOTAL	12,075.42	46,506.46
URBAN REVITAL (LOST ONLY) TOTA	12,098.84	103,914.74
ROAD USE TOTAL	9,686.44	157,888.89
EMPLOYEE BENEFIT TOTAL	3,241.62	81,483.73
EMRGNY FUND (TRAN TO GF) TOTA	312.78	7,883.71
LOCAL OPTION TAX TOTAL	30,237.00	182,477.73
SPECIAL REVENUES-LAKE/DAM TOTA	0	0
TIF FUNDS TOTAL	154.13	28,185.14
SPECIAL REVENUES-URBAN RE TOTA	0	0
ASSET FORFEITURE TOTAL	0	0
DEBT SERVICE TOTAL	29,367.90	228,316.91
CAPITAL IMPROVEMENT LEVY TOTA	0	0
FEMA FUND #301 LAKE/DAM TOTAL	0	0
FIRE DEPARTMENT (FEMA) TOTAL	0	0
ARPA Funds Covid 19 TOTAL	0	123,795.98
PERM FUNDS-LIB WATSON TOTAL	384.69	114.79
PERM FUNDS-CITY WATSON TOTAL	108.61	7,636.41
PERM FUNDS-LIBRARY-BERRIE TOTA	0	182.64
GRANDY ESTATE - LIBRARY TOTAL	0	0
WATER TOTAL	23,400.87	204,342.25
UTILITY DEPOSITS TOTAL	0	1,950.00
SEWER TOTAL	38,639.10	359,287.37
SEWER SINKING TOTAL	13,302.67	119,724.03
STORM WATER UTILITY TOTAL	4,682.34	40,563.01
TOTAL REVENUE BY FUND	210,997.65	2,261,226.63

