

City of Nashua  
CITY COUNCIL MINUTES  
City Council Chambers, City Hall

The Nashua City Council met in regular session on March 7, 2022 in Council Chambers at City Hall. The meeting was called to order at 7:00PM with Mayor Anthofer presiding. Council members present were Rhonda Dean, Samantha Johnson, Hal Kelleher, and Ernie Willsher. Tim Malven was absent. City employee(s) John Ott City Clerk was present along with Ann Senner Welcome Center Board Member and Martin Hemann Chickasaw County Sheriff. There were 9 guests in attendance.

The Scouts lead the meeting by saying the Pledge of Allegiance.

Mayor Anthofer asked for consideration approving the agenda. Dean/M, Willsher/S, M/C. RC: 4 Ayes and Malven Absent.

There were two public comments. The first comment was from a person who would like to place a modular home at the intersection of Lakeshore Dr. and Chickasaw St. They would like to set the home on piers instead of digging a basement. They are asking whether or not they would be able to do that. One member of the audience stated that they put a modular home in and they had to follow all codes and the Cedar Hill Developer covenants. The council stated as long as all codes were followed they didn't see any problems with it as long as it was a permanent structure. The 2<sup>nd</sup> comment was from a citizen who inquired about the wood from the trees that are being cut down at the park. The citizen was wondering if they could have some of the wood, if the city was getting rid of it. The council will talk to the employees to find out what is being done with the wood after the trees are cut down.

Mayor Anthofer called for a motion to open a public hearing to discuss the FY'22 budget amendment. Willsher motioned to open the public hearing. Kelleher seconded. M/C. RC: 4 Ayes and Malven Absent. The hearing was opened at 7:11. After brief discussion, Mayor Anthofer called for a motion to close the public hearing. Dean/M, Willsher/S, M/C. RC: 4 Ayes and Malven Absent. The hearing was closed at 7:12PM. The Mayor called for a motion to pass resolution 22-18 Adopting the FY'22 Budget Amendment. Dean/M, Kelleher/S, M/C. RC: 4 Ayes and Malven Absent.

Mayor Anthofer called for a motion to open a public hearing to discuss the FY'23 budget. Johnson motioned to open the public hearing. Dean seconded. M/C. RC: 4 Ayes and Malven Absent. The hearing was opened at 7:12PM. After brief discussion, Mayor Anthofer called for a motion to close the public hearing. Johnson/M, Dean/S, M/C. RC: 4 Ayes and Malven Absent. The hearing was closed at 7:14PM. The Mayor called for a motion to pass resolution 22-19 Adopting the FY'23 Budget. Kelleher/M, Dean/S, M/C. RC: 4 Ayes and Malven Absent.

Mayor Anthofer called for a motion to adopt resolution 22-20 Approving the FY'23 Transfers. Johnson/M, Dean/S, M/C. RC: 4 Ayes and Malven absent.

Mayor Anthofer asked for a motion to approve the minutes from the regular council meeting held February 21, 2022. Johnson/M, Dean/S, M/C. RC: 4 Ayes and Malven Absent.

Mayor Anthofer asked for a motion to approve the consent calendar payment of claims.  
Total Claims to be paid for February 22-March 7, 2022. \$71,186.84 + \$6,940.87 (Wages)  
General Fund: \$11,554.53  
Water Over the Dam: \$40  
Lake/Dam: \$67.77  
Urban Revit (LOST): \$18,576  
Road Use: \$6,901.83  
Water: \$22,143.08  
Sewer: \$14,998.31  
Total Funds: \$78,127.71  
Dean/M, Willsher/S, M/C.

Business of the Mayor: Mayor Anthofer inquired about setting up a workshop to discuss several topics that are coming due to allow time to discuss, plan, and gather information ahead of the regular council meeting when a decision can be made. Dean motioned to have the meeting on March 16<sup>th</sup> at 5:30PM. Willsher/S, M/C.

#### Department Reports:

City Clerk Ott requested permission to attend the IMFOA Spring Conference April 20<sup>th</sup>-22<sup>nd</sup>. Dean/M, Johnson/S, M/C. City Clerk Ott reviewed some of the updated proformas and cost estimates for the Greeley St. project that were prepared by Speer Financial. He also mentioned that the clarifier at the waste water treatment plant froze in February and Waste Water Superintendent Nick Henningsen and him have been working with the insurance company to determine if it is a covered claim.

#### Council Members

Johnson mentioned that SafeTech Solutions has started their feasibility study for the assessment for Emergency Medical Services. Johnson stated she will be meeting with them in the near future and asked the council if there was anything they would like her to bring to them, questions to ask, etc. No council member had anything for Johnson to take to them or questions to ask at the present time. Dean thanked the Scouts for coming in to do the pledge of allegiance. She also said that the first FMC landfill meeting is this week. Willsher said that at the Bremer County E911 the budget was approved.

Sheriff Martin Hemann presented his monthly report for February. The Sheriff's Department was in the city for 253 hours in February. The contract states they will be here for 240 hours, but additional hours are not charged to the city. He also discussed the changes to the Sheriff's 28E Agreement that were proposed by Mayor Anthofer. He stated that he is not an attorney and the 28E Agreement that the city received was the same agreement that Fredericksburg has used with them for many years and has worked well with minor changes that pertained specifically to Nashua, but he would take the requested changes back to the Chickasaw County Board and County Attorney for them to review. Mayor Anthofer and Council Member Dean stated that the revisions are meant to look out for the best interest of the city and its citizens. Dean stated that the city elected them to represent the citizen's best interests and that is what they are trying to do.

with the proposed changes.

Nate Sinnwell was absent, so there was no Park Board monthly report.

Ann Senner Welcome Center Board Member presented the monthly Welcome Center Report. She stated that they have picked up 3 new vendors and need volunteers to help run the Welcome Center. She also asked the council if a member of the board or a Welcome Center volunteer would be able to get paid to clean the Welcome Center in the absence of the regular cleaning person. Johnson motioned to allow the Board Member or a volunteer to clean at a rate of \$15/hour in the absence of the cleaning person, but stated that it should only happen occasionally. Dean seconded, M/C. RC: 4 Ayes and Malven Absent. Senner also inquired about the Welcome Center purchasing a new map as the old map doesn't include the Avenue of the Saints. Dean motioned to approve purchasing the map for \$30.00, but noted that points of interest in the city should be marked on the map. Johnson/S, M/C. RC: 4 Ayes and Malven Absent.

#### Discussion/Action:

City Clerk Ott presented an estimate for a new G'Works software program to help with efficiency in Utility Billing. Dean motioned to approve purchasing the program for a total cost of \$3,760.00. This includes \$2,200 for professional onboarding and Front Desk Standard for \$1,560 for 200 public users to start. Johnson/S, M/C. RC: 4 Ayes and Malven Absent. The annual cost will be \$1,560.00 after the initial onboarding fees.

The council discussed approving any city organization participating in the Keep Iowa Beautiful Program. Johnson/M, Willsher/S, M/C. RC: 4 Ayes and Malven Absent. Willsher motioned to approve allowing the Goodwill truck to park behind city hall June 15<sup>th</sup>-20<sup>th</sup>. Dean seconded. M/C. RC: 4 Ayes and Malven Absent. Johnson motioned to table making a decision on replacing the outdated elevator door operator until City Clerk Ott obtains more information. Kelleher seconded. M/C. Johnson motioned to table consideration/approval of the city portion of health insurance until the council has their workshop on March 16<sup>th</sup>. Dean seconded. M/C. RC: 4 Ayes and Malven Absent. Johnson motioned to table discussion/approval to accept a bid to replace the furnace at city hall until more information is attained. Dean seconded. RC: 4 Ayes and Malven Absent.

#### Other Business:

City Clerk Ott mentioned that the windows for the fire station are in, but the project still needs to be scheduled.

There was no other business. Johnson motioned to adjourn, Dean/S, M/C. RC: 4 Ayes and Malven Absent. The meeting was adjourned at 8:31PM.

Pending Approval by Council  
John Ott  
City Clerk

CLAIMS REPORT (Feb. 22-March 7, 2022)

VENDOR	REFERENCE	AMOUNT
U.S. POST OFFICE	CH/WTR/SWR-STAMPS	\$294.00
AVESIS	VISION - MARCH '22	\$91.94
DELTA DENTAL OF IOWA	DENTAL INS - MARCH '22	\$134.34
GIS BENEFITS	DEATH/DISABILITY - MARCH '22	\$99.72
MIDAMERICAN ENERGY	PARKS-GAS/ELEC JAN '22	\$10.46
PEDERSON PLUMBING	STREETS-CITY SHED FILTERS	\$52.00
PEOPLESERVICE INC.	water waste water contract	\$19,340.00
BLUE CROSS WELLMARK	HEALTH INS - MAR'22	\$6,573.35
SENNER, ANN L	WC-CONTRACT CLEANING	\$187.00
BADGER METER	WATER-MTR SVC CONTRCT MAR '22	\$591.85
CALHOUN-BURNS & ASSOC.	STREETS-BRIDGE INSPECTION	\$500.00
DOLLAR GENERAL	STREETS/CH/LIB-SUPPLIES	\$155.86
JOHN DEERE FINANCIAL	STREETS - OIL FOR PICKUP	\$47.92
RILEY'S INC.	CH-COPY FEES FEB '22	\$183.36
SATERN BUILDERS	URB REV - 515 GREELEY ST.	\$18,576.00
SCHINDLER ELEVATOR CORP.	WC-ELEVATOR ANNUAL CONTRACT	\$1,432.08
U.S. POST OFFICE	WATER/SEWER/REC-PERMIT FEE	\$265.00
JAN CLEMENT	WC-CRAFTER COMMISSION FEB '22	\$106.50
SHERYL DORMAN	WC-CRAFTER COMMISSION FEB '22	\$68.85
FRISKY FOX VINEYARD LLP	WC-CRAFTER COMMISSION FEB '22	\$80.75
JANET PETEFISH	WC-CRAFTER COMMISSION FEB '22	\$53.63
TERRY HINRICHS	WC-CRAFTER COMMISSION FEB '22	\$90.00
SHARON LEERHOFF	WC-CRAFTER COMMISSION FEB '22	\$102.00
NANCY'S TRUFFLES	WC-CRAFTER COMMISSION FEB '22	\$36.75
SENNER, ANN L	WC-CRAFTER COMMISSION FEB '22	\$125.80
MAAS, ROBERTA C.	WC-CRAFTER COMMISSION FEB '22	\$168.13
WEINBERG, THERESA	WC-CRAFTER COMMISSION FEB '22	\$62.63
BUTLER-BREMER COMMUNICATIONS	PHONE EXP - FEB '22	\$308.72
IOWA MUN FINANCE OFF ASSOC	CH-IMFOA DUE APRIL 22/23	\$50.00
MIDAMERICAN ENERGY	GAS/ELEC EXP - FEB '22	\$9,382.60
ERNEST WILLISHER	COUNCIL-REIMB E911 MILEAGE	\$26.91
BRUENING ROCK PRODUCTS INC	WATER-LEAK ON FORD	\$299.75
IOWA DNR	NPDES - PERMIT 01967001	\$85.00
LEROY'S REPAIR	PARKS - CHAIN AND SHARPEN	\$35.99
POPP EXCAVATING	WATER-REPAIR 346 BY S&T	\$5,921.25
WESTRUM LEAK DETECTION	WATER-LEAK DET FORD ST.	\$692.50
U.S. POST OFFICE	GAR/SWR/WTR - FEB '22	\$213.05
NEW HAMPTON TRIBUNE NASHUA	CH - LEGAL PUBLICATIONS	\$717.00
IRS - USA TAX PAYMENT	FED/FICA TAX	\$2,031.00
TREASURER STATE OF IOWA	STATE TAX	\$321.00
IOWA DEPARTMENT OF REVENUE	SEWER-FEB '22 SALES TAX	\$316.23
IOWA DEPARTMENT OF REVENUE	WATER-FEB '22 WET TAX	\$1,355.92
Accounts Payable Total		\$71,186.84
Payroll Checks		\$6,940.87

***** REPORT TOTAL *****	\$78,127.71
GENERAL FUND	\$11,554.53
WODD DAYS FUND	\$40.00
LAKE/DAM	\$67.77
URBAN REVITAL (LOST ONLY)	\$18,576.00
ROAD USE	\$6,901.83
EMPLOYEE BENEFIT	\$3,846.19
WATER	\$22,143.08
SEWER	\$14,998.31
TOTAL FUNDS	\$78,127.71