

**CITY OF NASHUA**  
**CITY COUNCIL MEETING**  
**September 6, 2016**

The Nashua City Council met in regular session September 6, 2016 at City Hall at 7:02pm with Mayor Angelina Dietz presiding and Council Members Rolland Cagley, Tom Johnson, Ryan Jung, Kyle Lane and Brenda Roberts present.

The following employees were in attendance: City Clerk Tabatha Caswell, Police Chief Paul Bechthold and Water Superintendent Jeff Smith; along with 4 visitors.

Motion Jung, seconded by Lane to approve the amended agenda removing #22-Open time for comments from the public. Motion carried unanimously.

Motion Jung, seconded by Lane to approve the Consent Agenda (minutes of August 15 & 25, 2016 meetings and bills for September 6, 2016) with the corrections requested. Motion carried unanimously.

Discussion was held regarding the street closure for a street dance on September 10<sup>th</sup>. Roberts expressed concerns with the approach for the request at the previous meeting and Jung expressed concerns with the request as well. Johnson felt it was a great thing to bring back to Nashua.

Motion Cagley, seconded by Johnson to approve the street closure of the 300 block after the car show Saturday September 10<sup>th</sup> for a street dance. Ayes: Cagley, Johnson, Lane. Nays: Jung, Roberts. Motion carried.

Discussion was held regarding the request from Rosena Beatty to have chickens within City limits.

Motion Lane, seconded by Roberts for Rosena Beatty to remove her chickens by Wednesday, September 14th. Motion carried unanimously.

**Department Reports:**

City Clerk Caswell: working with Dorsey Whitney regarding Cedar Hill TIF; the office is in need of a new server as it will no longer hold more than 6 months worth of information and the current operating system will not be supported for much longer; have been working with LuAnn Murphy on the treasurers report.

Lake & Dam: Council Member Jung indicated the next meeting will be September 13<sup>th</sup> at the Welcome Center; they will be talking to the DNR about possibly dredging the lake; working with Chickasaw County Economic Development office to find sources to improve tourism.

Parks: Council Member Jung talked about the upcoming Halloween celebration October 1<sup>st</sup>; will be offering free camping Sunday through Tuesday for individuals from Floyd and Chickasaw counties.

Police Department: STEP is done for 2016 and 2017 begins in November; nuisance abatements are still being worked on as well as 7 condemnations of buildings/houses.

Water Superintendent Smith: MidCo Diving came Sunday, September 4<sup>th</sup> and cleaned out 1½ inches of sediment, the cleaning of the tower should be done every 3-5 years per the DNR; is receiving quotes in regard to fencing around all well sites; FEHR Graham will be doing a flow test in Schluter's Addition; two curb valve repair notices were sent the end of August.

Mayor Dietz: City Clerk Caswell is working with the treasurer, per LuAnn June 2016 numbers were matching and she will be at the next meeting; the Big 4 Fair was awesome; great turn out for the motorcycle ride held by the VFW; thank you to Ryan for mowing on Greeley; will be a car show on Main St this weekend for the Rustic Hollow Shelter; Fall Festival at the Welcome Center October 1<sup>st</sup>; parks are looking good; thank you to the Chamber for the Mix & Mingle August 29<sup>th</sup>; congratulation to Jeff Smith for obtaining his Grade 2.

Council Members: Cagley-spoke with Jim Kalvig regarding the property by the fertilizer plant which he has been cutting for hay, he has never been presented with a lease agreement, he may no longer be interested in bailing this piece of land; asked who was responsible for maintaining the bridge on south Main St as there as vines growing on the railing and also wondering about the bridge by the bus barn. Roberts-reminder school has begun please watch out for the kids; the elementary is trying to figure out how to have traffic flow; wondering why our firefighters were not at the water ball fights; Fair was great numbers were through the roof. Johnson-met with a museum member who would like the Mayor to go to a museum meeting to help foster a working relationship; has had people ask why recycling is not being picked up; Fire Department will be having an open house October 9<sup>th</sup> for Fire Prevention Week, food will be offered along with CPR certification and the firefighters will be demonstrating rescue skills. Lane-new trucks are here and he is working on a list of items at the City Shed which will need to be sold and will get the list to City Clerk Caswell. Jung-will be attending the conference next week held by the Iowa League of Cities; October 12<sup>th</sup>-16<sup>th</sup> is Public Employee Appreciation week and would like to do a few things to show the employees how much they are appreciated and is looking for another Council Member to help; wondering how the sidewalk committee is coming along and if they have considered replacing the sidewalk at the City property on Madison and Merrill; also wondering about a sidewalk in front of the new duplex on Chickasaw St; encourages everyone to attend the MBS Farm Day; the Fair was a good experience; would like City Hall to

give up the recycling concerns and direct individuals to Jendro. Cagley-wondering if the brush site was closed Monday, Wednesday, Friday and Sunday as individuals are dumping items in the wrong place.

Motion Jung, seconded by Roberts to pay \$2040.00 to Pat Pierce at 304 Cedar Hill St for September 2016 property taxes. Motion carried unanimously.

Discussion was held regarding codification of the current ordinance book. The price varies depending upon the extent of the project. City Clerk Caswell will request quotes.

Discussion was held regarding the purchase of the land next to well 5 on Mill St.

Motion Roberts, seconded by Cagley to purchase the land joining well 5. Motion carried unanimously.

Discussion was held regarding the job title for Curtis Swinton.

Motion Jung, seconded by Lane to change Curtis Swintons title to Parks and Ground Superintendent. Motion carried unanimously.

Motion Lane, seconded by Johnson to approve Resolution 16-27: A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF NASHUA, IOWA, AMENDING SALARY FOR AN EMPLOYEE OF THE CITY OF NASHUA EFFECTIVE AUGUST 10, 2016. Roll Call Vote-Ayes: Cagley, Johnson, Jung, Lane, Roberts. Nays: None. Motion carried unanimously.

Motion Cagley, seconded by Roberts to approve Resolution 16-28: A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF NASHUA, IOWA, APPOINT A LAKE & DAM COMMITTEE OF THE CITY OF NASHUA, IOWA, EFFECTIVE SEPTEMBER 1, 2016. Roll Call Vote-Ayes: Cagley, Johnson, Jung, Lane, Roberts. Nays: None. Motion carried unanimously.

Discussion was held regarding Ordinance Chapter 136 Sidewalk Regulations. A few changes will be made to the proposed ordinance and the ordinance will then be published for the first reading to take place.

Discussion was held regarding Ordinance Chapter 105 Solid Waste. A few changes will be made to the proposed ordinance and the ordinance will then be published for the first reading to take place.

Discussion was held regarding Ordinance Chapter 106 Collection of Solid Waste. A few changes will be made to the proposed ordinance. The chapter will be reviewed at the next meeting.

Discussion was held regarding the DOT agreement for HWY 346 maintenance. It would be a total of 2.9 miles equaling \$6400 a year in revenue.

Motion Jung, seconded by Roberts to accept the 5 year agreement with the DOT and bypass the supplemental income for now. Ayes: Cagley, Jung, Lane, Roberts. Nays: Johnson. Motion carried.

Discussion was held regarding the water meter replacement project. Currently 100 meters have been setup and there are still 129 meters which have been installed and need to be setup on the website. Per City Clerk Caswell the last few weeks have been busy with delinquent notices, meter read entries, red tags, shutoffs and billing. Jung asked why the priority has not been water meters only and why Beth is still handling building permits and Welcome Center deposits. Caswell has trained Welcome Center Director Hauser how to complete and enter her deposits into the computer. Per Caswell both Henningsen and Hauser have remote access. The Council agreed to have Hauser cross trained and to give Henningsen 3 additional hours per week.

Motion Cagley, seconded by Lane to approve the liquor license for the Nub's Bait Tackle & More. Motion carried unanimously.

Motion Lane, seconded by Cagley to approve the consent agenda regarding the following building permits:

- a. 9 Wentling St – shingle utility building
- b. 402 Greenwood Ave – decks front and back, gutters
- c. 104 Bradford Parkway – interior walls and windows
- d. 101 Sample St – add 20x28 steel building for warehouse space, and put matching steel on original building to match
- e. 106 Monroe St – re-roof entire house & garage with shingles
- f. 212 Greeley – siding & windows
- g. 321 Chickasaw St – build new duplex

Motion carried unanimously.

Council Member Jung made a presentation to the Council regarding city structure and operations. The presentation spoke about hiring a City Administration and the duties of a City Administrator. Jung feels many

opportunities have been missed and having a City Administrator would help alleviate this issue. The Iowa League of Cities has resources available for the Council to use in making the decision to possibly hire a City Administrator.

Motion Jung, seconded by Cagley to adjourn the meeting at 10:02pm. Motion carried unanimously.

**EXPENSES FOR SEPTEMBER 6, 2016**

| <b><u>VENDOR NAME</u></b>   | <b><u>DESCRIPTION</u></b>       | <b><u>AMOUNT</u></b> |
|-----------------------------|---------------------------------|----------------------|
| 20 20 FX LLC                | remote access Beth & Jen        | \$ 210.00            |
| BEETHOLD, PAUL              | overpayment equip exp           | \$ 15.50             |
| BOCKHAUS PLUMBING & HEATING | 109 Monroe St                   | \$ 370.97            |
| CENTURYLINK                 | WC utility-phone                | \$ 61.08             |
| CITY OF NASHUA              | petty cash-postage/travel exp   | \$ 60.00             |
| COCA-COLA REFRESHMENTS      | repair pop machine              | \$ 258.96            |
| CRONIN, SKILTON, SKILTON    | legal services                  | \$ 1,260.75          |
| DALE BUNSTON                | tree removal-LaBarge            | \$ 1,000.00          |
| DOLLAR GENERAL              | supplies                        | \$ 118.38            |
| DON'S TRUCK SALES, INC.     | truck rims                      | \$ 500.00            |
| FASTENAL COMPANY            | bolts & wire                    | \$ 198.33            |
| FIRE EQUIPMENT SPECIALTIES  | boots 1/2 City & 1/2 Rural      | \$ 195.15            |
| GALLS, LLC                  | hats/cuffs/rubber gloves        | \$ 299.54            |
| HAUSER, JENIFER             | supplies/mileage                | \$ 149.42            |
| HAWKEYE FIRE & SAFETY       | amerax vehicle bracket          | \$ 245.00            |
| HINRICHS, TERRY             | podium                          | \$ 750.00            |
| JENDRO SANITATION SERVICE   | Sanitation services             | \$ 2,589.12          |
| JOHNSON ELECTRIC            | campground site 11 electrical   | \$ 860.61            |
| JOHNSON, STEPHEN            | overpayment equip exp           | \$ 5.00              |
| JUNG, RYAN                  | Park Block Party Supp/mileage   | \$ 166.82            |
| KEYSTONE LABORATORIES       | water analysis                  | \$ 24.00             |
| LARUE, MORGAN               | display cabinet                 | \$ 160.00            |
| LAW ENFORCEMENT TARGETS     | paper targets/target backers    | \$ 72.05             |
| LEE, KEITH H.               | weed spray                      | \$ 122.40            |
| LEROY'S REPAIR              | chain saw repair/chain/cap      | \$ 127.37            |
| MARVIN, TRAVIS              | meal reimbursement              | \$ 39.06             |
| METROPOLITAN COMPUNDS INC   | shop supplies                   | \$ 323.22            |
| MIDAMERICAN ENERGY          | utility bill                    | \$ 7,148.66          |
| MIKE'S C & O TIRE           | PD-tires taurus                 | \$ 493.72            |
| MURPHY, SMITH & CO PLLC     | reconcile accounts              | \$ 5,456.75          |
| NASHUA PLUMBING & HEATING   | supplies                        | \$ 64.18             |
| PEOPLESERVICE INC.          | wastewater monthly service-Sep  | \$10,166.00          |
| POPCORN HEAVEN              | vending                         | \$ 128.00            |
| RAPID PRINTERS              | camper registration envelopes   | \$ 188.00            |
| RILEY'S INC.                | copy fee                        | \$ 70.16             |
| S & T COLLISION             | tire repair-generator/batt case | \$ 161.13            |
| STILLIONS, BRIAN            | camp host 8/7-8/27/16           | \$ 388.00            |
| SUPERIOR LAMP INC           | lights for water tower          | \$ 116.87            |
| U.S. POST OFFICE            | stamps                          | \$ 499.00            |
| U.S. POST OFFICE            | September utility bill postage  | \$ 213.57            |
| WALMART COMMUNITY RFCSLLC   | vending                         | \$ 79.02             |
| WC VENDORS                  | August Vendor Sales             | \$ 3,599.34          |
| EMPLOYEES                   | wages                           | \$10,819.43          |
| ICSRU                       | garnishment                     | \$ 779.07            |
| IRS                         | federal tax w/holdings          | \$ 8,104.64          |
| IPERS                       | August contributions            | \$ 5,586.82          |
| STATE OF IOWA               | August tax w/holdings           | \$ 1,402.00          |

**TOTAL EXPENSES FOR SEPTEMBER 6, 2016:**

|             |
|-------------|
| \$65,647.09 |
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Angelina Dietz  
Mayor

Attest: Tabatha Caswell  
City Clerk

Transcribed by the City Clerk subject to Council approval.