

**City of Nashua  
CITY COUNCIL MINUTES  
City Council Chambers, City Hall**

The Nashua City Council met in regular session on July 6, 2020 in Council Chambers at City Hall. Pursuant to Iowa Code 21.8 the meeting was also held electronically due to concerns of Covid-19 and social distancing guidelines put in place by Governor Kim Reynolds. The meeting was called to order at 7:00PM with Mayor Betsinger presiding. Council members present were Alex Anthofer, Scott Cerwinski, Thomas Johnson, and Harold Kelleher III. Charles Shelby was absent. City employee(s) City Clerk John Ott was present. Chickasaw County Sheriff Martin Hemann was present along with 2 guests. There was 1 guest that participated remotely.

Mayor Betsinger asked for consideration approving the amended agenda removing discussion on the farmer's market fees and where the \$'s are allocated, discussion on the elevator contract, and discussion on security camera monitor. Kelleher/M Johnson/S. M/C.

Mayor Betsinger asked if there were any public comments. A citizen inquired about when the Welcome Center would open. City Clerk Ott explained that it was scheduled to open on June 28<sup>th</sup>, but Governor Reynolds gave a 30 day extension to the emergency proclamation, so it will now be the end of July unless it gets changed.

Mayor Betsinger called for a motion to open a public hearing to discuss an ordinance amending the storm water utility fee. Kelleher/M, Johnson/S. Motion Carried. The public hearing was opened at 7:02PM. After discussion the Mayor asked for a motion to close the public hearing. Kelleher/M, Anthofer/S. Motion Carried. The public hearing was closed at 7:11PM. Mayor Betsinger called for a motion to pass the ordinance amending the storm water utility fee. Cerwinski/M, Johnson/S, M/C. Roll Call – Anthofer – Nay, Cerwinski-Aye, Johnson – Aye, Kelleher – Aye, Shelby – Absent. M/C. Kelleher made a motion to wave the 2<sup>nd</sup> reading, Johnson stated that he hoped that citizens would attend the next reading. There was no 2<sup>nd</sup> motion for waving the 2<sup>nd</sup> reading and so the 2<sup>nd</sup> reading of the Ordinance to amend the storm water utility fee will be held at the next regularly scheduled council meeting on July 20<sup>th</sup> at 7:00PM.

Mayor Betsinger called for a motion to approve Resolution 20-31 Approving Volunteer Firefighter Griffin Poppe. Cerwinski/M, Anthofer, S. M/C. Roll Call Anthofer – Aye, Cerwinski – Aye, Johnson – Aye, Kelleher – Aye, Shelby – Absent. M/C.

Mayor Betsinger called for a motion to approve Resolution 20-32 Approving the transfer from Debt Service Fund to Lake/Dam Fund and Urban Revitalization Fund.

Johnson/M, Cerwinski/S. M/C. Roll Call Anthofer – Aye, Cerwinski – Aye, Johnson – Aye, Kelleher – Aye, Shelby – Absent. Motion Carried.

Mayor Betsinger called for a motion to approve Resolution 20-33 Approving the Signature Requirements for the Watson CD bequeathed to the Nashua Fire Department.

Johnson/M, Kelleher/S. Motion Carried. Roll Call: Anthofer – Aye, Cerwinski – Aye, Johnson – Aye, Kelleher – Aye, Shelby – Absent. Motion Carried.

Mayor Betsinger asked for a motion to approve the minutes from the Regular Council Meeting on June 15, 2020. Johnson/M, Cerwinski/S. M/C.

Mayor Betsinger asked for a motion to approve the consent calendar payment of claims.

Payment of Claims (see claims report): Total claims to be paid: \$84,953.82 +\$10,766.92 (Wages)

- a. General Fund: \$44,270.23
- b. Urban Revitalization: \$850.00
- c. Road Use: \$9,081.95
- d. Employee Benefits: \$5,142.01
- e. FEMA Fund #301 Lake Dam: \$4,685.25
- f. Water: \$14,303.86
- g. Sewer: \$16,861.68
- h. Storm Water Utility Fund: \$525.76
- i. Total Funds: \$95,720.74

Kelleher/M, Johnson/S. M/C.

Demolition/Excavation Permits

Building Permits

Mayor Betsinger asked the council for a motion to approve the following building permits: 802 Woodbridge, 1301 Howard, and 1401 Howard. Anthofer M/ Kelleher/S. M/C. All building permits were approved.

Alcohol Permits

Mayor Betsinger called for a motion to approve the following alcohol/liquor permits: Dollar General and Nub's Bait and Tackle – Anthofer/M, Johnson/S. M/C.

Business of the Mayor:

The mayor had no business to discuss

Department Reports:

City Clerk Ott reviewed the June financial reports. He reminded the council that the first Monday in September is Labor Day and so he wanted to see if they wanted to move the meeting to Tuesday September 8<sup>th</sup>. The council approved moving the meeting date. He reminded the council that he will be doing his IMFOA training July 20<sup>th</sup>-29<sup>th</sup>. He also apologized for the mix up with the farmer's market communication last council meeting and wanted to apologize to everyone as he is aware that it has caused a lot of frustration and confusion. He informed the council about the FEMA-Lake/Dam follow up with the engineers and that he has filed an extension with FEMA per instructions from the engineer and the extension has not been approved; however the person who approves the extension did not foresee any issues with the extension. He also wanted to let the council know that there was a miscalculation on the engineer's estimation of how much rock the contractor would need and the engineer is working with FEMA to determine how to handle it. City Clerk Ott also wanted to remind everyone, if they haven't already completed their 2020 census to please do so, the census count determines how Billions of Federal Dollars are allocated and so we need every person to be counted. Currently the state of Iowa is at a 68% redemption and the City of Nashua is only at 58.8%, so our census results are trailing the state by nearly 10%. You can fill out your survey by going to [my2020census.gov](https://my2020census.gov).

Council Members:

Anthofer asked about the city property located by Post Office and why it wasn't on the agenda to put up for bid. Mayor Betsinger said that the person who was interested decided they didn't want it anymore and so there was no reason to put it up for bid. Anthofer asked how people know if city property is for sale. Mayor Betsinger said that the council could put it up for bid if they wanted, but the last time they put it up for bid they wasted taxpayer money because no one bid on it. Anthofer inquired why nothing is put on Facebook as a lot of citizens complain that they don't get the paper, go to the places that the information is posted, and it is more difficult with covid to be transparent, so he was wondering why things are not put on Facebook. Kelleher mentioned several issues at the campground over the weekend. We had power loss at the campground again, but phase I of the project to fix that is scheduled to begin July 13<sup>th</sup>. The power will more than likely be down for one day during this project. He mentioned issues at the Splash Pad over the weekend due to solenoid failure. He also mentioned issues at the bridge with kids jumping off and blocking traffic. Kelleher inquired on if the park board could dispose of the obstacles from the old skate board park. Mayor Betsinger stated that they already discussed that and it would be fine.

The next Park Board meeting is scheduled for July 23<sup>rd</sup> at 6:00PM. He mentioned the clean up along lakeshore by the trail. The materials for replacing the roof at the big shelter have been ordered and will be scheduled at the end of this month or beginning of August. Donation boxes have been ordered for the Splash Pad and a payment box for the dump station. He also mentioned that the duties between the camp host and maintenance need to be better clarified. He requested council approval to fix the toilet in the ladies restroom. Cerwinski said if it needs fixed let's get it fixed, no one disagreed. Johnson mentioned that there was a lightning strike that took out the cable and monitor that they use in the truck bay that they use for responding. He inquired about having the car show at the park on August 15<sup>th</sup>, Kelleher said that he would check with the park board, but he didn't think it would be an issue. He also mentioned whether the council should sit down and discuss what steps need to take place in order to re-open the welcome center and city hall. He also inquired about nuisance properties and if those are being mowed by Edgar and how many hours/week he is working. Cerwinski was asked by a resident if the money from this year's fireworks can be carried to next year's fireworks. Kelleher mentioned that everything else for Water Over the Dam Days would be carried forward (bands, donations, etc.). He also stated that with the number of kids swimming at the beach that we need to keep the boats out of the swim area. City Clerk Ott presented the financials for the Welcome Center and mentioned that the gift shop and room rentals have been closed for several months due to Covid-19. Chickasaw County Sheriff Marty Hemann introduced Deputy Brandon French. He also went over the monthly law report. The county spent 176 hours in Nashua and their contract is for 160 hours. He mentioned covering for Jeremy while he is gone on Military Leave and that the county would fill in keeping up with what Jeremy was doing with nuisance properties, junk vehicles, etc. He also talked about adding additional hours to the Sheriff's contract while Jeremy is gone and resuming the current contract when Jeremy returns. The addendum added an additional 80 hours of service at an hourly rate of \$54.62/hour. Mayor Betsinger called for a motion to approve the addendum to the contract hours extension. Cerwinski/M, Johnson/S. M/C. City Clerk Ott inquired about Deputy Clerk Henningsen being

approved for overtime or comp time for building the accounts for the storm water utility fee. The council inquired about the use of comp time, which was what Deputy Clerk Henningsen would prefer. The council stated they would like to get more information on what the comp time policy entails before making a decision. The council also decided that they would like to look at the possibility of amending our building ordinance to include provisions about fencing. City Clerk Ott requested that the council look into revising the Urban Renewal Plan to more closely align with the Urban Revitalization Plan. Cerwinske/M, Johnson/S. M/C. City Clerk Ott will get together with the bond council to determine the best approach to align the two plans. The council decided to postpone the fireworks until a later date with Water Over the Dam Days being cancelled due to covid-19. Kelleher/M, Johnson/S. M/C. The council discussed leasing the Mill St. property, but no decision was made. Mayor asked the council for a motion to keep city hall closed for another month to see what happens with Covid. Cerwinske/M, Kelleher/S, M/C. City Clerk Ott asked if anyone had any questions about the information that was presented last meeting from Azavar Government Solutions. The council decided they weren't interested in going forward. The council discussed how to handle lawn mowing for nuisance properties. The council agreed that they would charge \$100/hour with a minimum of 1 hour charge. Anthofer/M, Cerwinske/S. M/C. City council set a meeting to meet with Attorney Miller on August 5<sup>th</sup>. Big 4 Chamber President Val Johnson and the City Council discussed ideas to help improve communications between the Big 4 Chamber and the City of Nashua as there have been several incidents of miscommunication or lack of communication. Val had talked about having a 2-3 hour planning session once a month with the Chamber, School District, Council, etc. Council Member Johnson asked if it would be possible to get the minutes from the Chamber Meetings as a starting point and see if that could help promote more unity and better communication. Kelleher volunteered to attend the Chamber Meetings as well to help with communications. On the same topic, to help improve communications with the public the message board at the fire station was mentioned to see if there is any way to help get Chamber events on the message board. Johnson said that he only puts stuff on the board that is brought to him. Val said she would work on getting him the events that they would like to have displayed. Val also discussed the survey from survey monkey and the results thus far. Citizens are encouraged to fill out the survey by going to <https://www.surveymonkey.com/r/6H82QH3>, they can also get a paper copy at city hall. You will have to call ahead as city hall is closed to the public currently due to Covid-19. Val and the council also looked at the Community Visioning from 2015 to look towards future planning for Nashua. There was no other business. Cerwinske Motioned to adjourn, Kelleher Seconded. Motion Carried. The meeting adjourned at 9:36PM.

Revenue by Fund June 2020					
NAME	NET BUDGET	MTD BALANCE	YTD BALANCE	% Collected	YTD Uncollected
GENERAL FUND TOTAL	\$927,438.00	\$44,839.55	\$771,768.74	83.22	\$155,669.26
LAKE/DAM (LOST TAX ONLY) TOTA	\$38,269.00	\$10,028.55	\$44,158.76	115.39	-\$5,889.76
URBAN REVITAL (LOST ONLY) TOTA	\$38,269.00	\$10,028.55	\$44,123.70	115.30	-\$5,854.70
ROAD USE TOTAL	\$200,000.00	\$9,952.62	\$213,759.30	106.88	-\$13,759.30
EMPLOYEE BENEFIT TOTAL	\$115,148.00	\$715.44	\$107,521.73	93.38	\$7,626.27
EMRGNY FUND (TRAN TO GF) TOTA	\$14,789.00	\$519.93	\$12,430.57	84.05	\$2,358.43
LOCAL OPTION TAX TOTAL	\$153,076.00	\$14,068.78	\$172,409.84	112.63	-\$19,333.84
SPECIAL REVENUES-LAKE/DAM TOTA	\$0.00	\$0.00	\$0.00	0.00	\$0.00
TIF FUNDS TOTAL	\$44,800.00	\$0.00	\$21,829.02	48.73	\$22,970.98
SPECIAL REVENUES-URBAN RE TOTA	\$0.00	\$0.00	\$0.00	0.00	\$0.00
ASSET FORFEITURE TOTAL	\$0.00	\$0.00	\$0.00	0.00	\$0.00
DEBT SERVICE TOTAL	\$149,089.00	\$20,484.22	\$150,297.77	100.81	-\$1,208.77
FEMA FUND #301 LAKE/DAM TOTAL	\$0.00	\$217,105.37	\$219,520.14	0.00	-\$219,520.14
PERM FUNDS-LIB WATSON TOTAL	\$2,500.00	\$459.97	\$2,542.47	101.70	-\$42.47
PERM FUNDS-CITY WATSON TOTAL	\$16,837.00	\$0.00	\$15,174.70	90.13	\$1,662.30
PERM FUNDS-LIBRARY-BERRIE TOTA	\$400.00	\$0.00	\$385.49	96.37	\$14.51
WATER TOTAL	\$245,000.00	\$24,437.09	\$254,274.24	103.79	-\$9,274.24
UTILITY DEPOSITS TOTAL	\$2,000.00	\$0.00	\$2,100.00	105.00	-\$100.00
SEWER TOTAL	\$300,000.00	\$31,908.48	\$385,070.98	128.36	-\$85,070.98
SEWER SINKING TOTAL	\$142,820.00	\$11,901.67	\$142,820.04	100.00	-\$0.04
STORM WATER UTILITY TOTAL	\$0.00	\$4,441.76	\$12,417.72	0.00	-\$12,417.72
TOTAL REVENUE BY FUND	\$2,390,435.00	\$400,891.98	\$2,572,605.21	107.62	-\$182,170.21

CLAIMS REPORT (June 16-July 6 , 2020)		
VENDOR	REFERENCE	AMOUNT
IOWA LEAGUE OF CITIES	CH-TRAINING IMFOA CONFERENCE	\$992.00
INRCOG	URBAN REV-REHAB GRANT FEES	\$442.29
IOWA LEAGUE OF CITIES	CH-ANNUAL DUES FY 20-21	\$1,154.00
LEROY'S REPAIR	PARKS-GAS/OIL-OPERATING SUPP	\$36.20
MERCY MEDICAL CENTER-NH	STREETS-SCREENING	\$65.00
MID-AMERICAN RESEARCH CHEMICAL	PARKS-OPERATING SUPP	\$171.53
NATIONAL ELEVATOR INSPECTIONS	WC-ELEVATOR INSPECT	\$66.00
PEOPLESERVICE INC.	water waste water contract	\$19,111.00
SUPERIOR LUMBER, INC.	STORM WATER-QUIKRETE LEX&JAY S	\$8.78

BLUE CROSS WELLMARK	HEALTH INSS - JULY 2020	\$7,574.33
DELTA DENTAL OF IOWA	DENTAL INS	\$275.54
LINCOLN SAVINGS BANK	HSA	\$2,100.00
SUPERIOR LUMBER, INC.	PARKS-SHELTER HOUSE ROOF	\$2,551.65
AVESIS	VISION INSURANCE-JULY 2020	\$52.36
BOCKHAUS PLUMBING & HEATING	URBAN REVIT-REHAB GRANT INV	\$850.00
BODENSTEINER IMP. INC.	PARKS-LAWN MOWER	\$1,850.00
CHICKASAW COUNTY AUDITOR	HAZMAT FEE - FY20/21	\$830.50
DANKO EMERGENCY EQUIPMENT	FD-MINOR QUIPMENT	\$382.25
DOLLAR GENERAL	CH-SUPPLIES	\$17.70
HEARTLAND ASPHALT, INC.	STREETS-COLD MIX	\$3,026.32
IOWA ONE CALL	LOCATES	\$27.90
JACOBS DOZER SERVICE	STREETS-EXCAV SINK HOLE JAY ST	\$505.00
JENDRO SANITATION SERVICE	REFUSE/RECYC-JUNE 2020	\$10,950.62
MURPHY, COE, AND SMITH	CH-TREASURER INV APRIL	\$150.00
NASHUA PLUMBING & HEATING	PARKS - OPERATING SUPPLIES	\$223.62
RILEY'S INC.	CH-COPY FEES JUNE 2020	\$152.18
SANDRY FIRE SUPPLY, L.L.C	FD-MINOR EQUIPMENT - COVID	\$585.90
STAPLES CREDIT PLAN	CH-OFFICE SUPPLIES	\$222.11
BADGER METER	WATER METER SRVC-MAY/JUNE 2020	\$1,242.44
BRUENING ROCK PRODUCTS INC	STREETS-ROAD ROCK	\$327.95
CENTURYLINK	WC-PHONE EXPENSE JUNE 2020	\$68.25
IIW ENGINEERS & SURVEYORS	DAM-FEMA APRON SCOUR REPAIR	\$4,685.25
MIDAMERICAN ENERGY	GAS/ELECTRIC JUNE 2020	\$7,176.25
NEW HAMPTON TRIBUNE NASHUA		\$925.29
ROB SAND, AUDITOR OF STAT	CH-ANNUAL EXAM FY'19	\$5,677.50
TASTE OF HOME	LIB-SUBSCRIPT	\$21.38
CEDAR VALLEY PORTABLES, LLC	PARKS - PORTA POTTIES	\$180.00
IOWA DEPARTMENT OF PUBLIC SAFE	PD-IOWA ONLINE WARRANTS SYSTEM	\$1,200.00
SANDRY FIRE SUPPLY, L.L.C	FD-MINOR EQUIPMENT	\$175.95
WEX BANK	CITY FUEL EXPENSES	\$1,072.40
IPERS	REGULAR IPERS	\$3,389.74
IRS - USA TAX PAYMENT	FED/FICA TAX	\$2,718.64
TREASURER STATE OF IOWA	STATE TAX	\$395.00
IOWA DEPARTMENT OF REVENUE	SALES TAX-QTR 2 APRIL-JUNE2020	\$225.00
IOWA DEPARTMENT OF REVENUE	WET TAX-Q2 APRIL-JUNE 2020	\$1,098.00
Accounts Payable Total		\$84,953.82
Payroll Checks		\$10,766.92
***** REPORT TOTAL *****		\$95,720.74
GENERAL FUND		\$44,270.23
URBAN REVITAL (LOST ONLY)		\$850.00
ROAD USE		\$9,081.95
EMPLOYEE BENEFIT		\$5,142.01
FEMA FUND #301 LAKE/DAM		\$4,685.25
WATER		\$14,303.86
SEWER		\$16,861.68
STORM WATER UTILITY		\$525.76
TOTAL FUNDS		\$95,720.74