

City of Nashua  
CITY COUNCIL MINUTES  
City Hall

The Nashua City Council met in regular session on December 7, 2023, at City Hall Council Chambers. The meeting was called to order at 7:00PM with Mayor Pro Tem Harold Kelleher III presiding. Council members present were Jake Johnson, Harold Kelleher III, Tim Malven and Ernie Willsher. Samantha Johnson was absent. City Clerk John Ott, Streets Supervisor Zade McCall, Water/Wastewater Operator Chad McCleary, and Chickasaw County Sheriff Ryan Shawver were present along with 3 guests.

Mayor Pro Tem Kelleher called for a motion to approve the regular agenda after amending to change the order of the agenda to move Oath of Office for newly elected and reelected council members to after Oath of Office of newly appointed Mayor. Willsher/M, J. Johnson/S, M/C. RC: 4 ayes, S. Johnson absent.

Mayor Pro Tem Kelleher asked for a motion to approve the consent agenda consisting of minutes from the regular meeting November 20<sup>th</sup> Permits: Alcohol – Liberty Libations, Consent Calendar: Payment of Claims (Nov 17-Dec 5, 2023) \$120,121.36 + 8,057.05(Wages). J. Johnson/M, Malven/S, M/C. RC: 4 ayes, S. Johnson absent.

Mayor Pro Tem Kelleher called for public comments: There were none.

Hearings/Resolutions

Mayor Pro Tem Kelleher reminded the council of the hearing for Animal Control and Protection for 44 Monroe St. and 821 Main St. and the Public Hearing for the first reading amending the Code of Ordinances Chapter 65 Stop or Yield Required, both scheduled for December 18<sup>th</sup>.

Mayor Pro Tem Kelleher asked for a motion to approve resolution: 23-64 Resolution to Appoint Mayor. J. Johnson/M, Malven/S, M/C. RC: 3 ayes, S. Johnson absent, Kelleher abstained. City Clerk Ott swore Harold Kelleher III into office.

City Clerk Ott also swore into office reelected council member Jacob Johnson and newly elected council member Daniel Zwanziger who will take his seat on the council beginning January 1, 2024.

Mayor Kelleher called for a motion to adopt resolutions 23-65 Resolution to Adopt Mayor/Council Rules of Procedure Manual. Malven/M, Willsher/S, M/C. 3 ayes, S. Johnson absent, and one vacant seat.

23-66 Resolution to Set Pay for Nashua Area EMS Volunteer Crew Chief and Assistant Crew Chief. J. Johnson/M, Malven/S, M/C. RC: 3 ayes, S. Johnson absent, one vacant seat.

Business of the Mayor:

Kelleher wanted to thank the council for their vote of confidence in appointing him to the mayor's seat. He also wanted to remind the council and citizens to familiarize themselves with the snow ordinances as it is that time of year and he wanted to make sure citizens are aware of the rules, so they don't get a snow parking ticket. He reminded everyone that it was Pearl Harbor Remembrance Day and he also thanked the Chamber of Commerce for their work on the planter decorating contest. He also let the council know that he has been following up on some ordinance violations.

Department Reports

City Clerk Ott wanted to let the council know that we are approaching the FY'24/25 budget season and wanted to set some tentative dates for budget workshops in January. He also provided them with a tentative budget schedule for January – April.

City Council

J. Johnson asked the council if anyone had problems with the people interested in the old banner store buildings stockpiling dirt behind the buildings for the lot behind the buildings. None of the council members were opposed. Malven wanted to thank Zade for making the town look nice and noted how promptly he took care of some low hanging branches. Kelleher also wanted to thank Zade for his communication with the public when there are questions or issues.

Chickasaw County Sheriff Shawver reviewed his monthly report for November. The Sheriff's Dept. were in Nashua 193.5 hours for the month. J. Johnson thanked the Sheriff's Department for spending more time patrolling during the daytime, which was requested at the last meeting they attended. Sheriff Shawver also wanted to remind the council that the contract for services with the Sheriff's Department will end in June and if the city would like to make changes the Sheriff's Department is willing to work with the city on whatever needs the city has. Sheriff Shawver also reiterated the snow parking procedure with the council to make sure everyone is on the same page. The process in short (During or after a snow fall the city will notify the Sheriff's Dept. that the city will be clearing snow, The Sheriff's Dept. will check vehicles that impeded plowing, Sheriff's Dept. will issue a \$25 ticket for vehicles that were not moved off the street, citizen will have 7 days to pay the ticket or it will be submitted to the courts and an \$85 court cost will be added to the fine amount, once the ticket is submitted to the courts it can no longer be paid at city hall and the court costs can not be waived.) The city is encouraging all citizens to plan accordingly to ensure their vehicles are not impeding the removal of snow from the streets.

Chad McCleary Water/Wastewater Operator presented his monthly report. He informed the council of some repairs that need to be completed at the wastewater treatment plant. Visu-Sewer will be onsite in the next few weeks to televisc the RAS (Return Activated Sludge) line to see where there is a leak. He also gave some estimates for needed repairs to the council for the grit chamber system which needs to be rebuilt. The estimate to repair that is \$41,000 and to repair the chlorinators is another \$15,000.

Zade McCall presented some information to the city about some projects. 7 Cedar St. has a broken piece of sidewalk from when a leak was fixed, and the city was going to remove the broken chunk of cement; however the citizen requested the city replace the broken piece as they were the ones who put in the sidewalk and would like it replaced. The city will replace the piece at the owner's request, but it won't be done until next spring. There was an issue with a sewer backup on Bayou Dr., but the city has replaced the pump at the lift station at the Welcome Center and they are going to wait to see if that fixes the issue. After discussion about the walking/bike trail, J. Johnson/M, Willsher/S, M/C to close the walking/bike trail for the season after the first snowfall. RC: 3 ayes, S. Johnson absent, one vacant seat. The city will put up a sign letting the citizens know that the trail is closed for the season.

Zade also discussed purchasing a new city vehicle because the current vehicle is unsafe due to the fumes that enter the cabin as well as the many other issues that need to be repaired. He will work with City Clerk Ott on pricing/budget for a new/used vehicle.

A member of the Welcome Center was not available to present a monthly report; however, J. Johnson/M, Malven/S, M/C to approve passing on the credit card fees from sales at the Welcome Center gift shop to the customer as a surcharge for using a credit card. The fee can't be more than 4% and there can be no fee assessed on debit or prepaid cards. RC: 3 ayes, S. Johnson absent, one vacant seat.

#### Discussion/Action

The council discussed and took action on multiple items.

J. Johnson/M, Willsher/S, M/C to approve the application for waiver for charges for water and sewer usage for 309 Woodbridge. RC: 3 ayes, S. Johnson absent, one vacant seat.

After discussion on becoming a member of the Iowa Municipal Utilities the council would like City Clerk Ott to gather more information before deciding.

City Clerk Ott discussed House File 718 and the impacts that it will have on city budgets. He encouraged the council and citizens to contact their state representatives and let them know the long term negative impacts HF718 will have on Nashua and its citizens. Sandy Salmon is State Senate (515-281-3371) and Charley Thomson is State House of Representatives (515-281-3221).

City Clerk Ott informed the council that the Chickasaw County Community Foundation Grant window is open and asked if the council had any projects, they would like to have the city apply for. The council mentioned that a few of the items are painting the welcome center and repairing or replacing the deck at the welcome center. City Clerk Ott noted that he wasn't sure if these projects would qualify because they are repairs, but he would check into it.

Attorney Skilton reviewed some information from a speed study. The good news was that we didn't have a lot of speeders, the bad news was that because we didn't have enough traffic/speeders it wouldn't be profitable for the company to put in speed cameras. Attorney Skilton said the council could try to do the speed study again at a different time, look at getting a 2<sup>nd</sup> opinion, or just table it for the time being. Willsher/M, J. Johnson/S, M/C to table. RC: 3 ayes, S. Johnson absent, one vacant seat.

J. Johnson/M, Malven/S, to recodify the Code of Ordinances since it hasn't been done since 2019 and it needs to be done every 5 years. RC: 3 ayes, S. Johnson absent, one vacant seat.

#### Other Business

City Clerk Ott mentioned that he had the October '23 and November '23 Minutes from the fire department if anyone wanted to review them.

There was no other business:

J. Johnson/M to adjourn, Malven/S, M/C. RC: 3 ayes, S. Johnson absent, one vacant seat.

The meeting adjourned at 8:26PM.

Pending Approval by Council  
John Ott

#### CLAIMS REPORT (Nov 17-Dec 5, 2023)

VENDOR	REFERENCE	AMOUNT
CRONIN, SKILTON, SKILTON	PURCHASE 302 MAIN ST	\$10,122.79
LINCOLN SAVINGS BANK	HSA	\$1,400.00
AVESIS	VISION INS DEC'23	\$51.76
DELTA DENTAL OF IOWA	DENTAL INS-DEC'23	\$203.54
BLUE CROSS WELLMARK	HEALTH INS DEC'23	\$6,095.22
FIRST STATE BANK	INT-GO LOADER LOAN DEC 2023	\$1,158.00
CHICKASAW COUNTY AUDITOR	ELECTION-CITY/SCHOOL NOV'23	\$1,812.63
DAKOTA SUPPLY GROUP		\$18,985.54
DORSEY & WHITNEY LLP	CLIENT MATTER -439644-00020	\$7,649.00
FASTENAL COMPANY	ST-NUTS/BOLTS SUPPLIES	\$70.63
FLOYD CO. MEDIA CL CENTER	AMB-SERVICE DATES 6/15-10/31	\$150.00
HAWKEYE FIRE & SAFETY	FD-EXTINGUISHER	
	INSPECT/REPLAC	\$496.40
	FD-BOAT PUMP,FILT,LUB	
J&J MARINE SALES & SERVIC	WINTERIZ	\$111.99
JENDRO SANITATION SERVICE	GAR/REC-NOV'23	\$12,410.77
MERCYONE NEW HAMPTON		
MEDICAL C	AMB-IONIA 9/24/23	\$160.00
MIDAMERICAN ENERGY	GAS/ELEC NOV'23	\$5,498.55
MUNICIPAL PIPE TOOL CO.	SE-JETVAC/EMERGENCY 10/10/23	\$4,218.75
MURPHY, COE, AND SMITH	CH-TREASURER SEPT/OCT'23	\$360.00
RILEY'S INC.	CH-COPY FEES NOV'23	\$205.88
SANDRY FIRE SUPPLY, L.L.C	FD-3 FIRE HOSE	\$664.80

SIMMONS PERRINE MOYER BERGMAN	DAM-LEGAL EXP REPAIRS OCT'23 SWR-PHASE2 WASTEWTR CONSULT	\$15,595.50 \$1,993.75
STRAND ASSOCIATES		
SUPERIOR WELDING SUPPLY CO	AMB-O2 CYL AND VALVE	\$156.48
T & S TRENCHING & REPAIR LLC	FD-RURAL PMPR CONT DUTY SOLIND	\$180.00
U.S. POST OFFICE	WA/SWR/GAR-BILLING DEC'23	\$491.80
RONALD J. PEPPLS	LEGAL FEES GRANDY ESTATE	\$6,000.00
BAKER & TAYLOR	LIB-BOOKS	\$218.26
BIBLIONIX	LIB-APPOLLO SUB 1 YR	\$900.00
BOOK FARM LLC	LIB-BOOKS	\$552.34
BUTLER-BREMER COMMUNICATIONS	LIB-PHONE DEC'23	\$38.05
CENTER POINT LARGE PRINT	LIB-BOOKS	\$47.25
DEMCO	LIB-SUPPLIES	\$129.36
DISCOUNT SCHOOL SUPPLIES	LIB-SUPPLIES	\$206.17
DOLLAR GENERAL	LIB-SUPPLIES	\$126.50
INGRAM	LIB-BOOKS	\$417.76
MARBLE ROCK HISTORICAL SO	LIB-BOOKS	\$25.00
MAX HANDLEY MR JOURNAL	LIB-BKS	\$35.00
NASHUA PUBLIC LIBRARY	LIB-PETTYCASH/PROGRAM SUPPLIES	\$10.16
ORKIN PEST CONTROL	LIB-PEST CONTROL	\$416.64
OUR IOWA	LIB-SUB/1 YR	\$24.98
PUMPKIN PEOPLE & PRODUCE	LIB-BOOKS	\$14.09
RAPID PRINTERS	LIB-SUPPLIES	\$59.99
TASTE OF HOME	LIB-ANNUAL	\$38.98
FISHER, KARAGAN	AMB-EMT	\$90.00
MOHS, DANNON	AMB- CREW CHIEF	\$200.00
AUSCHSTETTER, DEVIN	FD-2023 CY STIPEND	\$481.72
BILHARZ, BRIAN	FD-STIPEN FOR CITY CALLS	\$303.88
BROWN, BOE	FD-STIPEN FOR CITY CALLS	\$318.70
BROWN, JESSE	FD-2023 CY STIPEND	\$422.44
JOSH CASTER	FD-2023 CY STIPEND	\$526.18
DARIN DIETZ	FD-STIPEN FOR CITY CALLS	\$318.70
FISHER, DON	FD-STIPEN FOR CITY CALLS	\$392.80
FISHER, JASON	FD-STIPEN FOR CITY CALLS	\$348.34
GERBER, SHEA	FD-2023 CY STIPEND	\$689.20
HANNEMAN, MIKE	FD-2023 CY STIPEND	\$674.38
HENNINGSSEN, NICK	FD-STIPEN FOR CITY CALLS	\$229.78
HILLESHEIM, SHANE	FD-2023 CY STIPEND	\$437.26
HILLESHEIM, TERRY	FD-STIPEN FOR CITY CALLS	\$377.98
JOHNSON, IAN	FD-2023 CY STIPEND	\$466.90
JOHNSON, JACOB	FD-2023 CY STIPEND	\$496.54
TOM JOHNSON	FD-STIPEN FOR CITY CALLS	\$659.56

KARELS, ABRAM	FD-STIPEN FOR CITY CALLS	\$303.88
LANE, KYLE	FD-STIPEN FOR CITY CALLS	\$377.98
MCCALL, ZADE	FD-2023 CY STIPEND	\$629.92
MILLER, DAN	FD-STIPEN FOR CITY CALLS	\$377.98
MOHS, DANNON	FD-2023 CY STIPEND	\$422.44
NELSON, CHAD	FD-STIPEN FOR CITY CALLS	\$392.80
NELSON, KURT	FD-2023 CY STIPEND	\$496.54
OLSEN, KENT	FD-2023 CY STIPEND	\$437.26
POPPE, GRIFFIN	FD-2023 CY STIPEND	\$541.00
SIDEVEY, TYLER	FD-STIPEN FOR CITY CALLS	\$363.16
SINNWELL, JOSH	FD-STIPEN FOR CITY CALLS	\$289.06
RICK SINNWELL	FD-2023 CY STIPEND	\$452.08
SUDOL, CHAD	FD-2023 CY STIPEND	\$541.00
COLLIN S. SUDOL	FD-2023 CY STIPEND	\$496.54
SUDOL, STEVE	FD-2023 CY STIPEND	\$555.82
CALEB WILKEN	FD-STIPEN FOR CITY CALLS	\$274.24
ZWANZIGER, KEVIN	FD-STIPEN FOR CITY CALLS	\$303.88
IPERS	REGULAR IPERS	\$3,270.04
IRS - USA TAX PAYMENT	FED/FICA TAX	\$2,260.19
TREASURER STATE OF IOWA	STATE TAX	\$351.10
AMAZON	ST-BULBS FOR HOLIDAY DECOR	\$45.78
Accounts Payable Total		\$120,121.36
Payroll Checks		\$8,057.05
***** REPORT TOTAL *****		\$128,178.41
GENERAL FUND		\$57,971.43
LAKE/DAM		\$15,653.31
ROAD USE		\$3,554.68
EMPLOYEE BENEFIT		\$3,813.20
DEBT SERVICE		\$1,158.00
FEMA FUND #301 LAKE/DAM		\$7,649.00
ARPA Funds Covid 19		\$756.48
PERM FUNDS-LIB WATSON		\$552.34
WATER		\$24,445.20
SEWER		\$12,624.77
TOTAL FUNDS		\$128,178.41

