

**CITY OF NASHUA  
CITY COUNCIL MEETING  
August 2, 2016**

The Nashua City Council met in regular session August 2, 2016 at City Hall at 7:00pm with Mayor Angelina Dietz presiding and Council Members Rolland Cagley, Tom Johnson, Ryan Jung, Kyle Lane and Brenda Roberts present.

The following employees were in attendance: City Clerk Tabatha Caswell, Utility Clerk Beth Henningsen, Water Superintendent Jeff Smith and Welcome Center Director Jenifer Hauser; along with 14 visitors.

Motion Cagley, seconded by Lane to approve the amended agenda removing #25-Open time for comments from the public. Motion carried unanimously.

Motion Lane, seconded by Roberts to approve the amended Consent Agenda (minutes of June 27, 2016 meetings and bills for August 2, 2016) removing July 15, 18 & 21 meeting minutes due to corrections needed. Motion carried unanimously.

Discussion was held in regards to installing electrical in the Brooklyn Industrial Park. There are 2 options: overhead or underground. The overhead would be a lesser cost and would allow for the option of 1 or 3 phase. If underground was installed it would only allow for 3 phase.

Motion Lane, seconded by Cagley to approve the proposal for installing overhead electrical in the Brooklyn Industrial Park. Ayes: Cagley, Lane, Roberts. Nays: Jung. Abstain: Johnson. Motion carried.

Lynn Hites spoke to the Council in regards to taxes and indicated Nashua has the highest taxes. Council Member Jung asked Hites if he had ideas to help cut taxes.

Department Reports:

City Clerk Caswell: Thanked the Council for allowing her to attend the Iowa Municipal Clerks Institute.

Lake & Dam: Council Member Jung indicated a committee will be established at the next meeting; application for the Lake & Dam committee will be available until 4pm Friday.

Parks: Council Member Jung talked about the block party on August 13<sup>th</sup> 11-3pm at the beach on Wabash Ave; Park Board will be serving maid rites and hotdogs and will also have water activities for all to enjoy.

Water Superintendent Smith: MidCo Diving water tower cleaning has not been scheduled yet; he will be taking his Grade II test August 10<sup>th</sup>.

Welcome Center Director Hauser: has passed her test to become an Iowa Certified Travel Counselor; the Fall Festival will be October 1<sup>st</sup>.

Mayor Dietz: A building inspection on Main St was completed and the results of the inspection are being compiled; congratulations to City Clerk Caswell on obtaining her Iowa Certified Municipal Clerk's Certificate; she is working on a derelict grant for the buildings on Main St; there will also be a second grant option coming available in February which is for replacement of buildings; work sessions have been and continue to take place regarding City facilities; Heartland Asphalt has been contacted with no response at this time; drug busts have taken place and large quantities of marijuana and a vehicle were seized.

Council Members: Council Member Jung-working on Employee Handbook with City Clerk Caswell and Council Member Lane; enjoys the Facebook posts which have been done; expressed thanks to the Nashua Chamber of Commerce for the circus in town; inquired on changing Curt's job title; Unggoy is working on the City website and has created letter head, envelopes and business cards as well. Council Member Roberts-the circus was a nice shoe, thank you to the Chamber.

Discussion was held regarding an ordinance for social host and minor consumption. The council felt the current state laws should cover the need for the ordinance. No action was taken.

Motion Jung, seconded by Lane to approve Resolution 16-25: A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF NASHUA, IOWA, APPROVING SETTING SALARIES FOR EMPLOYEES FOR THE CITY OF NASHUA FOR THE FISCAL YEAR 2016-2017 EFFECTIVE JULY 1, 2016. Roll Call Vote-Ayes: Cagley, Johnson, Jung, Lane, Roberts. Nays: None. Motion carried.

Motion Cagley, seconded by Roberts to approve Resolution 16-26: A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF NASHUA, IOWA, AMENDING SALARY FOR AN EMPLOYEE OF THE CITY OF NASHUA EFFECTIVE MAY 3, 2016. Roll Call Vote-Ayes: Cagley, Johnson, Jung, Lane, Roberts. Nays: None. Motion carried.

Motion Jung, seconded by Roberts at 8:06pm to go into closed session per Iowa Code 21.5(i). Motion carried unanimously.

Motion Jung, seconded by Lane at 9:49pm to proceed in open session. Motion carried unanimously.

Discussion was had regarding the new garbage totes. Council Member Jung would like to seek other bids to see what options are available.

Discussion was held in regards to the water meter project. Approximately 100 have been installed and the Utility Clerk has approximately 21 left to enter into the system. Tyler Technologies is working on getting the utility billing to interface with the water meter software. Council Member Jung would like a phone call to be made to Tyler Technologies on a daily basis.

Motion Jung, seconded by Roberts for Paul to resume normal install operations and Beth to go to regular hour and see where we are at the next meeting and shoot for the project to be done at the end of the year. Motion carried unanimously.

Council Member Jung received eight bids for decals to be put on the City vehicles. The lowest was from Dog Fish Graphics in Des Moines, but they would not be able to put the decals on the vehicles. The next lowest bid was Sandy's Sign Shop and they would put the decals on the vehicles.

Motion Jung, seconded by Roberts to accept the bid from Sandy's Sign Shop for the City vehicles. Motion carried unanimously.

Discussion was held regarding the City shirts for Dan, Jeff and Curt. City Clerk Caswell will look into two options for the design: Design 1-small colored City logo on left front, name on right front and simple City of Nashua on the back; Design 2-small black City logo on the left front, name on right front and simple City of Nashua on the back.

Motion Jung, seconded by Lane to close Wabash Ave for the Park Board Block Party August 13, 2016. Motion carried unanimously.

Discussion was held regarding the council meeting venue. Council Member Johnson mentioned there were still hearing concerns with having the meeting at the Welcome Center. City Clerk Caswell mentioned changing the layout of the current Council Chambers for a trial run. This will be done for the next meeting.

Motion Cagley, seconded by Jung to approve the liquor license for the Big 4 Fair. Motion carried unanimously.

Motion Jung, seconded by Lane to approve the consent agenda regarding the following building permits, but not allowing 909 Main St to take out the curb:

- a. 323 Lakeshore Dr – re-roof
- b. 523 Madison St – replace existing porch roof
- c. 267 Lake Shore Dr – replacing retaining wall by garage, add concrete to remove water from street run off, add concrete side walk to steps of retaining wall, replace siding on house
- d. 324 Sample – roof
- e. 424 St Lawrence – new steel roof
- f. 501 Main St – shingle the house
- g. 909 Main St – installation of a 6.5kW ground mounted solar array at property address according to attached plot plan and replace sidewalk
- h. 201 greenwood Ave – parking lot repave/ADA compliance
- i. 501 Lexington – repair damaged sections of sidewalk

Motion carried unanimously.

Motion Lane, seconded by Roberts to adjourn the meeting at 10:39pm. Motion carried unanimously.

<u>VENDOR NAME</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
CENTURYLINK	utilities	\$ 61.08
CASWELL, TABATHA	meal reimbursement/mileage	\$ 247.75
CHICKASAW AMBULANCE SERVICE	ambulance service	\$10,000.00
GALLS	supplies	\$ 98.53
INSPECTOR HOUSE CALLS LLC	inspection-306 Main St	\$ 500.00
JENDRO SANITATION SERVICES	sanitation services	\$ 2,206.62
KIESLERS POLICE SUPPLY INC	equipment	\$ 100.00
MARKS AUTO REPAIR	tow	\$ 160.50
MARVIN, TRAVIS	equipment	\$ 1,045.90
METROPOLITAN COMPOUNDS	weed spray	\$ 246.10
MIDAMERICAN ENERGY	utilities	\$ 7,787.78
MIKE MOLSTEAD GM DEALER	parks/road use truck	\$10,000.00
OFFICE WORLD	paper	\$ 189.95
PEDERSON PLUMBING	park bathroom repairs	\$ 50.00
RAPIDS PRINTERS	camping registration envelopes	\$ 188.00
RIVER BEND ENTERPRISES	sand for beaches	\$ 2,159.34
S&T COLLISION	truck repair/oil changes/brakes/bulb	\$ 390.63
SIGNS BY TOMORROW	camp host sign & 10 can signs	\$ 502.50
STILLIONS, BRIAN	camp host 7/10-7/16/16	\$ 180.00
SUPERIOR LAMP INC	lights for shop	\$ 487.08
USA BLUEBOOK	back flow preventer	\$ 1,068.54
USPS	postage August utility billing	\$ 211.25
WATER OVER THE DAM DAYS	donation for WODD port-a-potties	\$ 250.00
WAVERLY HEALTH CENTER	EMT Bloodwork	\$ 56.37
WELCOME CENTER VENDORS	July vendor sales	\$ 3,758.50
EMPLOYEES	wages	\$10,937.37
ICSRU	garnishment	\$ 779.07
IRS	federal tax w/holdings	\$ 8,026.74
		<u>\$61,689.60</u>

Angelina Dietz  
Mayor

Attest: Tabatha Caswell  
City Clerk