

City of Nashua
CITY COUNCIL MINUTES
City Hall

The Nashua City Council met in regular session on September 16, 2024, in Council Chambers at City Hall. The meeting was called to order at 7:00PM with Mayor Kelleher presiding. Council members present were Peggy Hall, Jake Johnson, Sam Johnson, Ernie Willsher and Dan Zwanziger. City employee(s) City Clerk John Ott, Water/Wastewater Supervisor Nick Henningsen, and Park Board President Nate Sinnwell were present along with 7 guests.

Mayor Kelleher called for a motion to approve the regular agenda. S. Johnson/M, J. Johnson/S, M/C. RC: all ayes.

Mayor Kelleher asked for a motion to approve the consent agenda consisting of minutes from the special meeting September 3, 2024 and the regular meeting September 3, 2024; Permits: Building: 216 Main St. and 524 Madison St.

Consent Calendar Payment of Claims: (Aug. 30-Sept 12, 2024) \$53,279.80 + 10,919.50 (Wages) See Claims Report.

General Fund: \$21,700.14

Urban Revitalization: \$476.76

Road Use: \$1,523.67

Employee Benefit: \$704.42

Dam Repair-After FEMA: \$13,385.89

Water: \$7,934.85

Sewer: \$18,473.57

Total Funds: \$64,199.30

J. Johnson/M, Willsher/S, M/C. RC: all ayes.

Mayor Kelleher called for public comments: John Tschetter brought in a written statement that he requested be documented in the minutes.

The letter stated "On 8/19/24, an initial request regarding the 228 building permit was made and specifically asked: Compare the cement poured with what was described in the plan submitted. (I did not write or submit this request.) I know a council member had the specific information requested about the cement poured, prior to the first meeting, and a second witness was aware of the fact. All we received at the 8/19/24 meeting was an explanation of why the change(s) were made. What was said at the meeting: "We wanted to save the kitchen window, so we moved it over five feet, I didn't even think about the set-back line." Who was speaking was not identified. We were not told of his relationship to the contractor. His explanation was not included in the minutes of the meeting. Furthermore, the actual change to the west is eight feet from the north/south line of the existing house. Also, the 60' length shown on the plan, also includes an additional 20 foot porch on the north end of the addition (this porch was not noted on the original plan)." The property owner for 216 Main St. requested that the council consider offering some tax relief for putting in a business in the community. He mentioned two ideas. A tax abatement and free water for 1 year. City Clerk Ott stated that he was pretty sure that the city couldn't do anything about the water, but he would check into it, and he also mentioned that there are some tax abatements available for improvements to a property.

Hearings/Resolutions

There was discussion about 228 Sample St. After discussion, J. Johnson/M, Hall/S, M/C to set two public hearings for October 7th. One public hearing was for consideration of a special permit allowing the property to be used as a home business and short-term rental and a separate public hearing for consideration of a special permit allowing a variance to the setback requirements for an addition to the house that has already been started and is in noncompliance with the city's Code of Ordinance's setback requirements. RC: all ayes.

The council also considered rezoning some properties. J. Johnson/M, Willsher/S, M/C to set a public hearing for October 7th to discuss zoning reclassifications. RC: all ayes.

The council had a hearing on setting bids for corrective action for 123 Lexington Ave. The council was not ready to start with the bidding process as the city is currently in the middle of demolishing 223 Main St. and would like to know the final costs of the current demolition project before moving any further with any more demolitions. J. Johnson/M, Hall/S, M/C to table setting bids for corrective action at 123 Lexington Ave. RC: all ayes.

Resolutions:

Mayor Kelleher called for a motion to pass the following resolution(s): 24-62 Resolution Setting the Date for Sale of General Obligation Corporate Purpose Bonds, Series 2024A and Taxable General Obligation Corporate Purpose Bonds, Series 2024B and Authorizing the Use of a Preliminary Official Statement in Connection Therewith. Zwanziger/M, J. Johnson/S, M/C. RC: all ayes. 24-63 Resolution to Approve Nashua Area EMS Driver Jeffrey Zimmerman. Willsher/M, Hall/S, M/C. RC: all ayes. 24-64 Resolution Appointing Council Members Jake Johnson and Sam Johnson to the Chickasaw Cedar Lake Improvement Council (CCLIC). Willsher/M, Zwanziger/S, M/C. RC: all ayes. 24-65 Resolution Appointing Amand Theilen to the Library Board. J. Johnson/M, Zwanziger/S, M/C. RC: all ayes.

Business of the Mayor:

Mayor Kelleher proclaimed September 23-29, 2024 as National See Tracks? Think Train Week and encourages all citizens to recognize the importance of rail safety education. He also mentioned that he would like to talk with the school superintendent about a program called "If I Were Mayor" if it were OK with the council. The council supported him talking to the school about the program.

Department Reports:

City Clerk Ott informed the council that the bank reconciliation and monthly financial reports for August were not finalized because he hasn't received the receipts from the Nashua Civic League for the Water Over the Dam Days transactions. He informed the council that the demolition and removal of 223 Main St. has started and the building is down and the contractors will be working on getting the site cleaned up.

City Council:

Council Member Hall stated that the school had been doing a lot of community service and she wanted to thank them as they worked on a lot of different projects throughout the community.

Heather Hackman Library Director shared her monthly report with the council.

Nate Sinnwell Park Board President shared his monthly report with the council and talked about several projects that they have been working on. Nate mentioned the retaining wall at the Baldwin Bandshell, progress at Pa's Playground with landscaping, picnic shelter pad, and Brahn's BMX Bike Course. He discussed reallocating the remaining budgeted ARPA funds from the bandshell project that won't be needed because the project is coming in under budget. The Park Board would like to coat the bathroom floors at the campground with a Poly Urea coating which will protect the floors and make them less slippery. The Nashua Civic League has agreed to pay \$2,000 if the city would pay the remaining \$1,760. The council agreed to use the ARPA funds that were remaining from the bandshell project that came in under budget to coat the floors of the campground restrooms. City Clerk Ott will draft a resolution reallocating the ARPA funds. Nate talked about having to replace 3 trees that died. The city received a DNR grant for the trees and the grant required the city to replace any trees that die within the first couple of years. The cost will be \$300 after the 50% warranty from Tiedt Nursery where the trees were purchased from. He talked about firewood sales at the campground. The Park Board asked the council about taking over the firewood sales in 2025 and using the money generated for fireworks. He talked about the structure of the park board which has a committee for Water Over the Dam Days. He mentioned that there is a small group of individuals who would like to focus only on the campground. They are not all currently members of the Park Board, so J. Johnson recommended adding them to the Park Board and forming a subcommittee under the Park Board for the campground. Nate also talked about the camp host. He stated that there is some confusion as to responsibility as to who does what, etc. He thinks that the Park Board should be out of the camp host business. He mentioned that he had talked to City Clerk Ott, Street Supervisor Zade McCall and She Gerber Parks/Maintenance. His idea was to have Shea be the point person for the camp host. He said it would make more sense because Shea has access to the money box and it would be easier to follow up with campers who haven't paid. The council said that was fine if Shea was OK with it. He also mentioned a couple of upcoming dates Halloween in the Park October 5th and the tentative date of October 14th to close the campground for the season.

Water/Wastewater:

Nick Henningsen water/wastewater supervisor gave a brief update to the council as this was his first day as a City of Nashua employee. He informed the council that the filters for the blowers hadn't been changed in quite a while, so he ordered some filters. He noted that the influent meter isn't working. City Clerk Ott informed him that a new one was ordered on September 4th. Nick also mentioned something about the rotameter not working and he was hoping it would not need to be replaced. He also noted that we were low on chlorine and sulfur dioxide, so he ordered some. He stated that he can switch some tanks around until we get some if he needs to. He informed the council that the water loss was 44%, but he hasn't been here long enough to know what is going on. The city did have a large leak that is now fixed. He stated that he likes how Chad from Ion had set everything up for reports, so he will probably continue to use what Chad set up. He also said that there is something going on with the LaBounty lift station. The hours are off, what he means the hours are low compared to what they should be pumping. He noted that it is connected to a 12" or 16" pipe that was completely clogged with grease. One concern is whether Kwik Star has a grease trap. Nick also mentioned that he would like a cell phone so that he doesn't have to use his personal phone, especially if the city has him start checking building permits to make sure that the setback requirements are being followed. He inquired about the hierarchy if he was a department head or under Zade or how it worked. S. Johnson stated that when it comes to water/wastewater he is the head of the department, but if he is helping with streets or something than Zade would be the Department Head. He was inquiring because when Zade and him were going through some stuff Zade said he would need to have his vacations approved by Zade. J. Johnson stated that he didn't know if the city could have Zade supervise him because of the certifications that Nick has to have. Nick said that he knew that if they were working on streets, plowing snow, etc. Zade would be his boss, and he understood that 100%.

Discussion/Action:

The council discussed and/or acted on several items.

J. Johnson/M, S. Johnson/S, M/C to table discussion on compensatory overtime.

The council discussed the Outdoor Siren Alert system and after discussion, the council wanted City Clerk Ott to research funding sources.

City Clerk Ott informed the council that he has been working with Dvid Doyle from the EPA about a market analysis/reuse plan for 223 Main St.

They will be working with the city in organizing a meeting involving different organizations and business leaders to review the results of a market analysis and discuss challenges and potential site programming to incorporate into a redevelopment plan.

Other Business:

There was no other business:

S. Johnson/M to adjourn, J. Johnson/S, M/C. RC: all ayes. The meeting adjourned at 8:17PM.

Pending Approval by City Council
John Ott

CLAIMS REPORT (AUGUST 30-SEPT. 12, 2024)

VENDOR	REFERENCE	AMOUNT
LINCOLN SAVINGS BANK	HSA	\$1,600.00
JOSH CASTER	8/2 DRIVER	\$75.00
SCOTT CERWINSKE	8/4 DRIVER	\$75.00
CORATHERS, TABATHA	8/24 EMT	\$90.00
DETTMER, CHERYL	8/24 DRIVER	\$25.00
FISHER, KARAGAN	ASSISTANT CREW CHIEF AUG	\$75.00
KARELS, ABRAM	8/16 EMT	\$70.00
NELSON, TONI	8/6 EMT	\$30.00
SCROGGINS, DEBORAH	8/4 EMT	\$30.00

SHOEMAKER, CINDY	8/2 EMT	\$150.00
SUDOL, MELISSA	8/11 DRIVER	\$25.00
ZENDA VIKTUREK	EMS DIR-AUG'24	\$240.00
MOHS, DANNON	CREW CHIEF - AUG	\$75.00
BAKER & TAYLOR	2038507622	\$207.98
BUTLER-BREMER		
COMMUNICATIONS	LIB-PHONE SEPT'24	\$38.79
CENTER POINT LARGE PRINT	LIB-BOOKS	\$63.74
DEMCO	LIB-MATERIALS/OFFICE SUPPLIES	\$113.22
DISCOUNT SCHOOL SUPPLIES	LIB-SUPPLIES	\$63.41
DOLLAR GENERAL	LIB-OFFICE/PROG SUPPLIES	\$117.10
INGRAM	LIB-BOOKS/DVD	\$556.78
NASHUA PUBLIC LIBRARY	LIB-PETTYCASH POST AND PGM SUP	\$38.43
ENTERPRISE MEDIA INC	LIB-PAPER SUB	\$58.00
KAREN CARR	WC-VENDOR SALES AUG'24	\$52.50
JAN CLEMENT	WC-VENDOR SALES AUG'24	\$40.50
DEUTH, BRENDA	WC-VENDOR SALES AUG'24	\$142.88
DORMAN, JOLYNN	WC-VENDOR SALES AUG'24	\$52.50
SHERYL DORMAN	WC-VENDOR SALES AUG'24	\$158.93
FRISKY FOX VINEYARD LLP	WC-VENDOR SALES AUG'24	\$36.29
DAVID KESLER	WC-VENDOR SALES AUG'24	\$37.50
SHARON LEERHOFF	WC-VENDOR SALES AUG'24	\$163.12
LEWIS, CHAD	WC-VENDOR SALES AUG'24	\$47.85
MAAS, ROBERTA C.	WC-VENDOR SALES AUG'24	\$142.18
NANCY SCHERER	WC-VENDOR SALES AUG'24	\$113.90
SENNER, ANN L	WC-VENDOR SALES AUG'24	\$153.00
SNELLING, MARLENE	WC-VENDOR SALES AUG'24	\$60.00
TERESA STAUDT	WC-VENDOR SALES AUG'24	\$33.00
LISA STEINLAGE	WC-VENDOR SALES AUG'24	\$42.38
SHIRLEY STEVENSON	WC-VENDOR SALES AUG'24	\$30.94
STUMPKINS	WC-VENDOR SALES AUG'24	\$42.00
WORDES CYNTHIA A	WC-VENDOR SALES AUG'24	\$94.00
20 20 FX LLC	CH-RECONFIG ROUTER	\$200.00
BADGER METER	WTR MTR SERV AUG'24	\$660.60
BOUND TREE MEDICAL LLC	AMB-AIRWAY MGMT TRAINER	\$2,933.79
BUTLER-BREMER		
COMMUNICATIONS	WC-PHONE EXP-SEPT'24	\$309.04
CRONIN, SKILTON, SKILTON	UR-LEGAL FEE SWR-EMERGENCY FILL GENERATOR	\$1,374.84
FIVE STAR COOPERATIVE		\$516.91
HAWKEYE		
COMMUNICATION/FANDEL	WC-FIRE SYSTEM MONITOR'24/25	\$336.00
MCCLEARY, CHAD	SWR-TESTING AND CONSULTING WORKER'S COMPENSATION PREMIUM	\$1,761.00
IOWA MUNICIPALITIES WORKERS		\$709.00
JACOBS DOZER SERVICE	PAS PARK 2 LOADS ROCK	\$636.99

JOHN DEERE FINANCIAL	SWR-PIPE/PRESSURE WASHER PARTS	\$320.49
LYNCH DALLAS PC	WA/SE-NEW HIRE	\$447.00
ENTERPRISE MEDIA INC	CH-PUBLICATIONS -AUG'24	\$601.78
RILEY'S INC.	CH-COPY FEES AUG'24	\$169.42
SHUCK BRITSON	DAM-PROJ REPAIR PLAN BID PHASE	\$13,188.89
T & K TRACTOR REPAIR	SWR-1995 FORD 8.3L VAC REWIRE	\$1,032.14
USA BLUE BOOK	SWR-SKIM NETS	\$168.02
USCELLULAR	AMB-TABLET/PHONE AUG'24	\$47.24
VISU-SEWER CLEAN & SEAL	SWR-CLEAN AND TV 7/31 & 8/1	\$7,307.50
WAVERLY HEALTH CENTER	C.DIESBURG-8/31 INTERCEPT	\$300.00
WEX BANK	CITY FUEL EXPENSES	\$1,047.69
LEROY'S REPAIR	PRK-CHAIN/OIL	\$71.24
MARTIN'S FLAG COMPANY LLC	PRK-3X5 US/IA CH-5X8 US	\$230.23
QUALITY PUMP & CONTROL	SWR-LABOUNTY STATION PLUG	\$821.00
SHUTTLEWORTH & INGERSOL WALK PRICHARD	WASTEWTR-EPA CONSENT ORDER	\$123.00
BARESEL&MURPHY P	LEGAL FEES-HACKMAN/TRUMAN	\$220.00
IPERS	REGULAR IPERS	\$6,825.71
IRS - USA TAX PAYMENT	FED/FICA TAX	\$3,186.19
TREASURER STATE OF IOWA	STATE TAX	\$479.92
IOWA DEPARTMENT OF REVENUE	SWR-SALES TAX AUG'24	\$337.90
IOWA DEPARTMENT OF REVENUE	WET-SALES TAX AUG'24	\$1,286.24
IOWA DEPARTMENT OF REVENUE	WC-SALES TAX AUG'24	\$143.31
CSG FORTE PAYMENTS	WTR/SWR-ACH BANK FEES AUG'24	\$50.25
TRIONFO SOLUTIONS, LLC	DEATH/DISABILITY SEPT'24	\$175.55
Accounts Payable Total		\$53,279.80
Payroll Checks		\$10,919.50