

City of Nashua
CITY COUNCIL MINUTES
City Council Chambers, City Hall

The Nashua City Council met in regular session on March 15, 2021 in Council Chambers at City Hall. The meeting was called to order at 7:00PM with Mayor Betsinger presiding. Council members present were Alex Anthofer, Scott Cerwinski, Thomas Johnson, Hal Kelleher, and Charles Shelby. City employee(s) City Clerk John Ott was present. Maggie Burger from Speer Financial and Brian Schoon from INRCOG attended remotely.

Mayor Betsinger asked for consideration approving the agenda. Anthofer/M, Johnson/S, M/C. Mayor Betsinger asked if there were any public comments. There were none.

Maggie Burger from Speer Financial discussed some financial information regarding the Greeley St. project. She reviewed some of the estimated project costs for the city (\$1,280,000). The total project cost is estimated (\$2,175,155.00). She explained the estimated cost issuance of the bond (\$31,905). She reviewed the city's legal debt limit (4,154,266) and how it is calculated. The city currently has \$2,785,266 of remaining debt limit, but she wanted the council to know that could change depending on any new debt issued or reduction of current debt. She also discussed information about USDA and SRF financing options that may be available and some basics on how each of the programs worked. Brian Schoon from INRCOG was available to answer questions related to the USDA and SRF financing options.

Mayor Betsinger asked for a motion to set a public hearing for the Covid 19 Relief Grant for April 5, 2021. Johnson/M, Anthofer/S, M/C. Roll Call: All Ayes.

Mayor Betsinger called for a motion to set a public hearing for FY'21 Budget Amendment for April 5, 2021. Anthofer/M, Shelby/S, M/C. Roll Call: all Ayes.

Mayor Betsinger asked for a motion to pass the following resolutions:

21-17 Resolution Approving Library Funds Transfer from MMKT to Checking. Johnson/M, Anthofer/S, M/C. Roll Call: All Ayes, 21-18 Resolution Awarding Owner-

Occupied Rehab Contract to Glidewell Contracting for Project #5 of the Nashua CDBG Rehab Program. Cerwinski/M, Anthofer/S, M/C. Roll Call: All Ayes.

Mayor Betsinger called for a motion to approve the Regular Council Minutes for March 1, 2021. Johnson/M, Anthofer/S, M/C.

Mayor Betsinger asked for a motion to approve the consent calendar payment of claims. Payment of Claims (see claims report): Total claims to be paid:

\$27,072.27+\$6,489.08 (Wages)

- a. General Fund: \$16,892.19
- b. Road Use: \$6,125.28
- c. Water: \$3,909.30
- d. Sewer: \$6,634.18
- e. Total Funds: \$33,561.35

Kelleher mentioned that the Park Board would like to be kept in the loop on park expenses, so he requested that a park board member be informed of all park expenses prior to purchases being made. Kelleher/M, Johnson/S, M/C.

Business of the Mayor: The Mayor mentioned that at the FMC landfill meeting they approved raising the rates at the landfill and so he mentioned that the rates for Jendro Sanitation will be increasing.

Department Reports:

City Clerk informed the council that the city had been approved for a State Contingency Loan for the dam project. This is a 20 year loan with 0% interest. The proceeds from this loan will be used to pay down the 10 year \$1,000,000 dam repair loan that was taken out last year. He also mentioned that the city had been awarded a \$5,000 Chickasaw County Foundation Grant to help with the upgrade of electrical panels at the campground. He also presented the February Financial Reports and informed the council that the February Bank Rec. is available for review.

Council Members

Johnson asked about replacing the flag at City Hall. Kelleher said that he would take care of it. Johnson also inquired about how they should go about employee evaluations and Anthofer stated that the policy manual says that reviews are done on the employee's Anniversary. Anthofer asked why some people had received a delinquent utility bill for such small amounts. City Clerk Ott stated that when the Delinquent Report is ran there is a parameter that has to be changed each time and it is usually set at \$10, but the parameter was not set when the delinquency notices went out last time and so anyone with any amount above \$0 received one. Kelleher also mentioned that the donation box will be set up at the park next week.

Kelleher gave an update on the parks department. He stated the next meeting is scheduled for March 30th and they will be working on Water Over the Dam Days activities. He also said that he has been working with Dan the Street Department Supervisor on fixing the boat landing at Cedar View Campground.

The Library Monthly Report was presented to the council.

Johnson reviewed estimates for replacing windows at the fire station that were tabled at the last meeting. After discussion of the estimates, Anthofer made a motion to approve the estimate from Dietz Construction for \$7,955. He stated that he liked the fact that on this estimate it was noted that the masonry was going to be cut at an angle to allow new cap and flashing, so water would shed over the masonry instead of collecting on current flashing and getting behind the masonry. Cerwinski seconded. Motion Carried. Roll Call: All Ayes.

Mayor Betsinger asked the council what they wanted to do for the In-Kind contribution for the Catalyst Grant for Anthofer Properties. The city previously agreed to an in-kind contribution up to \$5,000. Cerwinski motioned to replace the waterline, curb stop, sewer line, and water meter. Kelleher seconded. Motion Carried. Roll Call 4 Ayes: Cerwinski, Johnson, Kelleher, and Shelby. Anthofer abstained.

The city discussed approving a city wide garage sale. Cerwinski motioned for the city to not be involved with garage sales. Kelleher seconded. Motion Carried.

The council reviewed the amended ambulance contract. After discussing the contract, Cerwinski made a motion to not approve the contract. Anthofer seconded. M/C. Roll Call: All Ayes to not approve the contract.

The council discussed revising its current Peddler/Transient Merchant Contract and Fees. The council will have to amend the ordinance. Cerwinski motioned to set a public hearing to amend the peddlers, solititors, and transient merchants ordinance for April 5th. Anthofer seconded. Motion Carried. Roll Call: All Ayes.

The council discussed the Mayor and Council wages. The council proposed setting a public hearing for April 5th to discuss changing the Mayor and Council Wages.

Shelby motioned to set a public hearing to discuss Mayor wages for April 5th. Kelleher Seconded. Motion Carried. Roll Call: All Ayes.

Johnson motioned to set a public hearing for April 5th to discuss revising Council wages. Anthofer seconded. Motion Carried. Roll Call: All Ayes.

The council reviewed the Development Agreement that was provided as a template by the IEDA, which is an agreement between the City of Nashua and the grant recipient Anthofer Properties if the grant is awarded. Shelby motioned to approve the Development Agreement. Cerwinski seconded. Motion Carried. Roll Call: All Ayes. The council discussed utilizing work orders for the Park and Street Department to help with getting tasks completed that are a priority of the city. It will help give the departments some direction and it will also help keep the council informed of what is getting done.

City Clerk Ott also discussed current water and sewer rates and the water and sewer budget revenue shortfalls, especially in regards to the Sewer Fund. He reviewed some information from some reports that he had created and explained why the city has a shortfall in sewer revenues. The main reason is that the sewer revenue bond and sewer contract equal \$34.30/Month and the Minimum sewer bill is only \$31.27. This does not account for any other Sewer Fund line item expenses. The City is also looking at applying for some grant funds for the Greeley St. project and if the utility fees are set too low, the city would not be able to utilize these funding sources as they would be excluded from the application process. The city is going to be looking at increasing its sewer rates to make up for this shortfall and will hold a public hearing on April 5, 2021. Kelleher noted that the camping fees and shelter fees will be discussed at the next Park Board meeting on March 30th and he will bring the results of those discussions to the next council meeting.

Johnson made a motion for registering for "Pick Up Iowa". Anthofer seconded. Motion Carried.

There was no other business. Cerwinski motioned to adjourn. Anthofer seconded. M/C. The meeting adjourned at 9:36PM.

Pending Approval by City Council
John Ott
City Clerk

	Feb Revenue	YTD
GENERAL FUND TOTAL	\$18,206.25	579,289.26
LAKE/DAM TOTAL	\$0.00	983,495.19
URBAN REVITAL (LOST ONLY) TOTA	\$0.00	84,629.13
ROAD USE TOTAL	\$14,535.17	158,434.09

EMPLOYEE BENEFIT TOTAL	\$1,369.15	75,127.16
EMRGNY FUND (TRAN TO GF) TOTA	\$145.45	7,289.86
LOCAL OPTION TAX TOTAL	\$0.00	142,076.10
TIF FUNDS TOTAL	\$0.00	27,678.41
DEBT SERVICE TOTAL	\$1,238.42	126,596.23
FEMA FUND #301 LAKE/DAM TOTAL	\$0.00	1,096,324.76
FIRE TRUCK 2020 (DODGE) TOTAL	\$0.00	161,904.76
PERM FUNDS-LIB WATSON TOTAL	\$0.00	986.44
PERM FUNDS-CITY WATSON TOTAL	\$831.78	9,424.90
PERM FUNDS-LIBRARY-BERRIE TOTA	\$0.00	263.49
WATER TOTAL	\$18,629.13	175,405.22
UTILITY DEPOSITS TOTAL	\$150.00	3,000.00
SEWER TOTAL	\$26,729.05	253,723.22
SEWER SINKING TOTAL	\$13,154.17	105,233.36
STORM WATER UTILITY TOTAL	\$3,665.92	33,670.55

CLAIMS REPORT (March 2-15, 2021)

VENDOR	REFERENCE	AMOUNT
U.S. POST OFFICE	WATER/SEWR/GAR - MARCH 2021	\$205.27
ARNOLD MOTOR SUPPLY	STREETS-OIL AND FILTER	\$67.22
BADGER METER	WATER-MTR SVC CONTRCT-FEB 2021	\$586.51
MIDAMERICAN ENERGY	GAS/ELECTRIC EXP-FEB 2021	\$7,698.36
OTT, JOHN	CH-TRAINING IMFOA REIMBURSE	\$125.00
RILEY'S INC.	CH-COPY FEES JAN 2021	\$201.74
S & T COLLISION	PARKS-VEHICLE REPAIRS	\$444.00
SUPERIOR LUMBER, INC.	PARKS-BELT SANDER	\$316.67
WEX BANK	CITY FUEL EXPENSES	\$892.48
DON BOSS	WC-VENDOR SALES FEB 2021	\$30.38
JAN CLEMENT	WC-VENDOR SALES FEB 2021	\$72.75
DEUTH, BRENDA	WC-VENDOR SALES FEB 2021	\$70.88
FRISKY FOX VINEYARD LLP	WC-VENDOR SALES FEB 2021	\$40.97
ANDREA KING	WC-VENDOR SALES FEB 2021	\$48.75
SHARON LEERHOFF	WC-VENDOR SALES FEB 2021	\$98.60
MAAS, ROBERTA C.	WC-VENDOR SALES FEB 2021	\$164.76
RILEY'S INC.	CH-COPY FEES FEB 2021	\$210.58
ROEDER POWDER COAT & MACHINE	WC-VENDOR SALES FEB 2021	\$109.50
DANIELLE SCHELL	WC-VENDOR SALES FEB 2021	\$67.50
SENNER, ANN L	WC-VENDOR SALES FEB 2021	\$49.30
SHIRLEY STEVENSON	WC-VENDOR SALES FEB 2021	\$49.50
THE COUNTRY COTTAGE	WC-VENDOR SALES FEB 2021	\$108.75
GLADICE TIDEMANSON	WC-VENDOR SALES FEB 2021	\$33.00
BOCKHAUS PLUMBING & HEATING	WC-TOILET(2)URINAL(1)	\$567.56
CENTURYLINK	PHONE EXP - FEB 2021	\$597.79
CHICKASAW COUNTY SHERIFF OFFIC	PD-ADD HRS MARCH 28E AGREEMENT	\$4,369.60
NEW HAMPTON TRIBUNE NASHUA	CH-LEGAL PUB	\$933.46
SANDRY FIRE SUPPLY, L.L.C	FD-1/2CITY 1/2RURAL EQUIPMENT	\$246.90
BAKER & TAYLOR	LIB-BOOKS	\$141.06
CENTER POINT LARGE PRINT	LIB-BOOKS	\$22.50
DEMCO	LIB-SUPPLIES	\$403.86
DISCOUNT SCHOOL SUPPLIES	LIB-SUPPLIES	\$37.81
DISNEY MOVIE CLUB	LIB - DVD'S	\$85.36

ILLINOIS LIBRARY ASSOC	LIB-IREAD SUMMER PROG	\$419.04
INGRAM	LIB-BOOKS/DVD'S	\$388.86
LOVE OF QUILTING	LIB-SUBSCRIPTIONS	\$20.00
MARY JANES FARM MAGAZINE	LIB-SUBSCRIPTION	\$19.95
NASHUA PLUMBING & HEATING	LIB-BUILD/GRNDS MAINT	\$101.35
NASHUA PUBLIC LIBRARY	LIB-LIGHTS, PROG SUPPLIES,STMP	\$40.94
NEW HAMPTON TRIBUNE NASHUA	LIB-SUBSCRIPTION	\$35.00
TASTE OF HOME	LIB-BOOKS	\$37.72
WEST BEND PUBLIC LIBRARY	LIB-BOOKS	\$125.00
BROWN SUPPLY CO. INC.	WTR/SWR-SUPPLIES	\$283.95
QUALITY PUMP & CONTROL	WASTE WATER - REBLD GRIT MOTOR	\$2,929.59
IOWA DEPARTMENT OF REVENUE	SEWER - FEB 2021 SALES TAX	\$230.00
IOWA DEPARTMENT OF REVENUE	WATER - FEB 2021 WET TAX	\$1,045.00
IRS - USA TAX PAYMENT	FED/FICA TAX	\$2,015.50
TREASURER STATE OF IOWA	STATE TAX	\$282.00
Accounts Payable Total		\$27,072.27
Payroll Checks		\$6,489.08
***** REPORT TOTAL *****		\$33,561.35
GENERAL FUND		\$16,892.19
ROAD USE		\$6,125.68
WATER		\$3,909.30
SEWER		\$6,634.18
TOTAL FUNDS		\$33,561.35