

City of Nashua
CITY COUNCIL MINUTES
City Hall

The Nashua City Council met in regular session on April 1, 2024, at Council Chambers in City Hall. The meeting was called to order at 7:00PM with Mayor Kelleher presiding. Council members present were Peggy Hall, Jake Johnson, Samantha Johnson, Ernie Willsher, and Dan Zwanziger. City employee(s) City Clerk John Ott; Water/Wastewater Operator Brian Glasgow of Ion Environmental Solutions; Nate Sinnwell Park Board President; and Angie Dietz Welcome Center Board Member were present along with 8 guests. Mayor Kelleher called for a motion to approve the regular agenda. Willsher/M, J. Johnson/S, M/C. RC: all ayes. Mayor Kelleher asked for a motion to approve the consent agenda consisting of minutes from the regular meeting March 18th and the special meeting March 25th; Permit: Liquor License Renewal Casey's; and the Consent Calendar: Payment of Claims (March 15-28, 2024) \$36,507.37 + \$9,001.34(Wages). J. Johnson/M, Willsher/S, M/C. RC: all ayes. Mayor Kelleher called for public comments: There were none.

Hearings/Resolutions

Mayor Kelleher asked for a motion to set the public hearing for adoption of the FY'25 budget for the next regular council meeting scheduled for April 15th. J. Johnson/M, Hall/S, M/C. RC: all ayes.

Mayor Kelleher called for a motion to approve the following resolutions: 24-24 Resolution to Accept Gift of Real Estate for 311 Main St. J. Johnson/M, Hall/S, M/C. RC: all ayes. 24-25 Resolution to Appoint Rural Library Board Member Chaya Feldman. Willsher/M, J. Johnson/S, M/C. RC: all ayes.

Permits: Building Permits: City Clerk Ott informed the council that the building permit for 228 Sample St. will require either the property owner to get a LOMA (Letter of Map Amendment) or follow flood plain guidelines to extend their garage, since the north end of the garage is currently in the flood plain. This was instruction given by the Iowa DNR.

Business of the Mayor:

Mayor Kelleher wanted to remind everyone that he has set office hours in city hall from 8AM-9:30AM and 3:30PM-5:00PM on Tuesdays and Thursdays for anyone who has city business they would like to address. He is also available by appointment. He wanted to inform everyone that the council meetings are held the 1st and 3rd Monday of each month and the agendas for the meetings are posted at City Hall, Nashua Public Library and the US Post Office, in addition they are available on the city website www.cityofnashuaia.com. He also wanted to let the citizens know that if they would like to be added to an email list, so that they get a copy of the agenda emailed directly to them they can contact city hall and request to be added to the email list. He wanted to share his condolences to the families of the victims of the fires and thank all of those who helped during and after the fires.

Department Reports:

City Clerk Ott asked the council if they would like to set a workshop to discuss downtown/Main St. and the ideas that were presented by Isaiah Corbin from INRCOG (Iowa Northland Regional Council of Governance). The council set a special meeting for Tuesday April 23rd at 6:00PM. City Clerk Ott also informed the council that the utility billing reconciliation has been completed for March and it is available to review.

City Council

Willsher recommended that the council discuss adding a hotel/motel tax. The topic will be on the agenda for the meeting April 15th.

Hall wanted to thank all those who helped gather items for the victims of the fire.

S. Johnson informed the council and citizens that the Hazard Mitigation meetings that she has been attending are for the City of Nashua to be eligible for FEMA funding. Nashua would not be eligible for FEMA funding without participating in these Hazard Mitigation planning meetings. Chickasaw County Sheriff Shawver gave a copy of the monthly Sheriff's report to the council for them to review.

Brian Glasgow water/wastewater operator reviewed the monthly report and informed the council that the leak that was fixed by the car wash has really cut down on water usage. Our usage has dropped about 60,000 gallons per day after repairing that leak. He also explained to the council that Municipal is not able to camera the line at the wastewater treatment plant because it is only a 4" line, so the line will need to be dug up. They are more than likely going to recommend replacing the whole line with an 8" line and reducing it to a 4" line just before it enters the building. This way we won't need to replace the meter. We will get more information from Chad owner of Ion Environmental Solutions.

Angie Dietz Welcome Center Board Member presented the Welcome Center monthly report to the council. She let the council know that the cleaning person is still coming 3X per week, but they are doing a very good job and they are keeping the facility clean.

Nat Sinnwell Park Board President presented the park's monthly report. He reviewed several projects the park board is working on including the electrical at the campground. S. Johnson/M, Willsher/S, M/C to approve the bid from Wedeking Electric for the electrical work for an estimated cost of about \$25,000 RC: 4 ayes, (J. Johnson - nay). He said he would like to get more estimates to compare.

Willsher/M, J. Johnson/S, M/C to increase the camping rates from \$20 to \$22 per night. RC: 4 ayes (S. Johnson - nay)

The Park board will review a list of camp host duties and make any necessary changes and present them to the city council for approval at a future date. The council discussed making site #43 the designated camp host site, so they are close to the kiosk and can carefully monitor incoming campers.

Discussion/Action

The council discussed and/or took action on several items.

The council discussed uses for the remaining unallocated \$66,592 of ARPA funds, which must be allocated by the end of 2024 and expended by the end of 2026. Each department was asked to present their ideas for the use of the ARPA funds to the council. There were several projects submitted by the departments. After discussion, S. Johnson motioned to allocate \$20,000 for the Boy Scout cabin project; \$5,000 to update the city website; \$16,000 to replace the furnace and air conditioner at the library; \$10,000 to add a dance floor to the band shell and \$15,000 to add new fire rings to the campground. City Clerk Ott will write up a resolution for the allocation of funds per ARPA guidelines prior to any of the monies being expended.

The council discussed several billing issues:

J. Johnson/M, Zwanziger/S, M/C to charge 16 Douglas as a snowbird for the months they were gone over the winter, since they filled out the snowbird policy and just forgot to let the city know when they were leaving. RC: all ayes.

S. Johnson/M, J. Johnson/S, M/C to remove the late fees and red tag fee for 122 Mill St. since they had everything filled out online for auto pay, but they forgot one step and that was to activate the auto-pay button. City Clerk Ott confirmed that everything was set up in the account for auto pay except for the auto-pay option being selected. RC: all ayes.

J. Johnson/M, Zwanziger/S, M/C to table discussion on the storm water fee for the vacant lot East of Woodbridge and for 309 Main St. until the council can review the storm water fee ordinance in more detail. 4 ayes, (S. Johnson abstained) she wanted to get a better understanding. The council will discuss the ordinance at their special meeting April 23rd.

Willsher/M, J. Johnson/S, M/C to table discussion on Downtown/Main St. until the workshop on April 23rd. RC: all ayes.

The council discussed a few issues related to dogs. City Clerk Ott gave an update on the dog report from March 8th that was addressed at the last council meeting. City Clerk Ott informed the council that the officer went to the residence (609 Wentling #16 according to the police report) to check on a dog that someone had reported for neglect; however, the officer did not notice any animal neglect when he went to the residence. The council had two additional reports from 1400 Greeley St. for dogs at large. The dog owners were on the last agenda for dogs at large as well. City Clerk Ott stated that the owners of the dog had submitted a letter to the council since they were unable to attend the meeting. In response to the letter, council member J. Johnson wanted the owner to know that these reports are not being reported by only one person, they have been reported by multiple people and one was down by Main St. not near the owner's property and not by the person who they think is reporting them. He also stated that multiple people have talked to him about this issue. Council member S. Johnson stated in response to the letter the reason that the dog owners have been mailed certified mail and served papers by the Sheriff's Department is to ensure that they receive the documents and that there is confirmation that the documents have been received. Mayor Kelleher inquired if there had been discussion on physical restraints. J. Johnson noted that the letter stated that the owners are tying the dog up now. J. Johnson stated that he thinks it is a friendly dog. Mayor Kelleher stated that it is still a safety concern, even the friendliest dog can bite someone. J. Johnson stated that he does not want to have a public hearing for a dog at large, but if it comes to that point the dog owners will have to get rid of their dog. The council asked City Clerk Ott to draft an email stating the items discussed at the meeting. After discussion, no further action was taken.

S. Johnson/M, J. Johnson/S, M/C to approve Lisa attending the Iowa Rural Housing Conference since no one from the Chamber is available to attend. If Lisa can attend, city hall will be closed April 10th – 12th. RC: all ayes.

The council discussed Ordinance #352 which was written to draw up a policy for citizens to be able to add a 2nd meter for watering lawns. After discussion, it was determined that some of the verbiage needs to be amended to accomplish what the ordinance was intended for. The changes are ministerial and so City Clerk Ott will check with the Iowa League of Cities to see if the slight changes can be amended without having to go through publications and public hearings. J. Johnson/M, Hall/S, M/C to table until more information is obtained. RC: 5 ayes.

There were some citizens who wanted to discuss the newly adopted ordinance #354 amending Chapter 65 Stop or Yield Required, which the council passed and adopted March 4th and came into effect after publication on March 8th. The citizens have concerns about the removal of the 4 Way Stop sign on Lexington and Greeley St. and only making traffic approaching Greeley from Lexington stop. Their concern is how fast people drive on Greeley St. and the safety of the kids crossing over Greeley St. The citizens proposed changing the speed limit on Greeley St. to 15 mph, adding a yield sign, or anything to slow traffic down on Greeley St. around the school zone. The council listened to their suggestions. Mayor Kelleher stated that the city would take their concerns and recommendations under serious consideration and would follow up with them.

Other Business: Rod Russel wanted to thank the council for amending Chapter #65 ordinance Stop or Yield.

There was no other business:

S. Johnson/M to adjourn, J. Johnson/S, M/C. RC: all ayes. The meeting adjourned at 8:53PM.

Pending Approval by Council
John Ott

CLAIMS REPORT (March 15-28, 2024)

VENDOR	REFERENCE	AMOUNT
BAKER & TAYLOR	LIB-BOOKS	\$216.00
BUTLER-BREMER COMMUNICATIONS	LIB-PHONE MAR'24	\$38.05
CENTER POINT LARGE PRINT	LIB-BOOKS	\$72.49
DARCY S. MAULSBY	PROGRAM SUPPLIES	\$350.00
DEMCO	LIB-OFFICE SUPPLIES	\$266.54
DISCOUNT SCHOOL SUPPLIES	LIB-PROGRAM SUPPLIES	\$128.92
DISNEY MOVIE CLUB	LIB-DVD/CD	\$172.17
FARM COLLECTOR	LIB-SUBSCRIPTION 24 ISSUES	\$54.95
GOOD HOUSEKEEPING	LIB-SUBSCRIPTION 1 YEAR	\$32.07
GRAINGER	LIB-VACUUM	\$326.18
HGTV MAGAZINE	LIB-SUBSCRIPTION 8 ISSUES	\$49.97
INGRAM	LIB-DVD/BOOKS	\$698.43
NASHUA PUBLIC LIBRARY	LIB-POSTAGE/PROGREAM SUPPLIES	\$39.82
ENTERPRISE MEDIA INC	LIB-12 MO SUBSCRIPTION	\$40.00

PHILLIPS PLUMBING AND HEATING	LIB-RESTROOM REPAIR	\$113.37
RAPID PRINTERS	LIB-OFFICE SUPPLIES	\$59.99
RILEY'S INC.	LIB-PRINTER INK	\$349.85
TEAM OF LEGENDS-ERIC QUADE	PROGRAM SUPPLIES	\$100.00
THE FAMILY HANDYMAN	LIB-BOOKS	\$34.98
AQUAFIX INC	SE-QWIK ZYME/FOAM BUSTER	\$614.51
DAKOTA SUPPLY GROUP	WA-CURB BOX LID/ROD 39'	\$71.54
DANKO EMERGENCY EQUIPMENT	FD-FIRE DEX STRUCTURE/FIRS BOO	\$877.89
HAWKEYE	WC-ANNUAL FIRE ALARM INS 24/25	\$375.00
COMMUNICATION/FANDEL		
JENDRO SANITATION SERVICE	CITY-GAR/REC MAR'24	\$11,934.51
SUPERIOR WELDING SUPPLY CO	AMB-HYDRO TEST CYLINDER 200 SZ	\$52.75
THE MILL, INC.	PARK-SEEDING	\$145.00
BLUE CROSS WELLMARK	HEALTH INS APR'24	\$5,233.04
AVESIS	VISION INS APR'24	\$76.51
DELTA DENTAL OF IOWA	DENTAL INS-APR'24	\$272.78
SIMMONS PERRINE MOYER		
BERGMAN	DAM-LEGAL EXP REPAIRS FEB'24	\$2,779.70
	AMB-AUTO CPR DEVICE +	
VETERAN'S MEMORIAL HOSPITAL	ACCESSOR	\$1,000.00
CRONIN, SKILTON, SKILTON	CH/DAM/UR -LEGAL FEES	\$1,636.25
DOLLAR GENERAL	LIB/WA-SUPPLIES/BATTERIES	\$163.43
FIVE STAR COOPERATIVE	ST-KEROSENE	\$27.45
HAWKINS, INC.	WA/SE - 4 150# CYLDR	\$1,402.00
IOWA PRISON INDUSTRIES	ST-NEW SIGN WOODBRIDGE ST	\$58.90
KATRINA'S HELPFUL HOUSE CLEANI	CH-CLEANING JAN'24	\$105.00
MIDAMERICAN ENERGY	GAS/ELEC MAR'24	\$6,155.47
OTT, JOHN	WC-SECURITY CAMERA EQUIP	\$247.00
SHERWIN-WILLIAMS	WA-PAINT (HYDRANTS ETC)	\$134.86
Accounts Payable Total		\$36,507.37
Payroll Checks		\$9,001.34
***** REPORT TOTAL *****		\$45,508.71
GENERAL FUND		\$22,679.99
LAKE/DAM		\$62.37
URBAN REVITAL		\$928.15
ROAD USE		\$3,308.58
EMPLOYEE BENEFIT		\$2,137.18
DAM REPAIR-AFTER FEMA		\$2,847.80
ARPA Funds Covid 19		\$1,000.00
PERM FUNDS-LIB WATSON		\$767.45
PERM FUNDS-LIBRARY-BERRIE		\$212.22
WATER		\$5,069.73
SEWER		\$6,495.24
TOTAL FUNDS		\$45,508.71