

**City of Nashua
CITY COUNCIL MINUTES
City Council Chambers, City Hall**

The Nashua City Council met in regular session on January 16, 2023 in Council Chambers at City Hall. The meeting was called to order at 7:00PM with Mayor Anthofer presiding. Council members present were Rhonda Dean, Hal Kelleher and Ernie Willsher. Tim Malven participated remotely but left @ 7:40PM. Samantha Johnson was absent. City employee(s) City Clerk John Ott, Water/Wastewater Superintendent Nick Henningsen, Nate Sinnwell Park Board President, Ann Senner Welcome Center Board Member, Chickasaw County Chief Deputy Ryan Shawver and 5 guests were also in attendance.

Mayor Anthofer asked for consideration approving the regular agenda after amending by removing Resolution 23-13 Resolution Approving Alcohol Policy for City Vehicles, Buildings, and Storage and Action/Discussion alcohol on city premises. Willsher/M, Dean/S, M/C. RC: 4 ayes, Johnson absent.

Mayor Anthofer called for a motion to approve the consent agenda: Alcohol Permit – Kwik Star; Minutes from the Regular Council Meeting January 3, 2023; Consent Calendar Payment of Claims (Dec 29, 2022 – Jan 12, 2023) Payment of Claims (see claims report): total claims to be paid \$33,948.73 + \$7,612.44 (wages). Dean/M, Willsher/S, M/C. RC: 4 ayes, Johnson absent.

Mayor Anthofer asked for public comments.

Cindy Shoemaker stated she attended the Chickasaw County Board of Supervisor's meeting and her and Zenda Vikturek (Nashua Area EMS Director) requested \$50,000 of ARPA funds for the Nashua Area EMS to purchase a monitor and LUCAS device. Hackman motioned to approve, Cerwinske seconded, the other 3 board members voted no, so the motion died. Joel Knutson Chickasaw County Ambulance Service Director stated that he would like to have Nashua come in with the county and Chickasaw County would purchase our ambulance and that would be the City of Nashua's down payment. Cindy informed him that she would relay that to the Nashua City Council. She also inquired about the 28E agreement. She said they will be discussing more with them soon, but wanted to let the council know where they are at. Nate Sinnwell Park Board President wanted to thank the city employees for their awesome job on the sledding hill for Winterfest.

Ann Senner Welcome Center Board Member talked about some security concerns and getting some quotes to upgrade the security camera system and about the possibility of locking the elevator when not needed as a safety measure. City Clerk Ott will look into it.

Mayor Anthofer called for a motion to adopt the following resolutions: 23-07 Resolution Approving New City Logo, which was designed by Vicky Fonley. Dean/M, Willsher/S, M/C. RC: 4 ayes, Johnson absent. 23-08 Resolution Approving Chickasaw County E911 Board and Emergency Management Commission. Willsher/M, Dean/S, M/C. RC: 4 ayes, Johnson absent. 23-09 Resolution Approving Appointment of Zenda Vikturek as Nashua Area EMS Director. Dean/M, Malven/S, M/C. RC: 4 ayes, Johnson absent. 23-10 Resolution to Appoint Thomas Johnson as Nashua Volunteer Fire Chief. Dean/M, Kelleher/S, M/C. RC: 4 ayes, Johnson absent. 23-11 Resolution Approving Wage Increase for City Employees. Malven/M, Dean/S, M/C. RC: 4 ayes, Johnson absent. 23-12 Resolution Approving Wage Increase for Library Department. Dean/M, Willsher/S, M/C. RC: 4 ayes, Johnson absent.

Mayor Anthofer called for a motion to open the public hearing on the 1st reading of Ordinance #346 amending the Code of Ordinances for water meter fee rates.

Willsher/M, Dean/S, M/C. The meeting was opened at 7:13PM. After brief discussion, Willsher/M, Kelleher/S, M/C. to close the public hearing. The public hearing was closed at 7:14PM. Dean/M, Kelleher/S, M/C. to adopt Ordinance #346 Amending the Code of Ordinances for Water Meter Fee Rates. RC: 4 ayes, Johnson absent.

Willsher/M, Dean/S, M/C to set the 2nd reading for Ordinance #346 for February 6, 2023. RC: 4 ayes, Johnson absent.

City Clerk Ott reminded the council that the 1st reading amending the Code of Ordinances for Snow Removal/Dumping is set for February 6, 2023. City Clerk Ott also reminded the council that the public hearing Approving Max Tax Levy is set for February 6, 2023. The council discussed whether they wanted to move forward with setting the public hearing Amending the Code of Ordinances for ATV's/UTV's for February 20, 2023, but after discussion the council decided to hold off on having the public hearing.

Business of the Mayor:

The Mayor had no business to discuss

City Clerk Ott

City Clerk Ott informed the council that December 2022 bank reconciliations have been completed and he reviewed December 2022 financial reports with the council.

City Clerk Ott discussed setting budget workshop dates. Dean/M, Willsher/S, M/C to have a meeting on Wednesday January 25, 2023 at 6:00PM. RC: 4 ayes, Johnson absent. City Clerk Ott also informed the council that he has received the minutes and incident reports from Fire Chief Tom Johnson.

City Council:

The council members had no business to discuss

Nick Henningsen Water/Wastewater superintendent presented his monthly report. He discussed a couple of water line leaks that have been repaired. He also mentioned the North arm on the clarifier looks bent. He is going to have Quality Pump and Control look at it when they come to look at the pump.

Heather Hackman Library Director gave her monthly report to the council

Discussion/Action

Chief Deputy Ryan Shawver presented a draft 28E Agreement between the City of Nashua and the Chickasaw County Sheriff for police protection. The draft contract included 2,880 hours for the year, which is the same as our current contract at a newly contracted rate of \$65/hour for a yearly contract price of \$187,200. This is \$15,840 more than the current fiscal year's contract. Mayor Anthofer asked Chief Deputy Shawver how much towns with drive-thru service are charged. He stated that those towns pay a per capita rate of \$15, which if Nashua went to that type of service contract it would cost \$23,265/year. Drive-thru service means the Sheriff's Department only goes out when they are called. After discussion, Kelleher/M, Dean/S, M/C to counter offer a hybrid proposal, which included a contracted 40 hours/week (2080 hours) at \$65.00/hour = \$135,200/year plus the drive thru service for when they are called \$23,265/year for a total cost to the city of \$158,465. RC: 3 ayes, Johnson and Malven absent. If Chickasaw County accepts this proposal, it would be a savings to the city of \$28,735 vs. the draft proposal. Chief Deputy Shawver will take Nashua City Council's counter proposal back to the Chickasaw County Board of Supervisors.

Dean/M, Willsher/S, M/C to table discussion on city employee insurance plans until the budget meeting on January 25th at 6:00PM. RC: 3 ayes, Johnson and Malven absent.

Willsher/M, Dean/S, M/C to table discussion on the spousal coverage policy until the budget meeting as well.

Dean/M, Kelleher/S, M/C to allow the Goodwill Truck to park on Madison St. across from City Hall for City Wide Garage sales this summer instead of the City Hall parking lot where it is usually parked. RC: 3 ayes, Johnson and Malven absent.

This will allow them to bring a larger trailer.

The council discussed water meter endpoint installation, now that the service of the old endpoints has officially ended. The city needs to inform all citizens that they need a new endpoint and, in some instances, may also need a new meter. Council member Dean is going to contact the paper and radio station to see if they can put out a press release informing the citizens of what is going on and to ask them for their help. We would greatly appreciate all citizens contacting City Hall (641)435-4156 as soon as possible to schedule an appointment. The city is no longer able to read water meters, so we are requesting citizens to take a meter read between the 20th and 25th of each month and report their reading to City Hall until their endpoint has been replaced. If you are willing and able to do so, that would be greatly appreciated, however if you are unable to do so, the city will take an estimation of your usage and will calculate actual usage once the new endpoint is installed. Please contact city hall if you have any questions or would like to schedule an install (641)435-4156.

Kelleher/M, Dean/S, M/C to have the Park Board discuss putting frisbee golf at the campground. The cost for the equipment for a 9-hole frisbee golf course is around \$6,000. RC: 3 ayes, Johnson and Malven absent.

Dean/M, Willsher/S, M/C to authorize the Nashua Area EMS to use the City of Nashua's TIN for Medicare. RC: 3 ayes, Johnson and Malven absent.

Fire Chief Tom Johnson mentioned that if the ambulance were to be stored at the Nashua Fire Station that the city council should consider adding better lighting and an auto switch for the generator. No decision was made.

Council member Dean informed the public that Coffee with the Council will be held the 2nd Saturday of each month February – May from 10AM to 11AM at the Nashua Public Library. The first one will be held February 11th, and everyone is invited to attend.

Val Johnson talked about Tim Fox CCADC Director visiting Nashua to discuss some of the services that he offers and how he could be better utilized in Nashua.

Other Business:

City Clerk Ott discussed setting up an appointment to visit with David Doyle with the EPA to discuss the Brownfield Program and some of the technical assistance programs that may benefit Nashua.

There was no other business. Dean/M Kelleher/S, MC to adjourn, RC: 3 ayes, Johnson and Malven absent. The meeting adjourned at 8:37PM.

CLAIMS REPORT (December 29, 2022-January 12, 2023)

VENDOR	REFERENCE	AMOUNT
U.S. POST OFFICE	WTR/SWR/GAR/REC-JAN '23	\$212.14
BLUE LILY CREATIONS BY CANDIDA	WC-CRAFTER COMMISSION DEC '22	\$40.50
DON BOSS	WC-CRAFTER COMMISSION DEC 22	\$9.00
BUCKNELL, SHERRY	WC-CRAFTER COMMISSION NOV '22	\$5.25
CALICO MEADOW SOAP LLC	WC-CRAFTER COMMISSION NOV '22	\$34.50
KAREN CARR	WC-CRAFTER COMMISSION DEC '22	\$60.00
JAN CLEMENT	WC-CRAFTER COMMISSION DEC '22	\$222.00
D & B CRAFTS	WC-CRAFTER COMMISSION DEC '22	\$15.00
DEBBIE L FINNEGAN	WC-CRAFTER COMMISSION DEC '22	\$15.00
DEUTH, BRENDA	WC-CRAFTER COMMISSION DEC 22	\$114.00
SHERYL DORMAN	WC-CRAFTER COMMISSION DEC '22	\$282.41
FRISKY FOX VINEYARD LLP	WC-CRAFTER COMMISSION DEC '22	\$285.98
KATHLEEN HENRY	WC-CRAFTER COMMISSION DEC '22	\$37.50
TERRY HINRICHS	WC-CRAFTER COMMISSION DEC '22	\$112.50
HOMESPUN TREASURER	WC-CRAFTER COMMISSION DEC '22	\$247.73
JENISON, KIM	WC-CRAFTER COMMISSION DEC '22	\$15.00
ANDREA KING	WC-CRAFTER COMMISSION DEC '22	\$122.26
LA PETITE BOUTIQUE	WC-CRAFTER COMMISSION NOV '22	\$38.25
LAVENDER AND LEMON	WC-CRAFTER COMMISSION DEC '22	\$39.00
SHARON LEERHOFF	WC-CRAFTER COMMISSION DEC '22	\$347.23
LINDA LENZ	WC-CRAFTER COMMISSION DEC '22	\$49.50
MAAS, ROBERTA C.	WC-CRAFTER COMMISSION DEC '22	\$424.42
MARYLEE MEHMEN	WC-CRAFTER COMMISSION NOV '22	\$33.00
ESTHER NOLT	WC-CRAFTER COMMISSION DEC '22	\$17.40
OLD BRADFORD PIONEER VILLAGE	WC-CRAFTER COMMISSION NOV '22	\$12.75
JANET PETEFISH	WC-CRAFTER COMMISSION DEC '22	\$93.38
DARLENE RICKART	WC-CRAFTER COMMISSION DEC '22	\$60.00
ROEDER POWDER COAT & MACHINE	WC-CRAFTER COMMISSION DEC '22	\$108.00
DANIELLE SCHELL	WC-CRAFTER COMMISSION DEC '22	\$78.38
NANCY SCHERER	WC-CRAFTER COMMISSION DEC '22	\$182.75
SANDY'S STICHES	WC-CRAFTER COMMISSION	\$62.25
KEN SCHWICKERATH	WC-CRAFTER COMMISSION DEC '22	\$22.50
SENNER, ANN L	WC-CRAFTER COMMISSION DEC '22	\$467.08
SLADEK, CATHERINE	WC-CRAFTER COMMISSION NOV '22	\$13.31
SNELLING, MARLENE	WC-CRAFTER COMMISSION DEC '22	\$26.25
TERESA STAUDT	WC-CRAFTER COMMISSION DEC 22	\$90.00
LISA STEINLAGE	WC-CRAFTER COMMISSION DEC '22	\$108.75
CURTIS SWINTON	WC-CRAFTER COMMISSION DEC '22	\$53.25
GLADICE TIDEMANSON	WC-CRAFTER COMMISSION OCT '22	\$12.75
SANDRA VANCE	WC-CRAFTER COMMISSION DEC '22	\$30.38
WEINBERG, THERESA	WC-CRAFTER COMMISSION DEC '22	\$10.40
WORDES CYNTHIA A	WC-CRAFTER COMMISSION DEC '22	\$108.80
CHICKASAW COUNTY SHERIFF OFFIC	AMB-ZV MVR	\$15.00
ABSOLUTE SCIENCE	LIB-PROGRAM SUPPLIES	\$375.00

BAKER & TAYLOR	LIB-BOOKS	\$80.33
BOOK LOOK	LIB-BOOKS	\$494.70
BUTLER-BREMER COMMUNICATIONS	LIB-PHONE EXP JAN 23	\$37.44
CENTER POINT LARGE PRINT	LIB-BOOKS	\$61.49
DISCOUNT SCHOOL SUPPLIES	LIB-PROGRAM SUPPLIES	\$93.87
GORDON FLESCH COMPANY INC GFC	LIB-OFFICE SUPPLIES	\$362.00
HEATHER M. HACKMAN	LIB-TRAVEL/MEETING	\$28.65
INGRAM	LIB-BOOKS/DVD/OTHER MAT	\$489.73
LINCOLN SAVINGS BANK	LIB-OTHER SUPPLIES,BOX RENT	\$15.00
NASHUA PUBLIC LIBRARY	LIB-PETTY CASH POSTAGE	\$5.21
PROGRESSIVE FARMER	LIB-SUB 1 YR 14 ISS	\$26.00
ARNOLD MOTOR SUPPLY	STREETS-CAI PART	\$113.99
BADGER METER	WTR MTR SVC DEC '22	\$598.08
BOCKHAUS PLUMBING & HEATING	SWR-CAMERA SEWER LINE	\$180.00
BRUENING ROCK PRODUCTS INC	WTR-LK STREET REPAIR 1'RR	\$522.96
BUTLER-BREMER COMMUNICATIONS	PHONE EXP - JAN '22 WORKER'S COMPENSATION PREMIUM	\$299.52
IOWA MUNICIPALITIES WORKERS		\$1,262.00
J & M DISPLAYS, INC.	FIREWORKS-WINTERFEST 23	\$2,500.00
JOHN DEERE FINANCIAL	ST-TIMER PHOTOSEN DBL OUTLET	\$99.34
LEROY'S REPAIR	ST/PRK-CHAIN SAW CH-DONATION FOR PUBLIC PURPOSE	\$505.97
N E COMMUNITY ACTION CORP NEW HAMPTON TRIBUNE NASHUA	CH-LEGAL PUBLICATIONS DEC'22	\$1,551.00
RILEY'S INC.	CH-COPY FEES DEC '22	\$698.16
S & T COLLISION	CH-COPY FEES DEC '22	\$190.74
SCHUETH ACE HARDWARE	STREETS-BLOWER MTR/WIRE/LAB	\$104.12
SHIRLEY STEVENSON	CH-PADLOCKS 12/21	\$179.88
ZENDA VIKTUREK	WC-CRAFTER COMMISSION	\$37.13
WEX BANK	FD-CPR RECERT	\$25.00
HENNINGS ELECTRIC LLC	CITY FUEL EXPENSES WATER-OTLTHEATER/WELL CNTRLR	\$2,187.79
JACOBS DOZER SERVICE KATRINA'S HELPFUL HOUSE CLEANI		\$1,111.94
LEROY'S REPAIR	WATER-MAIN REPAIR WABASH AVE	\$1,920.00
MICK GAGE PLBG & HTG, INC	WC-CLEANING DEC 22	\$948.00
NAPA AUTO PARTS PLAINFIELD WELDING AND REPAIR	STREETS-CUTOFF SAW REBUILD	\$265.70
S & T COLLISION	WTR-REPAIR 103 DAWN DR	\$7,014.29
SHUTTLEWORTH & INGERSOL	STREETS-SUPPLIES	\$98.76
T & K TRACTOR REPAIR		\$30.00
IOWA DEPARTMENT OF REVENUE	FD-BATTERY MTX-48 H WAST WATER-EPA CONSENT ORDER	\$259.95
IOWA DEPARTMENT OF REVENUE		\$492.00
IOWA DEPARTMENT OF REVENUE	FD-1/2 RURAL 1/2 CITY	\$32.98
IRS - USA TAX PAYMENT	SWR-Q4 SEWER TAX DEC '22	\$273.44
TREASURER STATE OF IOWA	WET TAX - Q4 DEC '22	\$1,094.96
CSG FORTE PAYMENTS	WC-Q4 SALES TAX DEC '22	\$345.75
Accounts Payable Total	FED/FICA TAX	\$2,190.19
Payroll Checks	STATE TAX	\$358.12
***** REPORT TOTAL *****	WTR/SRW-ACH BANK FEES DEC'22	\$52.00
		\$33,948.73
		\$7,612.44
		\$41,561.17

GENERAL FUND	\$15,374.39
ROAD USE	\$6,347.11
EMPLOYEE BENEFIT	\$1,245.34
PERM FUNDS-CITY WATSON	\$2,500.00
WATER	\$13,440.39
SEWER	\$2,653.94
TOTAL FUNDS	\$41,561.17